

**ISLAND GROVE REGIONAL PARK ADVISORY BOARD  
MEETING MINUTES – February 6, 2025**

**1. CALL TO ORDER**

The Island Grove Advisory Board met on Thursday, February 6, at 4:05 p.m. at the Pawnee Buttes room in Island Grove Regional Park and via Teams.

**2. ROLL CALL**

Board members present: Tim Magnuson, Tommy Butler, Richard Quaco, Kevin Ross, and Bill Hall.

Ad Hoc member present: Judy Rayburn

Board members absent: Justin Watada and James Herman

Staff present: Island Grove Division Manager; Casandra Keller.

Public Present: None

**3. APPROVAL OF MINUTES**

Tim Magnuson made a motion to approve the minutes from the October meeting. Tommy Butler seconded the motion. All in favor, the minutes from the October meeting were approved as presented.

**4. PUBLIC INPUT**

None

**5. AD HOC REPORTS**

**Colorado Farm Show:** Tim Magnuson announced that the Colorado Farm Show awarded a total of \$29,000 in scholarships this year. He mentioned that the event was successful and that they are exploring ways to better track attendance numbers.

**Weld County Fair:** Kevin Ross informed the board that interviews for the County Director position have been reopened, and Weld County will restart the replacement process.

**Greeley Kennel Club:** Judy Rayburn enthusiastically shared that the Greeley Kennel Club will be celebrating its 75<sup>th</sup> anniversary this summer. She also announced that the club is planning new events and that ESPN may be on-site Saturday and Sunday during their event.

**6. OLD BUSINESS**

None.

**7. NEW BUSINESS**

**a. Chair & Vice Chair Nomination**

- i. The board voted to retain the current Chair, Richard Quaco, and Vice Chair, Bill Hall, for another year. Tim Magnuson proposed the motion to keep the leadership unchanged, and Tommy Butler seconded. The motion passed unanimously.

**b. Staff Report**

**Casandra Keller – Division Manager:** Casandra shared insights from the November work session and informed the board that she would be sending a slideshow summarizing the notes taken. She reported that the carpet had been replaced in the Event Center, 4-H Building, and Buckle Club.

Casandra also mentioned that she, JD Pickett, and the Director of Water and Sewer had discussed the best approach to repairing drainage issues around Island Grove. The biggest challenge remains the FEMA Floodplain, which runs directly through the property.

She informed the board that she is working with the CPRD Director on a comprehensive list of Capital Improvement Projects (CIP). One of the first projects to move forward will be the installation of Prox card readers in rental facilities. This upgrade will eliminate the need for physical keys, reducing security risks, and is expected to be completed by May.

Additionally, Island Grove will undergo a security assessment due to a recent increase in thefts in the area.

Casandra concluded by announcing upcoming events at Island Grove and noted that the season would kick off with a busy spring ahead.

**8. NEXT MEETING – April 3.**

**9. ADJOURNMENT -**

The meeting adjourned at 4:45 p.m.

**Respectfully submitted:**

  
Richard Quaco - Chair

  
Casandra Keller – IG Division Manager