



GREELEY PARKS & RECREATION ADVISORY BOARD MEETING

FRIDAY, DECEMBER 6, 2024 - 7:00am

Location: Greeley Recreation Center Room 101C

For Virtual Attendance: Microsoft Teams meeting

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Meeting ID: 279 690 631 751

Passcode: 8nS2r5TU

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Phone Conference ID: 173 398 853#

Agenda

1. Roll Call
2. Approval of Agenda
3. Approval of Minutes
4. Public Input
5. Board Member Committee Reports: Art Commission
6. Staff Report
7. Old Business
8. New Business – Bylaw Review
9. Upcoming Agendas
10. Next Meeting Set – Tentatively Friday, January 3, 2025
11. Adjournment

Board members unable to join this meeting, please notify
Greta Steinmetz at: greta.steinmetz@greeleygov.com

GREELEY PARKS AND RECREATION ADVISORY BOARD

MEETING MINUTES – November 1, 2024

1. ROLL CALL

The Greeley Parks and Recreation Advisory Board met Friday, November 1, 2024, at 7:00 am at the Greeley Recreation Center. Board members joining: Greg McIntosh, Monica Ramirez, Sharon Wright, Shane Kigin, Rand Morgan, Bethany Kleiber, Eric Parrish, and Councilmember DeBoutez. Staff joining: Diana Frick (Director), Jill Krants (Deputy Director), Benjamin Alexander (Business Manager), Eric Bloomer (Parks Division Manager), Justin Scharton (Natural Areas & Trails Division Manager), Daniel Lawrence (Recreation Division Manager), and Greta Steinmetz (Office Manager).

- 2. APPROVAL OF AGENDA** – Sharon Wright made a motion to approve the agenda which was seconded by Shane Kigin and passed unanimously.

- 3. APPROVAL OF MINUTES** – Sharon Wright made a motion to approve the minutes of the previous meeting, which was seconded by Monica Ramirez and passed unanimously.

- 4. PUBLIC INPUT** - None

- 5. BOARD MEMBER COMMITTEE REPORTS** – Art Commission - Sharon Wright: The Creative Arts District is hosting a Dia de los Muertos celebration. Looking at adding a piece of art in the children's area at the Family FunPlex.

6. STAFF REPORTS

Eric Bloomer - Working through the draft concept for the Lincoln Park project. Discussed the positive impacts to the park and downtown area. Concerns were addressed as well. The Bittersweet basketball court is complete. Laying out a disc course at Promontory should be done by the end of the year. Public Works will be taking over median maintenance.

Daniel Lawrence – Halloween night at the FunPlex and a climbing event at the Recreation Center. Wrapped up outdoor season with record numbers. Winter sports has started. Rodarte held a boxing smoker, and it was successful. Fully staffed with lifeguards.

Justin Scharton – Duran section of the Poudre Trail has started. The Poudre Ponds project was discussed. The Shurview property outreach event went well. Worked with City Council on renaming the Shurview property to Arroyos Del Sol.

- 7. OLD BUSINESS** None

- 8. NEW BUSINESS** Updates to the By-Laws will be discussed at the next meeting.

- 9. UPCOMING AGENDAS** – By-Law Review

10. **NEXT MEETING** – The next meeting is tentatively scheduled for Friday, December 6, 2024.
11. **ADJOURNMENT** – Sharon Wright moved to adjourn the meeting at 7:49 am, which was seconded by Shane Kigin, and carried unanimously.

Respectfully submitted:

Greg McIntosh, Chair

Greta Steinmetz, Office Manager

PARKS & RECREATION ADVISORY BOARD

STAFF REPORTS – December 6, 2024

Justin Scharton – Natural Areas & Trails

Oct 2024

Location	Month Total	Daily Avg (Month) Trend (prior month)	YTD Daily Avg Trend (prior year)
Sheep Draw @ McCloskey TH (installed May 2018; NEW counter with bike detection installed Aug 2023)	n/a*	n/a ↑n/a%	n/a ↓n/a%
Triple Creek Spur @ Mountain Vista TH (re-installed Aug 18, 2020)	2719	88 ↓37.5%	112 ↓5.6%
Poudre Trail @ Island Grove (installed Aug 2020)	3265	105 ↓33.0%	147 ↓2.6%
Poudre Trail @ Rover Run (new counter w/bike detection installed 3/6/24)	4388	142 ↓2.2	134 ↑7.9%
Poudre Trail @ PLC (installed Aug 2020)	4484	225 ↓36.6%	161 ↓21.1%
Poudre Trail @ Poudre East (Kodak TH)	7471	241 ↓20.8%	241 ↑13.1%
Missile Site TH** (installed 3/22/24)	Waiting for data download	-- ↑---%	-- n/a
Missile Site Car/Bus (installed 3/19/24)	1353	44 ↑16.4%	44 n/a

DURAN SECTION TRAIL REPAIR PROJECT

The repair of the Duran section of the Poudre River Trail (just east of 71st Ave) began in early October. The repair project will create a protected sand bar in the river to protect the right riverbank and will lend toward development of erosion-controlling vegetation like willows. In addition, the riverbank will be re-worked which will provide a more sustainable route for a new trail surface.

Progress continued in November on the project, with the major work in the river channel being completed during this period. Large riprap is being installed down to the base of the channel, to create a solid base for the rest of the project to tie into. Then additional rock, large wood, and other



The repair of the Duran section of the Poudre River Trail, as seen in November. The coffer dam is in place and riprap placement is underway.

materials will tie the re-worked riverbank into the base to be able to withstand future typical flood events. The Poudre River Trail is currently closed from 71st Ave. to 59th Ave., and the project is expected to be completed in late December or early January. The project cost is \$670K, with Weld County providing \$200K, a Land and Water Conservation Fund grant providing another \$250K, and the City contributing the remainder.

OUTREACH

NAT staff presented at the National Safe Routes to School Conference held in Fort Collins in November. Sitting on a panel with staff from Fort Collins, Portland, OR and other municipalities across the country, they discussed their individual and collective efforts to combine multi-modal transportation planning with the result of safer routes to school for all children in the communities.

PRAIRIE DOG CONTROL

It's hard to have any conversation about prairie dogs without it bringing up strong and polarizing views in some way. A reality of natural resource management in local natural areas systems is that proactive prairie dog management is sometimes required. NAT staff and contractors conducted prairie dog control in Oct and November on the eastern border of the Arroyos del Sol (formerly Shurview) Natural Area and the adjacent Missile Site Park property. While black-tailed prairie dogs are a native keystone species in Greeley (i.e. a critically-important species that other species rely on in an ecosystem for their life cycles, and the species' removal from the system inordinately impacts the system) and NAT manages for the species to thrive in portions of the natural area, the current population of prairie



A burrowing owl is captured perched at the Arroyos del Sol Natural Area in the summer of 2024. A Threatened species, Burrowing Owls nest in unoccupied prairie dog holes and are susceptible to prairie dog control methods.

dogs covers most of the property and in some locations is providing pressure on native vegetation and adjacent landowners. The control activities conducted this fall were focused along property lines with neighboring landowners who do not want prairie dogs on their properties, and the Missile Site Park parcel to minimize risks to users of the site.

Conducting control activities in October or November is a best practice as this year's pups have dispersed and other species that rely on prairie dog colonies such as the threatened Burrowing Owl have migrated south for the season. NAT will

continue to manage black-tailed prairie dogs on the City's natural areas properties where sustainable colonies are possible and for the broader success of the species in these protected lands.

ARROYOS DEL SOL NATURAL AREA

The Parks & Recreation Advisory board recommended in January 2024 to name the former Shurview property as Arroyos del Sol Natural Area. After significant time discussing the purpose and process to name a new natural area with City leadership, City Council voted to support a resolution to adopt the PRAB's recommendation to name the property Arroyos del Sol in their November 19th, 2024 regular meeting. With this adoption, NAT staff can begin work to educate the community about the new name, design and install signage, and further the messaging surrounding this significant conservation and outdoor recreation gem in west Greeley.

Additionally, Arroyos del Sol will be closing for the season on January 2nd, 2025. The property will remain closed until spring to allow native species an important refuge during the winter months when food and other resources can be sparse.

Archived agendas are located on the City of Greeley website: <https://greeleygov.com/government/b-c>

GREELEY PARKS & RECREATION ADVISORY BOARD

BYLAWS

Name

This organization shall be known as the Greeley Parks & Recreation Advisory Board.

Statement of Purpose

The City of Greeley Parks & Recreation Advisory Board is a nine member committee appointed by the Greeley City Council. The purpose of the Board is to advise the Culture, Parks, and Recreation staffs on matters relating to the functions of the Department such as budget requests, capital improvements, policies, procedures, fees and charges, rentals and park design.

Purpose

- A. To serve as an advisory group to consider all leisure time activities for all age groups in Greeley, Colorado.
- B. To make arrangements concerning the best possible use of facilities under the direction of the Culture, Parks, and Recreation Department.
- C. To advise in regard to the coordination of activities and programs of all private and public agencies and organizations concerned with recreational and cultural activities for various age groups.
- D. To serve as a coordinating body, to evaluate and review proposals and make recommendations referred by various private and public agencies.
- E. To promote studies of leisure time needs and purpose of new programs.
- F. To provide the name of new parks or renaming existing parks under the jurisdiction of the Culture, Parks, and Recreation Department. Refer to Exhibit A for specific requirements.
- G. To offer suggestions to professional staff for attaining departmental goals.
 1. To promote healthy and creative recreational programs which meet the needs of all citizens of the community regardless of race, sex, age or limitations.
 2. To provide skilled, professional leadership for programs and enhance the quality of life to the community.
 3. To work with other community agencies to provide quality programs and avoid duplication of programming.
 4. To offer input for planning, building and maintaining useful, safe, well designed facilities.
 5. To ensure meeting or exceeding national standards in regards to the design and/or management of parks, culture and recreation amenities, and open space.

6. To promote the use of a planned public relations program to inform the public of upcoming programs, events and to seek community input in new programs.
7. To constantly evaluate the departments, facilities and offerings in order to actively plan for the future needs of the community.

Sponsorship

The Parks & Recreation Advisory Board shall be under the sponsorship of the City Council and the City of Greeley, Colorado.

General Organization

- A. Membership of the Parks & Recreation Advisory Board will consist of nine members, each term being 3 years from the date of appointment.
- B. Membership on the Parks & Recreation Advisory Board shall not be limited. Appointment to successive terms shall be at the discretion of the City Council of the City of Greeley, Colorado.
- C. Chairperson and Vice Chairperson of this Board shall be elected in March of each year.
- D. A vacancy on the Parks & Recreation Advisory Board caused by resignation, death, refusal to serve in capacity, etc. of a Board member, shall be filled by appointment by the City Council of the City of Greeley, Colorado, with appointee completing the original term of their predecessor.
- E. A member who fails to attend without excused absence, any three meetings within any twelve month period of time, shall forfeit his/her position as a member of the Parks & Recreation Advisory Board. The Chair will recommend to the Board to seek City Council replacement of the member.
- F. Duties of the Parks & Recreation Advisory Board:
 1. Hold a regular meeting every month or as agenda demands deem necessary, with minutes submitted to Council.
 2. Advise in regard to projects or programs.
 3. Hear reports concerning projects and programs.
 4. Attend to such other business as may be required for continued operation of the Parks & Recreation Advisory Board.
 5. Appoint subcommittees as deemed necessary with at least one representative of the Advisory Board.
 6. When necessary, the Parks & Recreation Advisory Board will appoint three people to act as an appeals board for appeals that come to the Forestry Division.
- G. Quorum – A majority of the membership shall constitute a quorum
- H. Amendments – Amendments to the Bylaws may be made at any Parks & Recreation Advisory Board meeting in which a quorum is present. A vote of 2/3 of the members present is required for a Bylaw change.

General Information

The Culture, Parks, and Recreation Department consists of nine divisions: Department Administration, Marketing, Recreation (Athletics, Aquatics, Senior Center, Recreation Center, Family FunPlex, Ice Haus), Youth Enrichment/Rodarte Center, Culture (Union Colony Civic Center)/Public Art/Museums, Parks/Forestry, Cemetery, Island Grove, and Golf Courses.

Staff

The Director of Culture, Parks, and Recreation is the liaison to the City Manager and City Council for the Department.

Budget

Respective staff will present an executive summary of the proposed mutual operations budgets discussing issues/concerns to gain feedback.

Facilities

The Culture, Parks, and Recreation Department~~s~~ will continually strive to maintain existing facilities and sites to the highest standards to ensure patron safety and enjoyment. Further, staff~~s~~ will continue to assess needs, evaluate trends and respond to realistic community requirements in regards to future facilities.

Revised August 2014

GUIDELINES FOR NAMING OF CITY PARKS/FACILITIES

- A. The City shall use the following process to name new parks:
1. The Parks & Recreation Advisory Board shall solicit public input for park name suggestions.
 2. The Parks & Recreation Advisory Board shall review the suggestions and select those which meet the criteria listed in subsection B.
 3. The Parks & Recreation Advisory Board shall select one name to recommend to City Council.
 4. The City Council shall confirm the park name by resolution.
- B. The Parks & Recreation Advisory Board shall name the park for a natural landmark, natural feature or habitat in the vicinity of the facility or park site, or a person or family who meets one or more of the following criteria:
1. Has displayed outstanding, long-term commitment and made significant contributions to the betterment of the community;
 2. Has contributed service to the community above and beyond normal;
 3. Has made noteworthy contribution to the development and improvement of parks and recreation activities;
 4. Has been prominent in the history of the development of the City of Greeley;
 5. Is worthy of public commemoration;
 6. Has performed acts of national significance;
 7. Homesteaded or was owner of the park property; or
 8. Has contributed significant funds for the specific park, or for parks and recreation in general.