

Greeley City Council Agenda

Work Session

Tuesday, January 28, 2025 at 6:00 PM

City Council Chambers at City Center South, 1001 11th Avenue, Greeley, CO 80631

via Zoom at: <https://greeleygov.zoom.us/j/88109951588>

NOTICE:

City Council Meetings are held on the 2nd and 4th Tuesdays of each month in the City Council Chambers. Meetings are conducted in a hybrid format, with a Zoom webinar in addition to the in-person meeting in Council Chambers.

City Council members may participate in this meeting via electronic means pursuant to their adopted policies and protocol.

Members of the public are also invited to view Council work sessions in person or remotely. **Work Sessions do not include public input in any format. Public comment is only permitted at regular Council meetings on the 1st and 3rd Tuesdays of each month.**

Watch Meetings:

Meetings are open to the public and can be attended in person by anyone.

Meetings are livestreamed on the City's website, Greeleygov.com as Youtube.com/CityofGreeley as well as over Zoom webinar. Public participation in the Zoom webinar only allows viewing the meeting.

Meeting agendas, minutes, and archived videos are available on the City's meeting portal at <https://greeleyco.portal.civicclerk.com/> For more information about this meeting or to request reasonable accommodations, contact the City Clerk's Office at 970-350-9740 or by email at cityclerk@greeleygov.com If you need the following documents in an alternative format for accessibility purposes, please contact the City Clerk's Office at cityclerks@greeleygov.com or 970-350-9740.



Mayor

John Gates

Councilmembers

Tommy Butler - Ward I

Deb DeBoutez - Ward II

Johnny Olson - Ward III

Dale Hall - Ward IV

Brett Payton - At-Large

Melissa McDonald - At-Large



**City Council
Work Session Agenda**

Tuesday, January 28, 2025 at 6:00 PM

City Council Chambers at City Center South, 1001 11th Avenue, Greeley, CO 80631

via Zoom at: <https://greeleygov.zoom.us/j/88109951588>

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Reports from Mayor and Councilmembers
5. West Greeley Project Status Update and Next Steps
6. General Fund Revenue Stabilization Recommendations
7. Scheduling of Meetings, Other Events
8. Adjournment



Work Session Agenda Summary

Item: 4.

Title:

Reports from Mayor and Councilmembers

Background:

Board/Committee	Meeting Day/Time	Assignment
Airport Authority	3 rd Thu, 3:30 p.m.	Payton/Gates
Board/Commission Interviews (Team of 2)	monthly as needed	Council Rotation
CML Executive Board Opportunity	as needed	Hall
CML Other Opportunities	as available/desired	
CML Policy Committee (Council or Staff)	as needed	Hall/Lee Gates alternate
Downtown Development Authority	3 rd Thu, 7:30 a.m.	Butler/DeBoutez
Employee Health Board	as needed	DeBoutez
Highway 34 Coalition	as needed	Olson
Highway 85 Coalition	as needed	Gates
Historic Preservation Loan Committee	as needed	DeBoutez
Human Relations Commission	2 nd Monday, 5 p.m.	DeBoutez
Interstate 25 Coalition	as needed	Olson
Island Grove Advisory Board	1 st Thu, 3:30 p.m.	Butler
National League of Cities Transportation and Infrastructure Services Committee	as needed	Olson
Parks & Recreation Board	1 st Friday, 7 a.m.	DeBoutez
Police Pension Board	quarterly	McDonald
Poudre River Trail	1 st Thu, 7 a.m.	Hall
Regional Opioid Council	as needed	Gates
Transportation/Air Quality MPO	1 st Thu, 6 p.m.	Olson/Payton
Upstate Colorado Economic Development	last Wed, 7 a.m.	Gates
Water & Sewer Board	3 rd Wed, 2 p.m.	Gates
Weld Project Connect Committee (United Way)	as needed	Olson
Youth Commission Liaison	4 th Mon, 6 p.m.	McDonald



Work Session Agenda Summary

Item: 5.

January 28, 2025

Key Staff Contact: Raymond Lee, City Manager

Title:

West Greeley Project Status Update and Next Steps

Background:

This presentation will update the City Council on the West Greeley Project, detailing the reasons for extending the timeline before presenting project specifics. The extension allows for a thorough review of economic incentives, cost estimates, and legal and financial assessments. This approach ensures comprehensive documentation and sufficient review and engagement time for the council and community, supporting informed decision-making.

Strategic Focus Area:

Business Growth
Community Vitality
Infrastructure and Mobility
Quality of Life

Attachments:

1. Item 5 - Presentation



West Greeley Project Update

January 28, 2025



West Greeley Project Status

- **Active Negotiations:** Ongoing discussions with Water Valley.
- **Review of Economic Incentives Code:** Assessing opportunities to modernize codes and policies to better support project incentives and align with our strategic goals.
- **Further Review of Cost Estimates and Assumptions:** Reassessing project costs and financial projections to ensure accurate modeling of negotiations and confirm accuracy of projections.
- **Legal Review:** Ensuring all contractual documents are thoroughly reviewed, complete, and accurately reflect the agreed-upon intent and terms of all parties involved.
- **Financial Review:** Detailed analysis of the financial implications and preparation of project proforma details.
- **Staff Report for City Council:** Preparation of comprehensive report detailing project terms, funding, and financial projections.

West Greeley Project Next Steps

- Complete Negotiations:** Finalize terms with all parties involved.
- Potential Executive Session(s):** To receive negotiation instructions.
- Complete Staff Report to City Council:** Finalize and submit detailed project report.
- Review Period for City Council:** Council to review and provide feedback or request additional information.
- Community Meetings and Engagement:** Engage with the public to inform and gather feedback.
- Public Presentation of Project:** Official presentation outlining project details and benefits.
- City Council Vote:** Final decision on the pre-development agreement.



QUESTIONS?



Work Session Agenda Summary

Item: 6.

January 28, 2025

Key Staff Contact: Caleb Weitz, Budget and Policy Director

Title:

General Fund Revenue Stabilization Recommendations

Background:

During the past few years, the City's main General Fund revenue sources, Sales and Use Tax and Property Tax, have increased in volatility. As part of the 2025 budget development process, staff contracted with a consultant, PFM Consulting Group, LLC (PFM), to analyze the level of volatility of General Fund revenues and make recommendations on best practices to mitigate and provide predictability in the annual budget process.

PFM found that The City of Greeley's General Fund revenues experience a higher level of volatility than averages for local governments in both the United States and Colorado. The analysis also found the volatility has recently grown due to increasing mineral extraction activity and development activity. PFM recommended the City establish a revenue stabilization reserve to complement the existing General Fund reserve (two months of operational expenditures) to be used as a tool to provide additional protection from revenue volatility and predictability for expenditure growth in the annual budget process. PFM recommended that the revenue stabilization reserve be sized at 3-12% of General Fund Sales and Use Tax and Property Tax, which is \$3-13 million in the 2025 Budget. The PFM report is included as an attachment.

At the July 17, 2024 Council Budget Retreat staff introduced the concept of the General Fund revenue stabilization reserve. Following a positive reaction from the Council at that meeting, the 2025 budget was prepared anticipating the implementation of this reserve. There is \$4.8 million available in the 2025 General Fund budget for revenue stabilization.

The purpose of this item is to present an overview of PFM's findings to the Council and receive feedback and consensus on proposed policy parameters for the General Fund revenue stabilization reserve. Following the Council feedback and consensus, staff plans to bring a formal resolution to the Council for adoption.

Strategic Focus Area:

High-Performance Government

Attachments:

1. Item 6 - Presentation



General Fund Revenue Stabilization

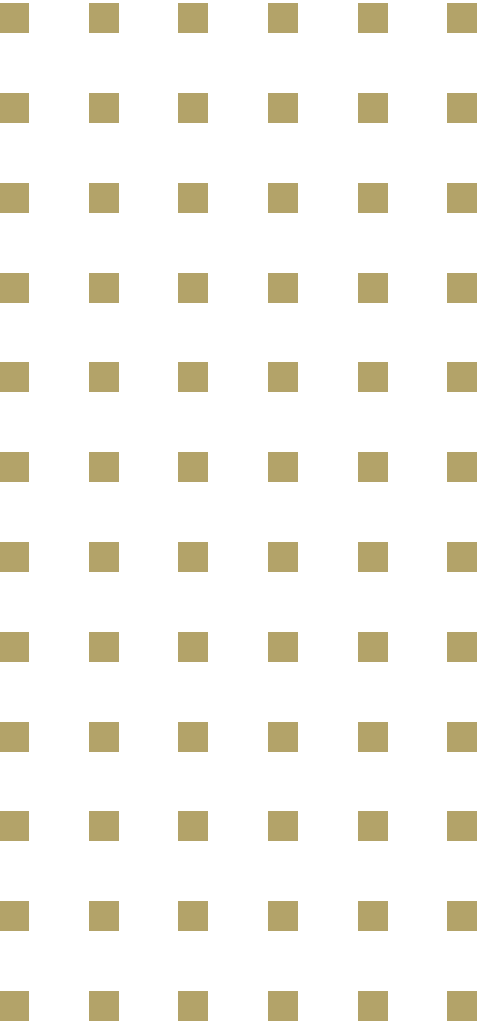
Caleb Weitz, Budget and Policy Director
City Council Work Session - January 28, 2025



Agenda



- Our Changing Revenue Picture
- Current Reserve Structure
- Proposed Stabilization Reserve
- Implementation Approach
- Purpose: Council feedback on revenue stabilization reserve framework



Greeley's Current Position

Revenue Volatility and Reserve Requirements

Greeley's Tax Revenue Volatility

- The City contracted with PFM Consulting Group, LLC to perform a third-party analysis of the City's General Fund revenue volatility
- Sales and Use Tax is the General Fund's largest revenue source; Property Tax is second largest
- Sales tax revenue has also become more volatile in recent years since the COVID-19 pandemic as the City continues to grow
- The City's property tax has become significantly more volatile in recent years, with oil and gas assessments growing a share of the City's tax base (from 5.1% in 2018 to 34.2% in 2023)
- As shown below, both Greeley's property and sales taxes are currently more volatile than nationwide and Colorado local government averages

Volatility Scores

Higher = more volatility

Tax Type	Mean Across 50 States	Median Across 50 States	Colorado	Greeley
Property	7.6	6.1	N/A	9.8
Sales and Use	7.2	6.3	6.3	7.9

General Fund Reserve Requirements

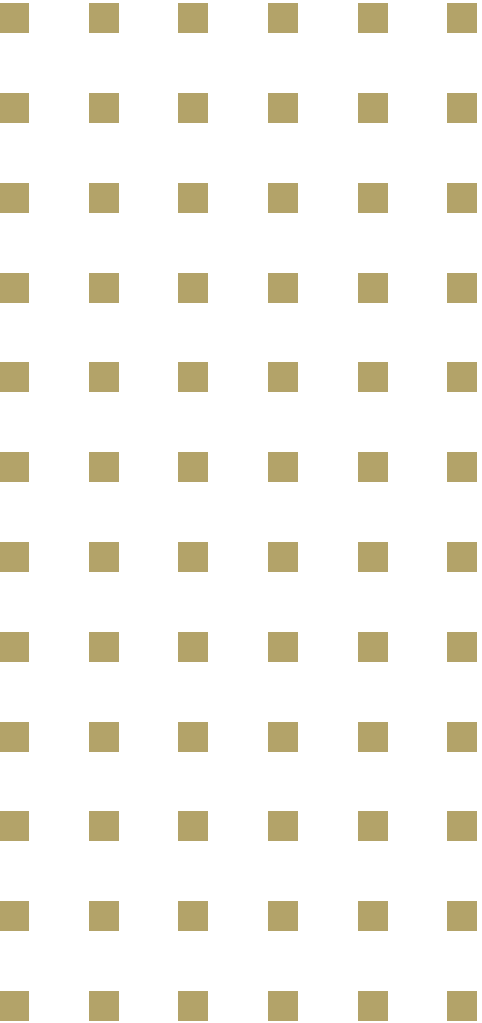
In case of revenue shortfalls or unplanned budget shortfalls, the City does maintain a General Fund Reserve. This is required by state law, and Greeley maintains above the minimum threshold. However, this reserve is not intended to address volatility in revenue.

State Requirement

- 3% TABOR Emergency Reserve required by state constitution
- No other state-mandated minimum reserves
- Each city determines additional reserves based on needs

Greeley's Current General Fund Reserve Policy

- 16.7% minimum unrestricted fund balance
- Includes the 3% TABOR requirement

A decorative graphic on the left side of the slide consisting of a grid of small, gold-colored squares arranged in 10 rows and 6 columns.

Revenue Stabilization Fund

What is it and why should Greeley implement?

Revenue Stabilization Fund

Staff recommends establishing a General Fund Revenue Stabilization Reserve sized at 3-12% of Sales/Use and Property Tax Revenue (\$3-13 million based on 2025 budget)

The goal of this reserve is to level smooth any peaks or valleys that may result from the unpredictable nature of primary revenue sources in the annual budget process. It also will serve as a stabilizer during reduced revenue collections, allowing continued delivery of City services when volatile revenues perform below budget assumptions, without drawing down the 16.7% General Fund Reserve.

The intended outcomes and benefits of this proposal:

- Continuation of a conservative approach to operational budgeting in response to the City's growing revenue volatility
- Smooth year-to-year swings in growth due to market conditions impacting development activity.
- Provides a net increase in available reserves for the City, above the amount set aside in the General Fund Reserve

Existing Reserve vs Revenue Stabilization

Two Month General Fund Reserve (16.7% - Current)

- Temporary resources in the event of an economic downturn while expenditure reductions are being implemented
- Resources to meet emergency natural disaster expenditures
- Resources for other expenditures that a super majority of the Council deems an emergency
- Refill within 1-5 years

Revenue Stabilization Reserve (New)

- Goal is to be used as a regular budgeting tool
- Resources to provide stability and predictability for expenditure growth
- Address year-to-year swings in volatile operating revenues
- Best positions the City to address expenditure needs in a planned manner
- Filled in years of revenue overperformance and drawn upon in years of underperformance

Budget Planning for 2025

Reserves

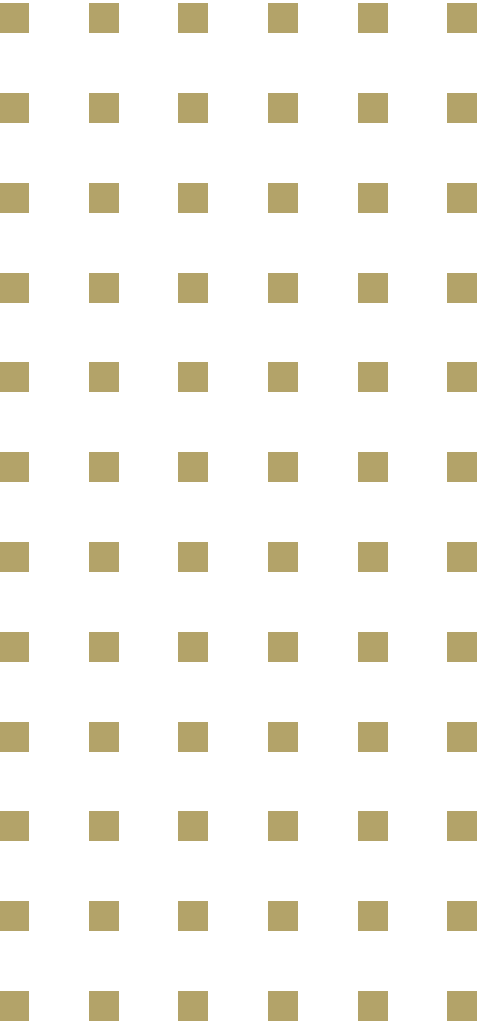
- General Fund: 2 Months of Ongoing Operations (16.7%): \$26 million
- Revenue Stabilization - \$11.8 million used in Budget Planning:
 - 2024 revenue uncertainty: \$2 million
 - 2025 expenditures: \$5 million
 - Additional amount available for uncertainty in 2025/initial revenue stabilization investment: \$4.8 million

Peer Cities Stabilization Reserves

Some other comparable cities in Colorado have secondary reserves intended for revenue stabilization

City	Minimum	Maximum	Basis
Fort Collins	3.5%	N/A*	General Fund Operating Expenditures
Westminster	5%	10%	Sales and Use Tax Revenue
Longmont	3%	8%	General Fund Operating Expenditures
Greeley (Proposed)	3%	12%	General Fund Sales and Use Tax and Property Tax Revenue

*all reserves cannot exceed 20%



Proposed Policy Framework

Guidelines for how the Revenue Stabilization will be managed

Policy Recommendations

Method to Fill the Revenue Stabilization Fund:

- Recommendation: Allow multiple sources
 - Revenue above forecast
 - Year-end surpluses
 - One-time revenues

Permitted Uses of the Revenue Stabilization Fund:

- Recommendation: Tie to overall General Fund performance
- Examples include:
 - Sales and use tax below budget
 - Property tax below prior year assessment
 - Fluctuations in other oil and gas revenues

Utilization and Replenishment

How to Access:

- Primarily through planning in the annual budget process
- Other Scenarios: Council notification
 - Through quarterly updates

Replenishment:

- Replenishment to 3% min
- Recommendation: 3-year target
 - Faster than current 5-year policy (16.7% reserve)
 - Matches fund's smaller minimum size

Requested Council Feedback

Key Decisions Needed:

- Confirm minimum/maximum targets
- Approve eligible funding sources
- Set replenishment timeframe
- Establish access procedures

Staff Recommendation:

- Create separate stabilization
- Use 3-12% range of sales/use and property taxes based on volatility analysis - 2025 budget:
 - 3% - \$3 million
 - 12% - \$13 million
- Allow flexible funding methods
- 3-year replenishment target to minimum level

Implementation

Today's Work Session

- Seek direction on policy parameters

Next Steps

- Draft resolution for Council adoption
- Include updates in 2025 financial reporting

2025 Monitoring & 2026 Budget Development

- Monitor fund performance
- Annual review of targeted amount between 3-12%
- Adjust based on experience
- Maintain fund balance within target

Thank you



Greeley's Changing Tax Revenue

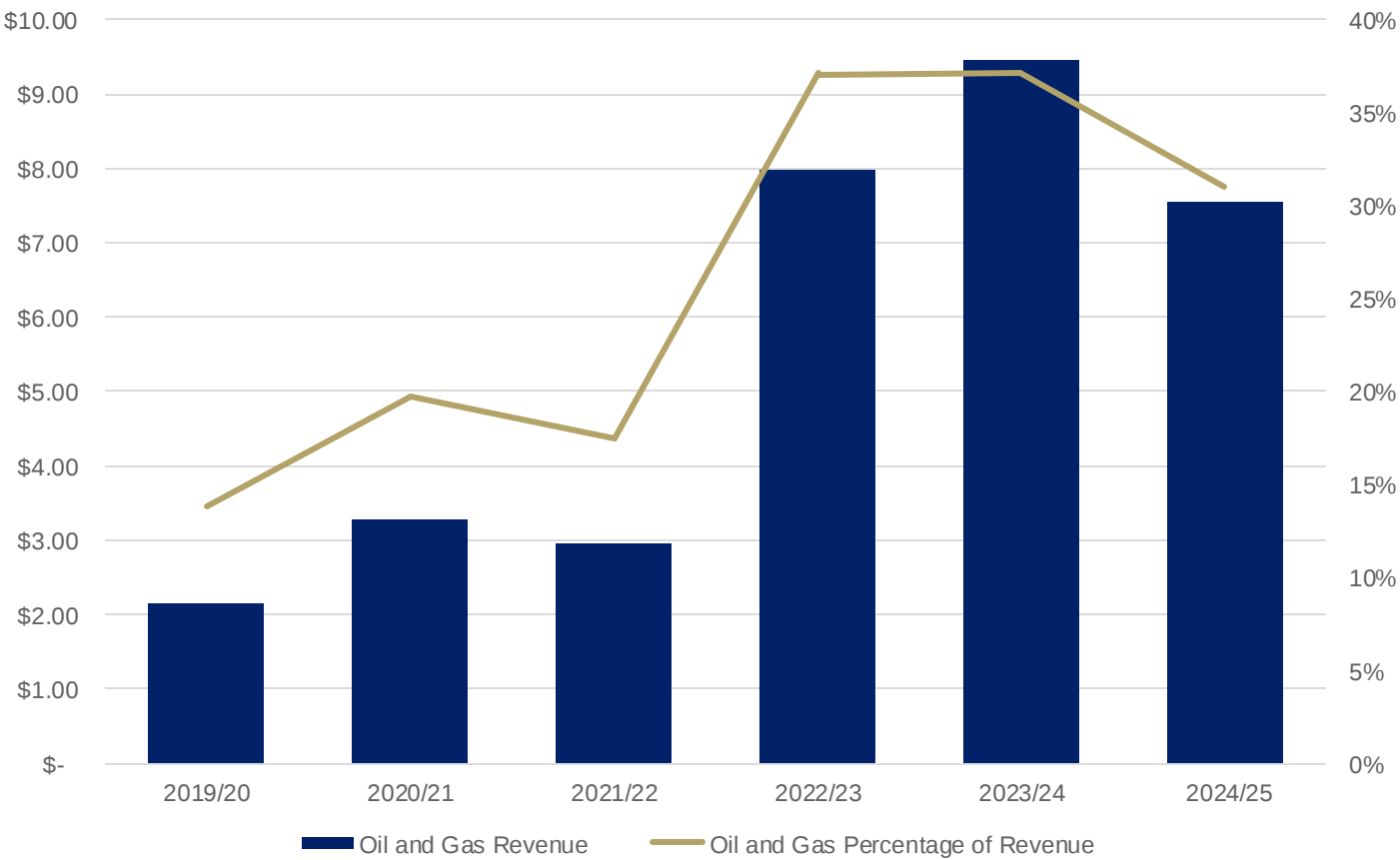
Property Tax Volatility:

- General Fund Property tax revenue has significantly grown in the past five years
- Oil and Gas assessments has varied greatly from year to year as a share of total property tax revenue
- Property tax revenues from benefit new development, timing is dependent on market conditions

Sales Tax Volatility:

- Sales tax has also seen changes since the COVID-19 pandemic. In 2020 Sales and Use Tax Revenue declined by 7.9%
- Compared to other Northern Colorado cities, Greeley's has varied more significantly and seen greater fluctuations
- Building use tax is dependent of specific development activity in a given year

Oil and Gas Share of Property Tax Revenue to City (in millions)



Understanding Our Revenue Volatility

PFM was engaged by the City in June 2024 to evaluate the reserve policy and reserve levels prior to the 2025 budget process.

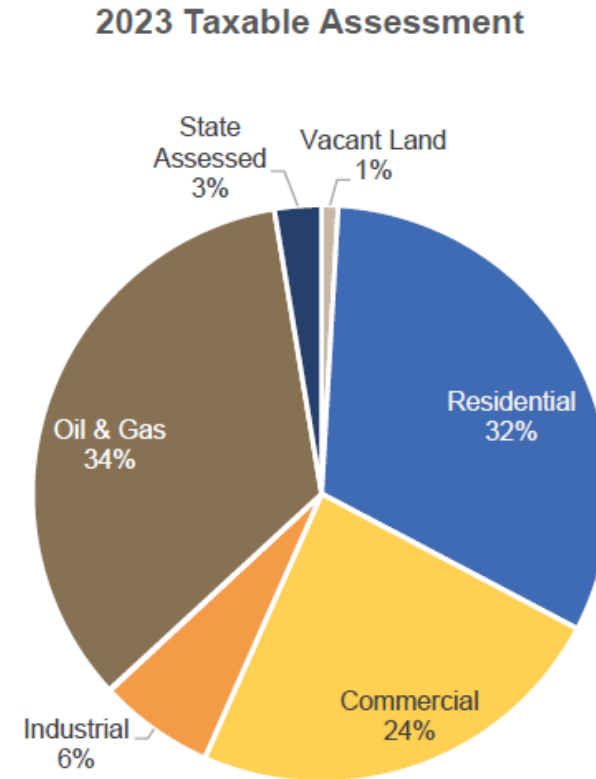
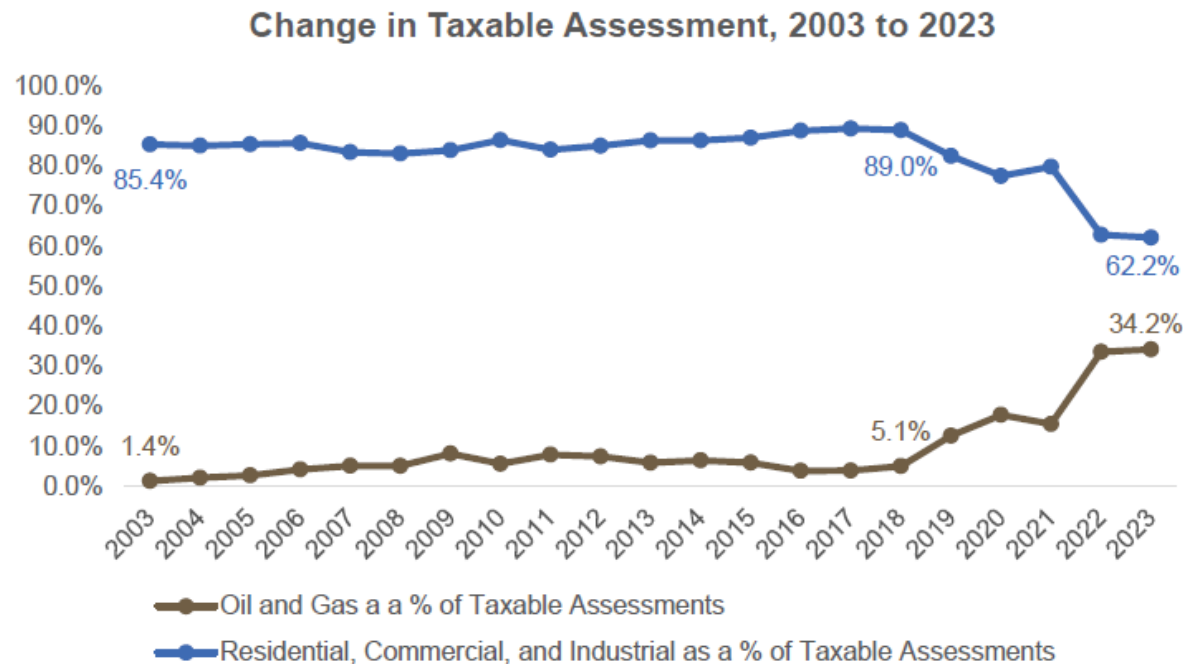
PFMs analysis of city tax revenues found city revenues, from both property and sales tax, have exhibited greater variability than the average of peer cities.

These critical revenue streams volatility can be unpredictable and without proper planning, could seriously limit the ability to weather years of significant change in revenues.

City	2022 Property Tax as % of Governmental Activities	2013-2022 Property Tax Volatility	2022 Sales Tax as % of Governmental Activities	2013-2022 Sales Tax Volatility
Greeley	8%	10%	52%	8%
Boulder	16%	8%	52%	8%
Westminster	34%	7%	55%	4%
Longmont	14%	7%	51%	4%
Fort Collins	11%	6%	56%	8%
Broomfield	34%	6%	37%	5%
Loveland	16%	5%	40%	7%

Property Tax Composition

- The City's taxable assessment has changed significantly over the years
 - Energy-producing properties' assessment as a percentage of total taxable assessment increased from 5.1% in 2018 to 34.2% in 2023
 - As a result, residential, commercial, and industrial properties' assessment dropped from 89.0% to 62.2% through the same period



Comparable City Total Reserves

City	County	2020 Population	General Fund Reserve Target
Fort Collins	Larimer	169,810	2 restricted reserves + 6 designated reserves, including • 10% maximum designated for contingencies • 3.5% minimum designated for financial uncertainty • 20% maximum for the combined total of the 6 designated reserves
Westminster	Adams	114,539	10% General Reserve Fund + General Fund Stabilization Reserve (5%-10% of Sales and Use Tax revenue)
Greeley	Weld	108,795	16.7% (or two months) in unrestricted fund balance (Contingency Reserve)
Boulder	Boulder	108,250	Emergency/stabilization reserve target of 20% + internal service funds' reserves: • Computer replacement reserve (target of 16.7%) • Facility renovation and replacement reserve (target of 16.7%) • Workers' compensation reserve (target of 16.7%) • Property & casualty self-insurance reserve (target of 7.2%) • Insurance stabilization reserve (target of 16.7%)
Longmont	Boulder	98,885	Restricted 3% TABOR reserve + Unrestricted 16.7% to 25% (or two to three months) reserve, including: • Non-committed portion + • 8% Emergency Reserve + • 3% to 8% Stabilization Reserve
Loveland	Larimer	76,378	3% TABOR Emergency Reserve + TABOR Excess Revenue Reserve + 15% Fiscal Contingency Reserve + Minimum of \$1.5 million in unassigned fund balance
Broomfield	Broomfield	74,112	Minimum of 10% (for all general governmental funds) Goal of 20% (for all general governmental funds)

Greeley Comparison to Other Cities

Property and Sales and Use Tax Volatility Comparison

City	County	2020 Population	2010 - 20 Population Growth	2022 Property Tax as a % of Governmental Activities	2013-2022 Property Tax Volatility	2022 Sales Tax as a % of Governmental Activities	2013-2022 Sales Tax Volatility
Fort Collins	Larimer	169,810	17.9%	11.4%	6.2%	56.3%	8.1%
Westminster	Adams	114,539	9.6%	3.4%	6.9%	55.3%	4.2%
Greeley	Weld	108,795	17.1%	8.0%	9.8%	51.9%	7.6%
Boulder	Boulder	108,250	11.2%	15.8%	8.2%	52.4%	7.5%
Longmont	Boulder	98,885	14.6%	14.2%	6.7%	50.6%	3.6%
Loveland	Larimer	76,378	14.2%	15.5%	4.9%	40.0%	7.0%
Broomfield	Broomfield	74,112	32.6%	33.6%	5.8%	37.1%	5.0%
Median		103,568	14.4%	14.8%	6.5%	51.5%	6.0%



Work Session Agenda Summary

Item: .

Title

Scheduling of Meetings, Other Events

Summary

During this portion of the meeting the City Manager or City Council may review the attached Council Calendar or Work Session Schedule regarding any upcoming meetings or events.

Attachments

Council Meetings and Other Events Calendar

Council Meeting and Work Session Schedule

Status Report of Council Initiatives and Related Information

Council Meetings and Other Events Calendars

January 26 – February 22, 2025

Monday, January 27, 2025

- Greeley Chamber of Commerce 11:30 a.m.

Tuesday, January 28, 2025

- City Council Work Session Meeting 6 p.m. (1001 11th Ave Greeley CO 80631) City of Greeley Council Chambers

Wednesday, January 29, 2025

- Upstate Colorado Economic Development 7 a.m. (822 7th Street Greeley CO 80631) Upstate Colorado Conference Room
- Colorado Farm Show Scholarship Dinner 5:30 p.m. Island Grove Event Center Room C (425 N 15th Ave, Greeley, CO 80631)

Thursday, January 30, 2025

- West Greeley Community Engagement Meeting 5:30 p.m. Zoe's Cafe & Events (715 10th St, Greeley, CO 80631)

Saturday, February 1, 2025

- West Greeley Community Engagement Meeting 10 a.m. Zoe's Cafe & Events (715 10th St, Greeley, CO 80631)

Tuesday, February 4, 2025

- City Council Meeting 6 p.m. (1001 11th Ave Greeley CO 80631) City of Greeley Council Chambers

Wednesday, February 5, 2025

- Greeley Police Department Dinner and Awards Ceremony 5 p.m. Generations Church (3600 W 22nd St, Greeley, CO 80634)

Thursday, February 6, 2025

- Island Grove Advisory Board 3:30 p.m. (600 N. 14th Ave Greeley CO 80631)
 - North Front Range MPO Meeting 6 p.m. Fort Collins Colorado River Community Room (222 LaPorte Avenue Fort Collins, CO 80521)
-

Tuesday, February 11, 2025

- City Council Work Session Meeting 6 p.m. (1001 11th Ave Greeley CO 80631) City of Greeley Council Chambers

Wednesday, February 12, 2025

- Leadership of Weld County Event 1 p.m. (1001 11th Ave Greeley CO 80631) City of Greeley Council Chambers
-

Tuesday, February 18, 2025

- City Council Meeting 6 p.m. (1001 11th Ave Greeley CO 80631) City of Greeley Council Chambers

Wednesday, February 19, 2025

- Water & Sewer Board Meeting 2 p.m. (1001 11th Ave Greeley CO 80631) City of Greeley Council Chambers

Thursday, February 20, 2025

- Downtown Development Authority 7:30 a.m. (802 9th Street, Greeley CO 80631)
- Airport Authority 3:30 p.m. (600 Airport Road, Greeley CO 80631) Greeley-Weld Airport
- Chamber of Commerce Dinner 5:30 p.m. Island Grove Event Center (425 N 15th Ave, Greeley, CO 80631)

2025 Council Meeting/Work Session Agenda Items Schedule

	1/21/2025		
	This schedule is subject to change		
Date/Type	Description	Sponsor Presenter/Director or Project Manager	Placement/Time
February 04, 2025 Council Meeting	Minutes- Jan 7 RM; Jan 14 WS	Heidi Leatherwood	Consent
	Resolution - Authorizing the City to enter into IGA the City of Greeley and City of Evans for Mobility Services	Will Jones/Paul Trombino	Consent
	Resolution - Reimbursement for Expenses in Advance of 2025 Water Revenue Bonds	Robert Miller/Tyra Litzau	Consent
	Resolution - Reimbursement for Expenses in Advance of 2025 Sewer Revenue Improvement Bonds	Robert Miller/Tyra Litzau	Consent
	PH & 2nd Rdg Ord - Amending Liquor Code to align with State notifications	Jennifer Middleton	Regular
	Hold - Eagles Lease	John Hall/Blair Snow	
	Hold - Business Incentive Agreement	John Hall/Blair Snow	
	Hold - Water Valley Pre-Development Agreement	John Hall/Blair Snow	
February 11, 2025 City Council Work Session	Trails Master Plan Update (short presentation)	Justin Scharton/Diana Frick	WS
	Lincoln Park Master Plan Update	Diana Frick	WS
	Poudre River Restoration Initiative Master Plan Update	Victoria Leonhardt/Paul Trombino	WS
	Overview and Discussion of the Residential Code Compliance Program	Brian McBroom/ Juliana Kitten	WS
	Amendments to Landscaping Codes Artificial Turf	Don Threewitt/Brian McBroom	WS
February 18, 2025 Council Meeting	Proclamation - Youth Arts Month	Mayor	Intro
	Minutes - Jan 21 RM, Jan 28 WS	Heidi Leatherwood	Consent
	Intro & 1st Rdg Ord - Village at Greeley PUD (tentative)	Brian McBroom	Consent
	Intro & 1st Rdg Ord - West Greeley Funding Approvals	Blair Snow	Consent
	Intro & 1st Rdg Ord - West Greeley Line of Credit	Blair Snow	Consent
	Hold - West Greeley Obligation	John Herge	Regular
February 25, 2025 City Council Work Session	Ballot Measure Planning & Food Tax Rebate Update	Kalen Myers/Caleb Weitz	WS
	Xcel Distribution System Update	(Xcel Area Manager) Hans Rodvik/Peter Perez	WS
	Executive Session - Council Appointees (CM, CA, MJ) (Hold)	Heidi Brinkman/Kimberly Southern-Weber	WS
March 04, 2025 Council Meeting	Minutes- Feb 4 RM, Feb 11 WS	Heidi Leatherwood	Consent
	Resolution - amending Council Policies and Protocol	Heidi Leatherwood	Consent
	Resolution - 3 Mile Annexation Boundary (Tentative)	Douq May/Brian McBroom	Consent
	Intro & 1st Rdg Ord - Amendments to Landscape Code - Artificial Turf	Don Threewitt/Brian McBroom	Consent
	PH & 2nd Rdg Ord - Village at Greeley PUD	Brian McBroom	Regular
	PH & 2nd Rdg Ord - West Greeley Funding Approvals	Rachel Flynn	Regular
	PH & 2nd Rdg Ord - West Greeley Line of Credit	Rachel Flynn	Regular
	Executive Session - City Manager Performance Review (Hold)	CM/Kimberly Southern-Weber	ES
March 11, 2025 City Council Work Session	Homeless Solutions -and Camping Ban Update	Mandy Shreve, Will Jones, PD	WS
	Five Year Housing for All Strategic Plan Update	Deb Callies	WS
	Mobility Development Plan	Will Jones/Paul Trombino	WS
	Parking & Transit-Oriented Communities	Caleb Jackson/Brian McBroom	WS
	Executive Session - City Attorney Performance Review (Hold)	CA/Kimberly Southern-Weber	

Greeley City Council

Status Report of Council Initiatives

Initiative No.	Council Member Initiating	Council Request	Council Meeting or Work Session Date Requested	Next Steps & Schedule	Anticipated Deliverable & Date (Report, Council Presentation, etc.)	Assigned to:
04-2023	Hall	Pumpkin Ridge - Bridge	March 7, 2023 Council Meeting	•PW report provided to Council on March 24, 2023. Neighborhood meeting planned on June 29, 2023. •Included Raymond's 9/1/2023 Council Update	Project is under construction and is expected to be completed and open in January 2025	PW
11-2023	Clark/Butler	Artificial turf and landscape standards	August 1, 2023 Council Meeting	•Come back to Council with a draft ordinance	Scheduled for the February 11, 2025 Work Session	Brian McBroom
1-2020	Hall	Follow-up on the Poudre River Trail- Narrows Project	August 1, 2023 Council Meeting	•The grant application, which will be submitted in October, will complete baseline river modeling in addition to an alternative alignment analysis which will also look at the existing alignment, with high level cost estimates for each alternative. The scope will also include a 30% design of the preferred alignment. Working with existing consultants, we've established an estimated cost for the design process to get to a 30% of roughly \$150,000. •Unless a new alignment comes out of the design process, utilizing the existing alignment or an alternative on the north side of the river identified by past studies will likely exceed \$2 million to completed design/permitting and construction for this section.	The Natural Areas Team has finalized protocols and the scope of work for a monitoring program. Key Timelines:Short-Term (2025): Late January: Begin monitoring program. Throughout 2025: Execute design phase, with updates shared at key milestones. •Long-Term (2026): Early 2026: Begin construction. Late 2026: Anticipated completion of construction and opening of the new trail section. Staff will sharing information in the Friday memo to council soon	Diana Frick
4-2024	Butler	Lincoln Park Redesign	April 2, 2024 City Council Meeting	Requested Work Session for information on the Lincoln Park Redesign- to include status of project, timeline of project and overview of the coming outreach Work Session	Site concepts shared with stakeholders in October: including Project costs, Phasing options and integration with Downtown. Early 2025: Construction design drawings scheduled to begin, incorporating stakeholder input, alignment with redevelopment goals, and lessons from other urban parks. Late 2025 - 2026: Construction slated to begin at the end of 2025 and continue into 2026.	Diana Frick
5-2024	Hall	Impact Fee Study Structure	May 7, 2024 Council Meeting	Requested staff bring a report to a future work session explaining more in depth the Impact Fee Study Structure - how the ratio is calculated, review process, timeline of review, and development fees	Staff drafted RFP with tentative plan to send out in early January	Allena Portis/Robert Miller/Brian McBroom
7-2024	Butler	Building Permit Fees	September 17, 2024 Council Meeting	Would like staff to provide information to a work session relating to building permit fees for the last few years and what they are	Staff sent a memo to council on January 10, 2025 Pending follow up from Brian before closing	Brian McBroom
8-2024	Olson	Code Compliance	Oct 1, 2024 Council Meeting	Requested staff to present at a future work session on code compliance- what is compliant and what is not and to develop a plan to assist with low-income residents specifically relating to yards and vegetation	Scheduled work session February 11, 2025	Brian McBroom/Juliana

10 - 2024	Hall	Legal Research	Oct 15, 2024 Council Meeting	Asked staff to produce a report on Legal research for Home Rule Cities in response to the State Law regarding Occupancy, ADU's and Parking Minimums. Also would like included what the cost of challenging state law	Scheduled for Council Meeting 1st rdg April 15 and PH & 2nd rdg May 6	Legal
11 - 2024	Butler	HP Rezone Parking	Oct 15, 2024 Council Meeting	There was a request for staff to provide a report to council on the HP Rezone area parking, traffic problems, and what has been done in the area. It was also requested that the design standards be included.	The traffic safety report completed and shared with CMO. CMO is planning to schedule a meeting to review the report with Councilmember Butler.	Public Works
12-2024	Butler	Consulting Service	Nov. 19, 2024 Council Meeting	Report on consulting services and the key departments depending on consulting services. He would like to have in the report what categories are used for consulting services and a way that the budget can decipher what is a consulting service and what is in house service.	Report being reviewed. Memo to be prepared and reviewed by CMO in January 2025.	Allena Portis
13- 2024	Butler	Audit of Development Code	Dec 10, 2024 Council WS	Discrepancies in the code and would like an administrative fix of the R-M zoning issue if possible, and then a full audit of the Development Code.	RFQ is being finalized and will be issued in January 2025.	Brian McBroom
14 - 2024	Butler	Home Ownership	January 21, 2025 Council Meeting	Requested a work session on build to rent Subdivisions, condo defects, what can be done as a Home Rule municipality, and incentivizing home ownership.		Brian McBroom



Work Session Agenda Summary

Item: .

Title

Adjournment