



Citizen Budget Advisory Committee

5:00 – 6:30 PM, May, 28th, 2025

1001 11th Ave, Greeley, CO 80631

2nd Floor Colorado Conference Room 227

Zoom Meeting: <https://greeleygov.zoom.us/j/82522074466>

Meeting ID: 825 2207 4466

AGENDA

- **CALL TO ORDER**
- **ATTENDANCE & ANNOUNCEMENTS**
- **APPROVE MINUTES FROM APRIL 23RD, 2025**
- **DISCUSSION ITEMS**
 - Public Works Overview – Bhooshan Karnik
 - Keep Greeley Moving Annual Update – Steven Younkin
 - Cascadia Update – Allena Portis
- **OTHER BUSINESS**
 - a. Budget Process Updates
 - b. Polling Update
 - c. Triennial Review questions
 - d. Charter and bylaws update
 - e. Changing meeting dates for November and December
- **PUBLIC INPUT**
- **ADJOURNMENT**

CITIZEN BUDGET ADVISORY COMMITTEE

Wednesday, April 23rd, 2025 -- 5:00 p.m.

Committee Members Present Absent

Attending Guests & City Personnel:

Barry Eastman	X	
Tyler Mowery		X
Anthony McCune	x	
John Schull	X	
Merrie Foreman	X	
Lori Williams	X	
Javier Alvarado Vega	x	
Khalil N Bhanji	x	

Laura Delp: Administrative Assistant III for Finance

Josie Dolenz: Budget Analyst II

Kalen Myers: Interim Budget & Policy Director

Nick Hoyle: Director of IT

Jay Britt: Deputy Director of IT

Peter Perez: Director of Emergency Management

Dominic Tatti: Deputy Director of Emergency Management

- 1. CALL TO ORDER** – Meeting called to order at 5:01PM by Barry
- 2. APPROVE MINUTES FROM MARCH 26TH, 2025** --motion made by Merrie to accept, seconded by Tony.
- 3. PUBLIC INPUT** –none present
- 4. DISCUSSION ITEMS**
 - a. IT Update**—*Nick Hoyle, IT Director*
 - i. Nick introduced the department of 40 staff as well as the organizational chart.
 - ii. The budget for IT doesn't only include the administrative costs of salaries, but also includes infrastructure, cyber security, licensing for software, etc.
 - iii. Barry asked if IT oversaw all departments or if Public Works, for example, would be contracted out or operated separately. IT will aid with Public Works as needed, but Works will utilize their own niche operators to use internal software and systems.
 - iv. IT asks each department to plan a minimum of a year in advance to allow IT to properly vet new systems.
 - v. GIS, as the system expands, will require more dedicated employees focused on operations.
 - b. OEM Overview**—*Peter Perez and Dominic Tatti*
 - i. Peter and Dominic introduced themselves and shared their background and provided a brief overview of the purpose of the department.
 - ii. Emergency Management has four phases:
 1. Preparedness—consisting of education and training
 2. Response—working with elected officials to declare emergencies and establish funding.
 3. Recovery—Coordinates shelters, mass feeding, volunteer groups, debris removal, dealing directly with individuals as well as government agencies.
 4. Mitigation—Identifying risk and vulnerabilities to reduce future disaster impacts and provide the appropriate solutions.
 - iii. Peter advised the entire department was represented, but they intend to expand to five FTE. One thing working to the advantage of the City, was to pull FTE from the fire department.

- iv. Plans for improvement would include stabilizing staff levels, improved local analysis and planning and more community engagement and education. At this time, there are steps being taken to expand staff and create opportunities to educate the public. Barry asked if there was any possibility of putting educational content online. Peter advised that they have been relying on the content that had already been released from agencies like FEMA. Ultimately, they will utilize their intern to create more presentations that can be given in a more interactive way, at no cost to the public.
- v. John asked if the City has ever had a department performing this type of work. There have been previous Emergency Management Directors, but this has been a more expanded scope of work. Peter discussed the ways in which Greeley has worked with Weld County to house and decontaminate animals. Barry had mentioned that Greeley had a bit of a reputation for not wanting to help other agencies, which he was pleased to hear was not the case.

c. Approve B&C Slide

- i. Barry suggested adding things that they vote on every year:
 - 1. Budget Recommendation
 - 2. Food Tax
 - 3. TIFIA—CBAC is the designated oversight committee for TIFIA and Food Tax
 - 4. Revenue Stabilization—The level of the contribution to this mechanism is set during the budget cycle, which is something that CBAC has specific language in the resolution that speaks to this issue.

5. OTHER BUSINESS

- a. Barry met with CM Butler to discuss Public Safety and Open Space Initiatives and anticipates this being something discussed later in the year.
- b. Discuss legal request for creating a charter and time element
- c. Cascadia update
 - i. Kalen gave a high-level walkthrough of projects to City Council that were being discussed at the same time as the Cascadia development projects in order to get a more refined idea of what could be on the ballot this fall. Council opted to remove Open Space and focus on the remaining items. Staff has been asked to send out the slide deck to CBAC.
 - ii. Kalen recapped that Cascadia passed 5-2 and has moved into the design phase. The steps have been taken for debt financing. Barry has advised that there are still a lot of massive hurdles for this project to become viable and he's concerned about the lack of public buy-in. Staff has offered to have CFO Allena Portis speak at a future meeting to provide greater insight.
 - iii. Tony asked if there can be a deal where if it wasn't profitable, can the City return the land to Martin Lind? The committee nearly unanimously opposed the lack of financial backing from the investor asking for details on how much the project will cost and at what point it will become profitable. Kalen explained that much of the sensitivity analysis for the project is happening now along with various options for how to proceed in different economic circumstances.
 - iv. Lori expressed concern that this will impact the City credit rating and reduce the ability to fund other projects, which prompted a robust discussion on the uncertainty of the success of the project citing costing of materials and the rushed timeline. The importance of capturing the Eagles when their contract expires.

6. **ADJOURNMENT** – Motion made by Khalil to adjourn at 6:53PM, seconded by John Schull.

Next Regular Meeting:
May 28th, 2025
5:00-6:30 p.m.

City Center South - 1001 11th Ave, Greeley, CO 80631
2nd Floor Colorado Conference Room 227
Zoom(<https://greeleygov.zoom.us/j/82522074466>)

Kalen Myers
Interim Budget & Policy Director

Barry Eastman
Chairperson

Keep Greeley Moving (KGM) and MERGE Update



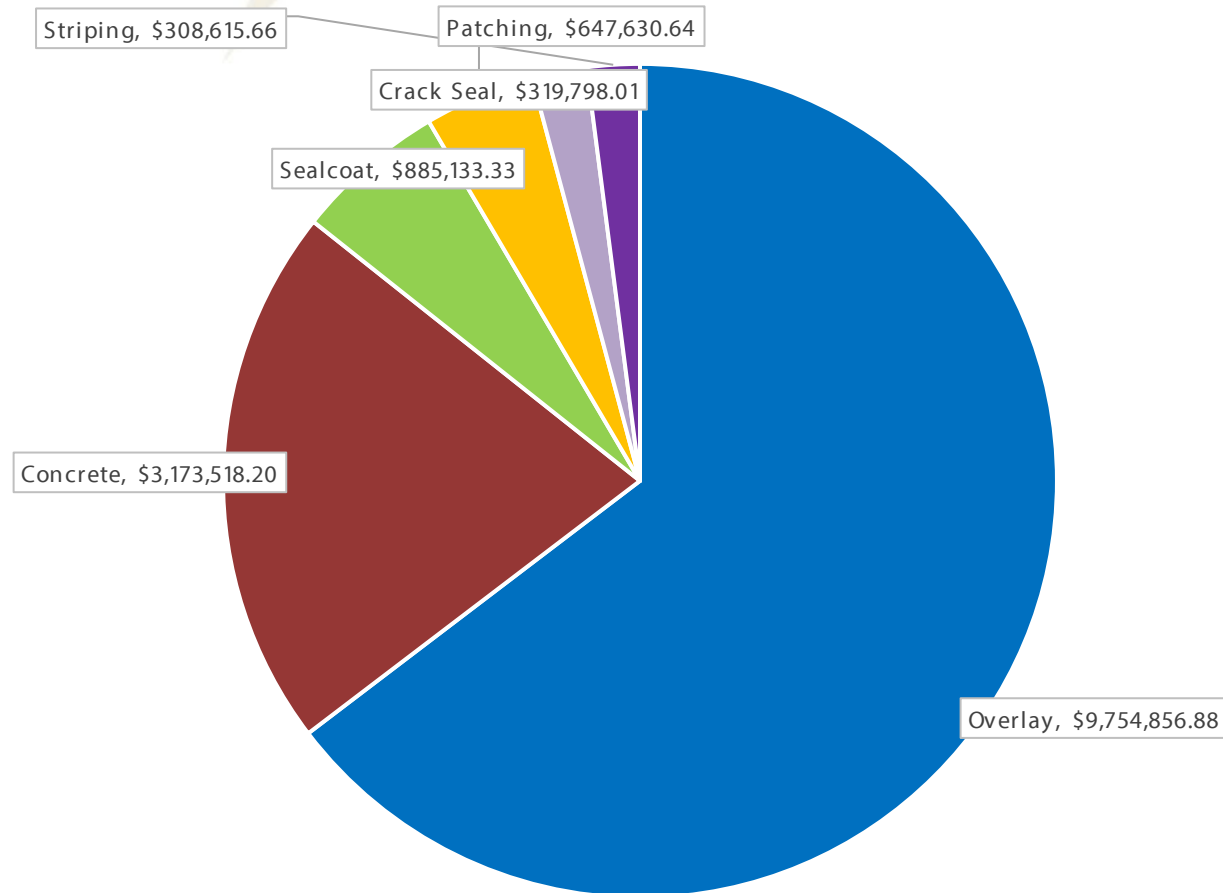
2024 KGM Summary

Item	Completed Work on 2024 KGM Projects
Access Ramps	184
Sidewalk (Miles)	4.06
Asphalt Overlay (Lane-Miles)	35.5
Sealcoats/Rejuvenate (Lane-Miles)	34.7

- Total Program: ~\$15,090,000
- Approximately 1,200 lane-miles of pavement managed
- Approximately 6% of system rehabilitated in 2024



KGM 2024 Expenditure



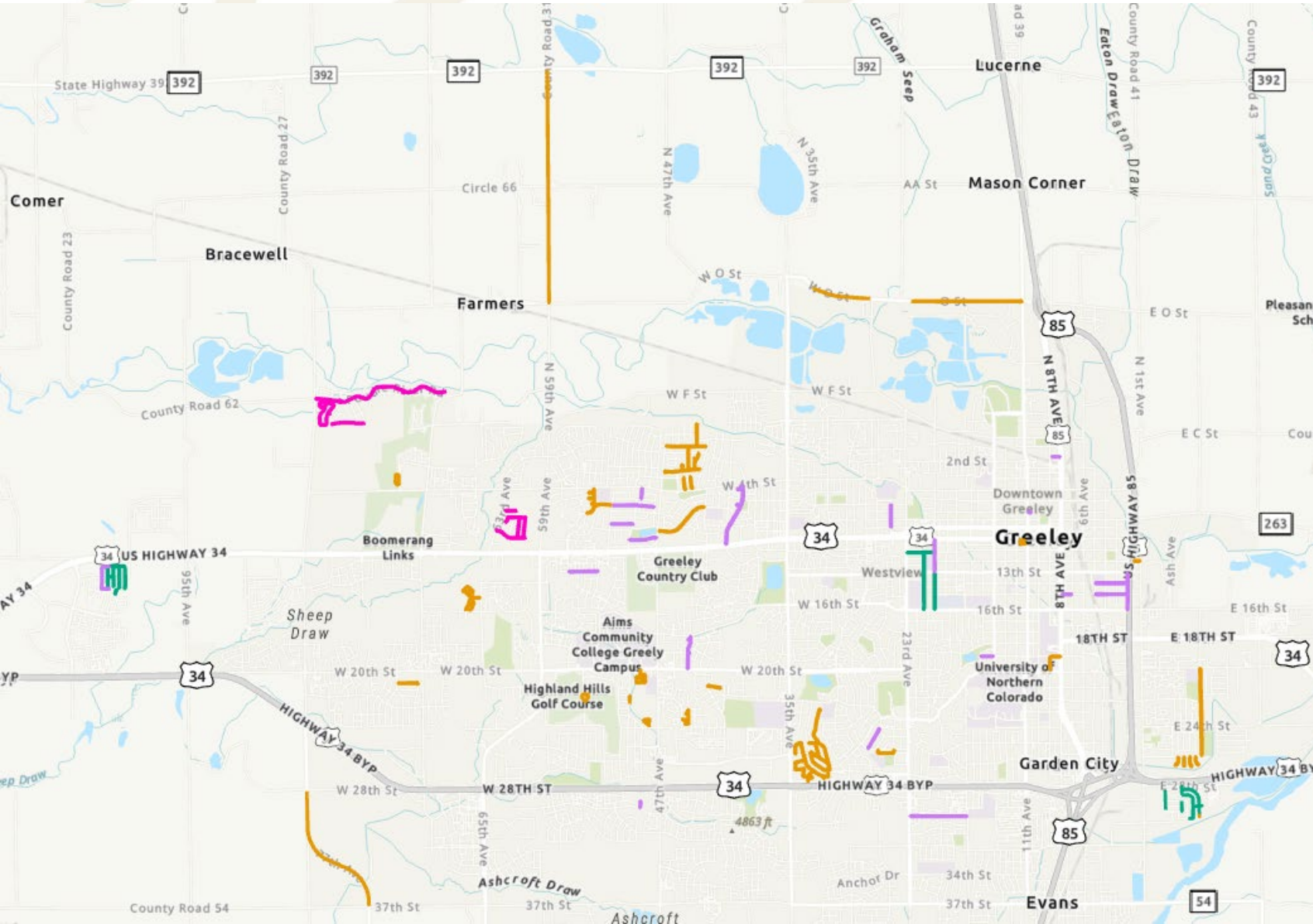
KGM 2024 Unit Costs

Treatment	Length (Lane-Miles)	Cost/Lane Mile	% Change from 2023
Overlay	35.5	\$275,000	-0.3%
Chip Seal	17.2	\$32,000	-6%
Rejuvenate	17.5	\$19,000	+16%

Treatment	Unit	Unit Cost	% Change from 2023
Concrete (4")	Square Yard	\$52	+35%
Curb and Gutter (6" tall)	Linear Foot	\$35	+23%
ADA Ramp Detectable Warning (standard 2'x5')	Each	\$580	+12%
Rollover Curb and Gutter (5' wide)	Linear Foot	\$62	+31%



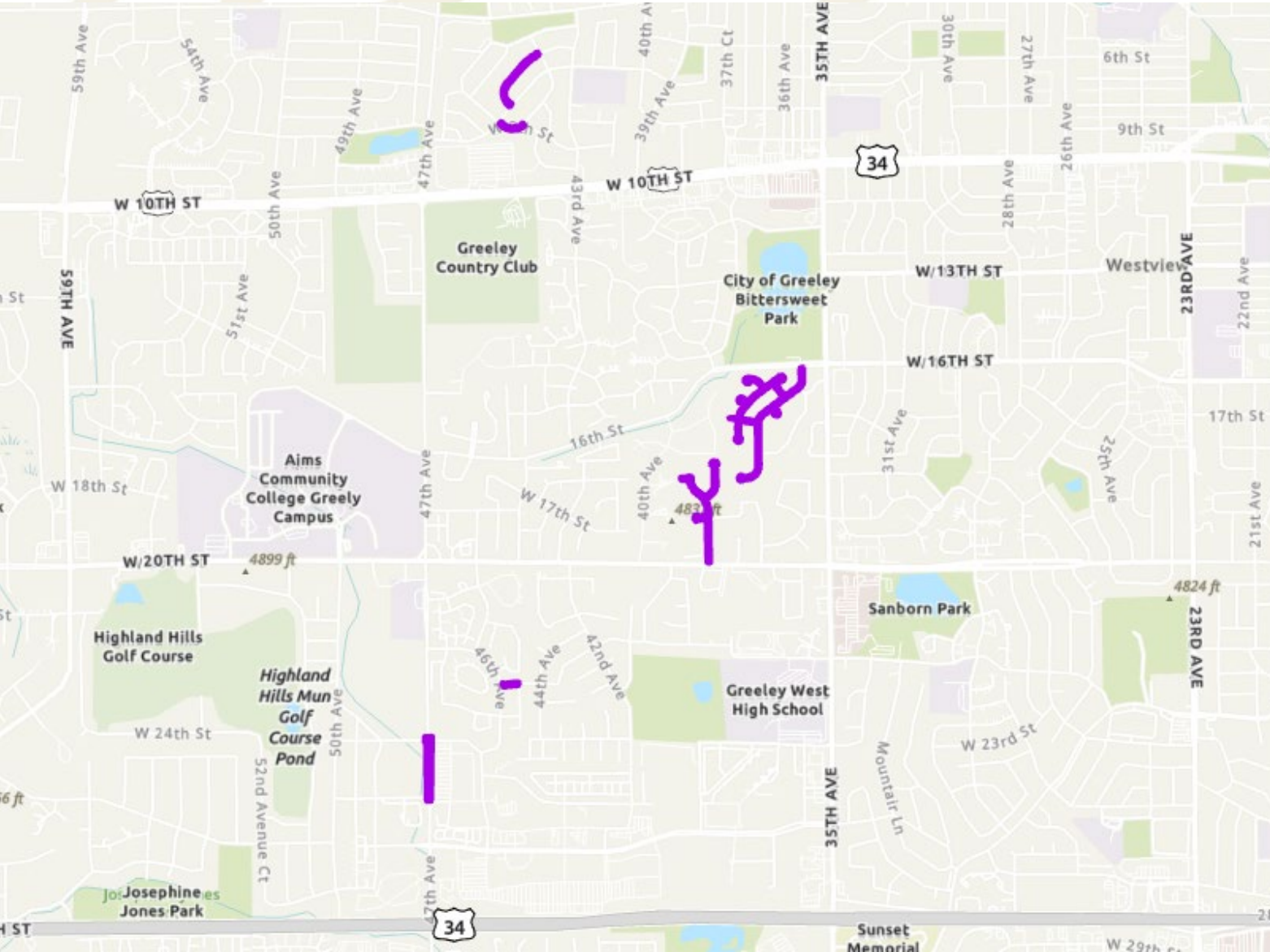
2024 KGM Pavements Map



- Chip
- Overlay
- Rejuvenate
- Slurry



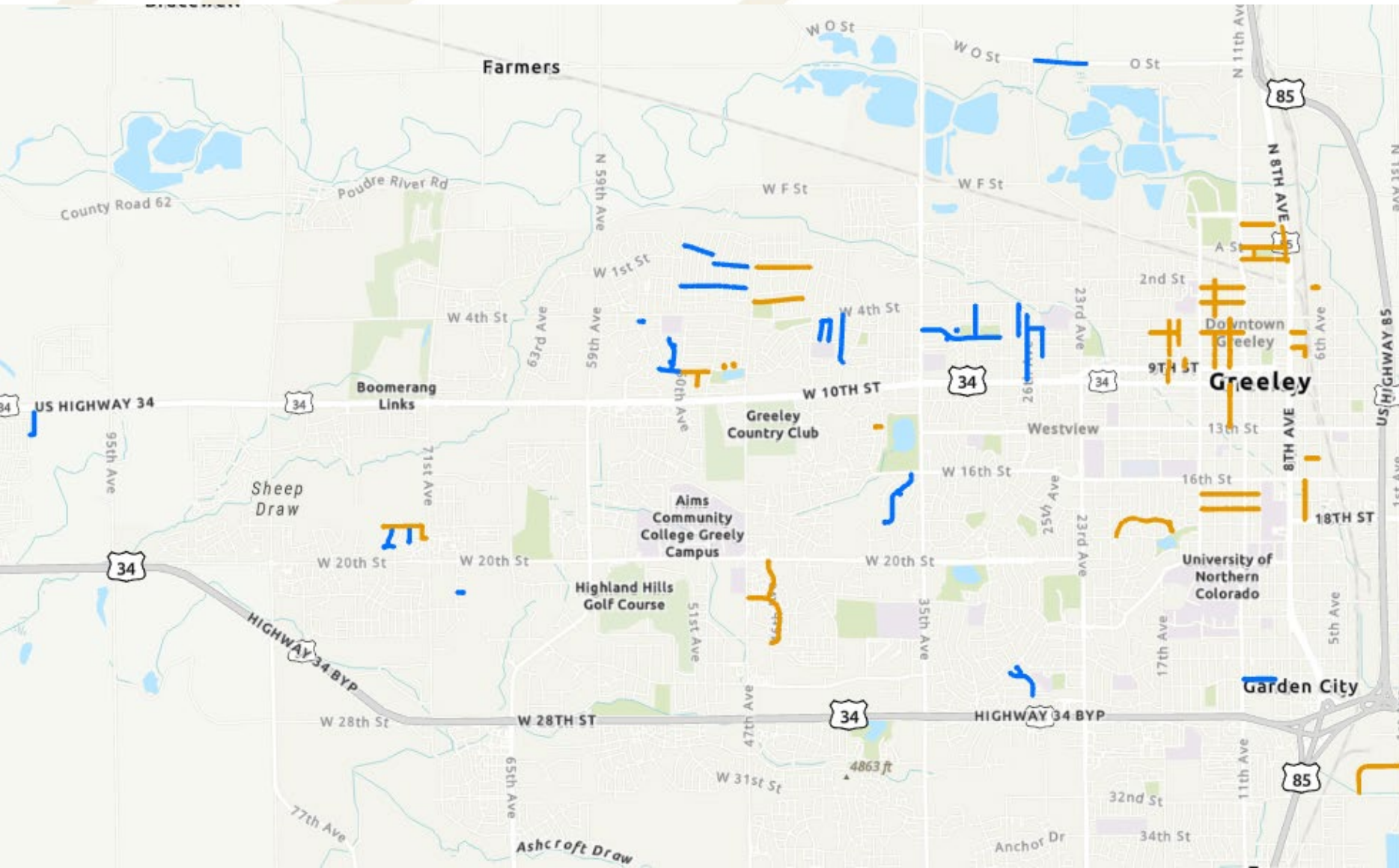
2024 KGM Sidewalks Map



 2024 Stand Alone Sidewalks



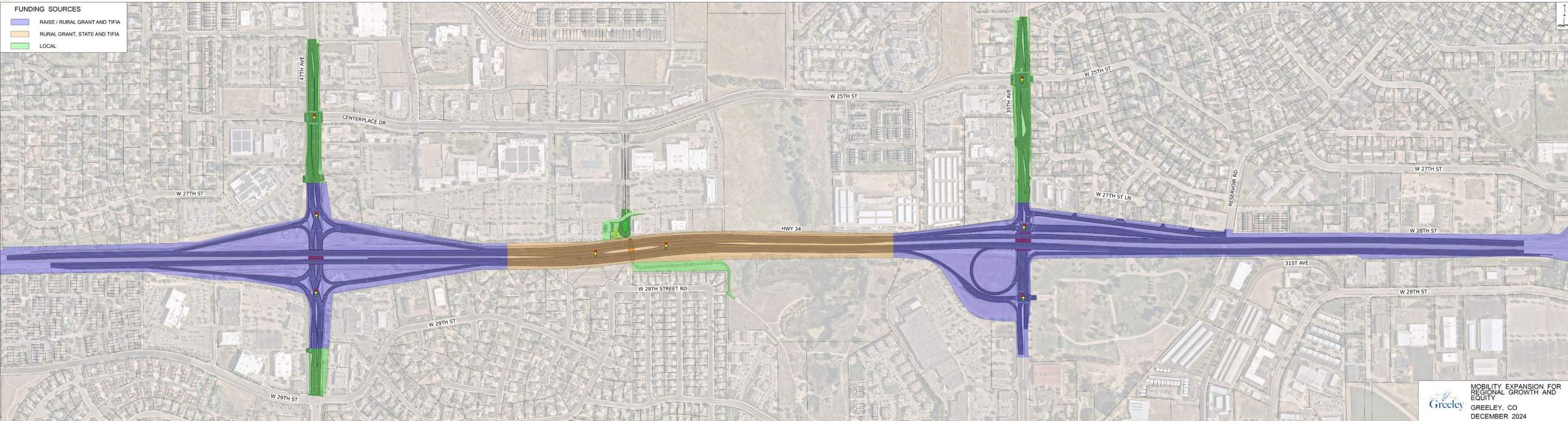
2025 KGM Pavement Map



2025, Overlay
2025, Rejuvenate



MERGE Project



MERGE Project Funding and Phasing Summary (per Grant Application Budget)

Project Element	Project Delivery	Local Dollars	Federal Funding				Total	Local %	Federal%	TIFIA %	Total Local %	Federal Grant %
			RAISE Grant	RURAL Grant	CMAQ	TIFIA						
35th Ave Interchange	Pre construction	\$ 7,360,000	\$ -	\$ -	\$ -	\$ -	\$ 7,360,000	26%	74%	35%	56%	44%
	Construction	\$ 6,796,531	\$ 11,382,730	\$ 12,845,353	\$ -	\$ 16,975,386	\$ 48,000,000					
47th Ave Interchange	Pre construction	\$ 10,365,000	\$ -	\$ -	\$ -	\$ -	\$ 10,365,000	26%	74%	44%	60%	40%
	Construction	\$ 2,181,788	\$ 9,177,326	\$ 10,356,566	\$ -	\$ 16,984,320	\$ 38,700,000					
Mobility Hub on US 34	Pre construction	\$ 3,496,500	\$ -	\$ -	\$ -	\$ -	\$ 3,496,500	68%	32%	3%	71%	29%
	Construction	\$ 14,706,454	\$ -	\$ 6,238,025	\$ 1,593,727	\$ 771,794	\$ 23,310,000					
TOTAL	Preconstruction	\$21,221,500	\$ -	\$ -	\$ -	\$ -	\$ 21,221,500					
	Construction	\$23,684,773	\$ 20,560,056	\$ 29,439,944	\$ 1,593,727	\$ 34,731,500	\$ 110,010,000			32%		
	Grand Total	\$44,906,273	\$ 20,560,056	\$ 29,439,944	\$ 1,593,727	\$ 34,731,500	\$ 131,231,500	34%	66%		61%	39%



Questions

- Thank you!

- Contact Info

- Steven.Younkin@greeleygov.com

- Bhooshan.Karnik@greeleygov.com





West Greeley Financial Update

Allena Portis, Chief Financial Officer

CBAC Meeting – May 28, 2025



Agenda

- Site Plan & Key Project Elements
- Civil Infrastructure
- Community Benefits
- Proposed Funding Approach
- Phases of Development & Financing
- Pre-Development Phase
- Expenditures to Date
- Economic Development Payments
- Sensitivity Analysis

Project Vision

- The West Side Project aspires to serve as a blueprint for the future community-centered development and delivers an activated and appealing destination for the Greeley community.
- The West Side Project will be a catalyst for economic growth while providing cultural, social, financial, and environmental benefits to the community.
- The West Side Project will serve as a regional and state attraction for entertainment, retail, and social activity
- The West Side Project elevates Greeley's status in the region and invites new investors and developers to Greeley



Key Project Elements

Entertainment District (Phase 1a)

- Arena – 8,600 seats configured for hockey
- Youth Hockey Center – 3 NHL Regulation ice sheets
- Hotel – 351 rooms
- Waterpark – Indoor, 100,000 square feet
- Utility, transportation, and parking improvements

Cascadia District (future phases outside of core)

- Residential and Commercial
- Amenities – Plaza improvements and water features
- Utility and infrastructure improvements



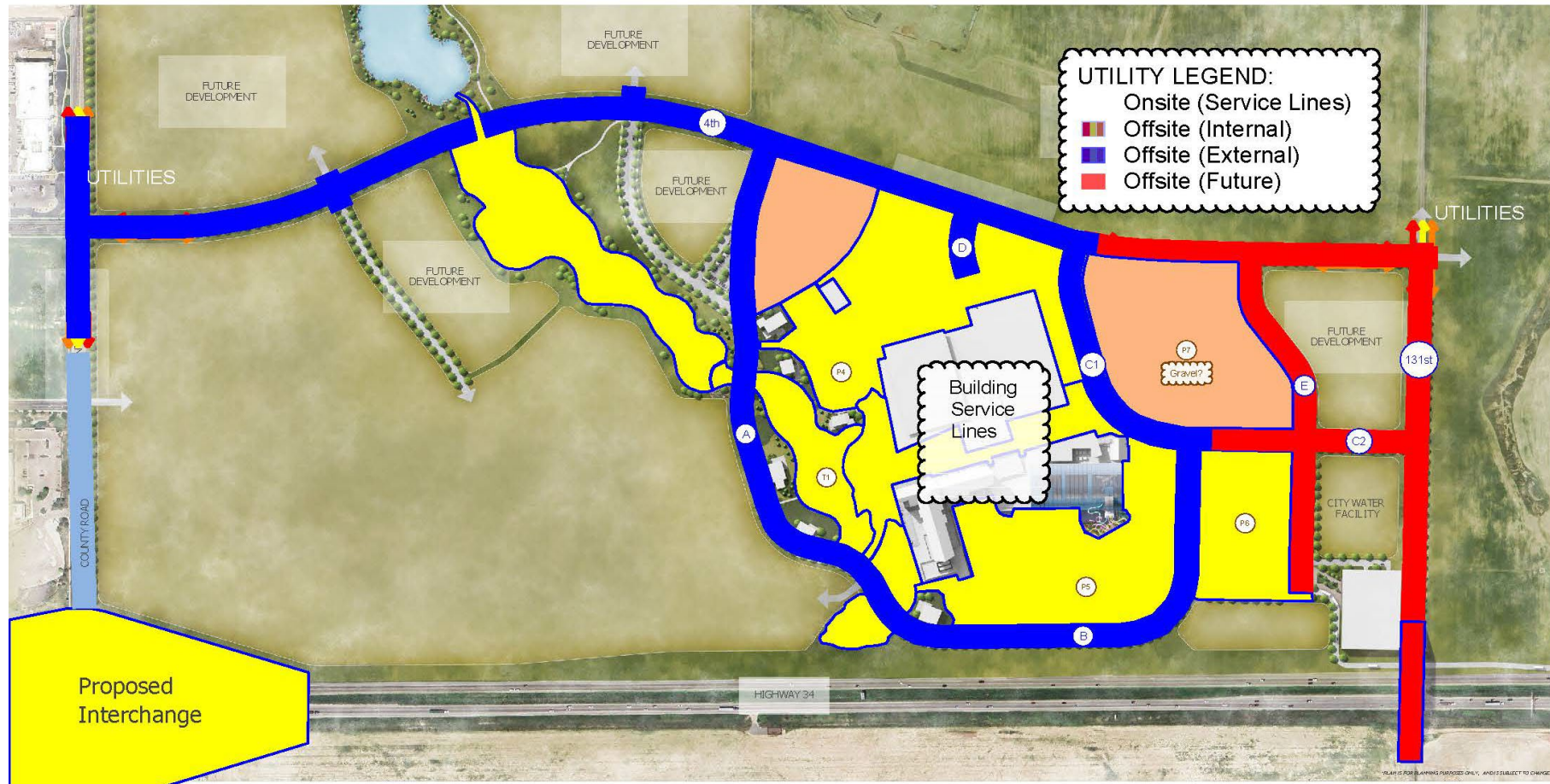
Site Plan & Key Project Elements



1. Arena & Youth Hockey Center
2. Plaza
3. Resort & Spa
4. Waterpark
5. Conference Center
6. Cascadia Falls
7. Intermodal Hub & Parking
8. 131st Ave. Overpass & Center Loading Bus Station
9. HWY 34 & CR 17

Phase 1a Civil Infrastructure

CIVIL INFRASTRUCTURE GID



Community Benefits

- Job Creation
- Increased Tax Revenue
- Destination Development
- Community Amenities
- Improved Infrastructure
- Civic Pride



Description of Funding Elements

Certificate of Participation

is a financing instrument to fund capital projects. Investors purchase shares in a lease agreement. Form of lease-backed financing.

\$115M

Non-profit 501c3 financing conduit

creates a means for raising capital through tax-exempt bonds to fund large scale projects with public benefit.

\$832M

Moral obligation on debt

is a commitment to avoid defaulting on payments, even if it means appropriating funds from the general fund.

\$33M

Annual economic development payment

adds additional security to the bonds by providing a revenue stream that is not dependent on project performance.

\$12M +

General Improvement District (GID)

is a local taxing entity created to fund specific public improvements within a specific area.

\$129M

Enterprise Fund

is an entity used in government for activities that provide goods or services to the public for a fee.

\$55M*

Financing Overview

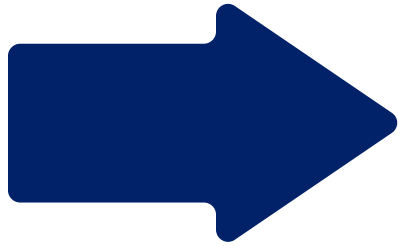
Uses	Funding Source	Source of Repayment
Predevelopment	Pre-Development COP*	501(c)3 bond issuance, Enterprise, GID debt issuance
Construction	501 (c) 3	NOI, PIF, Sales Tax, Lodging Tax, Economic Development Payment
Utilities	Enterprise Funds**	User Fees, GID
Infrastructure and public improvements	General Improvement District (GID)	Mill levy, system development fee

- *COP = Certificate of Participation
- ** Enterprise Funds = Water and Wastewater Funds

Funding Approach – Entertainment District

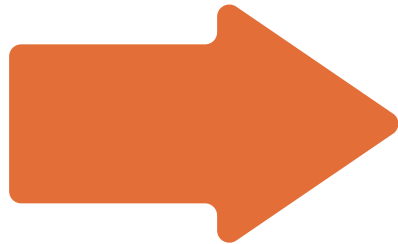
- Revenue backed – not funded through general taxpayer dollars
- Debt repaid through revenues generated by the project itself
- Revenue will come directly from users and beneficiaries (admissions, lodging taxes, concessions, parking fees, event rentals)
- Designed to be financially self-sustaining by 2031

Phases of Development & Financing



PREDEVELOPMENT: June 2025

Certificate of Participation, 18 to 24 month term

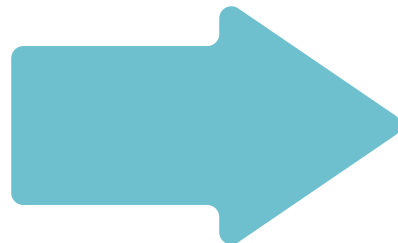


CONSTRUCTION: 2026 to Fall 2028

Entertainment District - 501(c)3 Debt

Infrastructure – GID Debt

Water & Wastewater – Enterprise Debt



OPERATIONS 2028 - Ongoing

Economic Development Payment

Moral Obligation

Predevelopment Funding

Certificates of Participation (Maximum of \$115 million)

COP Detail

Uses	Design	Long-Lead Procurement Items	Earthwork/Utilities /Site Prep	\$ Millions
Arena & Your Hockey Center	\$30.00	\$9.40	\$10.00	\$49.40
Hotel & Waterpark	\$19.80	\$9.50	\$7.50	\$36.80
Infrastructure & Exterior Improvements	\$13.40	\$3.00	\$2.50	\$18.90
Sub Total	\$63.20	\$21.90	\$20.00	\$105.10
Cost of Issuance				\$0.70
Contingency				\$9.20
Total				\$115.00

Certificate of Participation

- City Council adopted COP Parameter Ordinance on May 6, 2025
- Request for Proposal issued
 - Received Three responses
 - Awarded to JP Morgan Chase
- Next Steps
 - Negotiate Terms
 - Site Visit – June 2025
 - Closing Date July 1, 2025
 - Periodic Drawdowns
 - Collateral – city facilities excluding UCCC, Island Grove, Public Works Building; City Hall last to be pledged

COP Drawdown Schedule

	Running Total
April - May - June 2025 - 100% Schematic Design (SD) Estimated Cost* = \$11,239,347	\$11,239,347
July - August - September - October-2025 - 100% Design Development (DD) / Early Works Estimated Cost* = \$29,554,719	\$40,794,066
November - December - January-2026 - 75% Construction Documents (CD) Estimated Cost* = \$23,795,336	\$64,589,402
February - March-2026 - 100% CD Estimated Cost* = \$16,893,970	\$81,483,372
April - May - June - July 2026 - Optional Early Construction (Contingency for Schedule Management) Estimated Cost* = \$21,211,469	\$102,694,841

*Estimated Design Forecast subject to change

Definitions:

Schematic Design: The initial phase of architectural design where the project's basic features and spatial relationships are explored and defined for site plan, grade and elevations. (30% Design)

Design Development: Planning for structural systems, building systems, building materials, dimensions and code compliance is set. (60% Design)

Construction Documents: Construction plans which document the entire design process.

Progress to Date



- **Eagles Lease Limitation**
 - PDSA states the “City will only release \$11,500,000 for eligible costs (\$5.5M for land and \$6M for other Eligible Costs) prior to date the primary and principal terms of the Eagles Lease have been negotiated and agreed upon”
- **Land Purchase (Complete)**
- **Conceptual Design (In Process)**

Predevelopment Phase

100% Schematic Design – July 2025



Construction Cost Validation (potential off ramp)

Cumulative Draw Down Estimate: \$11.2M (\$770K P&I)

100% Design Development – November 2025



Construction Cost Validation (potential off ramp)

Cumulative Draw Down Estimate: \$40.8M (\$2.8M P&I)

75% Construction Documents – February 2026



Construction Cost Validation (potential off ramp)

Cumulative Drawdown Estimate: \$64.5M (\$4.4M P&I)

What if the project doesn't move forward?

- City owns the land
- City owns the design
- Ability to build commercial including the Hotel and Water Park
- PDSA limits Water Valley's ability to build a competing project within 100 miles

Economic Development Payments

- **Why?** Meet Debt Service Coverage Ratios
- **How will it be used?** Placed in Supplemental Debt Service Reserve
- Annual payment beginning 2028
- First payment \$12 million, increases 2% annually
- Model forecasts repayment beginning in Year 4

FUNDING OPTIONS UNDER REVIEW

- Certificate of Participation (max. \$45M – Annual Debt Service \$3.6M)
- General Fund – May result in reduced programs and services
- Earmark specific revenues such as Cascadia revenues and Oil & Gas

Economic Development Payment cont'd

Revenue Year	City Cash Flows - Economic Development Payments				Revenue Year	PROJECTS COMBINED		
	Annual City Economic Development Payments	Surplus Revenues to City Repayment	City - Annual Net Cost or Repayment	Cumulative Expenditures or Revenues		"Cascadia" - City Expenditures	Annual Net Revenues less Expenditures	Cumulative Net Expenditures or Revenues
2025	\$0	\$0	\$0	\$0	2025	\$0	\$0	\$0
2026	\$0	\$0	\$0	\$0	2026	\$0	\$0	\$0
2027	\$0	\$0	\$0	\$0	2027	\$0	\$3,208,957	\$3,208,957
2028	(\$12,000,000)	\$0	(\$12,000,000)	(\$12,000,000)	2028	(\$672,545)	(\$6,918,403)	(\$3,709,446)
2029	(\$12,240,000)	\$0	(\$12,240,000)	(\$24,240,000)	2029	(\$1,663,982)	(\$6,576,955)	(\$10,286,401)
2030	(\$12,484,800)	\$0	(\$12,484,800)	(\$36,724,800)	2030	(\$2,863,075)	(\$5,812,237)	(\$16,098,638)
2031	(\$12,734,496)	\$1,157,650	(\$11,576,846)	(\$48,301,646)	2031	(\$4,109,465)	(\$2,495,603)	(\$18,594,240)
2032	(\$12,989,186)	\$13,441,357	\$452,171	(\$47,849,475)	2032	(\$5,617,101)	\$11,029,021	(\$7,565,220)
2033	(\$13,248,970)	\$12,724,223	(\$524,746)	(\$48,374,222)	2033	(\$7,176,256)	\$11,431,612	\$3,866,393
2034	(\$13,513,949)	\$12,325,598	(\$1,188,351)	(\$49,562,572)	2034	(\$8,814,108)	\$12,134,864	\$16,001,257
2035	(\$13,784,228)	\$11,454,839	(\$2,329,389)	(\$51,891,961)	2035	(\$10,499,444)	\$13,122,279	\$29,123,536
2036	(\$14,059,913)	\$12,767,021	(\$1,292,892)	(\$53,184,853)	2036	(\$12,640,744)	\$14,177,788	\$43,301,324
2037	(\$14,341,111)	\$13,614,775	(\$726,336)	(\$53,911,188)	2037	(\$14,839,364)	\$14,056,847	\$57,358,171
2038	(\$14,627,933)	\$15,803,253	\$1,175,320	(\$52,735,869)	2038	(\$17,158,533)	\$16,082,166	\$73,440,337



Sensitivity Analysis -Reduction

- 5%, 10%, 20% reduction in total Net Operating Income (NOI), PIFs, Sales Tax & Lodging Tax

Total Annual Project Revenues	Bond Par Amount	balance of City Repayments		avg. annual DSCR
		cumulative (ending balance)	average annual	
model	\$790.02 M	-\$2.28 M	-\$0.06 M	1.401X
-5%	\$790.02 M	-\$96.71 M	-\$2.42 M	1.352X
-10%	\$790.02 M	-\$191.58 M	-\$4.79 M	1.302X
-20%	\$790.02 M	-\$383.27 M	-\$9.58 M	1.203X

Sensitivity Analysis - Increase

- 5%, 10%, 20% increase in total Net Operating Income (NOI), PIFs, Sales Tax & Lodging Tax

Total Annual Project Revenues	Bond Par Amount	final bond repayment year	# years to amort.	<i>early redemption payments starting:</i>
+20%	\$790.02 M	2058	33	2036
+10%	\$790.02 M	2062	37	2041
+5%	\$790.02 M	2064	39	2047
model	\$790.02 M	2065	40	N/A

Thank You



Fiscal Impacts Related to GID Revenue Model

Revenues	Rate	2030 \$ Millions	2031 \$ Million	2032 \$ Millions
Property Tax	11.274 mills	\$0.73	\$1.28	\$1.90
GID O&M Property Tax	2.000 mills	\$0.13	\$0.23	\$0.34
Building Use Tax	3%	\$4.80	\$5.60	\$5.71
General Sales Tax	2%	\$2.06	\$3.91	\$5.96
Keep Greeley Moving	0.65%	\$1.61	\$2.30	\$2.89
Quality of Life	0.30%	\$0.79	\$1.15	\$1.46
Public Safety	0.16%	\$0.42	\$0.61	\$0.78
Total Operating Revenues		\$10.54	\$15.08	\$19.04
Expenses				
Municipal Services	Per capita	\$2.86	\$4.11	\$5.62
Business Incentives	Anchor 2%	\$1.00	\$1.90	\$2.89
Annual Operating Revenues less Expenditures		\$6.68	\$9.07	\$10.53
Permit & Development Fee Revenue		\$14.99	\$18.29	\$18.66

BOARDS AND COMMISSIONS TRIENNIAL REVIEW QUESTIONNAIRE

In 2001, Greeley voters approved an amendment to the Home Rule Charter, in Section 2-8 Appointive Boards and Commissions, to require that City Council review advisory groups every three (3) years to determine whether it continues to serve the purpose for which it was created. Ordinance No. 59, 2002, was adopted by City Council to implement the triennial review schedule for the appointive boards and commissions. In 2025 the *Citizen Budget Advisory Committee, Citizen Transportation Advisory Board, Commission on Disabilities, Downtown Development Authority, Golf Course Advisory Board, Historic Preservation Commission, Rodarte Community Center Advisory Board, Stormwater Board, and Youth Commission* are currently scheduled for review.

To assist the council in this process, please provide the following information by completing this form electronically, adding additional pages as necessary, and submitting the required attachments to the Clerk’s Office before June 30, 2025. This questionnaire should be completed, reviewed, and approved by your Board or Commission before the June 30th deadline. Required attachments are a 3-year work plan (samples have been provided), updated bylaws (if different from those provided), and 3-year attendance records (2022-2025).

Please find the attached documents: Current Board Bylaws and reference to the Greeley Municipal Code (if applicable).

BOARD/COMMISSION NAME:	DATE PREPARED:

MEMBERS:	
1.	7.
2.	8.
3.	9.
4.	10.
5.	11.
6.	12.

Greeley City Council has identified [Seven Strategic Focus Areas](#) :

- a. Business Growth:
Create economic development, assess, and evaluate the structure and organization of the economic health and housing department, transform Greeley's image, reputation and perceptions of who we are as a livable and business-oriented community.
- b. Community Vitality:
Develop a sub-area planning strategy providing master plan guidance, update Metro District Standards, promote high quality development, review development code to include new overlay districts, update city entryway plan and enhance the City's code compliance program to foster neighborhood success in meeting property use and maintenance standards.
- c. High Performance Government:
Committed to effective systems, strategies, structures, strategic planning, and customer service. Values of transparency, accountability, and responsible stewardship of our resources.
- d. Housing for All:
The goal is for residents of all socioeconomic levels have the ability to secure quality housing choices. Through partnerships with nonprofits and local national developers we create a model for sustaining diverse housing options.
- e. Infrastructure and Mobility:
Strategically plan, design, and build our urban infrastructure systems and facilities so they are attractive, safe, and high performing.
- f. Quality of Life Amenities:
Develop standards for landscape maintenance, promote signature community destinations and expand programming, services and facilities that support and enrich youth development throughout the community.
- g. Safe and Secure Communities:
Greeley is a community that is committed and confident we are well-prepared to respond with resources need to address emergencies and continue essential operations and services.

1. Please list your Board/Commission priorities below: (1) for the primary, (2) for secondary and provide an explanation on how they align with the Strategic Priorities found above.

1.

2.

7. Reviewing the current purpose of this board from the attached Greeley Municipal Code, define how the actions of this board are actively accomplishing this purpose.

- a. What more needs to be done to deliver this service to the community?

8. List annual workplan(s) over 2022-2025 and state what parts of the workplans were accomplished. Provide an updated 3-year (2025-2027) workplan based on the samples provided.

9. Please share specific projects, achievements, and initiatives this board has completed over the last three years (2022-2025).

10. What community events, volunteer opportunities and engagement forums do this board attend, support or facilitate? Please describe community engagement efforts over the last three years (2022-2025).

11. Are board meetings conducted in an effective manner?

Yes

12. Are meetings held according to your meeting schedule (e.g., 1st Friday of each month at 4 p.m.)?

Yes, the meetings were held the 2nd Wednesday of the month at 5pm until January, 2025, when the ongoing rotation was changed to the 4th Wednesday of the month at 5pm.

13. Are discussions focused on the agenda topics, are topics in line with your object or goals?

Yes

14. What format are your meetings held? (In-person, virtual or hybrid)

Hybrid

15. Do members of the public attend meetings? If so, how many (average), how often and do they provide input?

The meetings are available to the public, but we have not had any public attendance or participation in >12 months.

16. What could be done to improve board meetings?

17. List additional information this board feels would be helpful to council to reauthorize this board.

18. Other comments:

Please provide the following attachments:

- **2025-2027 current work plan (see samples provided)**
- **Attendance records (2022-2025)**
- **Bylaws if different from what was provided**

Sample Work Plan #1:

Introduction

- **Purpose of the Board / Commission:** Brief statement on the board or commission's mission and its contribution to the community. Align this with council priorities.
- **Key Issues to Address:** List of the key issues the board will address, in alignment with council goals.

Projects

- **Project/Task 1:** (Insert Project)
 - **Description:** Overview of task or goal.
 - **Timing:** Estimated timeline for completion.
 - **Anticipated Outcome:** What is expected from this task, e.g., budget approval, funding secured, etc.
 - **Council Priority Alignment:** Explain how this project supports council priorities.
- **Project/Task 2:** (Insert Project)
 - **Description:** Overview of task or goal.
 - **Timing:** Estimated timeline for completion.
 - **Anticipated Outcome:** What is expected from this task, e.g., budget approval, funding secured, etc.
 - **Council Priority Alignment:** Explain how this project supports council priorities.
- **Project/Task 3:** (Insert Project)
 - **Description:** Overview of task or goal.
 - **Timing:** Estimated timeline for completion.
 - **Anticipated Outcome:** What is expected from this task, e.g., budget approval, funding secured, etc.
 - **Council Priority Alignment:** Explain how this project supports council priorities.
- **Project/Task 4:** (Insert Project)
 - **Description:** Overview of task or goal.
 - **Timing:** Estimated timeline for completion.
 - **Anticipated Outcome:** What is expected from this task, e.g., budget approval, funding secured, etc.
 - **Council Priority Alignment:** Explain how this project supports council priorities.

Sample Work Plan #2:

Introduction

- **Purpose of the Board / Commission:** Brief statement on the board or commission’s mission and its contribution to the community. Align this with council priorities.
- **Key Issues to Address:** List of the key issues the board will address, in alignment with council goals.

Projects				
Project/Task 1 (Insert Project)				
Project/Task 2 (Insert Project)				
Project/Task 3 (Insert Project)				
Project/Task 4 (Insert Project)				

CITY OF GREELEY, COLORADO
ORDINANCE NO. 06, 2011

**AN ORDINANCE AMENDING PROVISIONS OF CHAPTER 2.39 OF THE GREELEY
MUNICIPAL CODE RELATED TO CITIZEN BUDGET ADVISORY COMMITTEE**

WHEREAS, it becomes necessary to update the Greeley Municipal code from time to time to clarify sections of the code, as well as to align with City council policy; and

WHEREAS, sections of the Municipal Code have been identified as needing such clarification,

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE CITY COUNCIL OF THE CITY OF GREELEY, COLORADO, AS FOLLOWS:

Section 1. Greeley Municipal Code Chapter 2.39 is hereby amended as described in Exhibit "A", attached hereto.

Section 2. This ordinance shall become effective five (5) days following its final publication, as provided by the Greeley City Charter.

PASSED AND ADOPTED, SIGNED AND APPROVED, THIS 1st DAY OF February, 2011.

ATTEST

Betsy N. Holder
City Clerk

CITY OF GREELEY, COLORADO
Thomas E. Norton
Mayor

Attachment A

2.39.010 Citizen Budget Advisory Committee established; members.

There is hereby created a Citizen Budget Advisory Committee, an advisory board to the City Council, which shall consist of nine (9) members. (Ord. 6, 2003 §1; Res. No. 4, 1994; 56, 1993; 9, 1992)

2.39.020 Purpose and functions.

(a) The purpose of the Citizen Budget Advisory Committee is to provide ~~direct~~ citizen involvement in the budget process.

(b) The functions of the Committee shall include, but not be limited to:

(1) Becoming familiar with City operations, ~~reviewing preliminary budget proposals developed by staff~~, and commenting on revenue requirements, EXPENDITURES, staffing levels, alternative service delivery and how well the BUDGET ~~proposals~~ meetS the needs of the community;

(2) Giving special review attention to specific areas, as directed by City Council OR BY CONSENSUS OF THE COMMITTEE; and

(3) Commenting, through an annual report, on the City ~~Manager's proposed~~ budget TO CITY COUNCIL. (Ord. 6, 2003 §1)

ARTICLE VIII. - CITIZEN BUDGET ADVISORY COMMITTEE

Sec. 2-755. - Citizen budget advisory committee established; members.

There is hereby created a citizen budget advisory committee, an advisory board to the city council, which shall consist of nine members.

(Code 1994, § 2.39.010; Res. No. 4, 1994, 2-15-1994; Ord. No. 56, 1993, § 9, 10-5-1993; Ord. No. 6, 2003, § 1, 1-21-2003; Ord. No. 06, 2011, § 1, 2-1-2011)

Sec. 2-756. - Purpose and functions.

(a)The purpose of the citizen budget advisory committee is to provide citizen involvement in the budget process.(b)The functions of the committee shall include, but not be limited to:(1)Becoming familiar with city operations and commenting on revenue requirements, expenditures, staffing levels, alternative service delivery and how well the budget meets the needs of the community;(2)Giving special review attention to specific areas, as directed by city council or by consensus of the committee; and(3)Commenting, through an annual report, on the city budget to the city council.

(Code 1994, § 2.39.020; Ord. No. 6, 2003, § 1, 1-21-2003; Ord. No. 06, 2011, § 1, 2-1-2011)

Secs. 2-757—2-780. - Reserved.

Citizen Budget Advisory Committee

Charter and Code

City of Greeley, CO

Chapter 2.39

Citizen Budget Advisory Committee

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