

CITIZEN BUDGET ADVISORY COMMITTEE

Wednesday, November 13th, 2024 -- 5:00 p.m.

Committee Members	Present	Absent	Attending Guests & City Personnel:
Barry Eastman	X		Josie Dolenz: Budget Analyst II
Tyler Mowery	X		Laura Delp: Administrative Assistant III for Finance
Jesse Quinby	X		Caleb Weitz: Budget & Policy Director
John Schull		x	Stacey Aurzada: City Attorney
Lori Williams	x		Mark Gonzales: Municipal Judge
Vacant			
Javier Alvarado Vega	X		
Kim Rivard		x	
Merrie Foreman		x	

1. Attendance & Announcements—

a. Meeting called to order without a quorum at 5:00. Quorum was reached at 5:26PM.
2. Approve Minutes from October 9th—

a. Motion made to accept Josee Giberson’s resignation by Barry Eastman, seconded by Jess Quimby. No one opposed

b. Motion made to approve October 9th meeting minutes, seconded by Javier Vega.
3. City Attorney Overview 2024 – Stacey Aurzada

a. Stacey Aurzada provided some personal background as well as an overview of the department.

i. The City Attorney’s Office does not report to the city manager, but report directly to the city council.

ii. The client of the CAO is the City of Greeley with a primary focus on providing legal guidance to council, the city manager and executive staff; litigation, prosecution of traffic infractions, liquor license infractions and business licenses, and legal advice to Water and Sewer. There are currently three attorneys paid out of the Water and Sewer Enterprise Fund.

iii. There was an overview of how the budget is allocated with the bulk of it going towards salaries.

iv. During the review of the organizational chart, there was some concern about the number of vacancies, but many positions are in the process of being filled.

v. Stacey reviewed charts depicting the number of increases in cases from 2022 to 2023 and explained that they had just expanded their staff and these were outlier statistics.

vi. Stacey explained the increase in outside council fees from 2022 to 2023 being the response to needing specialized subject matter experts in larger projects in economic development.

- vii. Some of the unknowns for 2025 include the new partnership between the City and the Housing Authority. There is an expectation, down the line, that the Housing Authority will operate independently in a legal capacity.

4. Municipal Court Overview 2024 – Judge Mark Gonzales

- a. Mark Gonzales provided an overview of the organizational chart. In the presentation, the 2 level one clerks should be listed under the supervision of the Court Administrator.
- b. Some of the duties of Municipal Court include administrative hearings for parking violations, but also the implementation and removal of “the barnacle,” which is a type of windshield boot that is seldom used anymore.
- c. The number of cases have dipped in 2022 from 15.6k and have leveled out in 2024 to around 13k. This likely will not change unless the police department can fill its vacancies. As a result, the Court cannot operate as profitably as it has in the past.
- d. Mark discussed Outstanding Judgement Warrants (OJW) and how he restructured the process for the City of Greeley so that anyone who had their licenses revoked could pay that fine first. Now, legislature has removed this process.
- e. Stacey commented that while the number of cases were lower than previous years, the number of times attorneys and clerks touched each case increased.
- f. While looking at the breakdown of costs in the Municipal Court budget, the positions costing the most are the Court Marshals, on account of the amount of equipment they require. The second highest amount of funds budgeted are jail costs. Employee costs have recently been evaluated and raised to reflect comparable wages in nearby cities.
- g. The introduction of the Radar Van presents itself as an unknown for how many tickets will actually become cases that get prosecuted. Legislation will determine how the process will unfold and how the City adjusts staffing levels.
- h. There was a robust discussion about Home Rule and how it impacts Greeley’s obligations to state legislature.
- i. Caleb Weitz addressed the caveats to the returned funds and how there are limitations to how it can be used. Returned funds would be considered one-time funds for other expenditures in the following budget year.

5. 2025 Budget – Caleb Weitz

- a. Caleb provided a brief update on the 2025 Budget advising the Council unanimously approved the budget with amendments. On October 15th, there was a second round of appropriations that went smoothly. Caleb’s intention is to have two appropriations a year, which was received favorably by the committee.
- b. The sunset on the Food Tax was removed and there have been recommendations for Council to formally name groups that will operate in an oversight capacity.

6. New Business

- a. No new business.

7. Public Input

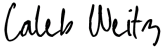
- a. No members of the public were present.

Motion to adjourn by Barry Eastman at 6:13PM

Meeting Adjourned at

Next Regular Meeting:
December 11th, 2024,
5:00-6:30 p.m.

Signed by:



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Caleb Weitz

Budget & Policy Director

City Center South - 1001 11th Ave, Greeley, CO 80631
2nd Floor Colorado Conference Room 227
Zoom(<https://greeleygov.zoom.us/j/82522074466>)

Signed by:



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Barry Eastman

Chairperson