

Museum Advisory Board

~~November 21st, 2024~~

Greeley History Museum

Roll Call: Gary Alexander, Marcus Embry, George Junne, Floris Mikkelson, Emma Pena-McCleave, Nancy Masimer, Scott Chartier, Micheal Weiland (Chair).

1. **Approval** of October 17, 2024, Museum Advisory Board minutes.
2. **Reports** (10 minutes)
 - Culture Parks and Recreation Department Report (Diana Frick)
 - Culture Division Report (Megan Weiler)
 - Museums Report (Chris Bowles)
 - Additional Staff Report
 - o Exhibits (Holly Berg)
 - o Collections (Katie Ross)
 - o Historic Sites (Geoff Havens)
 - o Education/Interpretation (Katie Henry or Geoff Havens)
3. **Friends of the Greeley Museums Report:**
4. **Task Force Reports** (10 minutes)
 - Public task force input reports:
 - Experience Task Force (Mike/George)
 - Acquisitions Task Force (Marcus/Staff)
5. **New Business** (10 minutes)
 - Approval of Acquisitions Task Force Recommendations for deaccession.
 - Public Comment
6. **Next Meeting December 19th, 2024, at 4:00 p.m.** at the Greeley History Museum.
7. **Adjourn**

Museum Advisory Board
October 17, 2024, Minutes
Greeley History Museum

1. Roll Call and Determination of Quorum:

The meeting was called to order by Floris Mikkelson at 4:06 p.m.

Board Present: Gary Alexander, Nancy Masimer, Marcus Embry, George Junne, Floris Mikkelson, Emma Pena-McCleave, Scott Chartier, Omar Munoz.

Board Absent: Michael Weiland

Staff Present: Chris Bowles, Katie Ross, Holly Berg, JoAnna Stull, Finn Foster.

2. Approval of the September 19, 2024, minutes.

Motion to approve the September 2024 minutes made by Emma Pena McCleave and seconded by George Junne.

Motion passed unanimously.

3. Presentation from the city attorney's office. Stacey Aurzada and Bobbier Cranston.

4. Reports:

CPRD Report:

- Nothing to report.

Culture Report:

- The culture staff is going to be having a retreat October 30 at the Poudre Learning Center to talk about a comprehensive plan.

Museums Report:

- The Centennial Village landscaping project has been finished. There were a lot of updates to the foliage and new turf. There was also a new irrigation system put in to help maintain the grounds.
- Fiesta en la Plaza was a great success. There were nearly 700 people that came to the meeting.
- History Fest had about 1,400 students, parents, and teachers attended. The operation ran very smoothly. Katie Henry is leaving at the end of October.
- Smart Rec went live and there was a huge amount of work done by Holly. There are now barcodes in the store which is much more efficient.
- The work continues on Axiell the new records database.

Exhibits Report:

- Pleibol closed and has been shipped off to its next site.

Collections Report:

- Miranda has been cataloging Greeley's first building permits.

Education and Interpretation Report:

- Fiesta en la Plaza was a great success. The attendance doubled from last year. There was also the celebration of the 100th anniversary of the Spanish Colony neighborhood which added elements to the events.
- Geoff and Barry coordinated the procurement of a contractor to fence in Meeker Home.

5. Friends of the Greeley Museums Report:

- Nathaniel Johnson turned in his formal resignation. Next meeting there will be a vote for a new officer.
- The Friends gave 2,500 to Fiesta en la Plaza.
- The Friends would like to have a meeting with the board members.

Motion to have a meeting with the friends on the second week of December made by Emma Pena-McCleave and seconded by Scott Chartier.

6. Task Force Reports:

- Experience Team: Dearfield was a big success. There were 120 people that came. In the Jackson house there was a stove that was moved, and when they picked up a big sheet of metal underneath the stove. The metal piece was a sign for a hotel.
- Aquisition Task Force: There was no meeting.

7. New Business:

- Public Comment: There was no comment

Next meeting will be November 21, 2024, at 4:00 p.m. at the Greeley History Museum.

Meeting Adjourned 5:00 p.m.

Museums' October 2024 Report

Major Events

Museum Manager (Chris Bowles)

No spooks in October!

- **Meeker Home Fence:** Sadly, after almost 100 years, we've had to fence in the Meeker Home to protect the house and the public. The fence was completed in October, and time will tell if this reduces the issues we've had there over the years. The new wrought iron-like fence is compatible with the building and neighborhood, and we think it now highlights the house as a gem for the City.
- **Dearfield Day:** As members of the Dearfield Preservation Committee, which stewards the site on behalf of our partners the Black American West Museum, Holly and I attended the annual Dearfield Day on October 5. Over 100 people attended from throughout the state including descendants of the site's residents and a gospel choir.
- **Street Dog Coalition:** For the second year running, Meeker Home Grounds was used for by the Street Dog Coalition to provide unhoused individuals and their pets with healthcare assistance. We were proud to offer the site free of charge to the organization, and look to do so again next year.
- **Howl-O-Ween Weekend:** We had a phenomenal Howl-o-Ween weekend, which saw over 1,700 visitors at Centennial Village.
- **Cultural Affairs Division Retreat:** Museums staff and our colleagues in Cultural Affairs attended a retreat at the end of the month. The purpose of the retreat was to start drafting a new mission and vision for our division. We're excited to share the results with you soon.
- **Discussion of Funding with Union Colony Company of Colorado;** Chris and Megan met with Mark Watson and Chuck Bowles (no known relation) at Meeker Home to discuss possible funding options through a grant. We are working our way through this, and look forward to sharing some exciting news soon.
- **Inventory Purchases:** Finally, Jessi and I worked through a morning purchasing new items for our shops. We're beginning to focus in on new items that really reflect our new priorities as a community heritage museum.

Exhibits (Holly Berg and Britannia Barbour)

- The ¡Pleibol! exhibit closed to the public on 10/5. The total headcount was 1,401 since it opened on 3/16. Exhibits, Collections, and Registrar Teams deinstalled the exhibit and sent the traveling content on to its next venue. We then deinstalled the supplemental materials and prepped the gallery for flooring work.
- The week of 10/14, Holly, with support from Jessi and the CV team printed barcodes and labeled all products at Selma's Store. Across both stores, a total of 5,436 barcode labels have been generated, printed, and stickered. Holly then strategized and helped run a new admissions setup using the SmartRec mobile iPads at the Howl-O-Ween event. The new process greatly improved efficiency at check in.
- Britannia and Holly did gallery maintenance (hole patching, sanding, and painting) for East Gallery so that it is all ready to go for re-install after floors are finished.

Museums' October 2024 Report

Collections (Katie Ross, JoAnna Luth Stull, Miranda Todd, Annie Talmadge, Laura Cutler)

- Katie worked with Laura and Axiell staff to work through several drafts of data mapping into Axiell Collections.
- Katie completed moving collections items out of Depot temporary storage area and back into Shaw House collections storage.
- Miranda made substantial progress on cataloguing the 2022 scrapbook.
- Annie assisted the Curator of Collections with prep work in collections storage in anticipation of facilities work in that area of GHM.
- The Registrar's office helped to deinstall both the SITES twenty (20) exhibition banners and Lopez loaned baseball items displayed in the ¡Pleibol! exhibit that closed to the public on 5 Oct. 2024. The SITES twenty (20) exhibition banners were shipped to their next venue in California and the fifty-four (54) loaned items were separated into those that will remain with Museums for the Spanish Colony exhibit to tentatively open in April 2025 and those items to be returned to the lender.
- Even though the Greeley Museums is under a collections moratorium until the spring of 2025, donation offers still arrive weekly. Some may be responded to as a "thank you, but no thank you" as the item is on the Museums No, Thank You" list of items that has been under development since 2001. This list also contains "Yes, Please" items that the Museums is seeking to add to the collections to fill in gaps and enhance the stories we tell about Greeley, Weld County, and Old Weld County, Colorado. One donation offer received during the moratorium has elements of both "No and Yes" for acquisitions to consider. A book, the "History of Greeley and the Union Colony of Colorado," is a "No, thank you" as the Museums has this book represented in the Permanent and Education Collections. However, a note was included with book stating the book was given to the donor's mother Ruby Gladys Hisamoto Taziri (1924-2022), a Japanese American whose family immigrated to Greeley in the late 1800s. This is a family whose story the acquisitions team will be discussing as a potential "Yes, Please" to be collected.

Education and Interpretation

- Sadly, Katie Henry resigned as Assistant Curator of Education at the end of the month. We miss her already, and wish her all the best in the next phase of her career!
- Geoff and Chris worked with HR to transition the Assistant Curator of Education position to a full Curator of Education position. The hope is that this position will now be able to spearhead a deepening of our educational offering to all ages.
- We hosted over 500 K-12 students during field trips over the month.

Historic Sites

- Historic Sites were able to accommodate both the Street Dog Coalition at Meeker Home, and run Howl-O-Ween, on the same day! Howl-O-Ween was a great success with over 1,740 people attending CV over two days.

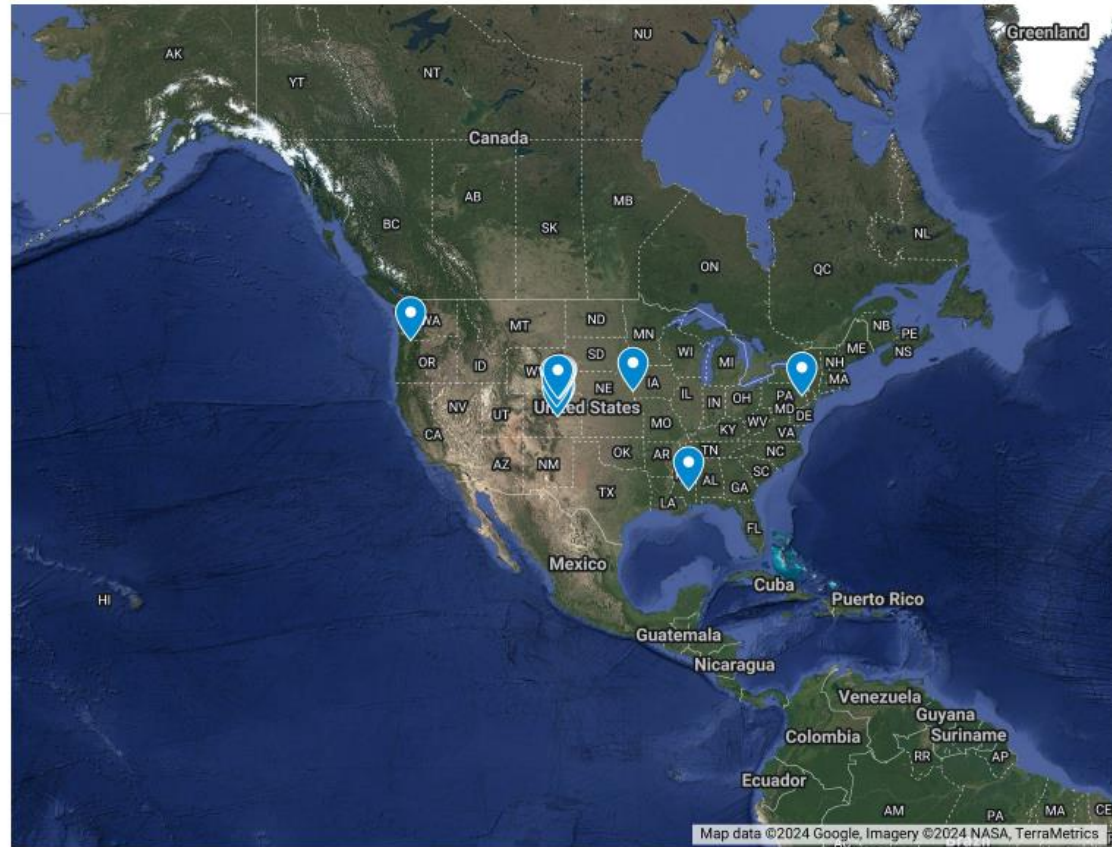
Museums' October 2024 Report

Where Did Our Visitors Come From in August, 2024?

COGM Visitor Zip Codes October 2024

Monthly Zip Codes(1-56).csv

 All items

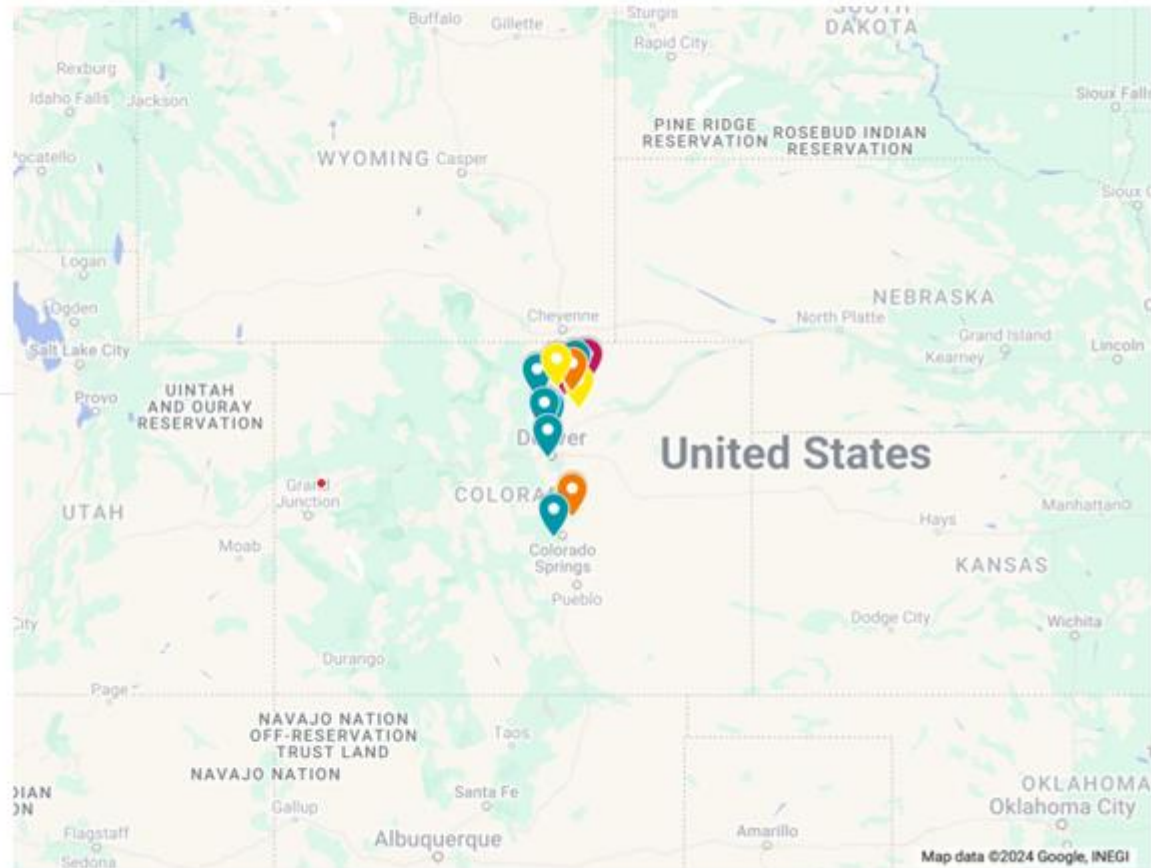


Museums' October 2024 Report

COGM Visitor Zip Codes October 2024

Monthly Zip Codes(1-56).csv

-  1.0-3.0
-  4.0-5.0
-  6.0-11.0
-  17.0-20.0



Museums' October 2024 Report

Museum Statistics

Visitor Services - GHM

	October 2024	September 2024	October 2023
Attendance	142	141	178
Admissions Sales	\$700	\$650	\$961
Store	\$173	\$175	\$324
Research Center	\$11	\$96	\$327
Donations		0	
Facilities Rentals		0	\$150
Combined Revenue	\$884	\$921	\$1,763

Visitor Services – Historic Sites

	October 2024	September 2024	October 2023
Attendance	1802	2187	2808
General Admissions		\$523	\$2,686
Store	\$259	\$1,178	\$470
Donations	\$1,000	\$213	\$
Special Events	\$9,302	\$11,205	\$7,915
Facilities Rentals		\$1425	
Combined Revenue	\$10,561	\$14,544	\$11,079

Visitor Services Totals

	October 2024	September 2024	October 2023
Combined Attendance	1944	2,328	2986
Combined Revenue	\$11,445	\$15,465	\$12,842

Museums' October 2024 Report

Collections

	October 2024	September 2024	October 2023
Number of Researchers Served	21	25 (9 Internal, 16 External)	29 (6 internal, 23 external)
Revenue	\$11	\$96	\$317
Virtual Collection Views	1108	1411	727

Education

	October 2024	September 2024	October 2023
PreK – 12 th Grade Students Served	548	1345	600
Museums-to-You Outreach	0	0	0

Digital Exhibits and Programs

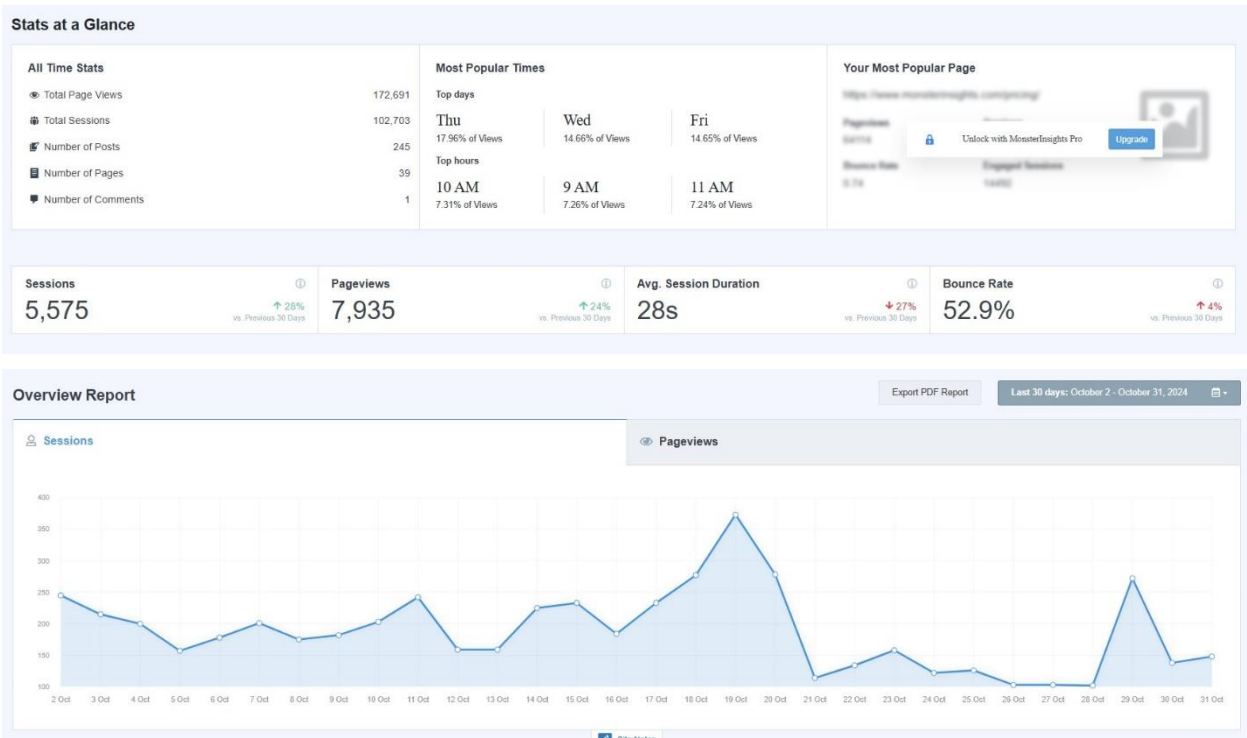
	October 2024	September 2024	October 2023
Beyond Suffrage Virtual Tour	20	21	22
Meeker Home Virtual Tour	37	69	39
Viewfinder Exhibit	4	6	4
War Comes Home Virtual Exhibit	21	45	22
Unsolved	56	16	0
Stqry	21	32	19
Exhibit-related Virtual Programs	0	0	359
Digital Use Totals:	159	188	465

Museums' October 2024 Report

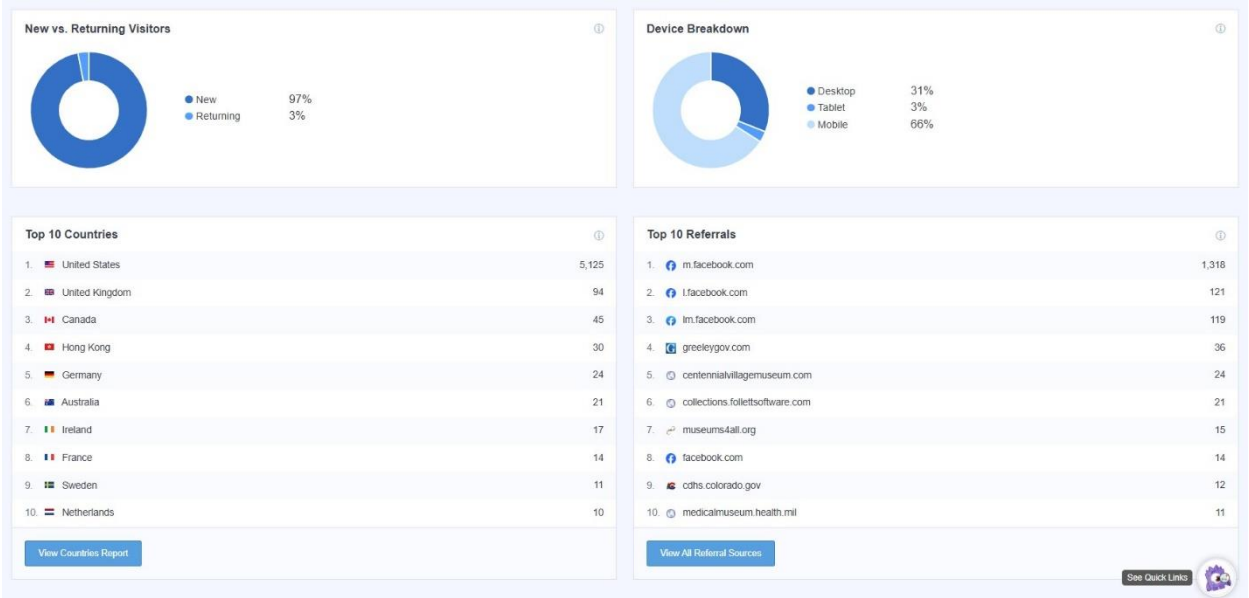
Social Media (Facebook)

	October 2024	September 2024	October 2023
Posts	6	13	19
Reach	85.4k	32.1k	77.36k
Engagement	27.6k	12k	173.54k
Top Posts:	Halloween Keota, Trick or Treat, Howl-o-Ween	Howl-O-Ween, PBS Dearfield, Halloween Costumes	Organic: Of all the houses shown in this image... Paid: Dolores Huerta

Website Use



Museums' October 2024 Report



~ Museums Acquisitions Committee ~ Deaccession Recommendations from 10 October 2024 To ~ Museums Advisory Board ~ ~ Culture, Parks, and Recreation Director ~ As Consent Agenda Considerations 21 November 2024	2024
---	-------------

City of Greeley Museums Collections Management Policy, Part I, Sections 1-5, Introduction; Mission, Scope, and Descriptions of Collections; Ethics; Acquisitions of Collections; Deaccessioning and Disposal of Artifacts, and Loans apply in all actions taken by the Museums Acquisitions Committee and Museums Advisory Board. Greeley Museums Acquisitions Committee presents their Recommendations for Deaccessions for Museum Advisory Board consideration, and recommendation to the Culture, Parks, and Recreation Director (or Designee) whose signature is required for final approval. Acquisitions Committee Recommendations for Deaccession with Recommendations for Disposal options from the Museums Acquisitions Committee Minutes dated <u>22 October 2024</u>, as <i>Approved by Museums Manager* Chris Bowles.</i>	
The Culture, Parks, and Recreation Director or any MAB member may request to have an item pulled from the Consent Agenda for further discussion or to request further research before a final decision is reached. The Consent Agenda can be approved as written or amended before approval. The Consent Agenda, once approved, becomes a part of the Museum Advisory Board Minutes. Please contact the Museums Registrar and/or the Curator of Collections with any questions about any item included on this Consent Agenda.	
<u>Object ID Number: 1982.47.0001</u> <u>Object Description: Structure</u> Adobe Pantry was built between 1905 – 1915 at 18537 Weld County Road 46, La Salle, Colorado. The Adobe Pantry was moved by Jerry Bigby from southeast of Greeley to Centennial Village Museum on August 25, 1982. In 2016, the Adobe Pantry ceased to be interpreted at Centennial Village as a first home lived in while the main home was built and then used as a pantry, to its new use as a storage building for the Overland Forge. <u>Deaccession Justification(s): Chris Bowles, Katie Ross, JoAnna Stull</u> <u>Maintenance:</u> Any artifact that cannot be properly stored, preserved, or used in a professional manner to ensure its integrity may be disposed of properly. <u>Disposal Recommendation(s): Katie Ross & JoAnna Stull</u> - Recommend Deaccession of the Adobe Pantry/Overland Forge storage building from the Permanent Collection. - Recommend retaining the Adobe Pantry/Overland Forge storage building per Justification reasoning. <u>ATF Recommendation on 22 Oct. 2024:</u> Approval of the deaccession of the Adobe Pantry from the Museums' Permanent Collection with retention, preservation, and use per the guidelines of the Justification.	<u>Donor/Statement of Legal Title:</u> <u>Stewart, Jr. Mark and James E. Miller.</u> The undersigned hereby declares that he or she is the owner or owners of the following articles, to be listed and described under accession <u>#82.47</u> and gives and donates without limiting conditions to the Museums of the City of Greeley these articles to be the absolute property of the Museums. Received from: Mark Stewart and James E. Miller (neither individual signed the Deed of Gift) Address: 18537 Weld County Road 46 LaSalle, Colorado 80645 Phone: 284-6563 Date: August 17, 1982 Accession: # 82.47 Accepted by: Peggy A. Ford and Jil Rosentrater <u>Justification:</u> On February 15, 2024. The Greeley Museums Acquisitions Committee recommended that structures currently held in the Museum's Permanent Collection (Level 1, Level 2) be deaccessioned from the Museum collections and those structures currently in the Education/Exhibits Collection (Level 3) be retired from the Museum collections as structures held and insured by the City of Greeley as fixed assets should not also be retained in the Museum collections. Per Historic Preservation research, structures may or may not be included in the Museum Collections, as long as Museums complies with the guidelines in the Historic Preservation Section of the Greeley Municipal Code, Section 24-1003 for all alterations (major and minor), repairs, and maintenance.

~ Museums Acquisitions Committee ~ Deaccession Recommendations from 10 October 2024 To ~ Museums Advisory Board ~ ~ Culture, Parks, and Recreation Director ~ As Consent Agenda Considerations 21 November 2024	2024
---	-------------

Signatures Attesting to Affidavit of Title Research	Affidavit of Title for Due Diligence Research
SIGNATURE DATE SIGNATURE DATE	City of Greeley Museums staff Katie Ross and JoAnna Luth Stull by their signatures, affirm that they have researched in with due diligence the <u>Donor/Statement of Legal Title</u>. As the Museums is not disposing of the Adobe Patry/Overland Forge storage building, but redefining how the item is held and used by Museums, title is not an issue in this instance. The Deaccession Justifications, and the Recommendations for Deaccession and Disposal were based on the Greeley Museums Collections Management Policy best practices.
City of Greeley Museum Advisory Board Signature	City of Greeley Museum Advisory Board Approval
SIGNATURE DATE	Museum Advisory Board Chair or Museum Advisory Board Chair Vice Chair
Culture, Parks & Recreation Department Signature	Culture, Parks & Recreation Department Approval
SIGNATURE DATE	Culture, Parks, & Recreation Department Director or Culture, Parks, & Recreation Department Cultural Affairs Manager as Designee* *The Cultural Affairs Manager may not sign for both Museum Manager's approval and final Culture, Parks, and Recreation Department approval as Designee.

~ Museums Acquisitions Committee ~ Deaccession Recommendations from 10 October 2024 To ~ Museums Advisory Board ~ ~ Culture, Parks, and Recreation Director ~ As Consent Agenda Considerations 21 November 2024	2024
---	------

Collections Management Handbook, Section 5.1	Collections Management Handbook, Section 5.4
Objects in the Level 1, Level 2, or Permanent Collections may be deaccessioned for the following reasons only: 1. <u>Non-relevance</u>: Any artifact no longer relevant or compatible with the City of Greeley Museums' mission statement may be disposed of properly. 2. <u>Maintenance</u>: Any artifact that cannot be safely stored, preserved, or used in a professional manner to ensure its integrity may be disposed of. This situation may result from undue size, excessive quantities of similar artifacts, fragility, or other unique circumstances. 3. <u>Hazards</u>: Any artifact containing an infestation or inherent chemical hazards that may imperil the condition of other artifacts or people may be disposed of by destruction or discard. Destruction or disposal of hazardous chemicals or objects of a dangerous nature will be coordinated with the authorities having the appropriate jurisdiction and knowledge, which could include Greeley Police, Greeley Fire, or others as deemed appropriate. 4. <u>Fraud</u>: An artifact determined to be fraudulent, or a gross misrepresentation of an authentic artifact may be disposed of as fraudulent. 5. <u>Quality</u>: Any artifact subject to irreversible deterioration or of such poor quality that it hinders the upgrading of collections and occupies valuable storage space may be disposed of. 6. <u>Illicit Property</u>: Any artifact acquired contrary to the regulations set forth regarding illicit property may be disposed of. 7. <u>Native American Grave Protection and Repatriation Act (NAGPRA)</u>: Material covered by the NAGPRA may be repatriated as per 43 CFR Part 10.	Acceptable methods of disposing of deaccessioned artifacts or retired education artifacts are as follows: 1. <u>Exchanges</u>: Reciprocal transfer of artifacts with a similar cultural, scientific, or educational institution is the most desirable means of disposal. Such transfers increase the probability of preserving materials for the future and keep them within the public domain as well as fostering goodwill between such institutions. 2. <u>Gifts</u>: Artifacts may be given to a suitable institution or non-profit organization if they have special regional or historical significance to that institution and it is considered to be in the best interests of society. 3. <u>Return to Donor</u>: A Donor is advised of a deaccession unless the Donor is deceased or if living, has initialed the advisement indicating they would not want items returned if deaccessioned. 4. <u>Destruction</u>: Any artifact subject to irreversible deterioration, infestation, or inherent chemical hazards that may imperil the condition of other artifacts or people may be disposed of by destruction or discard. 5. <u>Repatriation</u>: Generally, not applicable as Greeley Museums complies with the terms of the Native American Graves Protection and Repatriation Act (NAGPRA). 6. <u>Sale by Public Auction</u>: If reasonable attempts have been made to exchange, gift, or return artifacts with no success, items may instead be sold by means of public auction. Monies or compensation received from the deaccessioning and disposal of objects from the collections shall be used solely for the benefit of the collections.