Museum Advisory Board

February 20, 2025

At 4:00 p.m. at the Greeley History Museum

This meeting is held in person at the physical location.

You can provide public input/public comment for this meeting by emailing your comments to Chris Bowles at Chris.Bowles@greeleygov.com or call 970-350-9218.

Comments received up to an hour before the meeting will be read into the record at the appropriate time.

Agenda:

Roll Call: Gary Alexander, Marcus Embry, George Junne, Floris Mikkelson, Omar Munoz, Emma Pena-McCleave, Nancy Masimer, Scott Chartier, Michael Weiland.

1. Approval of December 2024, Museum Advisory Board minutes.

2. Reports: (10 minutes)
    - CPRD Report
    - Museums Report
    - Additional Staff Report
        - Exhibits
        - Collections
        - Historic Sites
        - Education/Interpretation

3. Friends of the Greeley Museums Report

4. Task Force Reports (10 minutes):
    - Experience Team
    - Acquisitions Task Force

5. New Business (10 minutes):
    - Deaccession recommendation
    - Election for Chair and Vice Chair
    - Bylaw discussion
    - Boards and Commission Appreciation Event May 29th, 2025, at the UNC campus. (more information to come)

Next meeting March 20 , 2025, at 4:00 p.m. at the Greeley History Museum

Museum Advisory Board

December 19th, 2024, minutes

Greeley History Museum

1. Roll call and determination of quorum:

   The meeting was called to order by Michael Weiland at 4:02 p.m.
   Board present: Gary Alexander, Marcus Embry, Emma Pena-McCleave, Nancy Masimer, Scott Chartier, Omar Munoz, Michael Weiland (Chair).
   Board Absent: George Junne, Floris Mikkelson.
   Staff Present: Chris Bowles, Katie Ross, Holly Berg, Megan Weiler, Brecklyn Everhart.

2. Approval of the October 17, 2024, minutes:
   Motion to approve the October minutes made by Marcus Embry and seconded by Emma Pena-McCleave.
   Motion passed unanimously.

3. Reports:

   CPRD Report:

   - With the end of year things are winding down. In the beginning of the year, we will jump into the 2026 budget planning. This will be a department wide initiative.

   Culture Report:

   - A retreat happened in October, our next steps for the strategic plan are to create a mission and vision.

   Museums Report:

   - Staff hired a new Curator of Education, Kristjana Eylofsson . She will join the team at the end of January.
   - The floor in the east gallery was refurbished to show the original flooring of the old tribune floors. They will interpret the floors so that the public gets a sense of what the building use to be like.
   - The centennial village ramp is underway making us one step closer to having the train depot as the visitor center.
   - Chris worked on an Organizational Assessment including 15 years of data and drafting a new Museums Business Plan which will be fed into a wider divisional business plan.
   - Chris worked with the organizers of the Downtown Colorado Inc conference In the Game (coming to Greeley in April) on adding museum related content. This will be followed by the Colorado Wyoming Association of Museums (CWAM) conference in Greeley a week later.
   - Finally, Chris was voted in as Chair of the Colorado Scenic and Historic Byways Commission for a 2-year term beginning next year.

- Britannia led the first Exhibit Creation Team meeting for Missile Site exhibit coming March 2025.
- Britannia and Holly determined the themes/sections for Missile Site exhibit.
- Katie Researched and purchased a collapsable photo shoot background for taking images of larger artifacts. Chris researched and procured a 3D photogrammetric camera. Both will be used to enhance the records of objects in the collection and provide high quality 2D and 3D images for online exhibits of the future.
- In an effort to meet the end of December deadline to have all (1,250) early accession and catalogue record issues resolved, Assistant Registrar Annie Talmadge and returning UNC work study student Josie Brown were added to the team of volunteer Patti Harrold and Registrar JoAnna Luth Stull. To date, there are (147) remaining records to repair or create and the Registrar Team is confident in meeting the goal.
- Gus and former Assistant Curator of Education, Katie Henry, presented at the Women's History Symposium at History Colorado. Gus gave a 20-minute presentation about Rattlesnake Kate as she relates to women's agency and the media representation of her story. This was well received. Gus is continuing to do research on Rattlesnake Kate to consolidate the institutional knowledge into one source for ease of internal access and consistency of storytelling. There continue to be discrepancies in the story of Kate's life.

4. Friends of the Greeley Museums Report:
    - There are new interim officers that have been elected.
    - There is a one-day retreat in January where they are going to help get an organized plan.
5. Task Force Reports:
    - Experience Team
        - Discussed the case in the gallery to address and improve the case. It should be addressed in the beginning phases in February.
        - Yearly planning, and staff is no longer going to participate in the traveling exhibits.
    - Aquisition Task Force
        - There was a savings bond found in the time capsule; the Museum decided to give it to the Northern Colorado Disabled American Veterans, which is where it was originally from. There is going to be a tribune article about it as well.

    Motion to approve items for deaccession made by Marcus Embry and seconded by Scott Chartier.

    Motion passed unanimously.

Next meeting will be held January 16, 2025, at 4:00 p.m. at the Greeley History Museum.

Meeting adjourned 4:58 p.m.

~ Museums Acquisitions Committee ~ Deaccession Recommendations from 28 January 2025 to ~ Museums Advisory Board ~ ~ Culture, Parks, and Recreation Director ~ as Consent Agenda Considerations 20 February 2025	2025

City of Greeley Museums Collections Management Policy, Part I, Sections 1-5, Introduction; Mission, Scope, and Descriptions of Collections; Ethics; Acquisitions of Collections; Deaccessioning and Disposal of Artifacts, and Loans apply in all actions taken by the Museums Acquisitions Committee and Museums Advisory Board. Greeley Museums Acquisitions Committee (AC) presents their Recommendations for Deaccessions for Museum Advisory Board (MAB) consideration and to the Culture, Parks, and Recreation Director (or Designee) whose signature is required for final approval. Acquisitions Committee Recommendations for Deaccession with Recommendations for Disposal options from the Museums Acquisitions Committee Minutes dated *28 January 2025, as Approved by* Museums Manager Chris Bowles*.*	The Culture, Parks, and Recreation Director or any MAB member may request to have an item pulled from the Consent Agenda for further discussion or to request further research before a final decision is reached. The Consent Agenda can be approved as written or amended before approval. The Consent Agenda, once approved, becomes a part of the Museum Advisory Board Minutes. Please contact the Museums Registrar and/or the Curator of Collections with any questions about any item included on this Consent Agenda.
Object ID Number: **1969.11.0001** **Object(s) Offered/Description**: Typing table and chair purchased from Nelson's for use in the Museum. **Recommendation to AC for Disposal if Deaccession is Approved:** • Recommend Transfer to ***Level 4*** for Museum use if the typing table and chair are still at the Greeley History Museum and have not been disposed of in the past as a city tagged acquisition. **AC Recommendation to MAB on 20 Feb. 2025:** Approval of the Deaccession of the typing table and chair from Permanent Collection with a Transfer to ***Level 4*** Use.	**Donor/Statement of Legal Title**: City of Greeley, Purchased in 1968 by Florence Clark for the City of Greeley Museums. **Deaccession Recommendation**: JoAnna Luth Stull □ Recommend Deaccession from the Permanent Collection. □ Non-relevance: The typing table and chair do not fit the Museums' scope of collecting. The Accession Sheet states that the typing table and chair were purchased "for use in the Museum." Likely these items were mistakenly catalogued as Permanent Collection items.
Object ID Number:**1969.12.0001** **Object(s) Offered/Description**: Gray metal file cabinet, purchased from Bachman for Museum Use. **Recommendation to AC for Disposal if Deaccession is Approved:** • Recommend Transfer to ***Level 4*** for Museum continued use unless this has been disposed of in the past as a city tagged acquisition. A gray metal file cabinet (does not specify letter or legal, two-drawer or four-drawer) may be found at any of the Museum sites. **AC Recommendation to MAB on 20 Feb. 2025:** Approval of the Deaccession of the gray metal filing cabinet from Permanent Collection with a Transfer to ***Level 4*** for Use.	**Donor/Statement of Legal Title**: City of Greeley, Purchased in 1968 by Florence Clark for the City of Greeley Museums. **Deaccession Recommendation**: JoAnna Luth Stull □ Recommend Deaccession from the Permanent Collection. □ Non-relevance" As the gray metal file cabinet does not fit the Museums' scope of collecting. The Accession Sheet states that the gray metal file cabinet was purchased "for use in the Museum." Likely this item was mistakenly catalogued as a Permanent Collection item.

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Object ID Number: **1969.13.0001** **Object(s) Offered/Description**: [One of] Four metal clothes closets for storage purposes. No location given; Condition not rated. **Recommendation to AC for Disposal if Deaccession is Approved:** • Recommend Transfer to ***Level 4*** for Museum continued use. This reddish-brown metal storage cabinet is tagged as a city asset (04156), and it is located at the Greeley History Museum in Merino. **AC Recommendation to MAB on 20 Feb. 2025:** Approval of the Deaccession of the metal clothes storage closet/cabinet from Permanent Collection with a Transfer to ***Level 4*** for continued Use.	**Donor/Statement of Legal Title**: City of Greeley, Purchased in 1968 by Florence Clark for the City of Greeley Museums. **Deaccession Recommendation**: JoAnna Luth Stull □ Recommend Deaccession from the Permanent Collection. □ Non-relevance" The metal clothes closet/cabinet does not fit the Museums' scope of collecting. The Accession Sheet states that the metal clothes closet/cabinet was purchased "for use in the Museum." Likely this item was mistakenly catalogued as a Permanent Collection item.
Object ID Number:**1969.13.0002** **Object(s) Offered/Description:** [Two of] Four metal clothes closets for storage purposes. No location given; Condition not rated. **Recommendation to AC for Disposal if Deaccession is Approved:** • Recommend Transfer to ***Level 4*** for Museum continued use. This reddish-brown metal storage cabinet is tagged as a city asset (04157), and it is located at the Greeley History Museum in Merino. **AC Recommendation to MAB on 20 Feb. 2025:** Approval of the Deaccession of the metal clothes storage closet/cabinet from Permanent Collection with a Transfer to ***Level 4*** for continued Use.	**Donor/Statement of Legal Title**: City of Greeley, Purchased in 1968 by Florence Clark for the City of Greeley Museums. **Deaccession Recommendation**: JoAnna Luth Stull □ Recommend Deaccession from the Permanent Collection. □ Non-relevance: The metal clothes closet/cabinet does not fit the Museums' scope of collecting. The Accession Sheet states that the metal clothes closet/cabinet was purchased "for use in the Museum." Likely this item was mistakenly catalogued as a Permanent Collection item.
Object ID Number:**1969.13.0003** **Object(s) Offered/Description**: [Three of] Four metal clothes closets for storage purposes. No location given; Condition not rated. **Recommendation to AC for Disposal if Deaccession is Approved:** • Recommend Transfer to ***Level 4*** for Museum continued use. This reddish-brown metal storage cabinet is tagged as a city asset (04158), and it is located at the Greeley History Museum in Merino. **AC Recommendation to MAB on 20 Feb. 2025:** Approval of the Deaccession of the metal clothes storage closet/cabinet from Permanent Collection with a Transfer to ***Level 4*** for continued Use.	**Donor/Statement of Legal Title**: City of Greeley, Purchased in 1968 by Florence Clark for the City of Greeley Museums. **Deaccession Recommendation**: JoAnna Luth Stull □ Recommend Deaccession from the Permanent Collection. □ Non-relevance: The metal clothes closet/cabinet does not fit the Museums' scope of collecting. The Accession Sheet states that the metal clothes closet/cabinet was purchased "for use in the Museum." Likely this item was mistakenly catalogued as a Permanent Collection item.

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Object ID Number:**1969.13.0004** **Object(s) Offered/Description**: [Four of] Four metal clothes closets for storage purposes. No location given; Condition not rated. **Recommendation to AC for Disposal if Deaccession is Approved:** • Recommend Transfer to ***Level 4*** for Museum continued use. This reddish-brown metal storage cabinet is tagged as a city asset (04159), and it is located at the Greeley History Museum in Merino. **AC Recommendation to MAB on 20 Feb. 2025:** Approval of the Deaccession of the metal clothes storage closet/cabinet from Permanent Collection with a Transfer to ***Level 4*** for continued Use.	**Donor/Statement of Legal Title**: City of Greeley, Purchased in 1968 by Florence Clark for the City of Greeley Museums. **Deaccession Recommendation**: JoAnna Luth Stull □ Recommend Deaccession from the Permanent Collection. □ Non-relevance" As the typing table and chair do not fit the Museums' scope of collecting. The Accession Sheet states that the typing table and chair were purchased "for use in the Museum." Likely these items were mistakenly catalogued as Permanent Collection items.
Object ID Number: **1977.59.0013A-B** **Object(s) Description**: Set, Toilet, Pitcher (A) is white and has an embossed design around top and bottom edges and on the handle; it was made by Homer Laughlin. The Wash bowl/basin (B) is white and unadorned; it was made by Royal Ironstone China, Johnson Bros. England. [subject card] **Deaccession Recommendation** by Katie Ross □ Recommend Deaccession the Pitcher and Basin/Bowl from the Permanent Collection. □ Maintenance and Quality: Pitcher was broken and previously repaired, which has failed again. The glue on the original repair has yellowed and is readily visible across the repair. Please see images for details. Even if this pitcher was repaired again (if possible), it will require ongoing maintenance to keep it stabilized. □ Recommendation to Deaccession the wash bowl/basin as it was catalogued in 1977 as part of a toilet set although manufactured by a different company. The Basin is in good condition. **Recommendation to AC for Disposal if Deaccession is Approved:** □ Recommendation to dispose of properly or destroy. **AC Recommendation to MAB on 20 Feb. 2025:** Approval of the Deaccession of the Toilet Set from Permanent Collection with the further recommendation that the bowl/basin be offered out for Transfer to another Museum, Institution, or approved Organization and that the damaged Pitcher be disposed of properly.	**Donor/Statement of Legal Title**: Herren, Ellen (Scott) (1913-1998) No Contract of Gift exists. An Accession Sheet dated August 25, 1977, with the Donor's name Ellen Herren and her address in Platteville, Colorado. The donor gave a number of items to the Greeley Museums that were accepted by Florence Clark and Lorraine Sup, including this Toilet Set. The City of Greeley Museums has had possession of objects in this donation for well over seven years (1976-2024) and the donor is deceased. This meets the requirements of CRS 38-14-103 (Limitations on Recovery of Loaned Property). **Relation to Collection:** Catalogued in the Museum collections are (20) Toilet Sets consisting of at least a pitcher and basin. Three (3) of the Toilet Sets (2045.0004), (1979.41.0017-.0024) and (1976.114.0007A-B) have no locations in Past Perfect. Permanent Collection Toilet Sets on exhibit are located at the Carpenter House, Fire Station and the Meeker Home. An Education Toilet Set is at Shaw House, and one *Level 4 Use* Toilet Set in the Truck Shed. **Relation to Mission**: Owned and used by donor's mother Mrs. James Scott AKA Edna Alice Mapes (1874-1954) who married 27 Sep 1897, James Scott and were the parents of four children, including the donor, Ellen Beatrice (Scott) Herren. Edna A. (Mapes) Scott main interests centered around her home and family. She helped organize a women's group in Platteville (1916) for the purpose of raising fund to build a Library. She worked as a volunteer librarian, during WWI she knitted clothing for troops, and she was a member of Daughters of Union Veterans.

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Signatures Attesting to Affidavit of Title Research	Affidavit of Title for Due Diligence Research
_____ SIGNATURE DATE _____ SIGNATURE DATE	City of Greeley Museum's Curator of Collections Katie Ross and Registrar JoAnna Luth Stull by their signatures, affirm that they have researched the Donor/Statement of Legal Title with due diligence. Titles are correct and/or exceed the requirements of CRS 38-14-103 (Limitations on Recovery of Loaned Property) for recovery. The Deaccession Justifications, and the Recommendations for Deaccession and Disposal were based on the Greeley Museums Collections Management Policy best practices.
City of Greeley Museum Advisory Board Signature	**City of Greeley Museum Advisory Board Approval**
_____ SIGNATURE DATE	**Museum Advisory Board Chair** **or** **Museum Advisory Board Chair Vice Chair**
Culture, Parks & Recreation Department Signature	**Culture, Parks & Recreation Department Approval**
_____ SIGNATURE DATE	**Culture, Parks, & Recreation Department Director** **or** **Culture, Parks, & Recreation Department Cultural Affairs Manager as Designee*** *The Cultural Affairs Manager may not sign for both Museum Manager's approval and final Culture, Parks, and Recreation Department approval as Designee.

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Collections Management Handbook, Section 5.1	Collections Management Handbook, Section 5.4
Objects in Level 1, Level 2, or Permanent Collections may be deaccessioned for the following reasons only: 1. Non-relevance: Any artifact no longer relevant or compatible with the City of Greeley Museums' mission statement may be disposed of properly. 2. Maintenance: Any artifact that cannot be safely stored, preserved, or used in a professional manner to ensure its integrity may be disposed of. This situation may result from undue size, excessive quantities of similar artifacts, fragility, or other unique circumstances. 3. Hazards: Any artifact containing an infestation or inherent chemical hazards that may imperil the condition of other artifacts or people may be disposed of by destruction or discard. Destruction or disposal of hazardous chemicals or objects of a dangerous nature will be coordinated with the authorities having the appropriate jurisdiction and knowledge, which could include Greeley Police, Greeley Fire, or others as deemed appropriate. 4. Fraud: An artifact determined to be fraudulent, or a gross misrepresentation of an authentic artifact may be disposed of as fraudulent. 5. Quality: Any artifact subject to irreversible deterioration or of such poor quality that it hinders the upgrading of collections and occupies valuable storage space may be disposed of. 6. Illicit Property: Any artifact acquired contrary to the regulations set forth regarding illicit property may be disposed of. 7. Native American Grave Protection and Repatriation Act (NAGPRA): Material covered by the NAGPRA may be repatriated as per 43 CFR Part 10.	Acceptable methods of disposing of deaccessioned artifacts or retired education artifacts are as follows: 1. Exchanges: Reciprocal transfer of artifacts with a similar cultural, scientific, or educational institution is the most desirable means of disposal. Such transfers increase the probability of preserving materials for the future and keep them within the public domain as well as fostering goodwill between such institutions. 2. Gifts: Artifacts may be given to a suitable institution or non-profit organization if they have special regional or historical significance to that institution and it is considered to be in the best interests of society. 3. Return to Donor: A Donor is advised of a deaccession unless the Donor is deceased or if living, has initialed the advisement indicating they would not want items returned if deaccessioned. 4. Destruction: Any artifact subject to irreversible deterioration, infestation, or inherent chemical hazards that may imperil the condition of other artifacts or people may be disposed of by destruction or discard. 5. Repatriation: Generally, not applicable as Greeley Museums complies with the terms of the Native American Graves Protection and Repatriation Act (NAGPRA). 6. Sale by Public Auction: If reasonable attempts have been made to exchange, transfer, or return artifacts with no success, items may instead be sold by means of public auction. Monies or compensation received from the deaccessioning and disposal of objects from the collections shall be used solely for the benefit of the collections.