



Golf Advisory Board Minutes

November 13th, 2025 at 4:30 PM

1. Call to Order:
 - Patti Brug called the meeting to order at 4:30 PM
 - Second by Patrick Mcmillen
 - Motion Passed:4-0
2. Roll Call:
 - Board Members Present: Patti Brug, Kim Spencer, Patrick Mcmillen, Mike Sage.
 - i. Both Melissa Jensen and Jeff Collins arrived after the Call to Order, Approval of Minutes and Agenda Approval
 - Board Members Absent: Pat Gilliam
 - City Employees: Alexa Schubin (CPR-Forestry Admin III), Chris Colling (Golf Manager- virtually attended) and Benjamin Alexander (Business Manager)
 - Others: No residents or other guests attended the meeting
3. Approval of Minutes: September 11th, 2025
 - Motion to Approve: Kim Spencer
 - Second: Patrick Mcmillen
 - Motion Passed:4-0
4. Agenda Approval
 - Motion to Approve: Mike Sage
 - Second: Patti Brug & Kim Spencer
 - Motion Passed:4-0
5. Citizen Input: *During this portion of the meeting, anyone who wishes may introduce themselves and speak to the Board/Commission. (Individuals will have 3 minutes to speak.)*
 - No citizens present to provide feedback
 - Benjamin (city employee) did provide that as a citizen; the short course has been a good addition and likes the new ball machines. Thankful for the upkeep on the courses.
6. Old Business
 - Triennial Report: With the updated presentation date of November 18th ,2025 we will need clarity on who will be presenting and answering questions as it sounds

as though Pat will not be present. Kim, Patti and Mike stated that they would be able to attend to answer questions

7. New Business

- Patrick raised a safety concern regarding the requirement to be positioned 40 yards in advance of the concrete driving area, noting it could create a hazard. He shared that golfers requested this concern be brought forward, including the possibility of installing a protective net at the Boomerang course. Chris noted this was the first time he had heard about the concern and said he would discuss it with Marc.
 - Kim mentioned that the new ball machine has not been in place for very long. Patrick added that using the same coin system for both courses has been well received.

- Mike asked whether the tee time and no-show policy should be included in the minutes. Alexa responded no, and Chris explained that the policy is still under discussion and not ready for publication. The goal is to finalize it by the end of the year. Chris shared that the group is leaning away from charging credit cards for no-shows but still wants a way to penalize them. He referenced systems in Denver that limit how far in advance repeat no-shows can book tee times, though Member Sports does not currently support that functionality without manual changes.
 - Mike emphasized that once the policy is finalized, it should be communicated publicly as quickly as possible for transparency.

 - Chris shared that new Sunday tee times will go live, and everyone currently in the tee time database will receive an email inviting them to set up an account. A grace period will be implemented through the winter before no shows are tracked, with enforcement beginning March 1. Winter conditions make attendance unpredictable, so the goal is to encourage cancellations and allow time for members to adjust.
 - Chris also noted that Member Sports users should receive an email within the next two days regarding access to The Caddie app. Any tee time booked through Member Sports can be accessed in the app, not just those at the club's courses, and it includes built-in GPS.

- Kim asked whether callers are informed that winter play afternoon is limited to nine holes. Chris confirmed that 12:00 p.m. is the cutoff for 18 holes, noting this is the third winter using this policy. He added that closers have experienced verbal abuse in the past, so staff are instructed to clearly communicate this when tee times are booked. Chris confirmed that the online booking system also clearly notifies players, which the old system did not. He added that pace of play is generally manageable in winter, with carts required to be in by sunset.
- Patrick asked if the front nine would be closing on December 1. Chris confirmed this. Chris also provided an update on the pond project, explaining that draining and dredging are underway to increase capacity and add a pump station, with completion expected by March 1. Once finished, the irrigation project will begin.
- Patti asked if Marc would be able to use the island as a tee box. Chris responded no, as the area is needed for storage.
- Patrick asked whether concerns about the patio had been submitted. Alexa confirmed they had been sent.
- Jeff asked whether there had been any discussion about protective measures around the new ball machine. Chris said no, aside from Patrick raising the concern at this meeting. Jeff noted that while it may not be an issue in June, winter conditions make it more concerning.

8. Good of the Order:

- Patti asked the board if there was anything and no feedback was provided.

9. Staff Reports:

- Chris reported rounds to date as follows: Highland Hills with 37,301 rounds, Boomerang with 40,512 rounds, and the short course with 502 rounds.
- He shared a maintenance update, noting that Highlands Hills and Boomerang will have maintenance blowouts on a rotating schedule: Boomerang and Highland Hills on Mondays and Tuesdays, and again on Wednesdays and Thursdays, along with cutting winter cups.
- Winter cart availability was outlined as follows: Boomerang will allow carts on Sunday, Monday, and Tuesday, while Highland Hills will allow carts on Thursday, Friday, and Saturday.
- Chris also noted that beginning December 4, Highland Hills will operate with split tee starts on Thursdays, Fridays, and Saturdays. Tee times will run from 10:00 a.m. to 12:00 p.m., allowing for either 18-hole or 9-hole play, with bookings available on both the 1st and 10th tees. This approach is intended to maximize 18-hole play on days when carts are available.

- Patrick asked about any related restrictions, and Chris confirmed that winter restrictions begin December 1.
- Mike asked whether the revenue and expense reports emailed to the group could be reviewed at a high level to determine whether revenue trends are normal or above expectations.
 - Chris explained that expenses have increased due to allocating approximately \$100,000 to cover new clubhouse flooring at Highland Hills, a new tee line at Highland Hills, and a net behind the chipping green. He noted that revenue can sometimes lag on the reports. As of last Wednesday, total revenue was approximately \$3.7 million, which is about \$700,000 above expectations. Chris added that by year-end, an additional \$250,000 may be added to the fund balance, and overall, the club is in a strong financial position.

10. Business for Upcoming Meeting: January 8, 2026

- The group began by discussing the upcoming January 8, 2026, meeting. Kim noted that attendance can be difficult for this meeting and reminded everyone to be mindful of quorum. Patti added that if quorum is not met, the business would simply roll over to the next meeting. It was also noted that Melissa will be able to attend remotely.
- The conversation then shifted to the fee structure and overall financial performance. Jeff asked when it would make sense to review fees and suggested that January might be a good time. Kim agreed. Jeff also asked whether the organization operates on a fiscal or calendar year. Chris clarified that it follows a calendar year, noting that a true side-by-side comparison has not yet been completed. He also explained that last year's budget doesn't tell the full story because the pro shops were not yet privatized.
- Chris shared that revenue is currently about \$240,000 ahead of this time in 2024 and is projected to finish the year \$400,000 to \$500,000 ahead of last year. Jeff asked if the board could review this in more detail in January, and Chris confirmed that would be possible.
- Chris then discussed the approach to fees and passes. He explained that pass pricing follows a three-year cycle, coordinated with Wayne, with a cart fee increase occurring in the third year. Looking ahead to 2027, Chris anticipates a budget request for GPS units on golf carts, with the planned increase covering that cost. He emphasized the desire to keep green fees on the same three-year cycle so customers know what to expect.
- Chris also shared details from a recent conversation with Jeff where the idea of not raising green fees came up. The plan is to put any overages into a fund for the following year. Chris emphasized that there is no need to raise fees at this time,

noting that just because the organization can raise fees doesn't mean it should. The focus remains on offering the best possible product at a reasonable price.

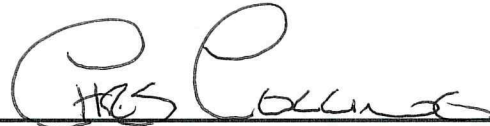
- Mike asked whether green fees, memberships, and other fees would all stay the same. Chris confirmed that they would. Benjamin added that if fees are ever increased, the typical window is between March and June. Jeff concluded that January would still be a good time to review fees, and Chris agreed, reiterating the importance of sticking to the three-year model for consistency.
- Chris also addressed a rumor that passes would not be valid at Boom next year, clarifying that this is not true.
- The discussion then turned to member tee time access. Patti asked about concerns that members may not be receiving first choice on Saturdays and Sundays. Chris explained that members raised this issue last fall and that he can run reports to compare current data to previous years. He noted that this requires reviewing data in three-year blocks and generating weekly reports.

11. Adjournment

- Motion to adjourn made by Patrick
- Motion seconded by Melissa
- Motion passed: 6-0
- Meeting adjourned at 5:08 PM



Chair - Pat Gilliam



Chris Colling - Golf Manager