

CITIZEN BUDGET ADVISORY COMMITTEE

Wednesday, November 19th, 2025 - 5:00 p.m.

Committee Members Present Absent Attending Guests & City Personnel:

Barry Eastman	X	
Tyler Mowery		X
Anthony McCune		X
John Shull	X	
Merrie Foreman	X	
Lori Williams	X	
Khalil N Bhanji	X	
Laura Gurney	X	

Nathan Mosley: Budget & Policy Director

Stacey Aurzada: City Attorney's Office

Judge Mark Gonzales: Municipal Court

Diana Frick & Jill Krantz: CPRD

Laura Delp: CBAC Secretary

CALL TO ORDER - The meeting was called to order by Barry Eastman at 5:00 PM.

ATTENDANCE & ANNOUNCEMENTS – The meeting commenced with Barry Eastman offering initial announcements. He recounted his attendance at a recent Triennial Review, describing it as uneventful yet reassured the participants of the importance of the team's output and the City Council's attentiveness to the group's feedback. Lori Williams confirmed communication clarity for remote participants

APPROVE MINUTES FROM OCTOBER 22nd, 2025 - The minutes from the October 22nd meeting were approved following a motion by Merrie Foreman, and a second by John Shull; there was no discussion or opposition.

DISCUSSION ITEMS

City Attorney Overview - Stacey Aurzada - Stacey Aurzada, the City Attorney for Greeley, addressed the meeting and provided extensive insights into her role and the operations of the City Attorney's office. Having been with the office for 20 years, Aurzada emphasized the office's primary responsibilities, which are outlined by the City Charter and municipal code. These duties include serving as legal advisors to the city council, city staff, departments, and various boards and commissions.

Aurzada clarified a critical point regarding the scope of services, stressing that the office does not represent citizens directly nor provide personal legal advice to staff or council members. This addresses common misconceptions that occasionally lead citizens to seek personal legal advice from the city's attorneys.

She then described the office's organizational structure, highlighting its unique approach to in-house litigation. Unlike most municipalities that participate in shared risk pool services, Greeley is fully self-insured for liabilities, maintaining internal capabilities to handle a range of litigation cases, including police liability and personal injury cases.

A significant portion of the office's work involves water law, given Greeley's proactive stance in water management. The city was among the first to have in-house water attorneys, managing extensive water court cases alongside external legal counsel for more specialized expertise.

Stacey highlighted operational growth within the department, including the addition of new positions tailored to stormwater management and water and sewer legal needs, funded through a strategic cost allocation plan that ensures departments contribute their fair share to operational expenses.

Technological adoption is also a significant part of office operations, with the incorporation of advanced systems like Westlaw for legal research, enhancing efficiency in managing increasing client requests and legal claims. Digital evidence management remains a pressing concern, prompting a request for additional staffing to handle burgeoning digital records for municipal court cases.

Overall, these efforts reflect the City Attorney's office commitment to effective legal governance within the city, aligning its operations with the city's broader strategic goals and anticipating future challenges brought by legislative changes and resource demands

Municipal Court Overview – Judge Gonzales - Judge Gonzales did not prepare a formal presentation but highlighted key statistics and projections for the Municipal Court. At the end of 2024, the court had anticipated 13,000 cases, but the final count was closer to 14,000, with revenues surpassing projections at \$1.226 million. For 2025, the expectation is to handle over 17,000 cases and collect approximately \$1.55 million, indicating a significant increase in activity levels comparable to those last seen in 2019.

The increase in case numbers often relates to advancements in traffic monitoring technology, including the use of cameras and real-time data from the RTIC. The delays in fulfilling information requests from this center have motivated a request for additional staffing to expedite the process.

Regarding enforcement, a request for a radar van position met delays, leading to a reevaluation. Current data suggests that the need for additional staffing in this area remains unasserted, with monthly ticket issues significantly lower than nearby municipalities, such as Fort Collins.

Technological advancement continues to impact court operations. The growing volume of digital evidence necessitates improved processes for data handling to prevent case delays. Legislative changes at the state level, including efforts by the Colorado Freedom Fund, have prompted discussions on municipal court openness and sentencing guidelines. Although a recent bill mandating parity with state court sentencing was vetoed, ongoing legislative efforts may introduce further changes.

In conclusion, the Municipal Court emphasizes the need for additional positions to manage records efficiently. With the anticipated growth in case numbers and technological data requirements, these enhancements aim to sustain effective legal processing and ensure comprehensiveness in evidence availability

CPRD Overview – Diana Frick & Jill Krantz - Diana Frick, Director of Culture, Parks, and Recreation, introduced the comprehensive plan recently presented to the Council. This plan marks a significant achievement as it is the first of its kind for the City of Greeley, encapsulating two years of development across six divisions under the Culture, Parks, and Recreation umbrella. These divisions include museums, parks, golf courses, city recreation centers, and extensive natural areas and trails. Frick emphasized the importance of this plan, noting the holistic approach taken for the first time to align diverse facilities and programs under a unified vision

Jill Krantz, Deputy Director, elaborated on the master plan components, starting with a review of key study findings including Greeley's growth, community engagement efforts, and strategic themes. The priority recommendations set forth a future-focused plan that addressed community needs while aligning with strategic council support

The department utilized cutting-edge software like Placer AI to track visitor data, giving them insights into park usage and allowing them to better understand demographics and socio-economic profiles. This data aids in planning for service accessibility, aiming to keep parks within a 10-minute walk for most residents. Krantz further detailed community engagement efforts over the two-year period, highlighting the comprehensive data gathering from multiple sources that informed the plan. A community-wide survey reinforced the importance of creating accessible parks and ensuring services met the evolving demographic needs

The plan outlined significant recommendations and strategic themes, including improving maintenance operations and financial analysis through innovative think-tanks with similar communities. Prioritizations included expanding outreach, addressing gaps in staffing, and developing key infrastructure components like sports complex developments. Addressing aging infrastructure and executing deferred maintenance remained high on the agenda, emphasizing a commitment to both current needs and future growth

Diana Frick wrapped up the presentation by discussing plans to enhance trail connections and address long-term capital projects. She highlighted goals for strategic transformations in sport facility capacities, emphasizing the need for additional spaces to accommodate increased sports participation. This directive aligns with ensuring all community areas continue to not only meet present demands but also anticipate future community enhancements

Ultimately, these efforts seek to merge community needs with practical, strategic initiatives, ensuring that Greeley's Culture, Parks, and Recreation services are robust, inclusive, and sustainably funded. Possible future funding through dedicated sales tax initiatives for trails and open spaces continues to be explored as a method to secure ongoing enhancement of public amenities

Food Tax Annual Update – Nathan Mosley- The meeting detailed the implementation and long-term strategy for the 3% food tax, which applies solely to food for home consumption first authorized in 1990 and renewed permanently in 2024. This tax generates approximately \$11 million annually and funds critical Capital Improvement Projects (CIP), including property acquisition, construction improvements, and maintenance of streets, parks, recreational facilities, and public buildings. The Community Budget Advisory Committee (CBAC) conducts annual reviews to ensure appropriate fund allocation.

Nathan Mosley emphasized the importance of this tax as a stable resource for the maintenance and replacement of city-owned assets, despite acknowledging its limitations against the substantial costs of infrastructure repairs. He highlighted the broader strategy of engaging with residents transparently about project achievements to foster future support.

Financial trends since 2015 show rising revenues due to community growth and food cost inflation, with expenditures moderated to maintain a consistent fund balance for unforeseen project overruns. The allocation breakdown reveals a significant portion dedicated to infrastructure, with opportunities for future dedicated funding similar to successful models seen in other communities.

Key future projects include the Greeley Weld Airport Road Redevelopment, public maintenance building remodels, HVAC replacements, and River Trail repairs. These initiatives aim to improve city infrastructure comprehensively, with cooperative efforts involving county collaboration.

Rebates from the food tax, providing \$100 per person to eligible households, reflect underutilization given the city's poverty rate, suggesting the need for increased awareness and access to these benefits.

In summary, the meeting underscored the importance of strategic planning and community engagement in optimizing the use of food tax revenues to sustain and develop city infrastructure while meeting the diverse needs of Greeley's population.

OTHER BUSINESS

Bylaws Review/Finalization -The meeting proceeded with discussions on the bylaws concerning voting procedures and annual reviews of key finance areas, including the Food Tax and TIFIA, with suggestions to include a revenue stabilization fund for formal oversight. Nathan Mosley addressed the differentiation between annual reports and memos, suggesting that a memo could suffice as it is attached to the city's records, thus serving the purpose of an annual report.

The need for clarity in documentation through the attorney's office was highlighted, aiming to finalize decisions by January. Discussions touched on membership composition, reaffirming the preference for having two members from each ward, without mandating it.

Additional conversations concerned the significance of maintaining transparency in fund utilization for authorized purposes, with no formal voting necessary but a need for accountability. While addressing staffing needs, the potential for future collaboration with departments and how such synergies might optimize resources was mentioned.

In conclusion, the attendees reviewed the plan to utilize upcoming non-meeting months for strategic planning and feedback collection, ensuring meetings effectively address the board's goals

2026 Agenda Planning - The meeting concluded with a consensus to incorporate feedback into future organizational strategies. The importance of meeting preparation, including a one-page template for each department to submit that would provide the committee with their top two objectives and top concerns/barriers, and needing a balance between informative presentations and efficient use of meeting time were highlighted. The group decided to forego a December meeting, opting instead for participants to reflect on collective and individual objectives to inform the next year's agenda. Members were asked to send emails with their thoughts on what they would like to see on the 2026 agenda to Nathan and Laura.

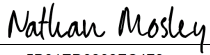
PUBLIC INPUT – No members of the public were present

ADJOURNMENT - The meeting was adjourned at **7:07 PM**

Next Regular Meeting:
January 28, 2026
5:00-6:30 p.m.

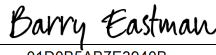
City Center South - 1001 11th Ave, Greeley, CO 80631
2nd Floor Colorado Conference Room 227
Zoom(<https://greeleygov.zoom.us/j/82522074466>)

Signed by:



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Nathan Mosley
Budget & Policy Director

Signed by:



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Barry Eastman
Chairperson