



Citizen Budget Advisory Committee

5:00 – 6:30 PM, November 19th, 2025

1001 11th Ave, Greeley, CO 80631

2nd Floor Colorado Conference Room 227

Zoom Meeting: <https://greeleygov.zoom.us/j/82522074466>

Meeting ID: 825 2207 4466

AGENDA

- **CALL TO ORDER**
- **ATTENDANCE & ANNOUNCEMENTS**
- **APPROVE MINUTES FROM OCTOBER 22, 2025**
- **DISCUSSION ITEMS**
 - City Attorney Overview - Stacey Aurzada / Rachel Cook
 - Municipal Court Overview – Judge Gonzales / Krista Bagnall
 - CPRD Overview – Diana Frick & Jill Krantz
 - Food Tax Annual Update – Kalen Myers
- **OTHER BUSINESS**
 - Bylaws Review/Finalization
- **PUBLIC INPUT**
- **ADJOURNMENT**

CITIZEN BUDGET ADVISORY COMMITTEE

Wednesday, October 22nd, 2025 - 5:00 p.m.

Committee Members **Present** **Absent** **Attending Guests & City Personnel:**

Committee Members	Present	Absent
Barry Eastman	X	
Tyler Mowery		X
Anthony McCune	X	
John Shull		X
Merrie Foreman	X	
Lori Williams	X	
Khalil N Bhanji		X
Laura Gurney	X	

Nathan Mosley: Budget & Policy Director

Laura Delp: Finance Assistant

CALL TO ORDER - The meeting was called to order by Barry Eastman at 5:00pm

ATTENDANCE & ANNOUNCEMENTS -

APPROVE MINUTES FROM SEPTEMBER 24th, 2025 - The minutes from September 24, 2025, were approved, with Merrie Foreman moving to approve, and Lori Williams seconding. Two members, Laura Gurney, and Tony McCune abstained as they were not present for the meeting in September.

DISCUSSION ITEMS

2026 Budget Adoption – Nathan Mosley

Nathan Mosley reported that the City Council held second reading and adopted the 2026 budget on a 5–2 vote after staff recapped the year-round budget process that began publicly with the July Council retreat and previewed priorities ahead of the February strategic session for the 2027 cycle (with four Council seats turning over in roughly two weeks). He emphasized that an \$11 million structural gap in 2026 was closed with one-time 2024 carryover, \$3 million in departmental realignments (cost savings), and a \$7 million transfer from capital, cautioning that the underlying imbalance remains and must be solved in the 2027 process; he plans to bring forward a staff-defined solution rather than rely on zero-based budgeting, which often validates existing operations without delivering corrective action.

The 2026 budget includes 54 one-time funded positions distributed across the organization (three in Fire), reflecting targeted service extensions while longer-term funding strategies are developed, particularly for homelessness response. Capital highlights span multiple funds (quality of life, food tax, transportation, enterprise, and parks), including the \$2 million Island Grove Regional Park chiller replacement, a cost shared with Weld County.

Council’s October 7 requests drove most of the discussion and staff follow-up.

First, Councilmember Melissa McDonald asked to add three firefighter positions in 2026; Mosley recommended adopting the budget as proposed, prioritizing conversion of the three existing term-limited firefighter positions to full-time continuous before adding new ones. No motion was made, so no change occurred.

Second, for a Drone as First Responder program raised by Councilmember Hall, staff is coordinating with Police and Fire to launch using already appropriated RTIC dollars, reprogrammed by transfer and reported administratively rather than by amending the budget.

Third, Council questions about the year-round homeless shelter focused on “low-barrier” operations; United Way, the operator, allows intoxicated or high individuals to enter if they are not belligerent or unsafe and prohibits on-site use, prioritizing life safety in winter conditions. Staff addressed rumors about an influx from neighboring cities; internal reporting shared at the meeting indicated only a few known arrivals from Loveland, countering the “sanctuary city” narrative. The adopted budget retains approximately \$1.1 million to United Way to keep the shelter open year-round.

Two capital items drew scrutiny but were left unchanged at adoption. For the Poudre River Restoration Initiative, Phase 3 (budgeted at \$500,000), several Council comments reflected concern about associating flood-mitigation work with the broader, high-cost restoration effort; similarly, Lincoln Park redevelopment has \$4 million programmed across 2025–2026 but is effectively on hold due to the emerging Downtown Civic Campus plan, prompting interest in repurposing those dollars to deferred projects. Although Mosley provided amendment amounts that would have removed the two projects, no motions were introduced. To respond to concerns about project dollars being shifted without clear visibility, Mosley committed to quarterly CIP status reports to both the committee and Council and, operationally, to “park” the questioned allocations outside their project lines so departments cannot access them while Council discusses reappropriation in January. Staff has identified five to six near-ready projects that could use roughly \$4.5 million of quality-of-life funds, but members also discussed holding those funds in reserve given uncertainty; Mosley noted quality-of-life revenues are restricted to capital, may be eligible for buildings such as the Civic Campus, and he will confirm whether they can be applied to debt service.

Looking ahead, nothing additional from the Civic Campus or Cascadia is expected to hit the 2026 budget because \$10.7 million for Civic Campus was appropriated in 2025 and COP financing for West Greeley is already in place; debt service on the COPs is currently expected to start in 2028 (Nathan to confirm with the CFO). Council is awaiting an independent review of the contractor’s final cost estimate (PCL), which is running about a month behind but expected by the end of the month, alongside market absorption and fee-impact studies that will influence housing affordability in the General Improvement District (GID) area. The Council recently approved a GID inclusion mechanism requiring participating parcels to join the GID, and a developer with roughly 1,100 acres south of US-34 indicated willingness to participate; staff also noted active interest from a major employer short-listing a West Greeley site.

Mosley closed by acknowledging outgoing Mayor Gates’ steadying presence, reiterating his intent to surface contentious issues earlier so second readings are “clean,” and committing to bring a structured approach to the 2027 budget that directly addresses the structural gap rather than relying on last-minute one-time fixes.

2025 Amendment #3

Nathan Mosley opened by framing 2025 Amendment No. 3 as the City’s third and final budget amendment for calendar year 2025 and emphasized that it was used as the foundation for developing—and is fully aligned with—the 2026 budget that Council considered immediately afterward. He noted that the amendment appears in the packet as the second slide deck under “supplemental appropriation” and totals \$3,464,654. According to Mosley, the adjustment primarily trues up revenues and expenditures tied to grants awarded during 2025, incorporates revenue received under an intergovernmental agreement with Weld County for construction work on the Poudre River Trail, and completes several internal “cleanup” items where spending authority had been approved earlier in the year but the associated interfund transfers had not yet been executed. He characterized these as standard year-end housekeeping actions to ensure that both the City’s revenue recognition and spending authority reflect actual activity before year close, and he reiterated that nothing in the package was out of the ordinary and that the content had already been contemplated in the 2026 budget planning.

A significant element of the amendment is an approximately \$1 million allocation to resolve workers’ compensation claims anticipated to be settled before year-end. This prompted a brief discussion on the City’s risk financing approach: Mosley affirmed that Greeley self-funds workers’ compensation through its dedicated “501” workers’ compensation fund, and Barry Eastman recalled that the City budgets roughly \$3 million annually for that fund. Eastman flagged concerns about the long-term sustainability of the fund and asked whether the City should revisit purchasing external insurance instead of fully self-funding. Tony McCune cautioned that securing such coverage is both expensive and difficult, especially for municipalities with sworn police operations—insurers are wary of catastrophic liability exposure, including officer-involved incidents—and further complicated when an entity’s bond rating is below A+. Mosley acknowledged these constraints and committed to consult with HR Director Martha for additional perspective on options and market feasibility. Beyond workers’ compensation, Mosley highlighted that the amendment encompasses several police-related grants, funding tied to housing and homelessness initiatives, a Generation Wild planning grant, and targeted improvements at City golf courses made possible by available golf fund balance. He concluded that Council had little discussion on this amendment itself precisely because its components were already built into the subsequently presented 2026 budget, allowing the amendment to proceed quickly while the more substantive policy debates were reserved for the 2026 budget deliberations.

OTHER BUSINESS

Members Term Limits - The group clarified board membership terms and reappointment logistics. Laura Delp noted that both Barry Eastman’s and John’s current terms end December 2025 and advised that anyone wishing to continue must submit a reapplication before the November 18 deadline; Barry confirmed he already reapplied three to four weeks

earlier for a new term beginning January 1.

Nathan Mosley explained that appointments are for three-year terms, after which members must reapply, but the City Charter imposes no limit on the number of terms a member may serve. This corrected prior confusion stemming from other City boards' bylaws; per the City Clerk's Office, the Charter prevails over any bylaws that suggest term limits. Laura reiterated that Boards and Commissions staff likewise confirmed there are no term limits. Barry indicated he is reapplying but does not expect to serve beyond the next three years due to potential interest in City Council or the Planning Commission. For timing, Laura confirmed that terms run through calendar year-end (not the anniversary month), so members like Merrie Foreman—whose initial appointment occurred midyear—must still reapply before mid-November of their expiration year. Staff will issue reminders, and automated emails are expected, though the group acknowledged that missed or incorrect email addresses (possibly John's) can cause lapses; Laura offered to follow up directly with John to ensure he is notified well ahead of the November 18 cutoff.

Bylaws Review/Finalization - The committee conducted a structured, rapid review of its draft bylaws, agreeing on a process in which members provide feedback now, staff returns with a redlined version at the next meeting, and—if acceptable— Laura will submit to the City Attorney's Office (CAO) to perform a legal review prior to formal adoption.

On membership, the group favored explicitly requiring Greeley residency and stating a preference for geographic balance—ideally two members per ward—with “if possible” language so vacancies are not prolonged when applicants from a particular ward are unavailable; they also asked to reframe the current checklist of qualifications as “preferred experience/qualities.” Several members noted a recent member's case that exposed gaps around residency and vacancies; staff will verify citywide requirements because the current application materials suggest residency may be preferred, but are not required.

For appointments and terms, the bylaws will continue to reflect three-year terms with reapplication at expiration; after discussing pros and cons of term limits (institutional knowledge versus broader access), the group's consensus was no term limits, consistent with Charter, though some members urged parallel outreach (open houses, broader recruitment) to diversify participation over time.

Under vacancies and removal, the committee asked to add (1) automatic disqualification if a seated member moves outside city limits (processed as a resignation via motion) and (2) an attendance standard: three absences within a rolling 12-month period would allow, but not require, removal by majority vote, with excused absences recorded by staff; the goal is to preserve quorum and avoid prolonged inactive seats.

They confirmed meeting structure (at least six regular meetings annually, plus special meetings as needed), and clarified quorum as a majority of available/authorized seats rather than the number of members present. On compensation and expenses, members serve without pay but may have City-approved expenses reimbursed, mirroring Municipal Code Section 2-551; staff noted potential low-cost training opportunities (e.g., the Colorado Government Finance Association conference in Loveland).

The committee briefly scanned officer roles, elections, voting, and open meetings provisions without major changes. In the advisory role section, members questioned whether their duties should explicitly include annual votes on the food tax, the budget, and the revenue stabilization mechanism; Nathan will confirm the legal basis (Charter/ordinance or prior practice) with Finance leadership (Robert/Caleb) and propose where such requirements should live (likely in the purpose/advisory section rather than voting mechanics).

Finally, they agreed to remove language suggesting the committee “provides oversight on auditing processes,” since external audit is managed by Finance (under the CFO) and overseen by Council, not this body; staff will align the bylaws to that governance reality before returning with a tracked-changes draft.

Next Meeting - The committee finalized near-term scheduling around the holidays and aligned on how to handle a heavy year-end workload. Members reconfirmed shifting the November meeting to Wednesday, November 19, 2025, noting that the agenda is already crowded because items deferred from December were added.

A December meeting remains optional for Wednesday, December 17, 2025: Merrie Foreman will be out, Laura Gurney and Lori Williams can attend, and Barry Eastman indicated that if the group chooses to meet, someone else would chair. Given limited availability and the desire for broad participation when setting 2026 priorities, Nathan Mosley recommended skipping December and instead using January for a more robust planning session tied to the incoming Council's preferences; if November runs long, members were advised to expect a possible 7:00 p.m. finish. To manage

time, the group agreed to “timebox” presentations at the November meeting—roughly 15 minutes per item plus 5–10 minutes of Q&A—with Laura Gurney volunteering to serve as timekeeper.

For bylaws, the plan is to complete edits in November, circulate a finalized draft by email for member review/consent, and, if there is consensus, transmit it directly to the City Attorney’s Office for legal review and formal adoption would shift to January. This approach preserves quorum, keeps the November agenda on track, and avoids convening a lightly attended December session while still advancing bylaws and 2026 work planning.

PUBLIC INPUT - No members of the public were present.

ADJOURNMENT – The meeting was adjourned at 6:31pm

Next Regular Meeting:
November 19, 2025
5:00-6:30 p.m.

City Center South - 1001 11th Ave, Greeley, CO 80631
2nd Floor Colorado Conference Room 227
Zoom(<https://greeleygov.zoom.us/j/82522074466>)

Nathan Mosley
Budget & Policy Director

Barry Eastman
Chairperson



City Attorney's Office Overview

Stacey Aurzada
City Attorney



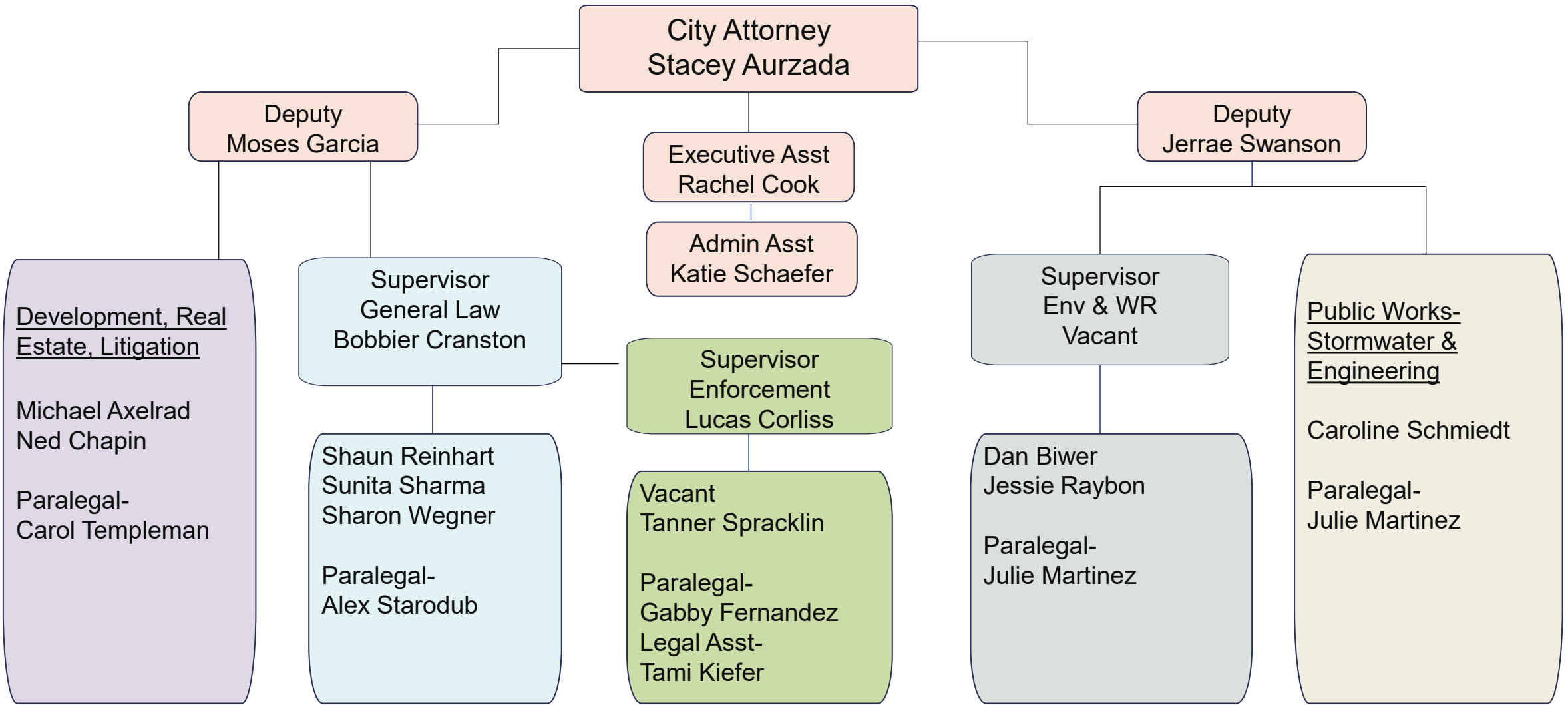
Role of the City Attorney's Office

- **City Charter**
 - Establishes Office of the City Attorney and the position of City Attorney
- **Title 2, Article IV of the Greeley Municipal Code**
 - General advisor to the City Council, boards, commissions and City officers concerning City business
- **Who is our Client?**
 - The City of Greeley
 - City Council, City boards and commissions, department directors and their designees acting in their official capacities

Key Department Activities

- **General Municipal Legal Services-** provide legal advice to Councilmembers, City Manager, Executive Staff, all City Departments, all Boards and Commissions
- **Litigation-** provide insurance defense services for City Claims Reserve Fund, institute litigation when authorized by City Council
- **Water & Sewer-** provide legal advice to City Council, Water Board, Water & Sewer Department; management of all water court cases
- **Prosecution-** prosecution of traffic infractions and offenses, prosecution of misdemeanor infractions and offenses, prosecution of code compliance cases, prosecution of liquor licensing violations, prosecution of business licensing violations

Organizational Chart



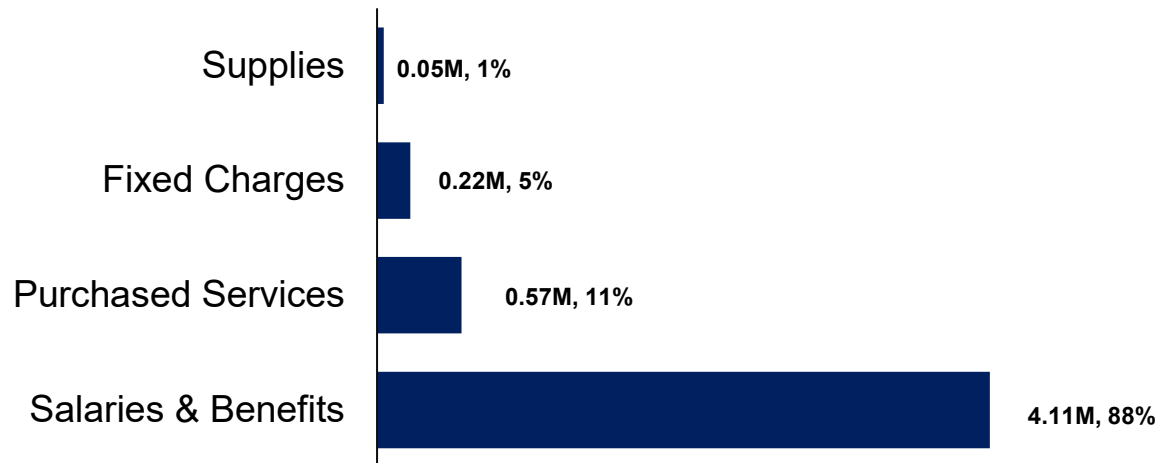
Summary of Current Budget

Expenditures by Activity	2025 Current Budget
General Municipal Law	3,839,734
Environmental & Water Resources	1,110,368
Total Expenditures by Activity	4,950,102

2025 Total Resources: \$1.32 Million

- Transfers from Water Fund- \$1.06M, 80%
- Transfers from Sewer Fund - \$0.19M, 14%
- Transfers from Stormwater Fund- \$0.07M, 5%

2025 Expenditures by Category

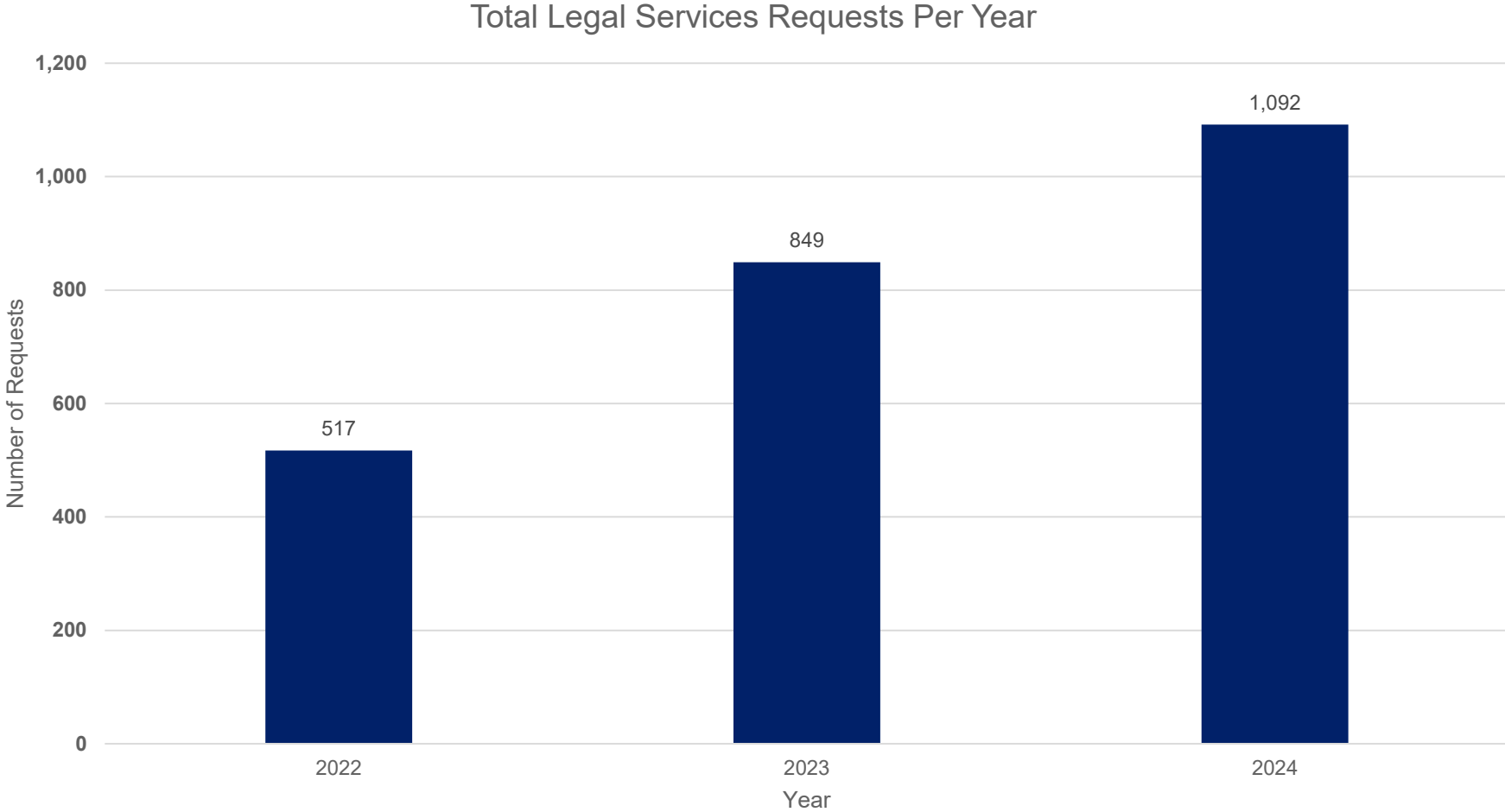


Budget Realignment

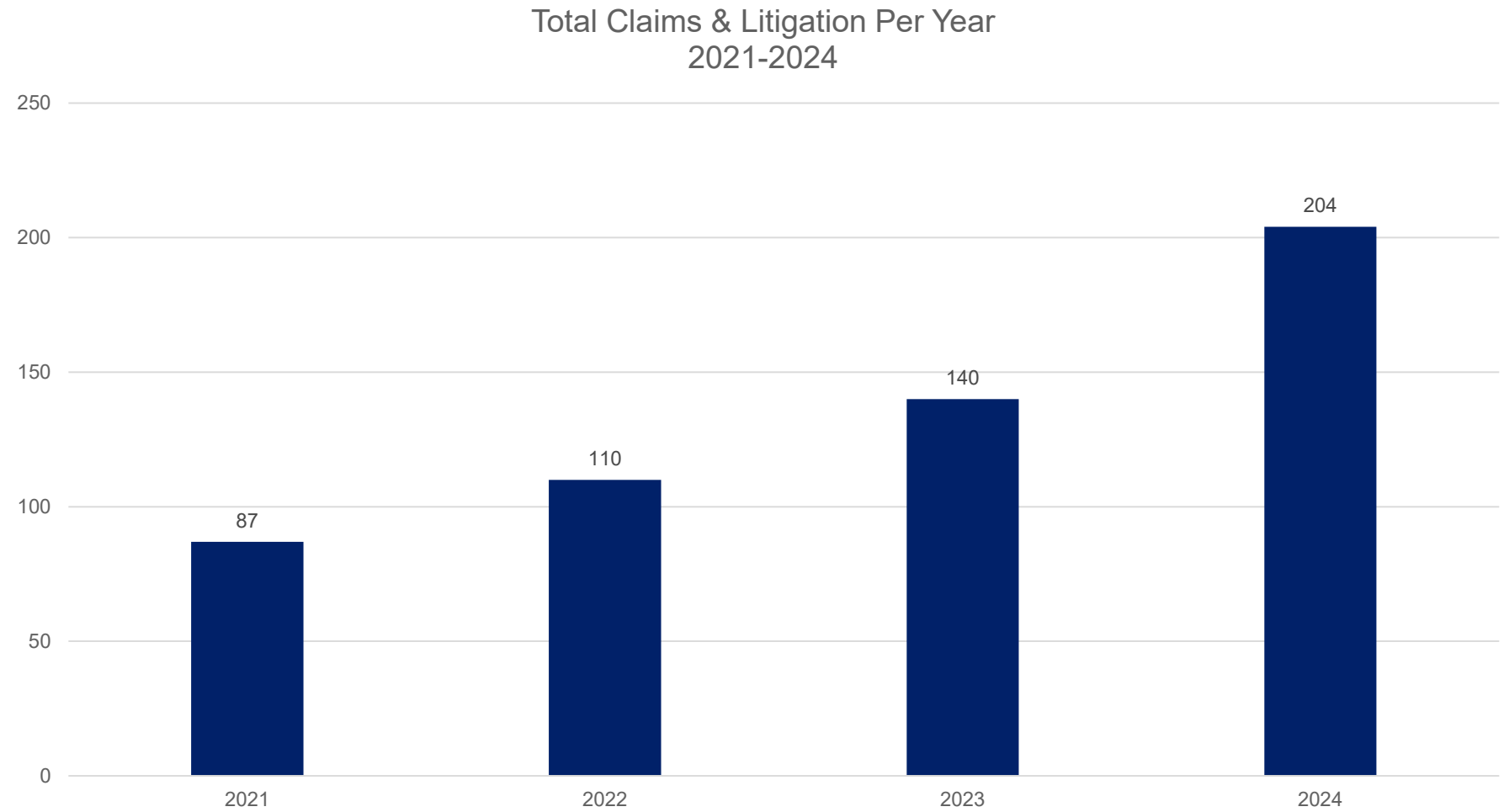
- **Leadership Coaching \$25,000**
 - Reduced leadership coaching by ~50%.
- **Travel \$25,000**
 - Reduced travel-related expenditures by ~50%
- **Legal Matter Management Software**
 - Eliminated the budget for implementation of new legal matter management software.
- **Municipal Court Records Technician**
 - With cooperation of the CAO and Municipal Court, GPD and submitted a request for a new position to manage records, especially digital evidence, for Municipal Court cases. This request was not funded.

Requests for legal services have more than doubled in the last two years.

Note: This data does not include any work related to the West Greeley project

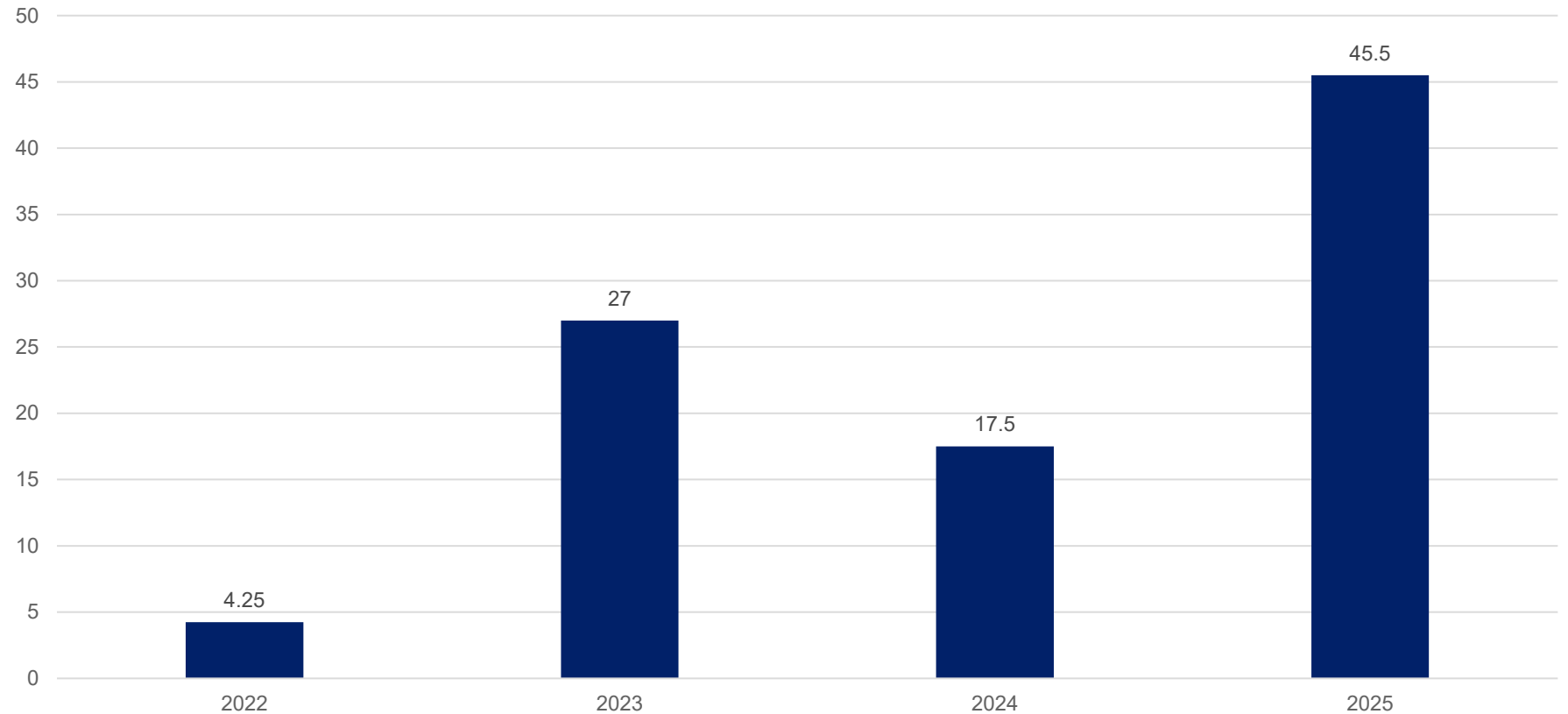


**Claims and
Litigation have
almost tripled in
the last four
years.**



CORA requests reviewed by CAO have more than doubled since last year.

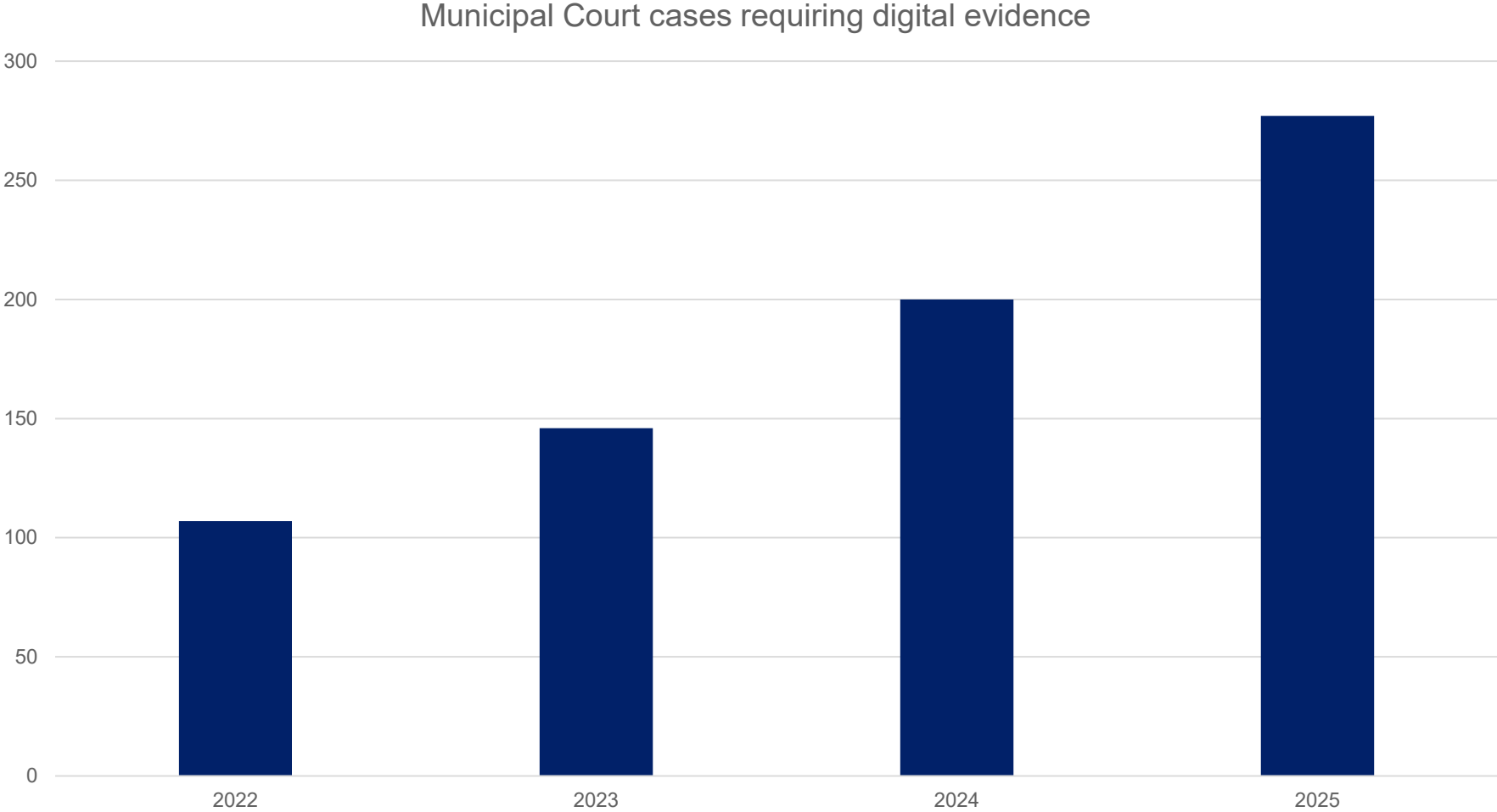
Average CORA Requests Per Quarter Submitted to CAO for Review 2022-2025



Number of Contracts Reviewed has increased 150% from 2023 to 2024.



Traffic and Criminal cases in Municipal Court requiring review of digital records has tripled in three years



Thank you





Culture, Parks, and Recreation Comprehensive Plan

Building a Resilient, Equitable, and Inspiring Greeley Culture, Parks, & Recreation System

Diana Frick, Director CPRD

Jill Krantz, Deputy Director CPRD

Citizen Budget Advisory Committee – November 11, 2025

Agenda



- **Key Study Components**
- **Why This Plan Matters**
- **Greeley's Growth**
- **Community Engagement**
- **Key Findings**
- **Strategic Themes**
- **Priority Recommendations**
- **City Council Support**
- **Purpose: Informational**

System Snapshot



42 Parks



2,000 Acres of Natural Area



35 Miles of Trails



3 Community Centers



Active Adult Center



Indoor Ice Arena



4 Pools



2 Golf Courses



Performing Arts Venue



4 Museums Sites



Public Art



Regional Park



542 Recreation Components (453 outdoor and 89 indoor)

Key Study Components

- Community and Staff Engagement
- Demographics Review and Mobility Analysis
- System Inventory, Level of Service, and Gap Analysis
- Maintenance Assessment
- Operational Assessment
- Financial Analysis
- Similar Provider
- Think Tank
- Facilities Assessment
- Sports Field Analysis
- Cultural Plan



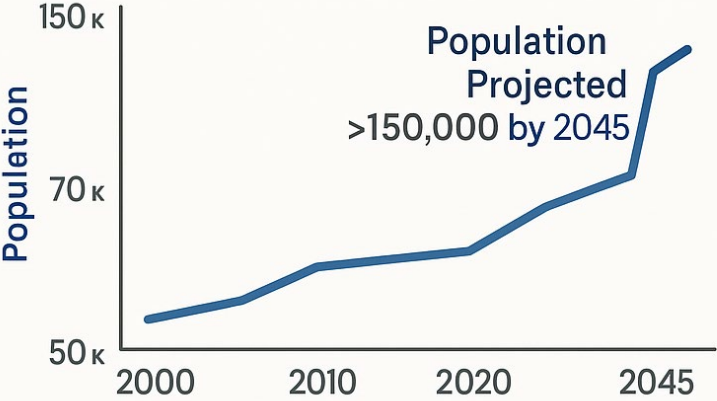
Culture, Parks, and Recreation Department
Executive Summary



Why This Plan Matters

- 10-Year Roadmap
Parks, Culture, Recreation, and Natural Areas
- Supports Council's Strategic Goals and Community Vision
- Grounded in Engagement and Data
- Supports CPRD's Mission, Vision, and Values

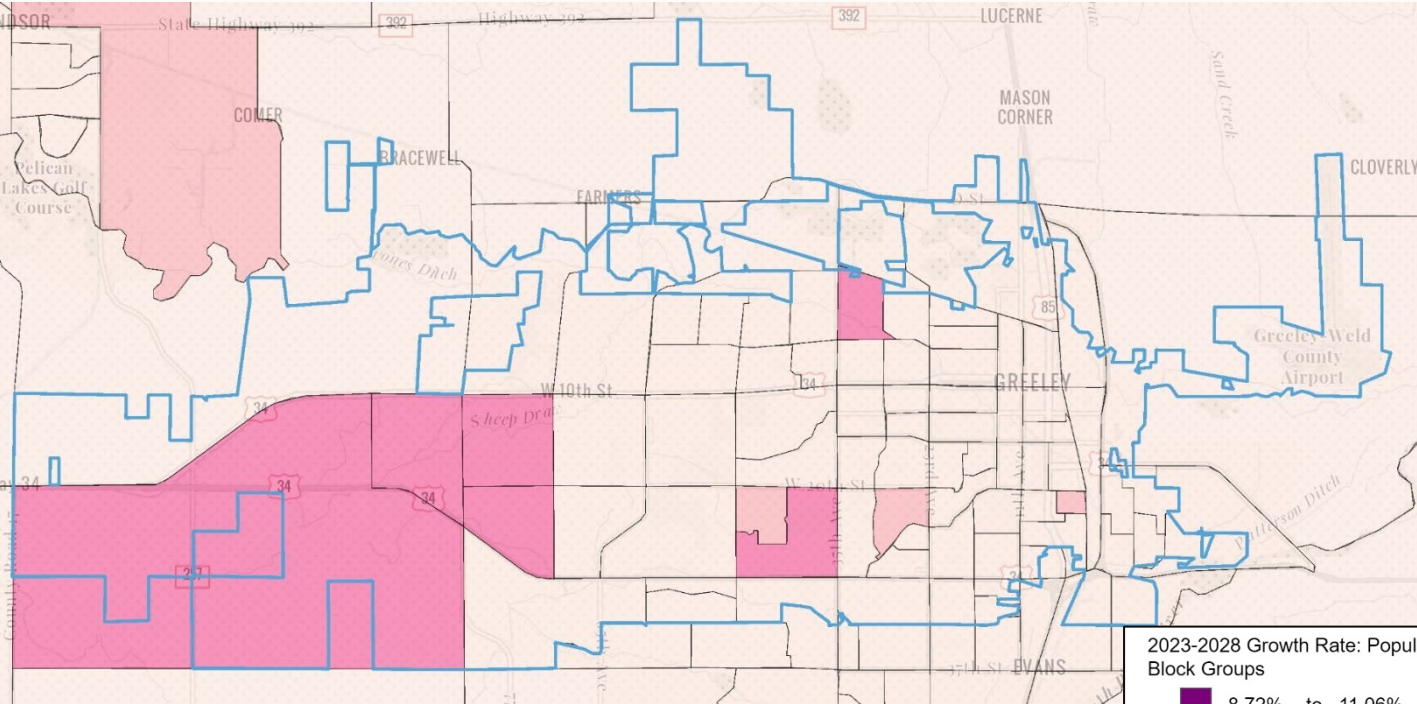
A City Supporting a Growing Community



Population Up 44% Since 2000



Growth Concentrated on West Side



2023-2028 Growth Rate: Population by Block Groups

Dark Purple	8.72% to 11.06%
Medium Purple	6.38% to 8.71%
Light Purple	4.03% to 6.37%
Red	1.69% to 4.02%
Light Orange	-0.65% to 1.68%



Southeast Remains Service-Gap Area

Community Engagement



34

Focus Groups



12

Community Events



10

Community Interviews



1

Statistically Valid Survey



1

Project Website



>159,770

Touchpoints



>4,100

Bang the Table
Online Engagement
Tool



403

Completed
Statistically Valid
Survey Responses



84,623

Social Media
Reaches



69,571

Email / Newsletters



50

Stakeholders



500

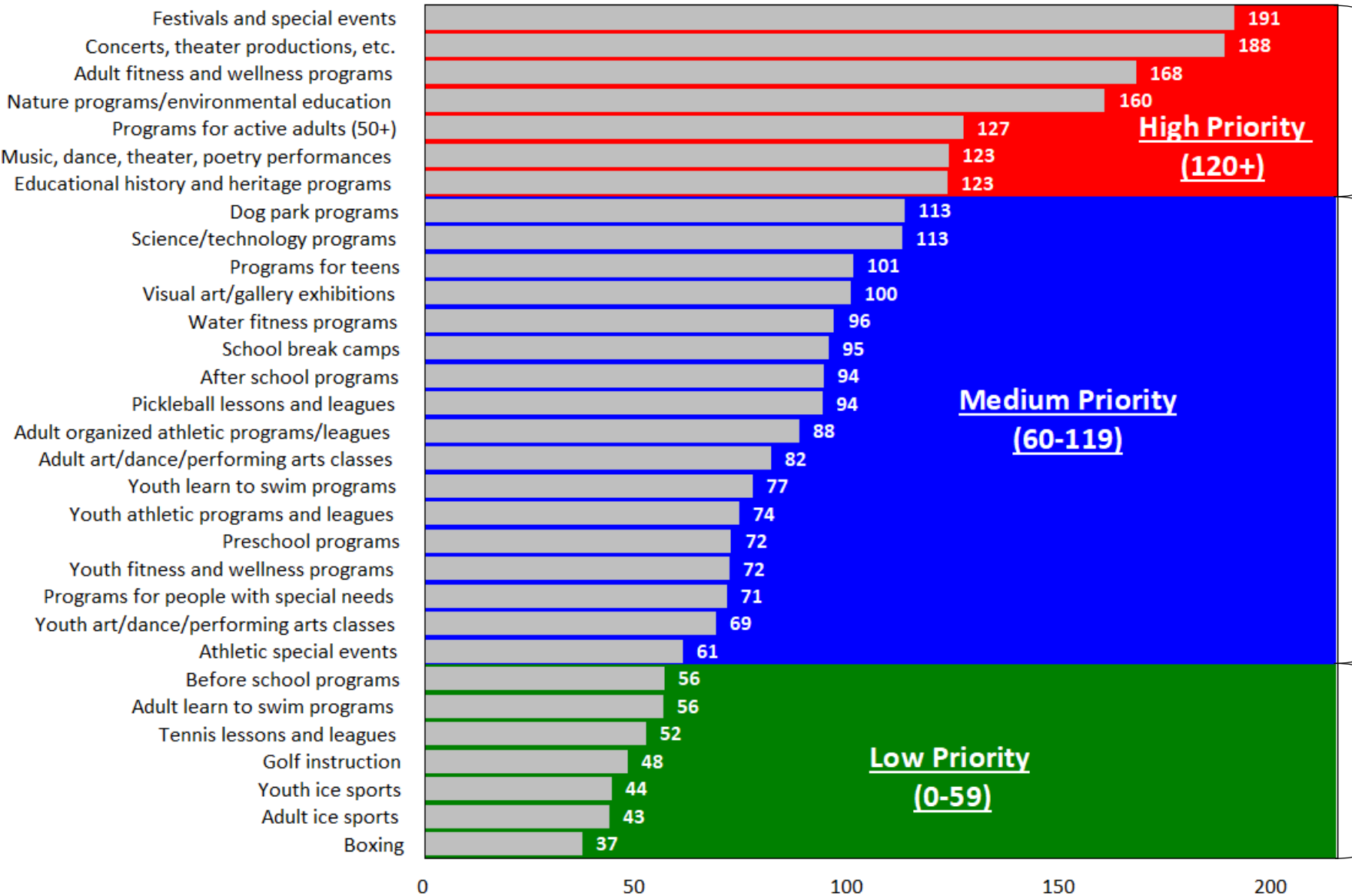
Business Cards
Directed to the
Project Website



526

Completed Comment
Cards

Top Priorities for Programs and Activities Based on Priority Investment Rating

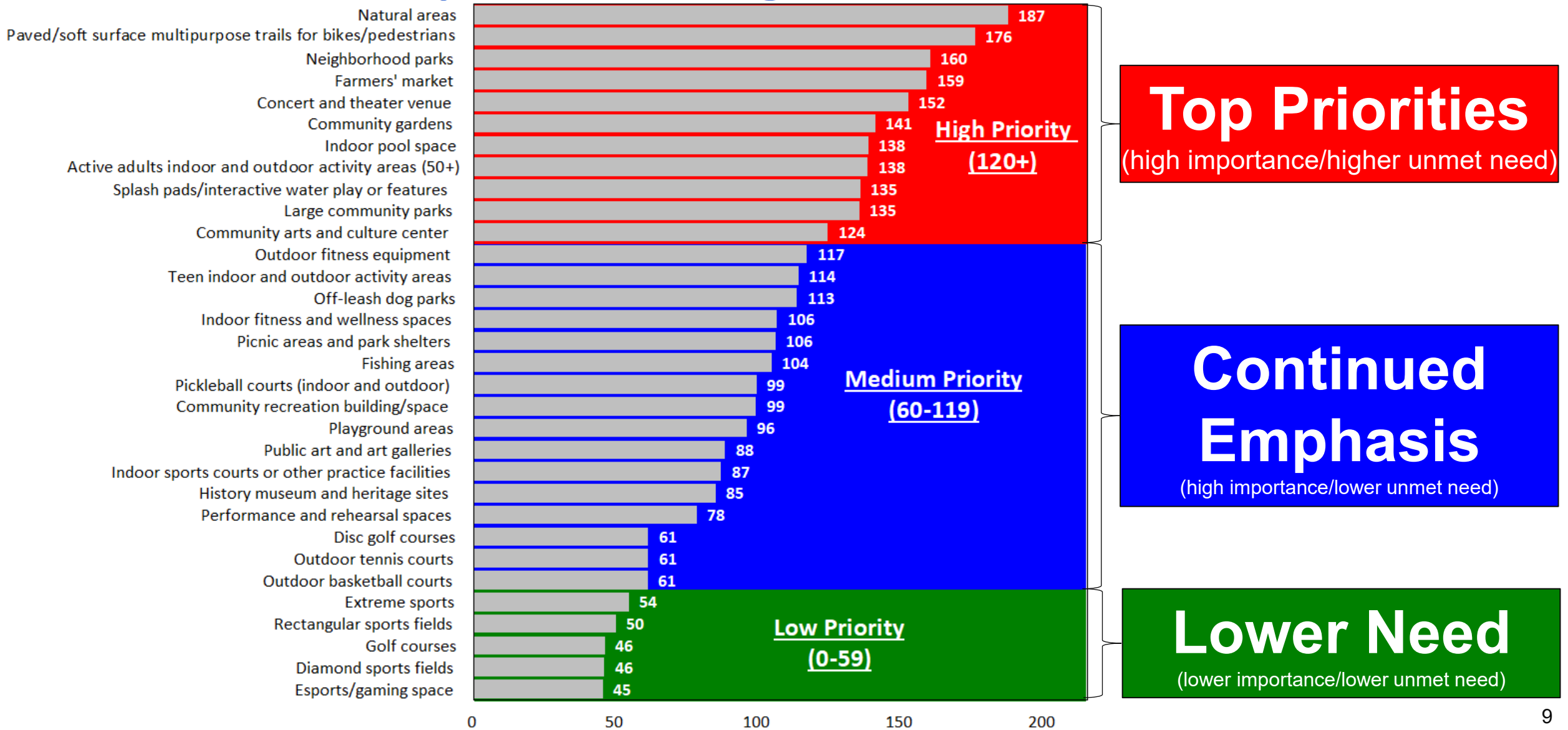


Top Priorities
(high importance/higher unmet need)

Continued Emphasis
(high importance/lower unmet need)

Lower Need
(lower importance/lower unmet need)

Top Priorities for Facilities and Amenities Based on Priority Investment Rating



The Combined Importance and Needs Ratings are Used to Develop the Overall Priority Investment Ratings



Key Findings

Operations Assessment

- Suffer from staff shortages and retention issues
- On the path to recovery from covid/post-covid training gaps
- Require a focus on leadership development, performance measures, and process management
- Need for increased communication



Maintenance Assessment: Parks, Golf, and Natural Areas

- Staffing shortages limit maintenance
- Funding, training, and workspace constraints
- Limited equipment storage reduces efficiency
- Aging infrastructure increases long-term costs
- Golf offers revenue potential with investment



Cultural Plan

- Low public awareness → need coordinated marketing
- Limited staff and resources restrict growth
- High community interest in diverse, inclusive programs
- Next step: Conduct needs assessment to guide priorities



ARTS & CULTURE



MASTER PLAN



Sports Fields

- Fields do not meet growing demand for local play and tournaments
- Need more fields and lighting for flexible scheduling
- Overused natural turf and aging components reduce playability
- Parking, grading, and drainage issues limit functionality
- No individual site plans to guide improvements
- Expanded field space could drive sports tourism and local economic impact



Facilities Assessment

- Aging infrastructure & excessive deferred maintenance
- Inadequate space and poor ventilation
- Not designed for optimal recreational use
- Usability constraints & exceeding life expectancy



Priority Recommendations

Short-Term (1-2 yrs)

- Accelerate the completion of park development projects
- Finalize cost-recovery targets
- Expand outreach in underserved communities
- Develop an implementation program and funding plan for deferred maintenance

Mid-Term (3-5 yrs)

- Synthetic turf conversions (Youth Sports Complex, Monfort Park)
- Enhance trail system connections
- Prioritize construction of 3–5 transformative capital projects

Long-Term (6-10 yrs)

- New multi-generational rec and wellness center
- Regional arts and cultural venue
- Dedicated NAT funding initiative

What's Holding Us Back?

Challenge	Impact
Staff shortages and retention	Overtime, service cuts, slowed maintenance
Deferred maintenance	\$1.4M backlog: rising risk and cost
Aging and mis-aligned facilities	Sports fields, Rec Center, Centennial Pool no longer meet demand
Outpaced revenue growth	Expense ↑ faster than revenue; need cost-recovery + new funding

Strategic Themes



**Strategic
Themes**

What We Need from City Council



Endorse the Plan as CPRD's guiding roadmap



Adopt cost-recovery targets



Support future budget requests → staffing adds + capital project funding



Champion dedicated funding conversations (trails & natural areas, bond or tax)



Questions



Annual Food Tax Update - CBAC

Kalen Myers, Deputy Budget and Policy Director

Citizen Budget Advisor Committee | Wednesday, November 19

Food Tax Overview

The Food Tax is a 3.00% tax on Food for Home Consumption

Authorized: in 1990 by Greeley voters as a repeal of the sales tax exemption on the sale of food

Renewed: in 2024 permanently

Allowable Uses: City Capital Improvement Projects, Including Without Limitation the Acquisition, Construction, Improvement, Maintenance and Repair of: Streets, Parks, Recreational Facilities and Public Buildings

Annual Revenue: \$11 Million

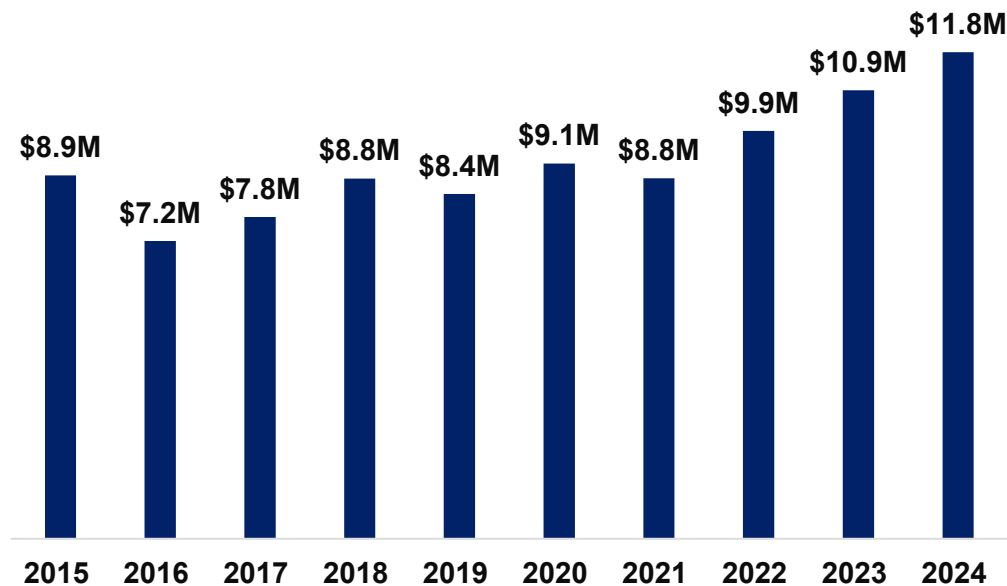
Subject to Annual Review by a Citizen Committee – CBAC

The Food Tax is a key funding source for Greeley’s capital maintenance and replacement

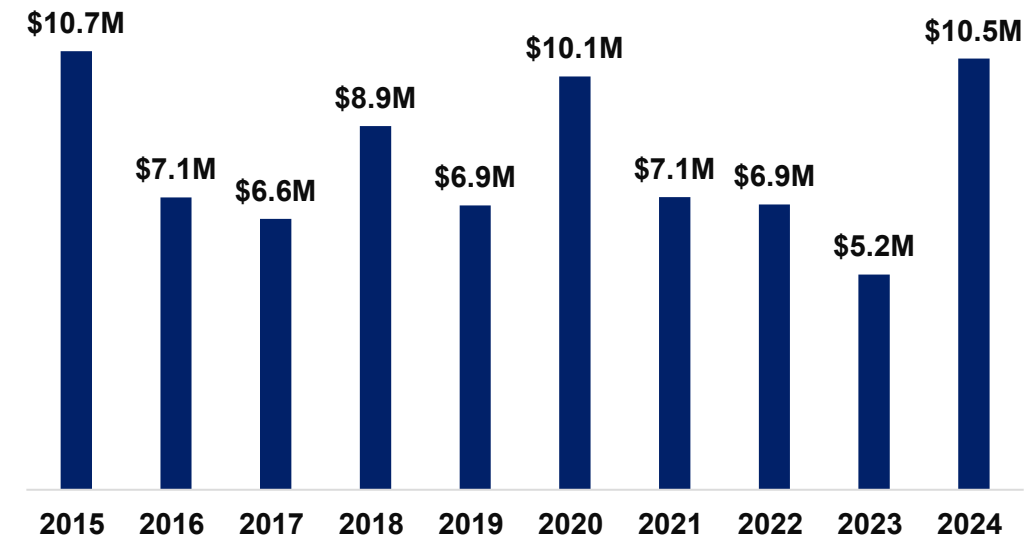


Historic Revenues & Expenses

Food Tax Revenues have been increasing steadily overtime with population growth and inflation. The 10-year annual average is \$9 Million.



Food Tax Expenditures fluctuate year to year, reflecting the timing of capital projects and infrastructure investments. The 10-year annual average is \$8 Million.



Food Tax Historic Spending

*Where Dollars
Have Gone*

5 Year Summary.....\$41M Expended

32%



\$13.5M Well Maintained Roads

Transfers to KGM for pavement repairs and maintenance. These transfers stopped in 2022.

24%



\$10M Safe & Accessible Buildings

Emergency repairs, HVAC, Roofs, Flooring, Remodels, ADA improvements

20%



\$8.5M Inviting, Beautiful Parks

Irrigation systems, playground maintenance, parks restrooms and shelters

8%



\$3.2M Recreational Amenities

Senior Center, Rec Center, Rodarte Center, Ice Haus, Family Funplex, Golf

5%









\$2M Traffic Safety & Mobility

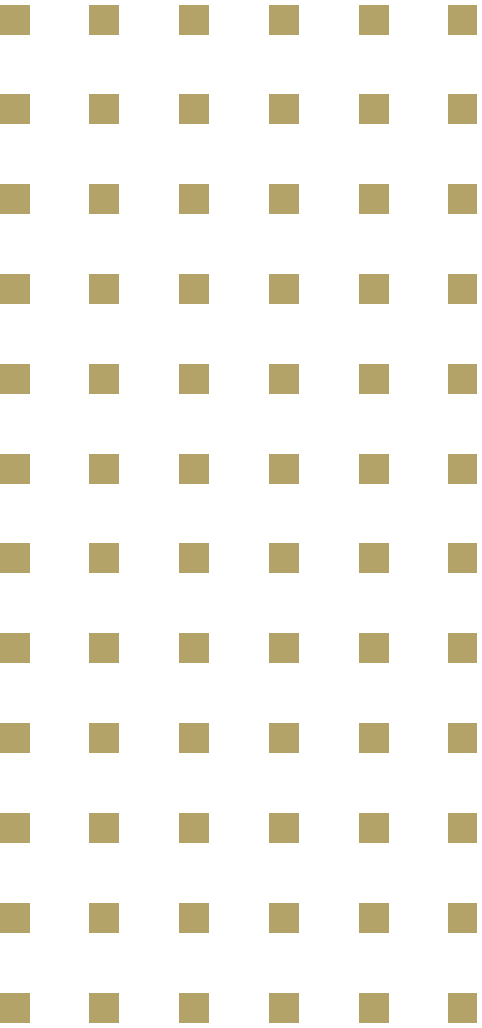
Traffic signal replacements, school flashers, bike paths repairs

List not all-inclusive, reflects top funding categories

Looking Ahead – Food Tax Key Projects

Fund 304 Food Tax <i>Funding Source: 3.00% Sales Tax on Food</i>	Total '25 - '30	2025	2026	2027	2028	2029	2030	Council Priority	
Annual Capital Maintenance Facilities, Parks and Traffic repair/replacements including roofs, HVAC, flooring, traffic signals, pools, play courts and parking lots	\$5.5M / Year	\$5.8M	\$5.2M	\$5.5M	\$5.3M	\$5.5M	\$5.6M	Sustainable Inf. Mobility & Quality of Life	
Greeley-Weld Airport Road Development * Build out of Wing Way at Greeley-Weld County Airport (GXY)	\$11.1M	-	\$2.9M	\$4.4M	\$3.7M	-	-	Business Growth	
Existing Public Maintenance Building Remodels Improvements to the city's operations facility to extend usefulness of the site until a new Public Maintenance Campus is constructed	\$1.8M	-	\$255k	\$775k	\$255k	\$255k	\$255k	Sustainable Inf. Mobility & High Performance Gov	
Funplex HVAC Replacement Critical replacement of unit past useful life	\$1.5M	-	\$1.5M	-	-	-	-	Quality of Life	
Poudre River Trail Repair Narrows Section Design & repair a washed-out section of the Poudre River Trail	\$1.9M	\$400k	\$1.5M	-	-	-	-	Quality of Life	
Food Tax Rebate Program \$100 per person for qualifying households	\$600k / Year	\$546k	\$562k	\$579k	\$596k	\$614k	\$633k	Quality of Life	

* Budget listed for Greeley-Weld Airport reflects City's contribution only. Weld County is a partner in the project.



Appendix

Fund 304 2024 Actuals

Activity	Total Expenses
10502-FACILITY MAINTENANCE/IMPROVEMENTS	3,785,515.33
10529-ADA MAINTENANCE/IMPROVEMENTS	1,597,532.87
10504-STREET MAINTENANCE/IMPROVEMENTS	923,511.15
40237-REBATE PROGRAM FOR FOOD TAX	564,966.15
40342-DURAN SECTION REPAIR	444,665.87
40332-BOOMERANG GOLF CLUBHOUSE - OUTDOOR DECK EXTENSION AND PERGOLA REPLACE	432,211.01
40166-CENTENNIAL PARK IMPROVEMENTS	346,461.80
10506-REGIONAL PARK MAINTENANCE/IMPROVEMENTS	307,206.41
10514-TRAIL MAINTENANCE/IMPROVEMENTS	288,889.14
40218-HIGHLAND HILLS GOLF PARKING LOT IMPROVEMENTS	282,391.77
40130-11TH AVENUE TRAFFIC SIGNAL UPGRADE PROJECTS	247,419.64
10526-OTHER MAINTENANCE/IMPROVEMENTS	217,167.20
40314-LIFE SAFETY FACILITY REPAIRS	158,002.37
40320-PHASE 1 FAMILY FUNPLEX UPGRADES	148,207.45
40317-ICE HAUS REPAIRS	138,285.35
40271-PARK CONCRETE/ASPHALT PATH IMPROVEMENTS	90,531.00
40341-GOLF CONCRETE	88,936.64
40330-UCCC ACOUSTIC PANEL REPLACEMENTS	76,542.93
10527-OTHER CONSTRUCTION	72,161.35
40331-10TH STREET ADAPTIVE SYSTEM UPGRADE FROM 23RD AVE TO PROMONTORY	69,727.25
10510-NEIGHBORHOOD PARK MAINTENANCE/IMPROVEMENTS	58,000.00
10516-TRAFFIC SIGNAL MAINTENANCE/IMPROVEMENTS	46,856.00
40315-RECREATION CENTER AUDIO SYSTEM UPGRADE FOR MEETING ROOMS	24,905.00
40336-IRRIGATION SYSTEM REPLACEMENT - BOOMERANG GOLF COURSE	20,572.44
45010-HVAC ALL CITY BUILDINGS	19,340.00
45016-SIGNAL DETECTION CAMERAS	11,943.00
45022-DOWNTOWN ADMINISTRATIVE SPACE ADDITIONS	10,553.79
40323-UCCC STAIRWELL CEILING AND STORAGE REPAIR	8,735.15
10030-INVESTMENT EARNINGS	6,101.24
45083-WEST GREELEY LAND PURCHASE	4,811.53
40392-ANNUAL AQUATIC MAINTENANCE REFURBISHING	2,018.33
45021-ANNUAL ROOF REPAIRS & MAINTENANCE	1,930.00
40401-ICE HAUS IMPROVEMENTS	1,310.71
40367-HISTORIC SITE MAINTENANCE	723.00
Grand Total	10,498,132.87

Bylaws of the City of Greeley Citizen Budget Advisory Committee

Article I: Name

The name of this body shall be the **City of Greeley Citizen Budget Advisory Committee**.

Article II: Purpose

The purpose and objectives of the board are to provide citizen involvement in the budget process by meeting annually with each department director to discover priorities and engage in discourse around financial priorities. The board will advise the City Council and City Manager on ballot initiatives and provide annual recommendations on the annual City Budget. The board will inform, with community input, the impacts of city policy proposals on budgeting practices.

Article III: Membership

Section 1: Composition

The Citizen Budget Advisory Committee shall consist of nine (9) City of Greeley Resident members who shall represent a broad cross-section of the community including representation (to the fullest extent possible) of all ages of adults, from various social, economic, ethnic and racial segments of the community, with the following preferred experiences:

- Two (2) members with professional financial background showcasing experience in investments, managing or building wealth.
- Two (2) members from each Ward, if possible, is preferred, but will not restrict the appointment of suitable candidates.
- Two (2) members with professional or lived expertise creating and maintaining a budget.
- Two (2) members with professional experience in financing the acquisition of real estate, private or commercial.
- One (1) member representing public, private or philanthropic partner organizations.
- One (1) member from an organization that has a best practice perspective on municipal budgeting strategies.
- In addition to the nine (9) Board members appointed by the City Council, staff may serve as an ex-officio non-voting member to the Board. This staff appointee shall not be subject to any residency requirement, nor shall the ex-officio member be considered in determining whether a quorum is present.

Section 2: Appointment

Board members shall be appointed by the City of Greeley City Council based on open application process administered by the City Clerk. The City Council shall appoint and remove board members in accordance with the provisions of the City Charter and Code. Members shall

continue to serve until their successors have been appointed, and a vacancy shall be filled for the unexpired term of a member whose position becomes vacant.

Section 3: Terms of Service

The appointed members of the Board shall serve for three-year terms. Members are permitted to re-apply as many times as they'd like to serve. Members must re-submit an [application](#) for term renewal before the B&C Application Deadline in the year in which their current term expires.

Section 4: Vacancies

If a vacancy occurs on the Citizen Budget Advisory Committee prior to the expiration of a board member's term, a replacement shall be appointed by City of Greeley City Council. The term for the replacement member shall be for the remainder of the term of the position that was vacated.

Section 5: Removal

A board member may be removed by the CBAC Committee if they miss three (3) meetings in a rolling twelve-(12) month period, or for cause by the City of Greeley City Council after a public hearing.

Section 6: Triennial Review

The City Council shall periodically review each board, excepting those specifically created by the City Charter. After review, the City Council shall, by majority vote, either authorize continuance of the board or allow the board to lapse. Review of boards shall be conducted every three years from the date of their creation.

Section 7: Compensation

All members of boards shall serve without compensation except for such amounts determined appropriate by the city council to offset expenses incurred in the performance of their duties.

Article IV: Officers

Section 1: Officers

Annually the Citizen Budget Advisory Committee shall select from its membership appointed by the City Council, a chair and vice chair, and establish its own rules of procedure not in conflict with the City Charter or laws and ordinances of the city. The officers of the Citizen Budget Advisory Committee shall consist of:

- **Chairperson:** Responsibilities include presiding over all meetings, signing all official documentation including, but not limited to, resolutions, minutes, and contracts, and appointing membership of any sub-committees created by the board or commission.
- **Vice-Chairperson:** Shall assume the responsibilities of the Chairperson in their absence. If the chair vacates their seat, the vice chair will fulfill that role of chair for the remainder of the term.
- **Secretary:** The department director or designee shall act as secretary to the board. The secretary is responsible for taking minutes at all meetings and maintaining records of Board activities. The official copy of the minutes shall be forwarded to the city clerk's office to be retained in accordance with the city's adopted records retention schedule.

Section 2: Election of Officers

Officers shall be elected annually by a majority vote of the Board members during the first meeting of the year. Officers may be re-elected.

Article V: Meetings

Section 1: Regular Meetings

Regular meetings of the Citizen Budget Advisory Committee shall be held monthly at a time and place designated by the Chairperson. Meeting dates shall be made publicly available in advance. The board shall have at least six regular meetings per year.

Section 2: Special Meetings

Special meetings may be recommended by City Staff and called by the Chairperson or upon the request of two or more members of the Board. Notices of special meetings shall be provided to all members at least 72 hours in advance.

Section 3: Quorum

A quorum for the transaction of business shall consist of a majority of the available positions, not the number of appointed members.

Section 4: Voting

Decisions of the Citizen Budget Advisory Committee shall be made by a majority vote of the members present at the meeting, provided that a quorum is present. Each member shall have one vote. Ex officio and staff members may participate but not vote.

Section 5: Open Meetings

All meetings of the Citizen Budget Advisory Committee shall be open to the public and in compliance with Colorado's Open Meetings Law (OML).

Article VI: Committees

Section 1: Formation of Committees

The Citizen Budget Advisory Committee may establish ad hoc or standing committees as needed to carry out specific tasks or address particular housing-related issues.

Section 2: Committee Membership

Committee members may be drawn from CBAC or from the community at large, but all committees must report back to the full Citizen Budget Advisory Committee on their activities.

Article VII: Responsibilities and Duties

Section 1: Advisory Role

The Citizen Budget Advisory Committee (CBAC) advises city council and staff and has the following functions:

- Advise the departments on budgeting issues, strategies, goals and policies;
- Make funding recommendations to city council related to new and existing initiatives;
- ~~Provide oversight on auditing processes and report to the city manager and city council its findings;~~
- Develop and recommend, with community input, innovative approaches to accomplish the city's financial goals, including tools for growth and development;
- Review ballot initiatives and make recommendations to the city council;
- Were we going to add the few items we must approve each year? (Barry)
- Perform an independent review of the Food Tax and TIFIA expenditures, and report on their review to City Council in their annual report prior to annual budget adoption by City Council.

Section 2: Reporting

The Citizen Budget Advisory Committee shall provide an annual report to the City of Greeley City Council, summarizing activities, recommendations, and housing-related concerns.

Article VIII: Conflict of Interest

Section 1: Disclosure

Board members must disclose any financial or personal interest in any matters brought before the Board. If a conflict of interest arises, the members shall recuse themselves from voting or participating in any discussions on the matter.

Article IX: Amendments

These bylaws may be amended by a two-thirds vote of the Board members, provided that a written notice of the proposed amendments is distributed to all members at least 14 days in advance of the meeting where the vote will take place.