



GREELEY PARKS & RECREATION ADVISORY BOARD MEETING

FRIDAY, JANUARY 10, 2025 - 7:00am

Location: Greeley Recreation Center Room 101C

For Virtual Attendance: Microsoft Teams meeting

Join on your computer, mobile app or room device

Meeting ID: 210 326 270 848

Passcode: 2EM6gM3o

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Phone Conference ID: 800 976 438#

Agenda

1. Roll Call
2. Approval of Agenda
3. Approval of Minutes
4. Bylaw Revisions
5. Public Input
6. Board Member Committee Reports: Art Commission
7. Staff Report
8. Old Business
9. **New Business** – Discussion of 2025 Goals and Objectives
10. Upcoming Agendas
11. **Next Meeting Set** – Tentatively Friday, February 7, 2025
12. Adjournment

Board members unable to join this meeting, please notify
Greta Steinmetz at: greta.steinmetz@greeleygov.com

GREELEY PARKS AND RECREATION ADVISORY BOARD

MEETING MINUTES – December 6, 2024

1. ROLL CALL

The Greeley Parks and Recreation Advisory Board met Friday, December 6, 2024, at 7:05 am at the Greeley Recreation Center. Board members joining: Greg McIntosh, Rand Morgan, Sharon Wright, Monica Ramirez, Bethany Kleiber, Eric Parrish, and Shane Kigin. Councilmember Deb DeBoutez. Staff joining: Diana Frick (Director), Jill Krantz (Deputy Director), Benjamin Alexander (Business Manager), Eric Bloomer (Parks), Justin Scharton (Natural Areas & Trails Division Manager), Daniel Lawrence (Recreation Division Manager), and Greta Steinmetz (Office Manager).

2. APPROVAL OF AGENDA – Monica Ramirez made a motion to approve the agenda, which was seconded by Rand Morgan and passed unanimously.

3. APPROVAL OF MINUTES – Shane Kigin made a motion to approve the minutes of the previous meeting, which was seconded by Eric Parrish and passed unanimously.

4. PUBLIC INPUT – None

5. BOARD MEMBER COMMITTEE REPORTS –

Art Commission - Sharon Wright

- Several traffic light cabinet wraps have been installed
- The sculpture for Redtail park should be done in late December and will be placed in storage until the park is ready
- Vendors have been approved for new artwork for indoor spaces

6. STAFF REPORTS

Eric Bloomer

- Armando Silva will create the Delta Park sculpture
- All Terrain landscaping hung the Lincoln Park lights for the DDA
- There is an ordinance to dedicate new park areas in new subdivisions, which we maintain; the exception is a Metro District which are taken care of by themselves

Daniel Lawrence

- The FunPlex will be closed for a week for maintenance
- Improvements continue at the Rodarte Center
- Doing well maintaining lifeguards
- A grant for aquatics allowed us to purchase Go Pros to help with swimming

Justin Scharton

- Announced that City Council adopted the name of Arroyos Del Sol for the Shurview property

- Poudre River Trail repair projects are happening, creating some closures
- The Duran project at 59th Avenue is complete, and the 71st Avenue location is continuing
- Rover Run dog park was closed for trail repairs
- Closing the trail from 35th Avenue to 25th Avenue for Poudre Ponds repairs
- The Poudre Ponds property will be closed to certify the slurry wall for Pond B and increase the capacity of Pond A
- A grant from Great Outdoors Colorado and Oxy Oil and Gas will fund a boat ramp and some picnic shelters at Poudre Ponds
- Discussed the future trail tunnel at 83rd Avenue

7. OLD BUSINESS

None

8. NEW BUSINESS

Bylaws

Greg McIntosh and Rand Morgan reviewed the bylaws and found them to be outdated and overreaching. The bylaws were sent to each board member, allowing them to markup items and return them to be compiled and discussed at the next board meeting.

Board Terms

Greg McIntosh requested the Clerk's Office review board members' terms; some dates seem off.

9. UPCOMING AGENDAS

Bylaw review

10. NEXT MEETING – Rand Morgan made a motion to move the next meeting from January 3, 2025, to January 10, 2025, which was seconded by Beth Kleiber and carried unanimously.

11. ADJOURNMENT –The meeting adjourned at 8:03 am.

Respectfully submitted:

Greg McIntosh, Chair

Greta Steinmetz, Office Manager

GREELEY PARKS AND RECREATION ADVISORY BOARD

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BYLAWS

Name

This organization shall be known as the Greeley Parks and Recreation Advisory Board.

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Statement of Purpose

The City of Greeley Parks and Recreation Advisory Board is a nine-member committee appointed by the Greeley City Council. The purpose of the Board is to advise the Culture, Parks, and Recreation staff on matters relating to the functions of the Department such as budget requests, capital improvements, policies, procedures, fees, rentals and parks design.

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Purpose

A. To serve as an advisory group serve as an advisory for the City of Greeley, Colorado Culture, Parks and Recreation Department.

B. To advise regarding the coordination of activities and programs of all private and public agencies and organizations concerned with recreation and cultural activities.

C. To provide a recommendation to the City Council for the naming or renaming of parks, facilities, or natural areas under the jurisdiction of the Culture, Parks and Recreation Department. Refer to Exhibit A for specific requirements.

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D. To offer input for planning, building and maintaining useful, safe, well-designed facilities.

Sponsorship

The Parks and Recreation Advisory Board shall be under the sponsorship of the City Council and the City of Greeley, Colorado.

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General Organization

A. Membership of the Parks and Recreation Advisory Board will consist of nine members, each term being three years from the date of appointment.

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B. Membership on the Parks and Recreation Advisory Board shall be limited to three years from the date of the original appointment and up to two additional three-year terms. Appointment to successive terms shall be at the discretion of the City Council of the City of Greeley, Colorado.

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C. Chair and Vice Chair of this Board shall be elected in March of each year for a one-year term.

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D. Chair shall preside over all meetings of the Board when present. He/she shall sign all instruments executed by the board.

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E. In the absence of the Chair, the Vice Chair shall perform the duties of the Chair.

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F. A vacancy on the Parks and Recreation Advisory Board caused by resignation, death, refusal to serve in capacity, etc. of a board member, shall be filled by appointment by the city council of the City of Greeley, Colorado. New appointees will start their own term at the time of their appointment.

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G. A member who fails to attend any three meetings without excused absence within a twelve-month time period, shall forfeit his/her position as a member of the Parks and Recreation Advisory Board. The Chair will recommend to the Board to seek City Council replacement of the member.

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H. All meetings shall be open to the public.

I. Duties of the Parks and Recreation Advisory Board:

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a. Hold a regular meeting every month on a date and time, and at a location designated by the chair with minutes submitted to the City Council. These regular meetings may be postponed, rescheduled, or canceled upon a vote by the Board.

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b. Advise regarding projects and programs.

c. Hear reports concerning projects and programs.

d. Attend to such other business as may be required for continued operation of the Parks and Recreation Advisory Board.

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e. Appoint subcommittees as deemed necessary with at least one representative of the Parks and Recreation Advisory Board.

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f. When necessary, the Parks and Recreation Advisory Board will appoint three people to act as an appeals board for appeals that come to the Forestry Division.

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J. Quorum: A majority of the current membership shall constitute a quorum.

K. Amendments: Amendments to the Bylaws may be made at any of the Parks and Recreation Advisory Board meeting in which a quorum is present. A vote of 2/3 of current board membership is required for a bylaw change. Voting electronically shall be permitted and duly recorded.

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General Information

The Culture, Parks, and Recreation Department consists of eight divisions: Department of Administration, Recreation (Athletics, Aquatics, Active Adult Center, Recreation Center, Family FunPlex, Ice Haus, Youth Enrichment/Rodarte Center), Culture (Union Colony Civic Center, /Public Art/Museums, Special Events), Parks (Forestry, Cemetery), Island Grove, Golf Courses, Natural Areas and Trails, and Planning and Capital Project Management. Of these, the Administration, Recreation, Parks, Natural Areas and Trails provide monthly reports to the Parks and Recreation Advisory Board.

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Staff

The Director of Culture, Parks and Recreation is the liaison to the City Manager and City Council for the Department.

Budget

Respective staff will present an executive summary of the proposed mutual operations budget discussing issues/concerns to gain feedback.

Facilities

The Culture, Parks and Recreation departments will continually strive to maintain existing facilities and sites to the highest standards to ensure patron safety and enjoyment. Further, staff will continue to assess needs, evaluate trends and respond to realistic community requirements regarding future facilities.

EXHIBIT A

GUIDELINES FOR NAMING OF CITY PARKS/FACILITIES/NATURAL AREAS

A. The City shall use the following process to name/rename parks, facilities, and natural areas:

- 1. The Parks and Recreation Advisory Board shall solicit public input for name suggestions.
- 2. The Parks and Recreation Advisory Board shall review the suggestions and select those which meet the criteria listed in subsection B.
- 3. The Parks and Recreation Advisory Board shall select one name to recommend to the City Council.
- 4. The City Council shall confirm the name by resolution.

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B. The Parks and Recreation Advisory Board shall recommend a name for a natural landmark, natural feature, or habitat in the vicinity of the facility, natural area, or park site, for a person or family who meets one or more of the following criteria:

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- 1. Has displayed outstanding, long-term commitment and made significant contributions to the betterment of the community.

2. Has contributed service to the community above and beyond normal activity.

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3. Has made a noteworthy contribution to the development and improvement of parks, natural areas, trails, and recreation activities and spaces.

4. Has been prominent in the history of the development of the City of Greeley.

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5. Is worthy of public commemoration.

6. Has performed acts of national significance.

7. Homesteaded or was owner of the park, natural area, trail, or facility property; or

8. Has contributed significant funds for the specific park, or for parks and recreation in general.

PARKS & RECREATION ADVISORY BOARD

STAFF REPORTS – January 10, 2025

Justin Scharton – Natural Areas & Trails

Dec 2024

Location	Month Total	Daily Avg (Month) Trend (prior month)	YTD Daily Avg Trend (prior year)
Sheep Draw @ McCloskey TH (installed May 2018; NEW counter with bike detection installed Aug 2023)	3004	100 ↑12.1%	131 ↓5.8%
Triple Creek Spur @ Mountain Vista TH (re-installed Aug 18, 2020)	2041	68 ↓22.4%	108 ↓4.6%
Poudre Trail @ Island Grove (installed Aug 2020)	1517	51 ↓52.0%	139 ↓4.8%
Poudre Trail @ Rover Run (new counter w/bike detection installed 3/6/24)	4011	134 ↓5.5%	134 ↑33.9%
Poudre Trail @ PLC (installed Aug 2020)	1747	58 ↓59.7%	151 ↓22.1%
Poudre Trail @ Poudre East (Kodak TH)	3338	111 ↓53.8%	230 ↑11.3%
Missile Site TH** (installed 3/22/24)	Waiting for data download	-- ↑---%	-- n/a
Missile Site Car/Bus (installed 3/19/24)	893	30 ↓31.8%	42 n/a

DURAN SECTION TRAIL REPAIR PROJECT

The repair of the Duran section of the Poudre River Trail (just east of 71st Ave) began in early October. The repair project will create a protected sand bar in the river to protect the right riverbank and will lend toward development of erosion-controlling vegetation like willows. In addition, the riverbank will be re-worked which will provide a more sustainable route for a new trail surface for the Poudre River Trail.

Progress continued in December, with the riverbank improvement components of the project completed during that timeframe. Buried riprap and wood structures have been installed, and 20 volunteers planted over 300 willows in the project area to kickstart the restoration process ahead of the growing season. The Poudre River Trail remains closed from 71st Ave. to 59th Ave., and due to some unanticipated work and weather delays, the re-opening timeframe is currently late January or early February.



Riverbank improvements are completed on the Duran project, trail construction will be completed in January.

The project cost is \$670K, with Weld County providing \$200K, a Land and Water Conservation Fund grant providing another \$250K, and the City contributing the remainder.

POUDRE PONDS REPAIR PROJECT

After several years of piecemeal repairs and an extensive design process, the construction of the Poudre Ponds river repair project commenced in late December. This project will repair approx. 650 ln. ft. of the southern riverbank north of the public pond at Poudre Ponds. At the same time, Water & Sewer has drained the pond to bring an adjacent storage pond online, and while the original pond is empty a contractor will be mining the gravel out of the pond to provide more storage. The Poudre River Trail is closed from 25th Ave. to 35th Ave. during the riverbank project and is currently projected to re-open in late winter or early spring. The remainder of the Poudre Ponds property will be closed for up to a year while the mining is completed. The trail will re-open as soon as the riverbank project is completed.



Work on the connector trail between the Sheep Draw Trail and the Pumpkin Ridge neighborhood.

PUMPKIN RIDGE TRAIL CONNECTOR PROJECT

A long-awaited connection between the Sheep Draw Trail and the neighborhoods east of the Pumpkin Ridge Natural Area is underway. Let by the City's Public Works department, the project will complete the connector trail that was partially constructed several years ago. This connection will bridge the Sheep Draw and make it easier for trail users to access the trail from the TenWest apartment complex and retail on the south side of 10th St.

The project is currently projected to be completed in February.

Archived agendas are located on the City of Greeley website: <https://greeleygov.com/government/b-c>