

CITIZEN BUDGET ADVISORY COMMITTEE

Wednesday, March 26th, 2025 -- 5:00 p.m.

<i>Committee Members</i>	<i>Present</i>	<i>Absent</i>	Attending Guests & City Personnel:
<i>Barry Eastman</i>	x		<i>Laura Delp: Administrative Assistant III for Finance</i>
<i>Tyler Mowery</i>	x		<i>Caleb Weitz: Budget & Policy Director</i>
<i>Anthony McCune</i>	x		<i>Josie Dolenz: Budget Analyst</i>
<i>John Schull</i>		x	<i>Bret Naber: Chief Information Officer</i>
<i>Merrie Foreman</i>	x		<i>Kylie Jackson: Director of Innovation and High Performance</i>
<i>Lori Williams</i>	x		
<i>Javier Alvarado Vega</i>		x	
<i>Khalil N Bhanji</i>	x		

- 1. CALL TO ORDER** – Meeting called to order at 5:03PM by Barry Eastman
- 2. ATTENDANCE & ANNOUNCEMENTS**
 - a. Caleb Weitz has announced that this will be his final meeting and will be accepting the role as CFO at Fort Collins.
 - b. Barry asked if there is anything in the Committee Code that requires residency to serve on this board. Staff will follow up.
 - c. Food Tax Annual Update moved to July
- 3. APPROVE MINUTES FROM FEBRUARY 26TH, 2025** --motion made by Merrie, seconded by Tony, none opposed
- 4. PUBLIC INPUT** –none present
- 5. DISCUSSION ITEMS**
 - a. High Performing Government Department Overview** – *Bret Naber, CIO and Kylie Jackson, High Performing Government Director*
 - a. The concept for this new department came from process improvement and training that pointed to having a team committed to project and change management.
 - a. The department consists of four staff members with IT members (Special Project Manager and a Senior Project Manager) as well as a new director and administrative assistant position. There is an intention to grow this department with more analysts and staff to specialize in accessibility.
 - b. Some of the projects will be addressing utility billing which will be rolling out to the public in the fall. There should be an announcement soon notifying the public that there will be a new website.
 - c. Some other projects are the Customer Experience project (2024-2027) which will include a content management system implementation, a call center system and a 311 / Workflow system. Barry has asked how many people were working at the call center. Currently, zero. Right now, the City Clerk’s office has been a catch-all for the varied questions that come in through the main line.
 - d. Another project that this department will focus on is process improvement, like automation and process development and building governance models that are consistent throughout the organization.

- e. Bret elaborated on the purpose behind the CIS project which will simplify the number of platforms residents are using and allow the City to better track resident information.
- f. There will be a new website with new branding coming soon
- g. Kylie added that this team will serve as a stop-gap for the services that are being promised by vendors and how it is delivered to residents.

b. Appropriation Review -- Caleb Weitz

- a. Caleb provided a brief overview of the Appropriation process. The First Appropriation of the year is usually large as it will include carryover from the previous year's expenditures. Barry asked if the Appropriation amount for 2025 was consistent with previous years. Caleb advised that this was a larger amount, but the breakout for requests was consistent.
- b. Caleb reviewed the expenditures by department and touched on the Real Time Information Center project for the police department. Costs exceed what was previously estimated.
- c. Caleb explained that there were some additional requests that were the result of initiatives City Council cared deeply about: an increase of four positions to staffing for Housing as well as financial compensation to peace officer sergeants as per their bargaining agreement.

6. OTHER BUSINESS

- 1. Caleb showed a PowerPoint presentation from last night's City Council meeting regarding the Cascadia development in West Greeley. The phases of development will be in Predevelopment this year with Construction occurring between 2026 and 2028. The aim is to have the Colorado Eagles begin their 2028 season in the new location.
- 2. Funding will be through:
 - 1. Certificates of participation – for Predevelopment, very similar to issuing bonds.
 - 2. Bond Financing (501c3)—
 - 3. Annual Economic Development Payment—This is something that the Budget department will need to appropriate every year.
 - 4. General Improvement District (GID) Special District
 - 5. Enterprise Funds (Water, etc)
- 3. Further information on this process can be found on the City Clerk's website for the March 25th, 2025 City Council meeting.
- 4. Lori asked about possible litigation with Windsor regarding their obligations on making repairs to the intersection. Caleb believes this issue will be resolved without legal action.
- 5. Lori asked if this process will be going before the voters for approval. Caleb advised this was something that voters were not required to vote on. The argument from the developers was that there would be no time to vote on this issue as the Eagles were at the end of their lease and needed to move quickly.
- 6. Barry inquired about the response of City Council after hearing the presentation. Caleb shared that the council seemed to be more intentional with the review of financial information.
- 7. Lori asked Barry if it would be prudent to offer a committee recommendation to Council on how to proceed. Barry opened it up for discussion with the committee. He admitted that he thought the project seemed exciting, but as a taxpayer has reservations since the financing for the project has fallen on the City and not the developer or investors. Caleb advised that there would be some revenue coming in from naming rights and sponsorships, but there is little information available to make an educated assessment. Caleb also noted that our financial advisor has almost guaranteed that our credit rating will drop, which will impact our borrowing power for upcoming projects.
- 8. The Public Information session is going to be tomorrow night and this will likely provide much more information. Kalen stated that this will be the first session that will review more of the numbers supporting this project, so the public response will be critical in the development of the project.

9. On the subject of the slide to be presented at the Boards & Commissions Appreciation Event, Caleb has offered to have staff create a slide that Tony and Barry can review via email.

7. **ADJOURNMENT** --Tony motioned to adjourn the meeting at 6:32, seconded by Merrie.

Next Regular Meeting:
April 23rd, 2025
5:00-6:30 p.m.

City Center South - 1001 11th Ave, Greeley, CO 80631
2nd Floor Colorado Conference Room 227
Zoom(<https://greeleygov.zoom.us/j/82522074466>)

DocuSigned by:

Kalen Myers

B70E2F846BCE439

Kalen Myers

Interim Budget & Policy Director

Signed by:

Barry Eastman

Barry Eastman

Chairperson