



Citizen Budget Advisory Committee

5:00 – 6:30 PM, January 28th, 2026

1001 11th Ave, Greeley, CO 80631

2nd Floor Colorado Conference Room 227

Zoom Meeting: <https://greeleygov.zoom.us/j/82522074466>

Meeting ID: 825 2207 4466

AGENDA

- **CALL TO ORDER**
- **ATTENDANCE & ANNOUNCEMENTS**
- **APPROVE MINUTES FROM OCTOBER 22nd and November 19th, 2025**
- **DISCUSSION ITEMS**
 - 2026 CBAC Agenda Review - Group
 - 2027 Budget Development – Nathan Mosley
- **OTHER BUSINESS**
 - Election/Voting on Chair and Vice Chair
 - Bylaws Review/Finalization
- **PUBLIC INPUT**
- **ADJOURNMENT**

CITIZEN BUDGET ADVISORY COMMITTEE

Wednesday, November 19th, 2025 - 5:00 p.m.

Committee Members **Present** **Absent** **Attending Guests & City Personnel:**

Barry Eastman	X	
Tyler Mowery		X
Anthony McCune		X
John Shull	X	
Merrie Foreman	X	
Lori Williams	X	
Khalil N Bhanji	X	
Laura Gurney	X	

Nathan Mosley: Budget & Policy Director

Stacey Aurzada: City Attorney's Office

Judge Mark Gonzales: Municipal Court

Diana Frick & Jill Krantz: CPRD

Laura Delp: CBAC Secretary

CALL TO ORDER - The meeting was called to order by Barry Eastman at 5:00 PM.

ATTENDANCE & ANNOUNCEMENTS – The meeting commenced with Barry Eastman offering initial announcements. He recounted his attendance at a recent Triennial Review, describing it as uneventful yet reassured the participants of the importance of the team's output and the City Council's attentiveness to the group's feedback. Lori Williams confirmed communication clarity for remote participants

APPROVE MINUTES FROM OCTOBER 22nd, 2025 - The minutes from the October 22nd meeting were approved following a motion by Merrie Foreman, and a second by John Shull; there was no discussion or opposition.

DISCUSSION ITEMS

City Attorney Overview - Stacey Aurzada - Stacey Aurzada, the City Attorney for Greeley, addressed the meeting and provided extensive insights into her role and the operations of the City Attorney's office. Having been with the office for 20 years, Aurzada emphasized the office's primary responsibilities, which are outlined by the City Charter and municipal code. These duties include serving as legal advisors to the city council, city staff, departments, and various boards and commissions.

Aurzada clarified a critical point regarding the scope of services, stressing that the office does not represent citizens directly nor provide personal legal advice to staff or council members. This addresses common misconceptions that occasionally lead citizens to seek personal legal advice from the city's attorneys.

She then described the office's organizational structure, highlighting its unique approach to in-house litigation. Unlike most municipalities that participate in shared risk pool services, Greeley is fully self-insured for liabilities, maintaining internal capabilities to handle a range of litigation cases, including police liability and personal injury cases.

A significant portion of the office's work involves water law, given Greeley's proactive stance in water management. The city was among the first to have in-house water attorneys, managing extensive water court cases alongside external legal counsel for more specialized expertise.

Stacey highlighted operational growth within the department, including the addition of new positions tailored to stormwater management and water and sewer legal needs, funded through a strategic cost allocation plan that ensures departments contribute their fair share to operational expenses.

Technological adoption is also a significant part of office operations, with the incorporation of advanced systems like Westlaw for legal research, enhancing efficiency in managing increasing client requests and legal claims. Digital evidence management remains a pressing concern, prompting a request for additional staffing to handle burgeoning digital records for municipal court cases.

Overall, these efforts reflect the City Attorney's office commitment to effective legal governance within the city, aligning its operations with the city's broader strategic goals and anticipating future challenges brought by legislative changes and resource demands

Municipal Court Overview – Judge Gonzales - Judge Gonzales did not prepare a formal presentation but highlighted key statistics and projections for the Municipal Court. At the end of 2024, the court had anticipated 13,000 cases, but the final count was closer to 14,000, with revenues surpassing projections at \$1.226 million. For 2025, the expectation is to handle over 17,000 cases and collect approximately \$1.55 million, indicating a significant increase in activity levels comparable to those last seen in 2019.

The increase in case numbers often relates to advancements in traffic monitoring technology, including the use of cameras and real-time data from the RTIC. The delays in fulfilling information requests from this center have motivated a request for additional staffing to expedite the process.

Regarding enforcement, a request for a radar van position met delays, leading to a reevaluation. Current data suggests that the need for additional staffing in this area remains unasserted, with monthly ticket issues significantly lower than nearby municipalities, such as Fort Collins.

Technological advancement continues to impact court operations. The growing volume of digital evidence necessitates improved processes for data handling to prevent case delays. Legislative changes at the state level, including efforts by the Colorado Freedom Fund, have prompted discussions on municipal court openness and sentencing guidelines. Although a recent bill mandating parity with state court sentencing was vetoed, ongoing legislative efforts may introduce further changes.

In conclusion, the Municipal Court emphasizes the need for additional positions to manage records efficiently. With the anticipated growth in case numbers and technological data requirements, these enhancements aim to sustain effective legal processing and ensure comprehensiveness in evidence availability

CPRD Overview – Diana Frick & Jill Krantz - Diana Frick, Director of Culture, Parks, and Recreation, introduced the comprehensive plan recently presented to the Council. This plan marks a significant achievement as it is the first of its kind for the City of Greeley, encapsulating two years of development across six divisions under the Culture, Parks, and Recreation umbrella. These divisions include museums, parks, golf courses, city recreation centers, and extensive natural areas and trails. Frick emphasized the importance of this plan, noting the holistic approach taken for the first time to align diverse facilities and programs under a unified vision

Jill Krantz, Deputy Director, elaborated on the master plan components, starting with a review of key study findings including Greeley's growth, community engagement efforts, and strategic themes. The priority recommendations set forth a future-focused plan that addressed community needs while aligning with strategic council support

The department utilized cutting-edge software like Placer AI to track visitor data, giving them insights into park usage and allowing them to better understand demographics and socio-economic profiles. This data aids in planning for service accessibility, aiming to keep parks within a 10-minute walk for most residents. Krantz further detailed community engagement efforts over the two-year period, highlighting the comprehensive data gathering from multiple sources that informed the plan. A community-wide survey reinforced the importance of creating accessible parks and ensuring services met the evolving demographic needs

The plan outlined significant recommendations and strategic themes, including improving maintenance operations and financial analysis through innovative think-tanks with similar communities. Prioritizations included expanding outreach, addressing gaps in staffing, and developing key infrastructure components like sports complex developments. Addressing aging infrastructure and executing deferred maintenance remained high on the agenda, emphasizing a commitment to both current needs and future growth

Diana Frick wrapped up the presentation by discussing plans to enhance trail connections and address long-term capital projects. She highlighted goals for strategic transformations in sport facility capacities, emphasizing the need for additional spaces to accommodate increased sports participation. This directive aligns with ensuring all community areas continue to not only meet present demands but also anticipate future community enhancements

Ultimately, these efforts seek to merge community needs with practical, strategic initiatives, ensuring that Greeley's Culture, Parks, and Recreation services are robust, inclusive, and sustainably funded. Possible future funding through dedicated sales tax initiatives for trails and open spaces continues to be explored as a method to secure ongoing enhancement of public amenities

Food Tax Annual Update – Nathan Mosley- The meeting detailed the implementation and long-term strategy for the 3% food tax, which applies solely to food for home consumption first authorized in 1990 and renewed permanently in 2024. This tax generates approximately \$11 million annually and funds critical Capital Improvement Projects (CIP), including property acquisition, construction improvements, and maintenance of streets, parks, recreational facilities, and public buildings. The Community Budget Advisory Committee (CBAC) conducts annual reviews to ensure appropriate fund allocation.

Nathan Mosley emphasized the importance of this tax as a stable resource for the maintenance and replacement of city-owned assets, despite acknowledging its limitations against the substantial costs of infrastructure repairs. He highlighted the broader strategy of engaging with residents transparently about project achievements to foster future support.

Financial trends since 2015 show rising revenues due to community growth and food cost inflation, with expenditures moderated to maintain a consistent fund balance for unforeseen project overruns. The allocation breakdown reveals a significant portion dedicated to infrastructure, with opportunities for future dedicated funding similar to successful models seen in other communities.

Key future projects include the Greeley Weld Airport Road Redevelopment, public maintenance building remodels, HVAC replacements, and River Trail repairs. These initiatives aim to improve city infrastructure comprehensively, with cooperative efforts involving county collaboration.

Rebates from the food tax, providing \$100 per person to eligible households, reflect underutilization given the city's poverty rate, suggesting the need for increased awareness and access to these benefits.

In summary, the meeting underscored the importance of strategic planning and community engagement in optimizing the use of food tax revenues to sustain and develop city infrastructure while meeting the diverse needs of Greeley's population.

OTHER BUSINESS

Bylaws Review/Finalization -The meeting proceeded with discussions on the bylaws concerning voting procedures and annual reviews of key finance areas, including the Food Tax and TIFIA, with suggestions to include a revenue stabilization fund for formal oversight. Nathan Mosley addressed the differentiation between annual reports and memos, suggesting that a memo could suffice as it is attached to the city's records, thus serving the purpose of an annual report.

The need for clarity in documentation through the attorney's office was highlighted, aiming to finalize decisions by January. Discussions touched on membership composition, reaffirming the preference for having two members from each ward, without mandating it.

Additional conversations concerned the significance of maintaining transparency in fund utilization for authorized purposes, with no formal voting necessary but a need for accountability. While addressing staffing needs, the potential for future collaboration with departments and how such synergies might optimize resources was mentioned.

In conclusion, the attendees reviewed the plan to utilize upcoming non-meeting months for strategic planning and feedback collection, ensuring meetings effectively address the board's goals

2026 Agenda Planning - The meeting concluded with a consensus to incorporate feedback into future organizational strategies. The importance of meeting preparation, including a one-page template for each department to submit that would provide the committee with their top two objectives and top concerns/barriers, and needing a balance between informative presentations and efficient use of meeting time were highlighted. The group decided to forego a December meeting, opting instead for participants to reflect on collective and individual objectives to inform the next year's agenda. Members were asked to send emails with their thoughts on what they would like to see on the 2026 agenda to Nathan and Laura.

PUBLIC INPUT – No members of the public were present

ADJOURNMENT - The meeting was adjourned at **7:07 PM**

Next Regular Meeting:
January 28, 2026
5:00-6:30 p.m.

City Center South - 1001 11th Ave, Greeley, CO 80631
2nd Floor Colorado Conference Room 227
Zoom(<https://greeleygov.zoom.us/j/82522074466>)

Nathan Mosley
Budget & Policy Director

Barry Eastman
Chairperson

CITIZEN BUDGET ADVISORY COMMITTEE

Wednesday, October 22nd, 2025 - 5:00 p.m.

Committee Members **Present** **Absent** **Attending Guests & City Personnel:**

Committee Members	Present	Absent
Barry Eastman	X	
Tyler Mowery		X
Anthony McCune	X	
John Shull		X
Merrie Foreman	X	
Lori Williams	X	
Khalil N Bhanji		X
Laura Gurney	X	

Nathan Mosley: Budget & Policy Director

Laura Delp: Finance Assistant

CALL TO ORDER - The meeting was called to order by Barry Eastman at 5:00pm

ATTENDANCE & ANNOUNCEMENTS -

APPROVE MINUTES FROM SEPTEMBER 24th, 2025 - The minutes from September 24, 2025, were approved, with Merrie Foreman moving to approve, and Lori Williams seconding. Two members, Laura Gurney, and Tony McCune abstained as they were not present for the meeting in September.

DISCUSSION ITEMS

2026 Budget Adoption – Nathan Mosley

Nathan Mosley reported that the City Council held second reading and adopted the 2026 budget on a 5–2 vote after staff recapped the year-round budget process that began publicly with the July Council retreat and previewed priorities ahead of the February strategic session for the 2027 cycle (with four Council seats turning over in roughly two weeks). He emphasized that a \$21 million structural gap in 2026 was closed with onetime 2024 carryover of \$11 million, \$3 million in departmental realignments (cost savings), and a \$7 million transfer from capital, cautioning that the underlying imbalance remains and must be solved in the 2027 process; he plans to bring forward a staff defined solution rather than rely on zero based budgeting, which often validates existing operations without delivering corrective action.

The 2026 budget includes 54 onetime funded positions distributed across the organization (three in Fire), reflecting targeted service extensions while longer term funding strategies are developed, particularly for homelessness response. Capital highlights span multiple funds (quality of life, food tax, transportation, enterprise, and parks), including the \$2 million Island Grove Regional Park chiller replacement, a cost shared with Weld County.

Council's October 7 requests drove most of the discussion and staff follow up.

First, Councilmember Melissa McDonald asked to add three firefighter positions in 2026; Mosley recommended adopting the budget as proposed, prioritizing conversion of the three existing term limited firefighter positions to fulltime continuous before adding new ones. No motion was made, so no change occurred.

Second, for a Drone as First Responder program raised by Councilmember Hall, staff is coordinating with Police and Fire to launch using already appropriated RTIC dollars, reprogrammed by transfer and reported administratively rather than by amending the budget.

Third, Council questions about the year-round homeless shelter focused on “low barrier” operations; United Way, the operator, allows intoxicated or high individuals to enter if they are not belligerent or unsafe and prohibits onsite use, prioritizing life safety in winter conditions. Staff addressed rumors about an influx from neighboring cities; internal reporting shared at the meeting indicated only a few known arrivals from Loveland, countering the “sanctuary city”

narrative. The adopted budget retains approximately \$1.1 million to United Way to keep the shelter open year-round.

Two capital items drew scrutiny but were left unchanged at adoption. For the Poudre River Restoration Initiative, Phase 3 (budgeted at \$500,000), several Council comments reflected concern about associating flood mitigation work with the broader, high-cost restoration effort; similarly, Lincoln Park redevelopment has \$4 million programmed across 2025–2026 but is effectively on hold due to the emerging Downtown Civic Campus plan, prompting interest in repurposing those dollars to deferred projects. Although Mosley provided amendment amounts that would have removed the two projects, no motions were introduced. To respond to concerns about project dollars being shifted without clear visibility, Mosley committed to quarterly CIP status reports to both the committee and Council and, operationally, to “park” the questioned allocations outside their project lines so departments cannot access them while Council discusses reappropriation in January. Staff has identified five to six near ready projects that could use roughly \$4.5 million of quality-of-life funds, but members also discussed holding those funds in reserve given uncertainty; Mosley noted quality of life revenues are restricted to capital, may be eligible for buildings such as the Civic Campus, and he will confirm whether they can be applied to debt service.

Looking ahead, nothing additional from the Civic Campus or Cascadia is expected to hit the 2026 budget because \$10.7 million for Civic Campus was appropriated in 2025 and COP financing for West Greeley is already in place; debt service on the COPs is currently expected to start in 2028 (Nathan to confirm with the CFO). Council is awaiting an independent review of the contractor’s final cost estimate (PCL), which is running about a month behind but expected by the end of the month, alongside market absorption and fee impact studies that will influence housing affordability in the General Improvement District (GID) area. The Council recently approved a GID inclusion mechanism requiring participating parcels to join the GID, and a developer with roughly 1,100 acres south of US34 indicated willingness to participate; staff also noted active interest from a major employer shortlisting a West Greeley site.

Mosley closed by acknowledging outgoing Mayor Gates’ steadying presence, reiterating his intent to surface contentious issues earlier so second readings are “clean,” and committing to bring a structured approach to the 2027 budget that directly addresses the structural gap rather than relying on lastminute onetime fixes.

2025 Amendment #3

Nathan Mosley opened by framing 2025 Amendment No. 3 as the City’s third and final budget amendment for calendar year 2025 and emphasized that it was used as the foundation for developing—and is fully aligned with—the 2026 budget that Council considered immediately afterward. He noted that the amendment appears in the packet as the second slide deck under “supplemental appropriation” and totals \$3,464,654. According to Mosley, the adjustment primarily trues up revenues and expenditures tied to grants awarded during 2025, incorporates revenue received under an intergovernmental agreement with Weld County for construction work on the Poudre River Trail, and completes several internal “cleanup” items where spending authority had been approved earlier in the year but the associated interfund transfers had not yet been executed. He characterized these as standard yearend housekeeping actions to ensure that both the City’s revenue recognition and spending authority reflect actual activity before year close, and he reiterated that nothing in the package was out of the ordinary and that the content had already been contemplated in the 2026 budget planning.

A significant element of the amendment is an approximately \$1 million allocation to resolve workers’ compensation claims anticipated to be settled before yearend. This prompted a brief discussion on the City’s risk financing approach: Mosley affirmed that Greeley self-funds workers’ compensation through its dedicated “501” workers’ compensation fund, and Barry Eastman recalled that the City budgets roughly \$3 million annually for that fund. Eastman flagged concerns about the long-term sustainability of the fund and asked whether the City should revisit purchasing external insurance instead of fully self-funding. Tony McCune cautioned that securing such coverage is both expensive and difficult, especially for municipalities with sworn police operations—insurers are wary of catastrophic liability exposure, including officer involved incidents—and further complicated when an entity’s bond rating is below A+. Mosley acknowledged these constraints and committed to consult with HR Director Martha for additional perspective on options and market feasibility. Beyond workers’ compensation, Mosley highlighted that the amendment encompasses several police related grants, funding tied to housing and homelessness initiatives, a Generation Wild planning grant, and targeted improvements at City golf courses made possible by available golf fund balance. He concluded that Council had little discussion on this amendment itself precisely because its components were already built into the subsequently presented 2026 budget, allowing the amendment to proceed quickly while the more substantive policy debates were reserved for the 2026 budget deliberations

OTHER BUSINESS

Members Term Limits - The group clarified board membership terms and reappointment logistics. Laura Delp noted that both Barry Eastman's and John's current terms end December 2025 and advised that anyone wishing to continue must submit a reapplication before the November 18 deadline; Barry confirmed he already reapplied three to four weeks earlier for a new term beginning January 1.

Nathan Mosley explained that appointments are for three-year terms, after which members must reapply, but the City Charter imposes no limit on the number of terms a member may serve. This corrected prior confusion stemming from other City boards' bylaws; per the City Clerk's Office, the Charter prevails over any bylaws that suggest term limits. Laura reiterated that Boards and Commissions staff likewise confirmed there are no term limits. Barry indicated he is reapplying but does not expect to serve beyond the next three years due to potential interest in City Council or the Planning Commission. For timing, Laura confirmed that terms run through calendar year-end (not the anniversary month), so members like Merrie Foreman—whose initial appointment occurred midyear—must still reapply before mid-November of their expiration year. Staff will issue reminders, and automated emails are expected, though the group acknowledged that missed or incorrect email addresses (possibly John's) can cause lapses; Laura offered to follow up directly with John to ensure he is notified well ahead of the November 18 cutoff.

Bylaws Review/Finalization - The committee conducted a structured, rapid review of its draft bylaws, agreeing on a process in which members provide feedback now, staff returns with a redlined version at the next meeting, and—if acceptable— Laura will submit to the City Attorney's Office (CAO) to perform a legal review prior to formal adoption.

On membership, the group favored explicitly requiring Greeley residency and stating a preference for geographic balance—ideally two members per ward—with “if possible” language so vacancies are not prolonged when applicants from a particular ward are unavailable; they also asked to reframe the current checklist of qualifications as “preferred experience/qualities.” Several members noted a recent member's case that exposed gaps around residency and vacancies; staff will verify citywide requirements because the current application materials suggest residency may be preferred but are not required.

For appointments and terms, the bylaws will continue to reflect three-year terms with reapplication at expiration; after discussing pros and cons of term limits (institutional knowledge versus broader access), the group's consensus was no term limits, consistent with Charter, though some members urged parallel outreach (open houses, broader recruitment) to diversify participation over time.

Under vacancies and removal, the committee asked to add (1) automatic disqualification if a seated member moves outside city limits (processed as a resignation via motion) and (2) an attendance standard: three absences within a rolling 12-month period would allow, but not require, removal by majority vote, with excused absences recorded by staff; the goal is to preserve quorum and avoid prolonged inactive seats.

They confirmed meeting structure (at least six regular meetings annually, plus special meetings as needed), and clarified quorum as a majority of available/authorized seats rather than the number of members present. On compensation and expenses, members serve without pay but may have City-approved expenses reimbursed, mirroring Municipal Code Section 2-551; staff noted potential low-cost training opportunities (e.g., the Colorado Government Finance Association conference in Loveland).

The committee briefly scanned officer roles, elections, voting, and open meetings provisions without major changes. In the advisory role section, members questioned whether their duties should explicitly include annual votes on the food tax, the budget, and the revenue stabilization mechanism; Nathan will confirm the legal basis (Charter/ordinance or prior practice) with Finance leadership (Robert/Caleb) and propose where such requirements should live (likely in the purpose/advisory section rather than voting mechanics).

Finally, they agreed to remove language suggesting the committee “provides oversight on auditing processes,” since external audit is managed by Finance (under the CFO) and overseen by Council, not this body; staff will align the bylaws to that governance reality before returning with a tracked-changes draft.

Next Meeting - The committee finalized near-term scheduling around the holidays and aligned on how to handle a heavy year-end workload. Members reconfirmed shifting the November meeting to Wednesday, November 19, 2025, noting that the agenda is already crowded because items deferred from December were added.

A December meeting remains optional for Wednesday, December 17, 2025: Merrie Foreman will be out, Laura Gurney

and Lori Williams can attend, and Barry Eastman indicated that if the group chooses to meet, someone else would chair. Given limited availability and the desire for broad participation when setting 2026 priorities, Nathan Mosley recommended skipping December and instead using January for a more robust planning session tied to the incoming Council's preferences; if November runs long, members were advised to expect a possible 7:00 p.m. finish. To manage time, the group agreed to "timebox" presentations at the November meeting—roughly 15 minutes per item plus 5–10 minutes of Q&A—with Laura Gurney volunteering to serve as timekeeper.

For bylaws, the plan is to complete edits in November, circulate a finalized draft by email for member review/consent, and, if there is consensus, transmit it directly to the City Attorney's Office for legal review and formal adoption would shift to January. This approach preserves quorum, keeps the November agenda on track, and avoids convening a lightly attended December session while still advancing bylaws and 2026 work planning.

PUBLIC INPUT - No members of the public were present.

ADJOURNMENT – The meeting was adjourned at 6:31pm

Next Regular Meeting:
November 19, 2025
5:00-6:30 p.m.

City Center South - 1001 11th Ave, Greeley, CO 80631
2nd Floor Colorado Conference Room 227
Zoom(<https://greeleygov.zoom.us/j/82522074466>)

Nathan Mosley
Budget & Policy Director

Barry Eastman
Chairperson

2026 CBAC Annual Agenda

Preliminary Draft

January 28th

- Bylaws Adoption
- Review 2026 CBAC Agenda Items
- Voting on Chair/Vice Chair for 2026

February 25th

- 2025 Year in Review
- Economic Development & Urban Revitalization Overview –
- C&E Overview 2026
- West Greeley Review

March 25th

- MERGE
- Appropriation Review
- High Performance Government

April 22nd

- Information Technology – Update/Projects
- Office of Emergency Management overview

May 27th

- Public Works Overview –
- Keep Greeley Moving Annual Update
- Cascadia Update – Allena Portis

June 24th

- Human Resources Overview – Martha Lanaghan
- Fire Dept Overview – Brian Kuznik

July 22nd

- 2027 Budget Outlook
- Housing Overview – Deb Callies
- Homelessness Solutions Update – Mandy Shreve
- Sales Tax Revenue Analysis – Robert Miller

August 26th

- W&S Budget Overview – Virgil Pierce & Erik Dial
- Capital Improvement Plan – Kalen Myers

September 23rd

- Police Department Overview – Chief Turk
- 2027 Budget CBAC Recommendation – Nathan Mosley

October 28th

- City Clerk's Office – Heidi Leatherwood
- Food Tax Annual Update – Kalen Myers
- 2027 Budget Adoption – Nathan Mosley

November 25th

- City Attorney Overview - Stacey Aurzada / Rachel Cook
- Municipal Court Overview – Judge Gonzales / Krista Bagnall

December 23rd

- Year in Review



Title

Name, Title
Department



Organizational Chart

Mission and Priorities

Overall Budget Slide with General Costs

**Overall Income
Side (if
appropriate)**

**What keeps you
up at night as a
leader/manager
to accomplish
your Mission?**

**What are you
doing to keep
costs down and
accomplish
your mission?**

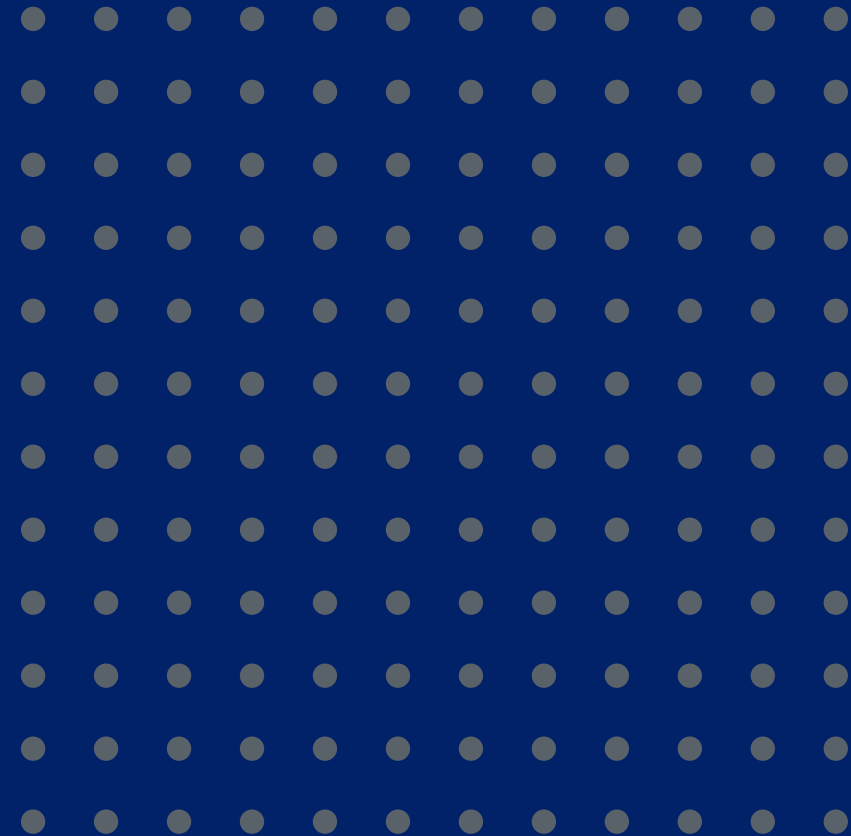
Risks (Now and Future)

**What are you
doing to innovate
within your
department for
more efficiency
and
performance?**

**What can the
GBAC do to
help you and
your team?**

2027 CBAC Budget Update

Nathan Mosley, Budget & Policy Director
Citizen Budget Advisory Committee Meeting
January 27, 2026





2027 Budget Update Agenda



Intent: Awareness, Understanding & Next Steps

- Review Fiscal Challenges
- 2027 Budget Approach
- Next Steps

Context for 2026 & Beyond

**Volatile
Economic
Conditions**

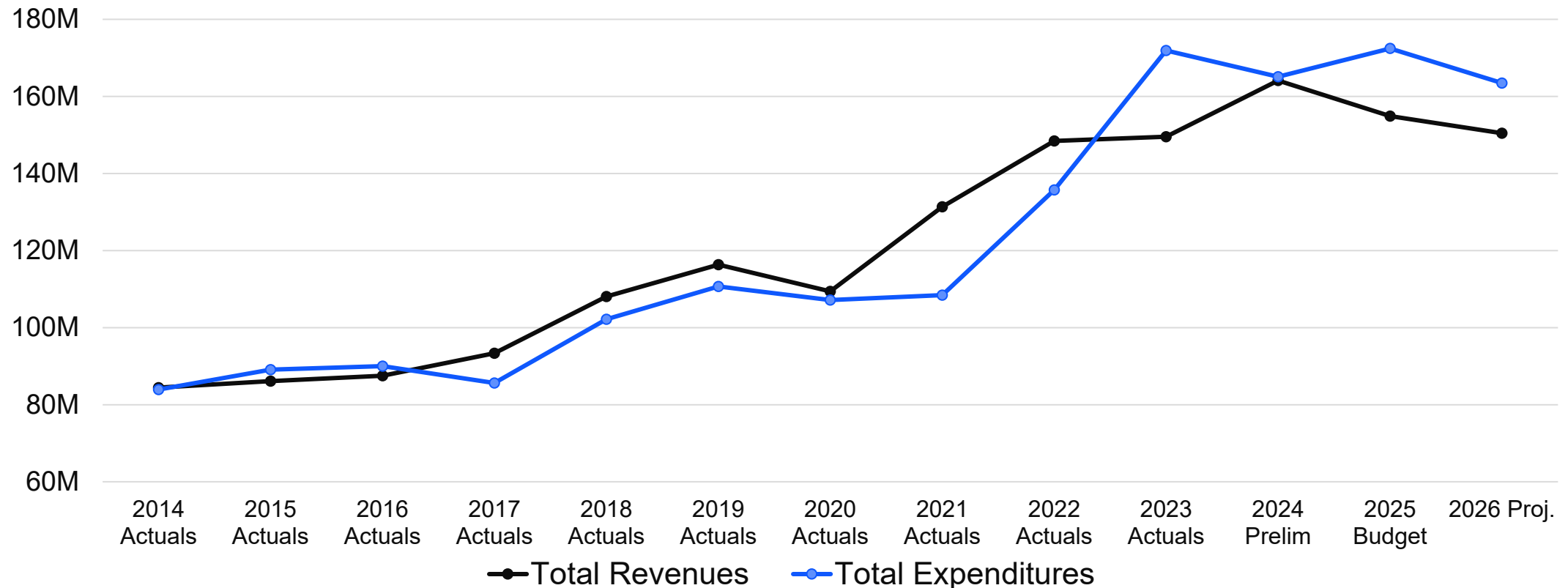
**Uncertain
Revenues**

**Increases in
Programs &
Expenses**

**= Budget
Gap**

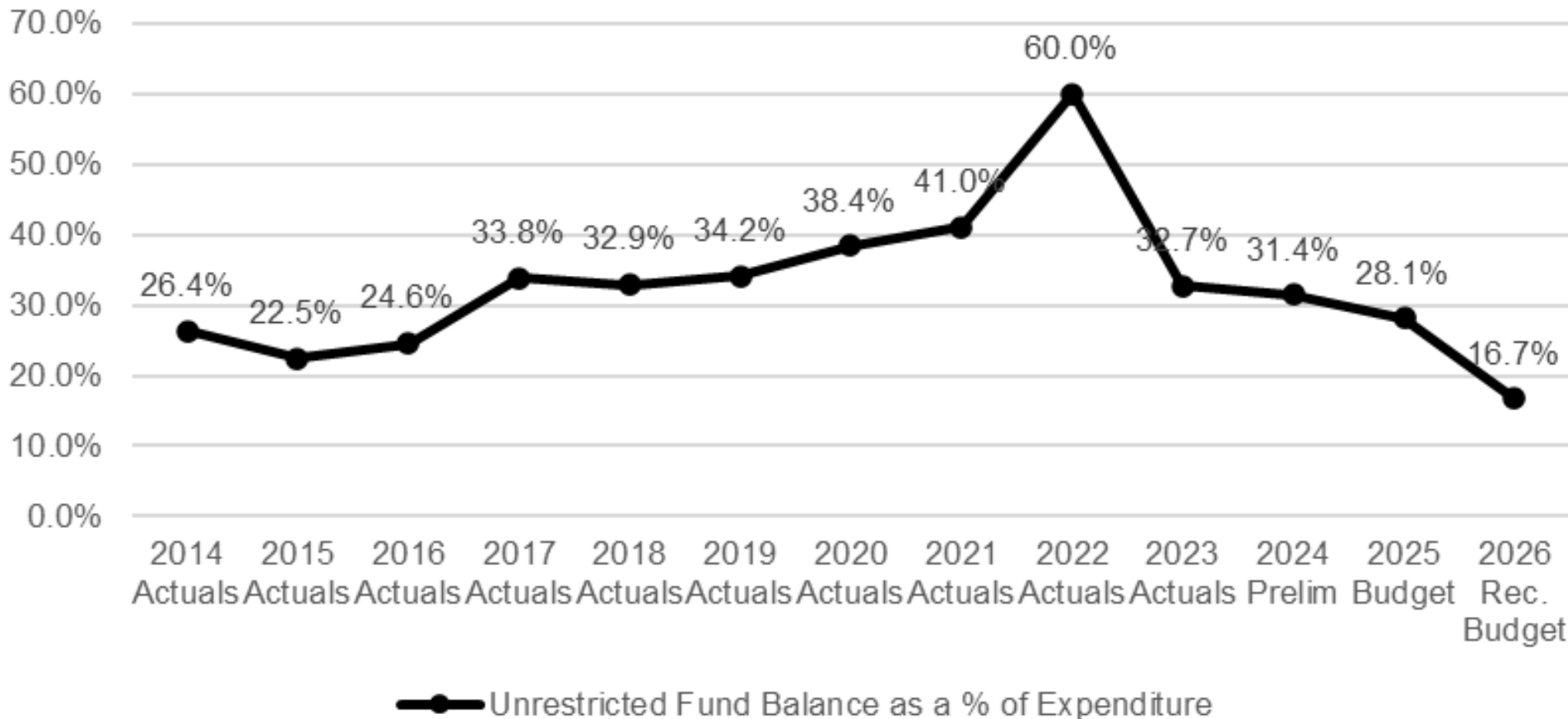
Recent Trend: Expenditures Exceeding Revenue

General Fund Total Revenues and Expenditures Trend



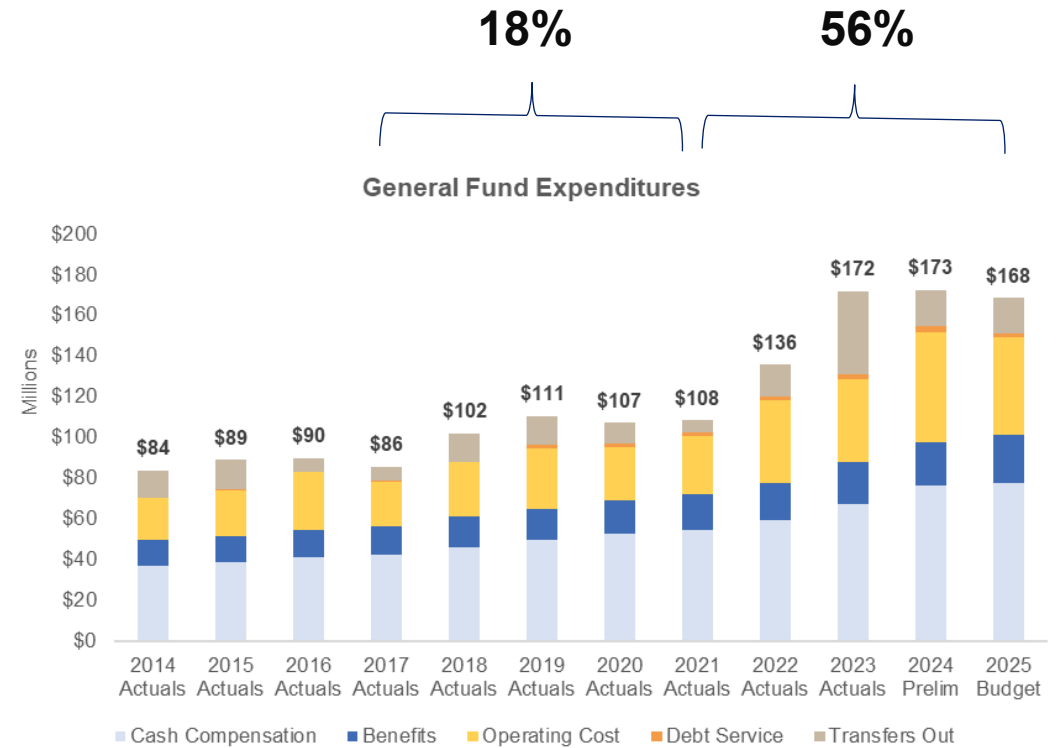
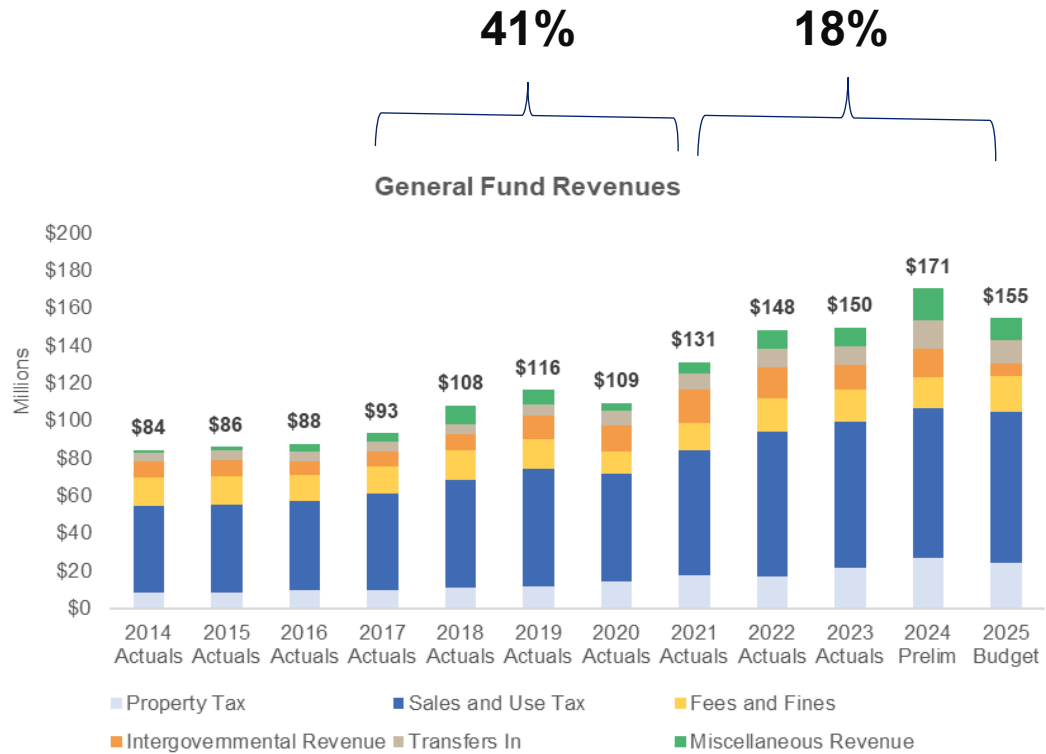
Corresponding Fund Balance Trend

Fund Balance as % of General Fund Expenditure



**16.7% =
Required
2-Month
Operating
Reserve**

Revenue & Expenditure History



2026 General Fund Budget Gap

Total 2026 General Fund Gap is ~ \$21M

- Ongoing Structural Gap
- Extended Term Limited Positions
- Approved Increases & prioritized investments

How the gap was closed in the 2026 budget:

- Carryover from 2024 (~ \$11M)
- Realignment Work (~ \$3M)
- Transfer of 301 Fund Balance (~\$7M)

Long Term Financial Sustainability

The 2026 budget strategically uses one-time resources to sustain core services while preparing for structural adjustments necessary to align our expenditures with our expected revenues in the future.

Now is the time to make those structural adjustments to course correct

Current Initiatives:

- Hiring Freeze
- Smart City Spending Initiative
- Adjusting Budget Approach for 2027

Target Based Budgeting

- Simplifies budget process by starting w/ fixed ceiling
- Promotes fiscal discipline
- Strengthens strategic prioritization by requiring departments to make tradeoffs
- Increases self-determination (freedom within boundaries)



Next Steps:

Next Steps:

- Jan 28 – CBAC Meeting; Annual Planning
- Feb 12 & 13 – City Council Strategic Planning Retreat
- March 11 – 2027 Budget Kickoff @ Leaders Summit



Bylaws of the City of Greeley Citizen Budget Advisory Committee

Article I: Name

The name of this body shall be the **City of Greeley Citizen Budget Advisory Committee**.

Article II: Purpose

The purpose and objectives of the board are to provide citizen involvement in the budget process by meeting annually with each department director to discover priorities and engage in discourse around financial priorities. The board will advise the City Council and City Manager on ballot initiatives and provide annual recommendations on the annual City Budget. The board will inform, with community input, the impacts of city policy proposals on budgeting practices.

Article III: Membership

Section 1: **Composition**

The Citizen Budget Advisory Committee shall consist of nine (9) members.

Section 2: **Appointment**

Board members shall be appointed by the City of Greeley City Council based on open application process administered by the City Clerk. The City Council shall appoint and remove board members in accordance with the provisions of the City Charter and Code. Members shall

Commented [OS1]: If preferred members are needed, need to add to code. Not in now.

Deleted: City of Greeley Resident

Deleted: who shall represent a broad cross-section of the community including representation (to the fullest extent possible) of all ages of adults, from various social, economic, ethnic and racial segments of the community, with the following preferred experiences:

Deleted: <#>Two (2) members with professional financial background showcasing experience in investments, managing or building wealth.¶
Two (2) members from each Ward, if possible, is preferred, but will not restrict the appointment of suitable candidates.¶
Two (2) members with professional or lived expertise creating and maintaining a budget.¶
Two (2) members with professional experience in financing the acquisition of real estate, private or commercial.¶
One (1) member representing public, private or philanthropic partner organizations.¶
One (1) member from an organization that has a best practice perspective on municipal budgeting strategies.¶
In addition to the nine (9) Board members appointed by the City Council, staff may serve as an ex-officio non-voting member to the Board. This staff appointee shall not be subject to any residency requirement, nor shall the ex-officio member be considered in determining whether a quorum is present.¶

continue to serve until their successors have been appointed, and a vacancy shall be filled for the unexpired term of a member whose position becomes vacant.

Section 3: Terms of Service

The appointed members of the Board shall serve for three-year terms. Members are permitted to re-apply as many times as they'd like to serve. Members must re-submit an [application](#) for term renewal before the Boards & Commissions application deadline in the year in which their current term expires.

Section 4: Vacancies

If a vacancy occurs on the Citizen Budget Advisory Committee prior to the expiration of a board member's term, a replacement shall be appointed by City of Greeley City Council. The term for the replacement member shall be for the remainder of the term of the position that was vacated.

Section 5: Removal

A board member may be removed for cause by the City of Greeley City Council after a public hearing.

Deleted: by the CBAC Committee if they miss three (3) meetings in a rolling twelve-(12) month period, or
Commented [OS2]: Only mechanism for removal is going to Council for a cause.

Section 6: Triennial Review

The City Council shall periodically review each board, excepting those specifically created by the City Charter. After review, the City Council shall, by majority vote, either authorize continuance of the board or allow the board to lapse. Review of boards shall be conducted every three years from the date of their creation.

Section 7: Compensation

All members of boards shall serve without compensation except for such amounts determined appropriate by the City Council to offset expenses incurred in the performance of their duties.

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Article IV: Officers

Section 1: Officers

Annually the Citizen Budget Advisory Committee shall select from its membership appointed by the City Council, a chair and vice chair, and establish its own rules of procedure not in conflict with the City Charter or laws and ordinances of the city. The officers of the Citizen Budget Advisory Committee shall consist of:

- **Chairperson:** Responsibilities include presiding over all meetings, signing all official documentation including, but not limited to, resolutions, minutes, and contracts, and appointing membership of any sub-committees created by the board or commission.
- **Vice-Chairperson:** Shall assume the responsibilities of the Chairperson in their absence. If the chair vacates their seat, the vice chair will fulfill that role of chair for the remainder of the term.
- **Secretary:** The department director or designee shall act as secretary to the board. The secretary is responsible for taking minutes at all meetings and maintaining records of Board activities. The official copy of the minutes shall be forwarded to the City Clerk's Office to be retained in accordance with the City's adopted records retention schedule.

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Section 2: Election of Officers

Officers shall be elected annually by a majority vote of the Board members during the first meeting of the year. Officers may be re-elected.

Article V: Meetings

Section 1: Regular Meetings

Regular meetings of the Citizen Budget Advisory Committee shall be held monthly at a time and place designated by the Chairperson. Meeting dates shall be made publicly available in advance. The board shall have at least six regular meetings per year.

Section 2: Special Meetings

Special meetings may be recommended by City Staff and called by the Chairperson or upon the request of two or more members of the Board. Notices of special meetings shall be provided to all members at least 72 hours in advance.

Section 3: Quorum

A quorum for the transaction of business shall consist of five members.

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Section 4: Voting

Decisions of the Citizen Budget Advisory Committee shall be made by a majority vote of the members present at the meeting, provided that a quorum is present. Each member shall have one vote. Ex officio and staff members may participate but not vote.

Section 5: Open Meetings

All meetings of the Citizen Budget Advisory Committee shall be open to the public and in compliance with Colorado's Open Meetings Law (OML).

Article VI: Committees

Section 1: Formation of Committees

The Citizen Budget Advisory Committee may establish ad hoc or standing committees as needed to carry out specific tasks or address particular housing-related issues.

Section 2: Committee Membership

Committee members may be drawn from CBAC or from the community at large, but all committees must report back to the full Citizen Budget Advisory Committee on their activities.

Article VII: Responsibilities and Duties

Section 1: Advisory Role

The Citizen Budget Advisory Committee (CBAC) advises City Council and staff and has the following functions:

- Advise the departments on budgeting issues, strategies, goals and policies;
- Make funding recommendations to city council related to new and existing initiatives;
- Develop and recommend, with community input, innovative approaches to accomplish the City's financial goals, including tools for growth and development;
- Review ballot initiatives and make recommendations to the city council;
- Perform an independent review of the Food Tax and TIFIA expenditures, as well as the Revenue Stabilization Fund and report on the CBAC review to City Council in their annual report prior to annual budget adoption by City Council.

Section 2: Reporting

The Citizen Budget Advisory Committee shall provide an annual report to the City of Greeley City Council, summarizing activities, recommendations.

Article VIII: Conflict of Interest

Section 1: Disclosure

Board members must disclose any financial or personal interest in any matters brought before the Board. If a conflict of interest arises, the members shall recuse themselves from voting or participating in any discussions on the matter.

Article IX: Amendments

These bylaws may be amended by a two-thirds vote of the Board members, provided that a written notice of the proposed amendments is distributed to all members at least 14 days in advance of the meeting where the vote will take place.

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