

**Museum Advisory Board Meeting
March 16, 2023 4:00pm
Greeley History Museum**

Meeting to be digitally recorded; transcribed by Samantha Ashton

Roll Call: Gary Alexander, Marcus Embry, George Junne, Floris Mikkelson, Emma Pena-McCleave, Nancy Masimer, Michael Weiland (Chair)

Staff Present

Introductions (if any)

Approval of December 15, 2022 Museum Advisory Board Meeting Minutes

Approval of February 16, 2023 Museum Advisory Board Meeting Minutes

REPORTS (15 Minutes)

Culture, Parks and Recreation Department Report (John Dargle, Jr.):

Culture Division Report (Andrea Haring):

Museums Report (Chris Bowles):

- Highlights from staff not on the report

Friends of the Greeley Museums Report (Nathaniel Johnson):

BOARD REPORTS (10 Minutes)

Public/Board Input - Committee Reports:

- Experiences Team (Mike/George) –
- Acquisitions Committee (Marcus/staff) –

Old Business (15 Minutes):

-

New Business (20 Minutes):

- Questions for staff from MAB
- Questions to MAB from staff

Next Meeting: Thursday, April 20, 2023, 4:00 p.m., Greeley History Museum

Adjourn:

Museums' February 2023 Report

Major Events

- Chris explored linkages between Museums and the Pawnee Scenic and Historic Byway
- Chris attended Saving Places
- Chris, Holly and Katie Ross manned a booth in the new Freezy Daze event on February 25th
- The Greeley History Museum exhibit's team and Aims Community College collaborated for the Aims' "Tell Me Who You Are" All Campus Read. Adriana and Esthela presented "Bittersweet Harvest: Carrying the Family Legacy" on 2/2/23, which involved the history of the Bracero Program and personal family stories.
- Adriana and Holly finished installing the "Viewfinder: Cameras through Time" exhibit in the West Gallery on 2/23. The exhibit opened on 2/24.
- Geoff worked with management team to outline goals and format for new Museum Management Team meetings and served as note-taker/timekeeper for first iteration of meeting.
- Geoff worked with interpretive and facilities staff to identify and plan needed maintenance work on Steven Reynolds House prior to photography of the second floor for digital project.
- JoAnna attended a virtual workshop titled "The Cost of Voicing the Past: The Trauma of Historical Interpretation" HOSTED BY THE American Association for State and Local History, the four hour workshop was mixed between presentation, information, and Q&A.
- Katie Ross completed a review of different collection management system options with staff.
- Led a behind the scenes tour of collections for the Museum Advisory Board

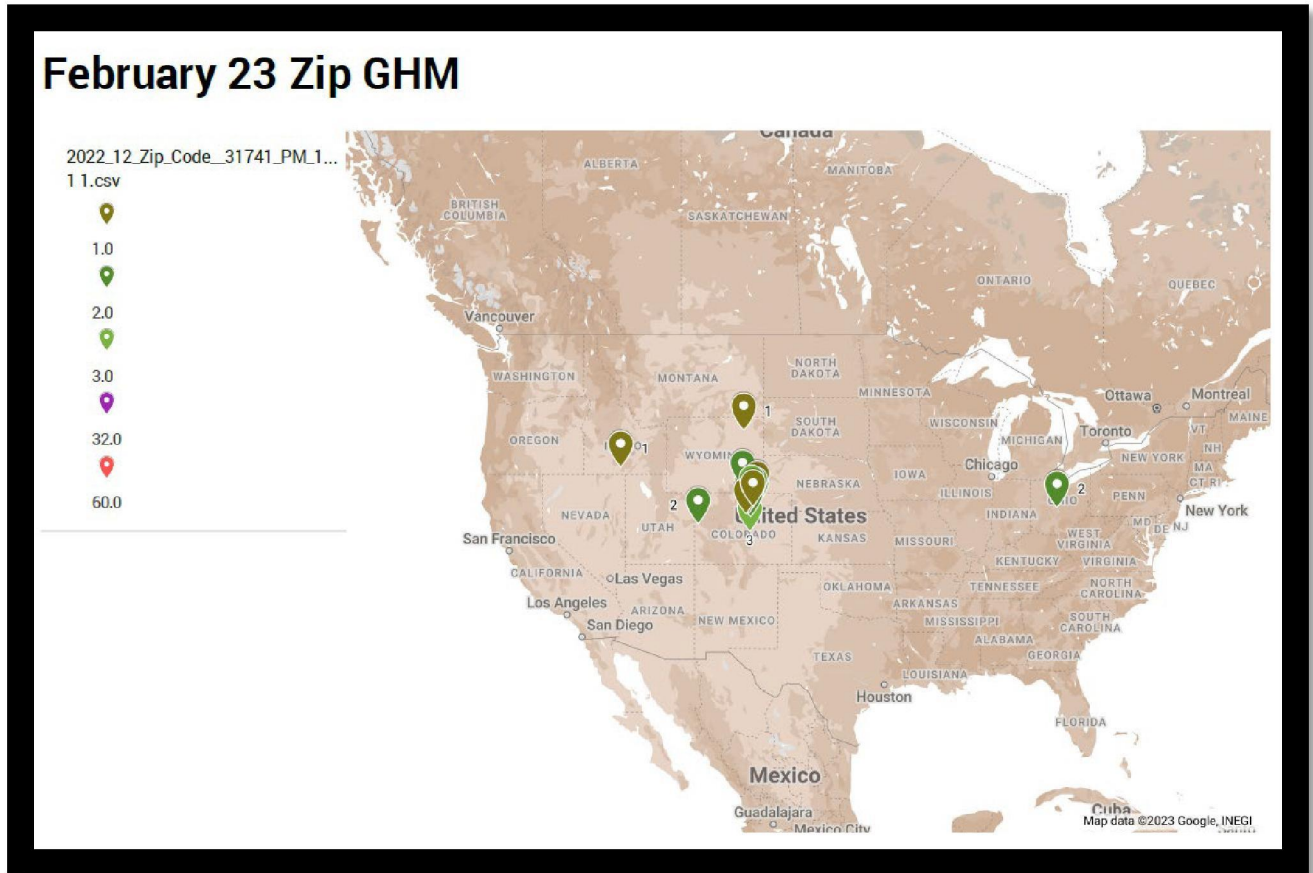
Visitor Services - GHM

	February 2023	January 2023	February 2022
Attendance	280	244	220
Admissions	\$1740.75	\$888	\$892
Store	\$1400.75	\$1817.35	\$534.40
Research Center	\$46.50	\$555	\$20
Donations	\$0	\$0	\$0
Facilities Rentals	\$0	\$0	\$0

Museums' February 2023 Report

Combined Revenue	\$3468	\$3314.35	\$1,446.40
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Where Did They Come From? (New feature – Zip Codes)



Museums' February 2023 Report

February 23 Zip GHM

2022_12_Zip_Code_31741_PM.1...

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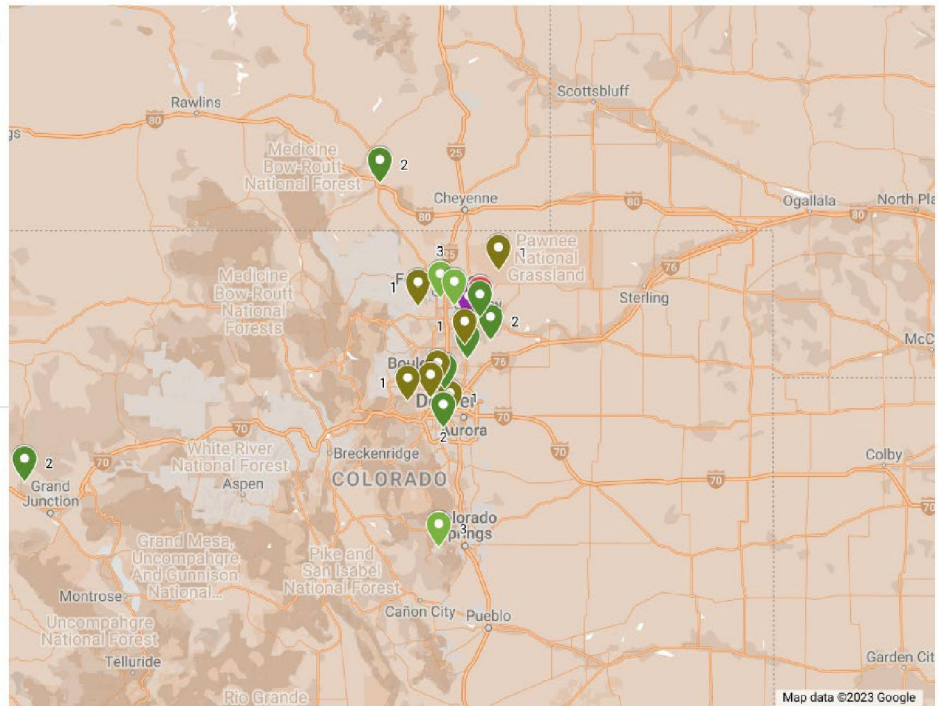
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Visitor Services - CV

	February 2023	January 2023	February 2022
Attendance	0	0	0
General Admissions	\$0	\$0	\$0
Homesteaders			
Holidays	\$0	\$0	\$0
Store	\$0	\$0	\$0
Donations	\$0	\$0	\$0
Facilities Rentals	\$0	\$550	\$0
Combined Revenue	\$0	\$550	\$0

Collections

Museums' February 2023 Report

	February 2023	January 2023	February 2022
Donations completed	0	0	6
Items cataloged	0	5	56
Images added	0	27	0
Items inventoried	0	43	99
Research requests	22 (6 onsite, 16 offsite)	16 (5 onsite, 11 offsite)	22 (2 onsite, 20 offsite)
Reproduction orders	60 images	272 (94 images)	3 images

Exhibits and Programs

	February 2023	January 2023	February 2022
Beyond Suffrage Virtual Tour	30	15	54
Meeker Home Virtual Tour	316	35	123
Centennial Village Audio Tour	12	4	34
War Comes Home Virtual Exhibit	43	22	47
Exhibit-related Virtual Programs	41	0	43

Education

	February 2023	January 2023	February 2022
Group visits	0	0	8

Social Media Reach (see below for charts)

	February 2023	January 2023	February 2022
Posts	14	15	7
Reach	33,580	29,850	6167
Impressions	2190	1130	6202

Museums' February 2023 Report

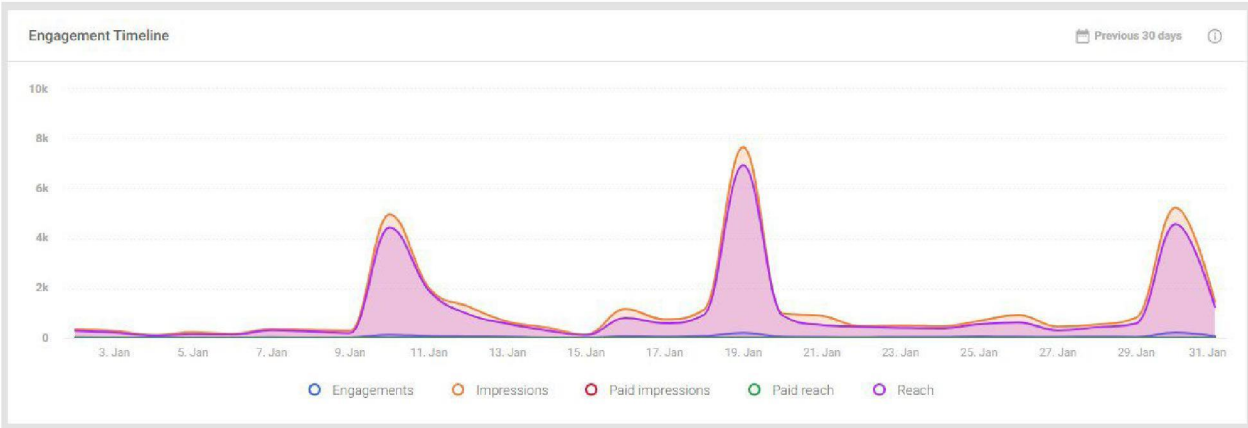
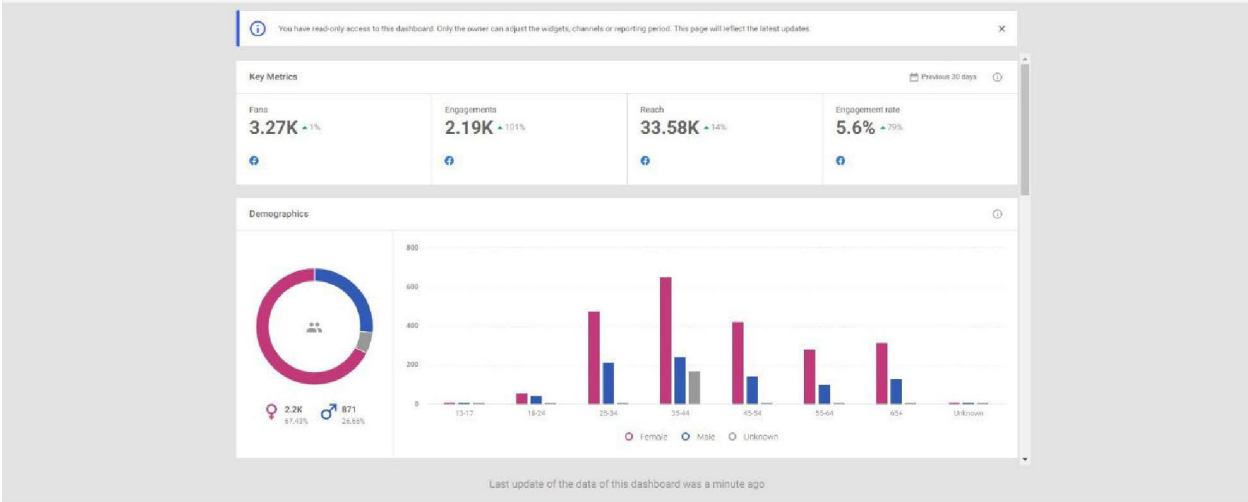
Events Reach	0	0	4314
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Dashboard: City of Greeley Museums Monthly Facebook Report

Expires in 28 days View only

CHANNELS (1)

30 JAN 2023 - 28 FEB 2023



Organic Content Performance

0 Filters

Previous 30 days

DATE	POSTS		REACTIONS	COMMENTS	SHARES	IMPRESSIONS	REACH
	14		457	23	122	31.66K	29.17K
21 Feb 6:15 PM		Alvin Garcia (1912-2008) was an important member o... 📍 Greeley Museums	79	9	39	13.5K	12.2K
15 Feb 5:20 PM		Does the town in this photograph look familiar? It was ... 📍 Greeley Museums	25	8	5	4.4K	4.3K
8 Feb 6:00 PM		Thank you to 9NEWS (KUSA) and Gary Shapiro for fea... 📍 Greeley Museums 👤 GHM +2	57	0	33	3.6K	3.3K

Museums' February 2023 Report

Paid Content Performance								
		1 Filters		Previous 90 days				
DATE	POSTS		PAID IMPRESSIONS (All)	PAID REACTIONS	PAID COMMENTS	PAID SHARES	PAID LINK CLICKS	PAID REACH
	2		13.52K	196	4	13	44	6.35K
2 Dec 2022 8:43 AM	 Discover one-of-a-kind gifts at the Greeley His... Greeley Museums Promoted		10.7K	57	1	3	2	4.5K
28 Feb 3:33 PM	 Attend a historic fashion show at the Greeley ... Greeley Museums Promoted museum at twilight		2.9K	139	3	10	42	1.8K

**Museum Advisory Board Meeting
December 15th, 2022, 4:00pm
Greeley History Museum**

Meeting digitally recorded; transcribed by Chris Bowles

Call to Order: 4:00 PM

Roll Call:

Members Present- Emma Pena-McCleave, Floris Mikkelson, Gary Alexander, George Junne, Michael Weiland, Marcus Embry

Staff Present- Chris Bowles, Holly Berg, Geoff Havens, Katie Ross, JoAnna Stull

Approval of November 17, 2022, Museum Advisory Board Meeting Minutes Motion to approve by Floris Mikkelson, seconded by George Junne. Motion passed unanimously.

Approval of November 22, 2022, Funding Team Minutes Motion to approve by Emma Pena-McCleave, seconded by Floris Mikkelson. Motion passed unanimously.

Culture, Parks, and Recreation Department Report (John Dargle): All the best for the holidays. Strategic planning moving forward in 2023.

Culture Division Report (Andrea Haring): Final decision on Cultural Affairs Manager by the end of the week.

Museums Report (Chris Bowles):

- Compensation and Classification changes made for full time staff, there were no negative impacts
- The Agricultural Heritage Center Scope of Work went out to architects at the end of November with three quotes received in December (Scope of Work and quotes attached)
 - Q. **(Floris Mikkelson):** Please describe the Feasibility Work for the Board?
 - A. **(Chris Bowles):** Project defined by Chris Bowles per the Scope of Work
 - Geoff Havens and Chris Bowles will attend at the Farm Show in January and begin surveying visitors about the feasibility
 - Q. **(Floris Mikkelson):** Are we starting all over again?
 - A. **(Chris Bowles):** No, this is to undertake the due diligence to assess need and opportunity that was not achieved when the project was first developed. Also we are developing a project that will architecturally stand out as a true celebration of the heritage.

- Q. (**Mike Weiland**): Will money come out of the funds already donated for this project?
 - A. (**Chris Bowles**): Yes, it will come out of donations. The intention is to have the study start in January and finish in June/July
 - Q. (**Emma Pena-McCleave**): Are we comfortable going back to funders given all the changes and asking for them to change how they want their money spent?
 - A. (**Geoff Havens**) We have gone back to donors with info on changes, with one comfortable with paying for this study.
- We are in the early stages of planning for online sales
- Updates from **Geoff Havens**
 - We will uninstall the wooden Sculpture at White-Plumb Farm early 2023 and hold discussions with family on its future after. Geoff reports that communications are good with the family as stakeholders.
 - The Federal Truck was not used in Christmas Parade because of fixable issues at the time. We used our decorated Centennial Village Trailer, fitted with seating by Barry Alvarado for the Councilors. We received positive feedback on this change, so probably won't used the truck again in city parades.
- (**Chris Bowles**) Museums have rejoined the American Alliance of Museums as a Tier III organization
 - We will be working towards accreditation over the next few years through the StEPS (Standards and Excellence Program for History Organizations) program.
 - We already have a Silver Certificate for Collections, obtained in 2019 in order to gain State Archaeological Repository status from History Colorado
- Our social media reach and impressions are above 25,000 from our Facebook posts, marking a tremendous gain in our online visibility.

Friends of the Greeley Museums Report (Floris Mikkelsen):

- The Friends are currently without a Treasurer, and this will be straightened out
- Nathaniel Johnson will be interim President
- They reintroduced a student membership category at \$8
- They will purchase a license for a new software for member and donation management. They are meeting with prospective vendors.
- They are still working to fix the power hammer at Centennial Village, with a new vendor needed.
- The Friends will help Chris Bowles and Geoff Havens at the Farm Show by joining them at the COGM table
- Q. (**Emma Pena-McCleave**) – Can the Friends create a stipend for students?
 - A. (**Geoff Havens**) – The new student membership will allow for professional development for a low cost through volunteerism.

Public/Board Input - Committee Reports:

- **Funding Team** (Daina/Flo/Emma/George/Mike/Gary)
 - (Chris Bowles): The Funding Team will be suspended in the first half of 2023 during the feasibility study. It will reconvene once costs for the Agricultural Heritage Center are better known.
- **Experiences Team** (Mike/George)
 - (Holly Berg): Our exhibits schedule has changed and been pushed back through late 2024.
 - We are now working with Greeley Weld Habitat for Humanity for a Curator's Corner in June that will run for almost a year in the Mezzanine after Bracero is deinstalled.
 - We are working with Jody and Kate Lopez on the next curators corner commemorating the 100th anniversary of the Spanish Colony in 2024.
 - Stores sales are doing very well at the end of the year.
 - (Katie Ross): We are looking for a new Collections Management System to replace PastPerfect.
 - (Geoff Havens): Homesteaders Holidays went very well with larger numbers than in 2019 (see Museum Managers Report for December)
 - Katie Henry is spearheading interpreter quicksheets updates
 - The Historic Sites team is working on a new virtual exhibit at Centennial Village with Holly Berg
 - There are a few long term maintenance projects to report
 - Meeker Home will get temporary fencing and appropriate signage to help protect the site from the homeless population and others who are using it. We are working with C&E and Parks and will install in early 2023.
 - We are in early project discussions to shift visitor services at Centennial Village from Selma's Store to the depot. To accommodate in the near term, the depot bathrooms need updating, along with shifting the wired internet services to the depot. There are also some ADA upgrades needed.
 - There will be formal training for interpretive staff at Centennial Village in 2023, created via the National Association of Interpreters. Geoff Havens will also take the NAI "Train the Trainer" certification course so that we can sustain training going forward.
- **Acquisitions Committee** (Katie Ross)
 - We are wrapping up our institutional records project, looking to either keep or dispose of museum records going back to 1999.

New Business:

Questions to Staff from the Board:

- Q. (**Marcus Embry**): Can you give us an update on the CV Fire?
 - A. (**Geoff Havens**): There was a small fire in the Hispanic Heritage House roof during Homesteaders Holiday from an inadequately constructed fireplace, chimney and firebox. Barry Alvarado was first on the scene and started putting it out with an extinguisher. Geoff Havens called the Fire Department who cut a hole in the roof and extinguished the fire. There were no injuries and no loss of museum property. The small hole in the roof and the chimney need replacing. COG Risk Management will cover the costs. Inspections of other chimneys are now planned for next year. Geoff Havens is preparing a Certificate of Commendation for Barry Alvarado for his quick actions that saved the building and minimized risk to the public.
- Q. (**Mike Weiland**): Are there emergency plans for Centennial Village?
 - A. (**Geoff Havens**): Yes, there are plans made for most emergency situations.
 - (**Katie Ross**): The Emergency and Disaster Plan is updated but has been around for several years for all our sites. It is a model for other city departments.
- Q. (**Floris Mikkelsen**): Do the buildings at Centennial Village have sprinkler systems?
 - A. (**Geoff Havens**): No, we have heat detection systems which are in working order. The Fire Department is able to gain access to all buildings at Centennial Village.
- Q. (**Emma Pena-McCleave**): Do we meet code standards, or are we grandfathered in with older fire detection systems because of age?
 - A. (**Geoff Havens**): Unclear and he will look into this. We will, of course, upgrade systems through any major renovations that take place. Live fires are currently limited in historic structures as a policy, except for the 1860s log cabin.

Questions From Staff:

- Q. (Chris Bowles): These Q&As will be regular on the agenda from here on out to facilitate discussions. Would you like to question us more on the reports instead of us reporting out for the majority of the meetings?
 - A. (**Floris Mikkelsen**): It seems like a good give and take as is.
 - A. (**Mike Weiland**): He would like to see more bullet pointed reports.
 - (**Katie Ross**): There would be some difficulty with an Acquisitions Committee report because the meetings are held right before the Museum Advisory Board meetings, but we

could present a month behind.

- Q. (**Geoff Havens**): What operational changes would the Board like to see at Historic Sites?

- A. (**Floris Mikkelsen**) She would like to see Centennial Village opened more, but appreciates that's a staffing issue.
- A. (**Mike Weiland**) He concurs with Floris Mikkelsen and would like to see Meeker Home opened more.
- (**Geoff Havens**): He will ask the wider community about their desires for more opening, and use the data to establish operational goals on recruitment/staffing to feed into the budget process.
- (**Floris Mikkelsen**): More volunteers are also needed.
- (**Chris Bowles**): We might be able to offer better training to the volunteers to allow them to operate more of the site duties.
- Q. (**Mike Weiland**): What are busiest days/times at Centennial Village?
 - A. (**Geoff Havens**): June/July on Saturdays are the busiest. It might be that's when more volunteer help is needed. The cooler temperatures are driving the higher numbers at this time.
- Q. (**Mike Weiland**): Can we look at misting stations for later months?
 - A. (**Geoff Havens**): Maybe, but this will of course cost more.
- Q. (**Floris Mikkelsen**): Can we get an organization to adopt the Meeker House?
- Q. (**Emma Pena-McCleave**): Is keeping Meeker House feasible?
 - A. (**Geoff Havens**): Meeker Home is highly significant historically and architecturally and is on the National Register of Historic Places. It's therefore still worthwhile to keep it. We are looking for ways to revitalize the space, and have increased awareness through the online tour. Katie Henry has suggested creating small visitor experiences with high impact (e.g book club?). Meeker Home is not going to make a lot of money, but that's not the point of the site as an educational resource. But we can better utilize it
 - Q. (**Floris Mikkelsen**): Can we hire a new interpreter for the site?
 - A. (**Geoff Havens**): Growing and developing the volunteer program is an immediate priority.
- (**Emma Pena-McCleave**): It needs to have another purpose to attract people.
- (**Chris Bowles**): He is a little uncomfortable with the way we interpret Nathan Meeker given his history with the White River

Indian Agency and the Ute. We should also tell more of the story of his wife and daughters after the Meeker Incident.

There are early discussions about landscaping the grounds.

- Q. (**Mike Weiland**): Is it possible to do something similar at White-Plumb Farm?
 - A. (**Geoff Havens**): As we grow our volunteer pool, funding etc, that would allow White Plumb Farm to live up to being an Agricultural Learning Center. We can do more with foodways programming (e.g. farmers markets)
 - (**Floris Mikkelsen**): We can't because there's no parking.
 - (**Geoff Havens**): We don't want to take anything away from other sites, and we can solve parking/ADA issues over time.
 - Q. (**Floris Mikkelsen**): What happened to the WPF Board?
 - A. (**Geoff Havens**): It dissolved some time ago.
 - Q. (**George Junne**): Can you work with schools to plant out at the farm?
 - A. (**Geoff Havens**): We've had initial conversations with District 6, but they don't like the summer growing season focus. Chris Bowles and Geoff Havens met with an interested party to discuss an Agricultural Heritage growing program in Aspen that could be mirrored at the farm.
 - (**George Junne**): Schools can also have volunteer teachers etc using the site during summer.
 - (**Chris Bowles**): We can also work with the foodbank, UNC/Aims programs and others outside of the school year.
 - (**Geoff Havens**): Some of this will be addressed in the Agricultural Heritage Center Feasibility Study. We need to demonstrate demand and show how we meet City strategic goals and ask for funding gradually over time.
 - (**Floris Mikkelsen**): The City needs to increase the staff for all museums.
 - (**Geoff Havens**): We're hoping our new management will help is accommodate this.
 - (**Chris Bowles**): We will put in requests for new staff in our 2024 budget.

Old Business:

- Q. (**Mike Weiland**): Any update on getting GHM sign posting in Downtown Greeley?
- A. (**Chris Bowles**): No new updates; the issue will be explored further through 2023.
- Q. (**Mike Weiland**): Any updates on making these quarterly? Katie Ross did a great job at the last one in 2022.
- A. (**Chris Bowles**): Yes, we will, but we need to expand the attendees through better speaker and event offerings.

- **(Geoff Havens)**: There is potential to coincide with the Friends Annual Meeting in March;
- **(Holly Berg)**: We need to figure out the layout of the Community Room. Also, we would like to see a larger variety of events including interactive audience ones, facilitated tours, trivia, murder mystery nights, scavenger hunts, etc.

Next Meeting: Thursday, January 19, 4:00 p.m., Greeley History Museums

Adjourn: Mike Weiland adjourned the meeting at 5:35 pm

**Museum Advisory Board Meeting
February 16th, 2023, 4:00pm
Greeley History Museum**

Meeting digitally recorded; transcribed by Samantha Ashton

Call to Order: 4:00 PM

Roll Call:

Members Present- Gary Alexander, Marcus Embry, George Junne, Floris Mikkelsen, Emma Pena-McCleave, Nancy Masimer

Staff Present- Holly Berg, Chris Bowles, Geoff Havens, Katie Ross, JoAnna Luth Stull, and Ashley Weesner

Members absent – Mike Weiland (Chair)

Approval of January 19th, 2022, Museum Advisory Board Meeting Minutes Motion to approve by George Junne, seconded by Marcus Embry. Motion passed unanimously.

Culture, Parks, and Recreation Department Report (John Dargle): In place of John, Ashley Weesner, Grant Specialist from the Finance Department will be presenting the American Rescue Plan Act funds. American Rescue Plan is tied to an economic stimulus bill. City of Greeley was allotted fund million and has spent a portion in direct response to Covid. The remaining funds will be put out for a competitive application process in which a portion will go to outside agencies we partner with and City Projects. The Projects we are focusing on are building community resilience, creating community quality of life and destinations, enhancing mobility, activating economic corridors. This is a onetime funding source and want to inject funds into projects that are impactful for the city and lack typical funding options. During this process we are hoping to have community engagement with a survey in which the community can rate what they see as a priority through Speak Up Greeley. Internal and External applications will be sent to committees to be brought to City Council for the Budget process. They do want to make sure that projects align with City Council priorities. Applications must align with priority areas and be completed by May 19, 2023. Decisions on how the funds are spent must be made by December 31, 2024 and the project must be completed by December 31, 2026. Program guidelines are in place to show the process from start to finish. Each project will be reviewed by committees assigned to each focused area.

Culture Division Report (Andrea Haring): Still in the process of hiring the Cultural Affairs Manager hope to have the position filled in March.

Museums Report (Chris Bowles): Looking at staff rearrangements to boost part time staff pay and hours where applicable and looking to the future for more positions in the future and the 2024 budget process. Attended the Farm Show and led to outreach with

our agricultural community about the Agricultural Heritage Center with 60 surveys completed. Main theme of the survey and feedback related to Water in the new building. Rattlesnake Kate t-shirts have been successful with 83 sold. The Culture Department ordered shirts to be sent to the sister city of Greeley in Japan. The “Positively Colorado: Bittersweet memories of the Braceros” interview staff was held at the Greeley History Museum and is now available online with 9News. Staff traveled down to Lakewood to the Belmont Heritage Center to discuss different event opportunities that we can bring to our Centennial Village and other Historic Sites. Riverside Library is hosting traveling exhibits in the spring and fall and met with Holly and JoAnna regarding traveling exhibit process. Spring History Fest registration went live and is almost full. Katie Henry has been looking at doing extensive research in and around the Meeker Home, looking for more stories to tell our community. Katie Ross is meeting with vendors for our Collection Database and demoing different options, our current system Pass Perfect is having connectivity issues in remote situations. Increase in Library Pass visits with a total of 22. The research center had a large order of reproduction images for the Linc Library Location. A new assistant registrar will be starting in March. Social Media reach continues to stay steady.

Friends of the Greeley Museums Report (Floris Mikkelson): Starting to plan Potato Day, planning to expand the membership with the updated website and hoping to get more board members. Annual meeting business date set for March 4th.

Public/Board Input - Committee Reports:

- Experiences Team (Mike/George) – Detailed planning of this year’s Museum at Twilight the dates for the event are March 4th, June 10th, September 16th, and December 9th. March 4th will be fashion related with different models wearing period clothing from the costume collection. June 10th will be all about Dearfield and its National Parks designation. September 16th will be the opening of Delores Muerta exhibit. December 9th will be about Historic Holiday Drinks around Colorado. Wall between the Main Gallery and the East Gallery will need to come down due to structural requirements. The newest exhibit will be in the West Gallery. Riverside Library requested traveling exhibits for March and November. Centennial Village is going through their upkeep and maintenance projects consisting of replacing the HVAC system at Monfort House, replacing stairs to collections storage in the Carriage House, and plaster replacement and asbestos abatement in Shaw House, Chicken Coup maintenance and painting restrooms.
- Acquisitions Committee (Marcus/Staff) – Deaccession of glass milk containers Motion to approve by Emma Pena-McCleave, seconded by Marcus Embry. Motion passed unanimously.

Old Business:

New Business:

- Questions for staff from MAB
 - Q. (Floris Mikkelson) Can we have a Heritage Day at Centennial Village celebrating our diverse community?

- A. (Geoff Havens) We will see this happening throughout this year, with different event's welcoming our diverse community to the Centennial Village Museum.
- Questions to MAB from staff
 - (Geoff Havens) Has the board visited all the Historic Sites?
 - Board would like to attend all Historic Sites and possibly schedule future board meetings at different sites.
 - (Chris Bowles) Reminding the Board about potential projects for the American Rescue Plan Fund.

Next Meeting: Thursday, March 16th, 2023, 4:00 p.m., Greeley History Museum

Adjourn: Flo adjourned the meeting at 5:11 p.m.

~ Museums Acquisitions Committee ~ Deaccession Recommendations 15 February 2023 To ~ Museums Advisory Board ~ ~ Culture, Parks, and Recreation Director ~ As Consent Agenda Considerations 16 March 2023	2023
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City of Greeley Museums Collections Management Policy, Part I, Sections 1-5, Introduction; Mission, Scope, and Descriptions of Collections; Ethics; Acquisitions of Collections; Deaccessioning and Disposal of Artifacts, and Loans apply in all actions taken by the Museums Acquisitions Committee and Museums Advisory Board. Greeley Museums Acquisitions Committee (AC) presents their Recommendations for Deaccessions for Museum Advisory Board (MAB) consideration, and recommendation to the Culture, Parks, and Recreation Director (or Designee) whose signature is required for final approval. Acquisitions Committee Recommendations for Deaccession with Recommendations for Disposal options from the Museums Acquisitions Committee Minutes dated <u>February 16, 2023</u> as <u>Approved</u> by Museums Manager Chris Bowles.	The Culture, Parks, and Recreation Director or any MAB member may request to have an item pulled from the Consent Agenda for further discussion or to request further research before a final decision is reached. The Consent Agenda may be approved as written or may amended before approval. The Consent Agenda, once approved, becomes a part of the MAB Minutes. Please contact the Museums Registrar and/or the Curator of Collections with any questions about any item included on this Consent Agenda.
Object ID Number: <u>1993.18.0012</u> Object Description: Meeker family genealogy, pedigree charts, index notes explaining the connection of Mary Meeker to the John Frazier family. This volume was retrieved from the Meeker Home Museum "Library Under the Stairs" and was mixed into Institutional Records. Recommendation Reason & Comment by JoAnna Luth Stull and Katie Ross with inventory and research by Museum volunteers Mary Grey and Jen Salmon. ☒ <u>Quality</u> The item is Duplicative and/or Redundant of later Meeker publications by Shwayder that are retained in the museum collections. AC Recommendation on 15 Feb. 2023: • Recommend Deaccession from the Permanent Collection. • Recommend offer to the Rio Blanco County Historical Society in Meeker Colorado or another institution or non-profit educational organization that has a genealogical collection. • Recommend dispose of properly per Policy if not transferred.	Donor/Statement of Legal Title: <u>Shwayder, Carol Rein</u> Donated to the City of Greeley Museums without limiting conditions and as an unrestricted and irrevocable gift on a Contract of Gift signed by the donor on Dec. 9, 1993. Relation to Collection: Research found that this binder with genealogical materials related to Nathan Meeker and compiled by Carol Rein Shwayder (unicorn ventures, LLC, 1993) was almost certainly a part of the 1993.18 accession and likely one of the (13) donated family histories of which four (4) have no known location: <u>1993.18.0009:</u> Lance Family of Georgia and Weld County <u>1993.18.0010:</u> Maltbie Family, 1645 – 1932 <u>1993.18.0011:</u> Mayne - Brush Families, 1823-1900 <u>1993.18.0012:</u> Meeker family genealogy (offered for deaccession consideration) as <u>2001.70.0001</u> contains more recent and up-to-date family history (Brush-Meeker-Frazier family Genealogies).
Signatures Attesting to Affidavit of Title Research	Affidavit of Title for Due Diligence Research
DocuSigned by: <i>JoAnna Luth Stull</i> 3/9/2023 SIGNATURE DATE	The City of Greeley Museums staff by their signature(s), affirm that they have researched ownership of the item being considered with due diligence and care for transfer of title. A Contract of Gift and an Accession Sheet was located, but as the volume was never marked with an identifying Object ID number and the location for the item was never registered, as outlined in Title 38, Article 14 "Loans to Museums" in the Colorado Revised Statutes (CRS-38-14), the City of Greeley Museums has possession of the object per definition of Colorado Revised Statutes (CRS), 38-14-102. Definitions of (1) Loaned Property, (2) Museum, (3) Owner and Lender, and (4) Property; where these objects may not be recovered by their original lender and for all intents and purposes belong to the City of Greeley Museums.

~ Museums Acquisitions Committee ~ Deaccession Recommendations 15 February 2023 To ~ Museums Advisory Board ~ ~ Culture, Parks, and Recreation Director ~ As Consent Agenda Considerations 16 March 2023	2023
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City of Greeley Museum Advisory Board Signature	City of Greeley Museum Advisory Board Approval by
SIGNATURE DATE	Museum Advisory Board Chair or Museum Advisory Board Chair Vice Chair
Culture, Parks & Recreation Department Signature	Culture, Parks & Recreation Department Approval by
SIGNATURE DATE	Culture, Parks, & Recreation Department Director or Culture, Parks, & Recreation Department Cultural Affairs Manager as Designee* *The Cultural Affairs Manager may not sign for both Museum Manager's approval and final Culture, Parks, and Recreation Department approval as Designee.
Collections Management Handbook, Section 5.1	Collections Management Handbook, Section 5.4
Objects in the Level 1, Level 2, or Permanent Collections may be deaccessioned for the following reasons only: <u>Non-relevance</u>: Any artifact no longer relevant or compatible with the City of Greeley Museums' mission statement may be disposed of properly. <u>Maintenance</u>: Any artifact that cannot be safely stored, preserved, or used in a professional manner to ensure its integrity may be disposed of. This situation may result from undue size, excessive quantities of similar artifacts, fragility, or other unique circumstances. <u>Hazards</u>: Any artifact containing an infestation or inherent chemical hazards that may imperil the condition of other artifacts or people may be disposed of by destruction or discard. Destruction or disposal of hazardous chemicals or objects of a dangerous nature will be coordinated with the authorities having the appropriate jurisdiction and knowledge, which could include Greeley Police, Greeley Fire, or others as deemed appropriate. <u>Fraud</u>: Any artifact determined to be fraudulent, or a gross misrepresentation of an authentic artifact may be disposed of as fraudulent. <u>Quality</u>: Any artifact subject to irreversible deterioration or of such poor quality that it hinders the upgrading of collections and occupies valuable storage space may be disposed of. <u>Illicit Property</u>: Any artifact acquired contrary to the regulations set forth regarding illicit property may be disposed of. <u>Native American Grave Protection and Repatriation Act (NAGPRA)</u>: Material covered by the NAGPRA may be repatriated as per 43 CFR Part 10.	Acceptable methods of disposing of deaccessioned or retired education artifacts are as follows: <u>Exchanges</u>: Reciprocal transfer of artifacts with a similar cultural, scientific, or educational institution is the most desirable means of disposal. Such transfers increase the probability of preserving materials for the future and keep them within the public domain as well as fostering goodwill between such institutions. <u>Gifts</u>: Artifacts may be given to a suitable institution if they have special regional or historical significance to that institution and it is considered to be in the best interests of society. <u>Return to Donor</u>: (Donor Deceased) <u>Destruction</u>: (Not Applicable in this instance) <u>Repatriation</u>: (Not Applicable in this instance) <u>Sale by Public Auction</u>: If reasonable attempts have been made to exchange, gift, or return artifacts with no success, items may instead be sold by means of public auction. Monies or compensation received from the deaccessioning and disposal of objects from the collections shall be used solely for the benefit of the collections.