Museum Advisory Board Meeting
February 16, 2023 4:00pm
Greeley History Museum

Meeting to be digitally recorded; transcribed by Samantha Ashton

Roll Call: Gary Alexander, Marcus Embry, George Junne, Floris Mikkelson, Emma Pena-McCleave, Nancy Masimer, Michael Weiland (Chair)

Staff Present

Introductions (if any)

Approval of January 19, 2023 Museum Advisory Board Meeting Minutes

REPORTS (15 Minutes)

Culture, Parks and Recreation Department Report (John Dargle, Jr.):

Culture Division Report (Andrea Haring):

Museums Report (Chris Bowles):

Friends of the Greeley Museums Report (Nathaniel Johnson)**:**

BOARD REPORTS (10 Minutes)

Public/Board Input - Committee Reports:

- Experiences Team (Mike/George) –
- Acquisitions Committee (Marcus/staff) –

Old Business (15 Minutes):

-

New Business (20 Minutes):

- Questions for staff from MAB
- Questions to MAB from staff

Next Meeting: Thursday, March 16, 2023, 4:00 p.m., Greeley History Museum

Adjourn:

Museums' January 2023 Report

Major Events

- Museums Management staff were able to identify savings that allowed us to move several part-time members onto more hours and on higher pay. Preliminary work is beginning on proposals to increase staffing in the 2024 budget.
- Geoff, Chris, Katie Henry, Katie Ross, Flo Mikkelson and Doug Schmidt (FOGM) worked a booth at the Farm Show. We spoke with hundreds of people, and received over 60 surveys gauging interest and ideas for the Ag Heritage Building. The link to the survey is https://speakupgreeley.com/greeley-museums-agriculture-heritage-center
- The Rattlesnake Kate T-Shirts sold very well (over 60 as of now), and we received great publicity online and in print (a Tribune article ran at the start of February). Aunt Helens Coffee Shop developed a themed drink, and we comped their staff t-shirts. They've run complimentary social media posts.
- Gary Shapiro from 9News interviewed Exhibits Assistant Adriana Trujillo, local author Esthela Nunez Franco, and MAHPG member Genie Canales about the Bittersweet Harvest exhibit on 1/31. The segment will air mid-February on 9News.
- Staff travelled to the Lakewood Belmar Heritage Center in Denver, to share resources and ideas with fellow museum professionals on the back of their successful Camp Christmas event. A reciprocal visit to us is intended for later in February.
- Holly and JoAnna met with Raeanne Miller at the Riverside Library in Evans on 1/20. They are interested in renting two separate CoGM traveling exhibits for spring and fall, respectively.
- Holly worked with Geoff and Katie Henry to open Spring History Fest registration on the museum website. She also cross trained Katie Henry on WordPress and Gravity Forms so that she can create and manage Education forms.
- Katie Henry began thematic reinterpretation research and writing for Meeker Home.
- A quote was obtained from Logan Simpson for a study investigating re-landscaping the Meeker Home grounds, in consultation/collaboration with the

Museums' January 2023 Report

3 Ute tribes, to tell a more complex story of the Meeker family's relationship with Colorado history.

- Katie Ross coordinated appointments to meet with two potential vendors for collections database software.
- Katie also completed reviewing educational materials assigned for a pending collections hazard study site visit and reached out to COG's Risk Management office on a couple of concerns.

Visitor Services - GHM

	January 2023	December 2022	January 2022
Attendance	244	117	170
Admissions	$888	$539	$983
Store	$1817.35	$745	$350
Research Center	$555	$77	$330
Donations	$0	$104	$0
Facilities Rentals	$0	$0	$0
Combined Revenue	$3314.35	$1465	$1663

Visitor Services - CV

	January 2023	December 2022	January 2022
Attendance	0	460	0
General Admissions	$0	$0	$100
Homesteaders Holidays	$0	$1404	$0
Store	$0	$881	$10.50
Donations	$0	$67	$0
Facilities Rentals	$550	$0	$625
Combined Revenue	$550	$2,352	$735.50

Museums' January 2023 Report

Collections

	January 2023	December 2022	January 2022
Donations completed	0	5	32
Items cataloged	5	17	97
Images added	27	14	1
Items inventoried	43	44	217
Research requests	16 (5 onsite, 11 offsite)	16 (5 onsite, 11 offsite)	12 (1 onsite, 11 offsite)
Reproduction orders	272 (94 images)	5 (12 images)	6 images

Exhibits and Programs

	January 2023	December 2022	January 2022
Beyond Suffrage Virtual Tour	15	6	39
Meeker Home Virtual Tour	35	32	38
Centennial Village Audio Tour	4	34	21
War Comes Home Virtual Exhibit	22	24	24
Exhibit-related Virtual Programs	0	0	14

Education

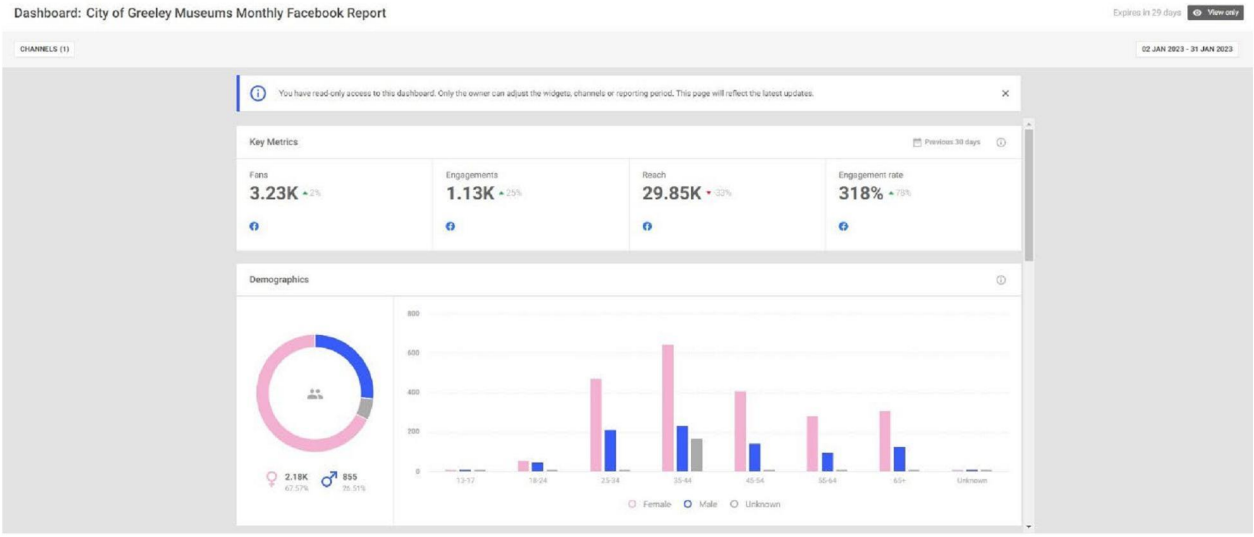
	January 2023	December 2022	January 2022
Group visits	0	0	8

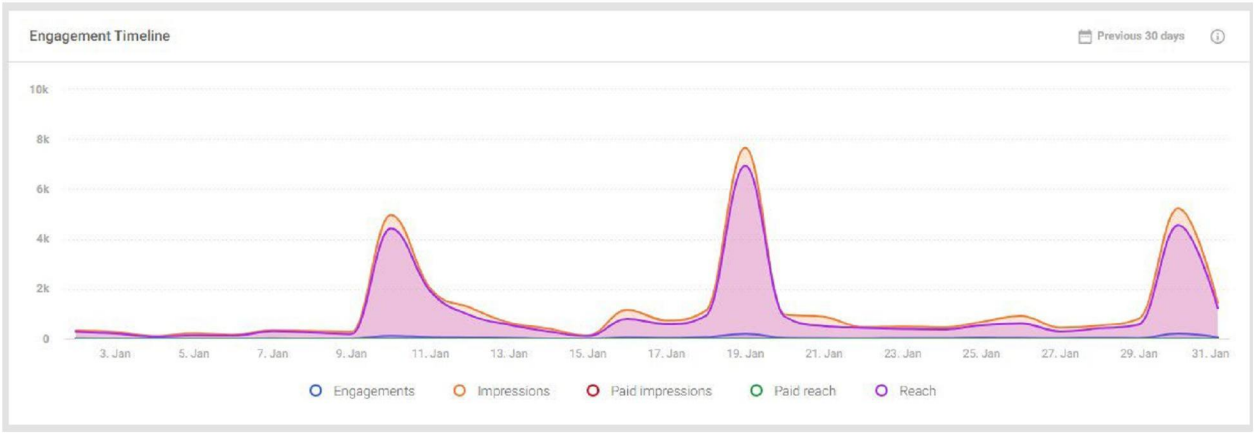
Social Media Reach (see below for charts)

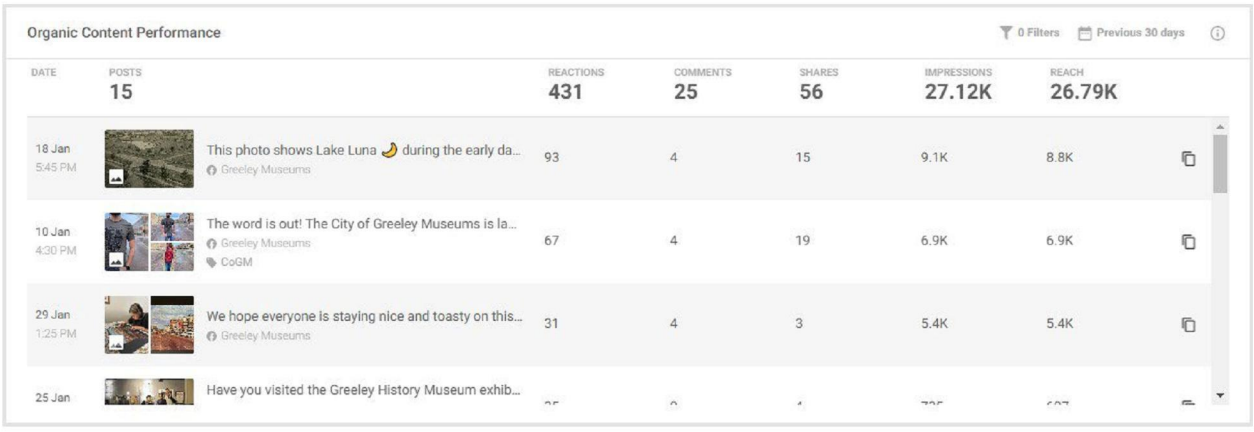
	January 2023	December 2022	January 2022
Posts	15	15	9
Reach	29,850	27,562	3,795

Museums' January 2023 Report

Impressions	10,130	28,775	3,996
Events Reach	0	9,320	2,515







Museums' January 2023 Report

Paid Content Performance

1 Filters | Previous 90 days

DATE	POSTS		PAID IMPRESSIONS (A	PAID REACTIONS	PAID COMMENTS	PAID SHARES	PAID LINK CLICKS	PAID REACH
	9		80.68K	1.55K	28	203	683	33.35K
9 Nov 2:58 PM		The coziest holiday event returns to Centen... Greeley Museums Promoted CVM +2	34.6K	701	14	136	533	11.7K
30 Nov 10:00 AM		Our last Museum at Twilight is a backstage ... Greeley Museums Promoted museum at twilight +2	7.4K	3	-	-	2	5.6K
2 Dec 8:43 AM		Discover one-of-a-kind gifts at the Greeley H... Greeley Museums Promoted	10.7K	57	1	3	2	4.5K

Museum Advisory Board Meeting
January 19th, 2023, 4:00pm
Greeley History Museum

Meeting digitally recorded; transcribed by Samantha Ashton

Call to Order: 4:00 PM

Roll Call:
Members Present- Mike Weiland (Chair), Marcus Embry, George Junne

Staff Present- Chris Bowles, Katie Ross, John Dargle, Andrea Haring, Geoff Havens, Holly Berg

Members absent – Nathaniel Johnson, Emma Pena-McCleave, Floris Mikkelson, Gary Alexander

Approval of December 15th, 2022, Museum Advisory Board Meeting Minutes Voting was postponed due to not having a Quorum.

Culture, Parks, and Recreation Department Report (John Dargle): City council passed the new downtown master plan, and the city manager's office will assign someone to set help our department align with the vision for downtown Greeley.

Culture Division Report (Andrea Haring): Springs Shows are in full force at Union Colony Civic Center with a full lineup in March. The Winter Farmers Market is held on the 1st and 3rd Saturdays at Zoey's Café. Public Art will be wrapping traffic cabinets around Greeley with art from local artists this summer. Art's Picnic will be on July 29th and 30th of this year.

Museums Report (Chris Bowles): Homesteader Holidays was a great success exceeding 2019 visitor numbers with 466 visitors compared to just over 300 in 2019. The Agricultural Heritage building scope of work was sent out to five architectural firms, we received four back and are working get VFLA Architecture + Interiors out of Fort Collins, CO under contract, they have a history working with civic buildings while also bringing high-end style. Looking forward to working with them to obtain images for fundraising materials needed with Communications and Engagement public outreach plans, and also solving logistical problems such as parking constraints. Rattle Snake Kate T-Shirt promotions in progress will discuss our successes at our next meeting. Gift Shop sales were a success due to our promotions, and marketing provided by Communications and Engagement.

Friends of the Greeley Museums Report (Geoff Havens): Annual meeting business date set for March 4th, looking to reenergize membership recruitment as well as potential board members.

Public/Board Input - Committee Reports:

Experiences Team (Mike/George) – Planning for Museum at Twilight to be larger event this year by holding them quarterly, changing them to a Saturday late afternoon early evening time frame and partnering with Communications and Engagement to better advertise them. The tentative dates for the event are March 4th, June 10th, September 16th, and December 9th. Reprioritizing the Main Gallery upgrade project for 2023, getting in touch with exhibit contractors that we were in touch with last year and looking at getting some updated quotes. Working on getting GHM building up to code after routine maintenance on a Fire Exit door led to some items that were built without approval, those items will also be discussed with exhibit contractors about future space allocation to get the building up to code. A free Bracero Program community event will be held at Aim's Community College Welcome Center Feb 2nd. Our next exhibit will be Viewfinder which will contain a variety of cameras staff is working diligently on getting this exhibit ready. Assistant Curator Katie Henry is going to a professional development training to train staff and prepare for upcoming events. Dates have been set for Centennial Village Events which is available on the Greeley Museums webpage including a new addition this year; Lone Valley School which is an older program we are looking revitalize. Registration for Spring History Fest 2023 has opened and will fill up quickly. Centennial Village has started their capital improvement project for the year including replacing and repairing decks at Shaw House, residing the maintenance shed, getting a new staircase for collections storage in the Carriage House, and replacing two HVAC units as well. Toward the end of year there may be more renovations to the Shaw House as budget allows. Working to get Centennial Village registered locally and statewide to access more options of funding for future preservation work. Gary Shapiro from 9 News wants to interview us about the Bittersweet Harvest Exhibit will interview with a few members of the Mexican American History Project. Sign up for the Dearfield newsletter to get updates on upcoming projects and events.

- Acquisitions Committee (Staff) – Working through institutional records that did not fit the City Clerks category for destructions. They will go through the acquisitions committee process. Working on some items from former Mayor Richard Perchlik served 1969 to 1971. Deaccessions vote postponed due to not having a Quorum.

Old Business:

- Continuing to work on different options of local Signage.

New Business:

- Questions for staff from MAB
    - Q. (Mike Weiland asks on behalf of Emma Pena-McCleave) Is there a goal for the Museums for how many visitors we would like to see? Is there a financial goal?
        - A. (Chris Bowles) Our goal has always been to hit 30,000 visitors for both GHM and CV combined however this goal has yet to be achieved and we sit around 15,000 at CV with 4,000 at GHM. Comparing full

time employees to visitation and seeing how more experienced full time employees may lead to increased visitation due to increased programing or changed operation hours. Currently we do not have a clear breakdown on revenue but this year we plan to track better for the 2023 to project growth and tie into long range planning along with the CPRD master plan.

- Questions to MAB from staff
    - What efforts should we pursue to fill the MAB vacancy?
        - A possible Young Person Advisory Board that would advise us on events going on in the area and recruit from there, potential partner with the Youth Commission that is appointed by City Council.
    - Should we consider landscaping Meeker Home Museum grounds?
        - Plans that were originally created had been previously shelved. We will review the original 2012 landscaping plans in upcoming meeting while also keeping in mind water use, protentional programming, and maintaining historical reference.
    - Your priorities for us in 2023?
        - AG Heritage Building
        - Meeker Home Museum Grounds
        - Advocacy and Fundraising
        - Signage for Pedestrian and Vehicle Traffic
        - Historical Designation
        - Main Gallery renovation
        - Reenergize the Friends and Museum Advisory Board
        - Increase Volunteers
        - Create Volunteer opportunities for High School and College students
        - Organizing Tours with MAB to show the day-to-day process.

Next Meeting: Thursday, February 16th, 2023, 4:00 p.m., Greeley History Museum

Adjourn: Michael adjourned the meeting at 5:09 pm

Museum Advisory Board Meeting
December 15th, 2022, 4:00pm
Greeley History Museum

Meeting digitally recorded; transcribed by Chris Bowles

Call to Order: 4:00 PM

Roll Call:
Members Present- Emma Pena-McCleave, Floris Mikkelson, Gary Alexander, George Junne, Michael Weiland, Marcus Embry

Staff Present- Chris Bowles, Holly Berg, Geoff Havens, Katie Ross, JoAnna Stull

Approval of November 17, 2022, Museum Advisory Board Meeting Minutes Motion to approve by Floris Mikkelson, seconded by George Junne. Motion passed unanimously.

Approval of November 22, 2022, Funding Team Minutes Motion to approve by Emma Pena-McCleave, seconded by Floris Mikkelson. Motion passed unanimously.

Culture, Parks, and Recreation Department Report (John Dargle): All the best for the holidays. Strategic planning moving forward in 2023.

Culture Division Report (Andrea Haring): Final decision on Cultural Affairs Manager by the end of the week.

Museums Report (Chris Bowles):

- Compensation and Classification changes made for full time staff, there were no negative impacts
- The Agricultural Heritage Center Scope of Work went out to architects at the end of November with three quotes received in December (Scope of Work and quotes attached)
    - Q. (**Floris Mikkelson**): Please describe the Feasibility Work for the Board?
        - A. (**Chris Bowles**): Project defined by Chris Bowles per the Scope of Work
            - Geoff Havens and Chris Bowles will attend at the Farm Show in January and begin surveying visitors about the feasibility
        - Q. (**Floris Mikkelson**): Are we starting all over again?
            - A. (Chris Bowles): No, this is to undertake the due diligence to assess need and opportunity that was not achieved when the project was first developed. Also we are developing a project that will architecturally stand out as a true celebration of the heritage.

        - Q. (**Mike Weiland**): Will money come out of the funds already donated for this project?
            - A. (**Chris Bowles**): Yes, it will come out of donations. The intention is to have the study start in January and finish in June/July
        - Q. (**Emma Pena-McCleave**); Are we comfortable going back to funders given all the changes and asking for them to change how they want their money spent?
            - A. (**Geoff Havens**) We have gone back to donors with info on changes, with one comfortable with paying for this study.
- We are in the early stages of planning for online sales
- Updates from **Geoff Havens**
    - We will uninstall the wooden Sculpture at White-Plumb Farm early 2023 and hold discussions with family on its future after. Geoff reports that communications are good with the family as stakeholders.
    - The Federal Truck was not used in Christmas Parade because of fixable issues at the time. We used our decorated Centennial Village Trailer, fitted with seating by Barry Alvarado for the Councilors. We received positive feedback on this change, so probably won't used the truck again in city parades.
- (**Chris Bowles**) Museums have rejoined the American Alliance of Museums as a Tier III organization
    - We will be working towards accreditation over the next few years through the StEPS (Standards and Excellence Program for History Organizations) program.
    - We already have a Silver Certificate for Collections, obtained in 2019 in order to gain State Archaeological Repository status from History Colorado
- Our social media reach and impressions are above 25,000 from our Facebook posts, marking a tremendous gain in our online visibility.

Friends of the Greeley Museums Report (Floris Mikkelson):

- The Friends are currently without a Treasurer, and this will be straightened out
- Nathaniel Johnson will be interim President
- They reintroduced a student membership category at $8
- They will purchase a license for a new software for member and donation management. They are meeting with prospective vendors.
- They are still working to fix the power hammer at Centennial Village, with a new vendor needed.
- The Friends will help Chris Bowles and Geoff Havens at the Farm Show by joining them at the COGM table
- Q. (**Emma Pena-McCleave**) – Can the Friends create a stipend for students?
    - A. (**Geoff Havens**) – The new student membership will allow for professional development for a low cost through volunteerism.

Public/Board Input - Committee Reports:

- **Funding Team** (Daina/Flo/Emma/George/Mike/Gary)
  - (Chris Bowles): The Funding Team will be suspended in the first half of 2023 during the feasibility study. It will reconvene once costs for the Agricultural Heritage Center are better known.
- **Experiences Team** (Mike/George)
  - (**Holly Berg**): Our exhibits schedule has changed and been pushed back through late 2024.
  - We are now working with Greeley Weld Habitat for Humanity for a Curator's Corner in June that will run for almost a year in the Mezzanine after Bracero is deinstalled.
  - We are working with Jody and Kate Lopez on the next curators corner commemorating the 100th anniversary of the Spanish Colony in 2024.
  - Stores sales are doing very well at the end of the year.
  - (**Katie Ross**): We are looking for a new Collections Management System to replace PastPerfect.
  - (**Geoff Havens**): Homesteaders Holidays went very well with larger numbers than in 2019 (see Museum Managers Report for December)
  - Katie Henry is spearheading interpreter quicksheets updates
  - The Historic Sites team is working on a new virtual exhibit at Centennial Village with Holly Berg
  - There are a few long term maintenance projects to report
    - Meeker Home will get temporary fencing and appropriate signage to help protect the site from the homeless population and others who are using it. We are working with C&E and Parks and will install in early 2023.
    - We are in early project discussions to shift visitor services at Centennial Village from Selma's Store to the depot. To accommodate in the near term, the depot bathrooms need updating, along with shifting the wired internet services to the depot. There are also some ADA upgrades needed.
    - There will be formal training for interpretive staff at Centennial Village in 2023, created via the National Association of Interpreters. Geoff Havens will also take the NAI "Train the Trainer" certification course so that we can sustain training going forward.

- **Acquisitions Committee** (Katie Ross)
  - We are wrapping up our institutional records project, looking to either keep or dispose of museum records going back to 1999.

New Business:

Questions to Staff from the Board:

- Q. (**Marcus Embry**): Can you give us an update on the CV Fire?
    - A. (**Geoff Havens**): There was a small fire in the Hispanic Heritage House roof during Homesteaders Holiday from an inadequately constructed fireplace, chimney and firebox. Barry Alvarado was first on the scene and started putting it out with an extinguisher. Geoff Havens called the Fire Department who cut a hole in the roof and extinguished the fire. There were no injuries and no loss of museum property. The small hole in the roof and the chimney need replacing. COG Risk Management will cover the costs. Inspections of other chimneys are now planned for next year. Geoff Havens is preparing a Certificate of Commendation for Barry Alvarado for his quick actions that saved the building and minimized risk to the public.
- Q. (**Mike Weiland**): Are there emergency plans for Centennial Village?
    - A. (**Geoff Havens**): Yes, there are plans made for most emergency situations.
        - (**Katie Ross**): The Emergency and Disaster Plan is updated but has been around for several years for all our sites. It is a model for other city departments.
- Q. (**Floris Mikkelson**): Do the buildings at Centennial Village have sprinkler systems?
    - A. (**Geoff Havens**): No, we have heat detection systems which are in working order. The Fire Department is able to gain access to all buildings at Centennial Village.
- Q. (**Emma Pena-McCleave**): Do we meet code standards, or are we grandfathered in with older fire detection systems because of age?
    - A. (**Geoff Havens**) Unclear and he will look into this. We will, of course, upgrade systems through any major renovations that take place. Live fires are currently limited in historic structures as a policy, except for the 1860s log cabin.

Questions From Staff:

- Q. (Chris Bowles): These Q&As will be regular on the agenda from here on out to facilitate discussions. Would you like to question us more on the reports instead of us reporting out for the majority of the meetings?
    - A. (**Floris Mikkelson**): It seems like a good give and take as is.
    - A. (**Mike Weiland**) He would like to see more bullet pointed reports.
        - (**Katie Ross**) There would be some difficulty with an Acquisitions Committee report because the meetings are held right before the Museum Advisory Board meetings, but we

could present a month behind.

- Q. (**Geoff Havens**): What operational changes would the Board like to see at Historic Sites?
  - A. (**Floris Mikkelson**) She would like to see Centennial Village opened more, but appreciates that's a staffing issue.
  - A. (**Mike Weiland**) He concurs with Floris Mikkelson and would like to see Meeker Home opened more.
  - (**Geoff Havens**): He will ask the wider community about their desires for more opening, and use the data to establish operational goals on recruitment/staffing to feed into the budget process.
  - (**Floris Mikkelson**): More volunteers are also needed.
  - (**Chris Bowles**): We might be able to offer better training to the volunteers to allow them to operate more of the site duties.
  - Q. (**Mike Weiland**): What are busiest days/times at Centennial Village?
    - A. (**Geoff Havens**): June/July on Saturdays are the busiest. It might be that's when more volunteer help is needed. The cooler temperatures are driving the higher numbers at this time.
  - Q. (**Mike Weiland**): Can we look at misting stations for later months?
    - A. (**Geoff Havens**): Maybe, but this will of course cost more.
  - Q. (**Floris Mikkelson**): Can we get an organization to adopt the Meeker House?
  - Q. (**Emma Pena-McCleave**): Is keeping Meeker House feasible?
    - A. (**Geoff Havens**): Meeker Home is highly significant historically and architecturaly and is on the National Register of Historic Places. It's therefore still worthwhile to keep it. We are looking for ways to revitalize the space, and have increased awareness through the online tour. Katie Henry has suggested creating small visitor experiences with high impact (e.g book club?). Meeker Home is not going to make a lot of money, but that's not the point of the site as an educational resource. But we can better utilize it
    - Q. (**Floris Mikkelson**): Can we hire a new interpreter for the site?
      - A. (**Geoff Havens**): Growing and developing the volunteer program is an immediate priority.
  - (**Emma Pena-McCleave**): It needs to have another purpose to attract people.
  - (**Chris Bowles**): He is a little uncomfortable with the way we interpret Nathan Meeker given his history with the White River

Indian Agency and the Ute. We should also tell more of the story of his wife and daughters after the Meeker Incident. There are early discussions about landscaping the grounds.

- Q. (**Mike Weiland**): Is it possible to do something similar at White-Plumb Farm?
  - A. (**Geoff Havens**): As we grow our volunteer pool, funding etc, that would allow White Plumb Farm to live up to being an Agricultural Learning Center. We can do more with foodways programming (e.g. farmers markets)
  - (**Floris Mikkelson**): We can't because there's no parking.
  - (**Geoff Havens**): We don't want to take anything away from other sites, and we can solve parking/ADA issues over time.
  - Q. (**Floris Mikkelson**): What happened to the WPF Board?
  - A. (**Geoff Havens**): It dissolved some time ago.
  - Q. (**George Junne**): Can you work with schools to plant out at the farm?
  - A. (**Geoff Havens**): We've had initial conversations with District 6, but they don't like the summer growing season focus. Chris Bowles and Geoff Havens met with an interested party to discuss an Agricultural Heritage growing program in Aspen that could be mirrored at the farm.
  - (**George Junne**): Schools can also have volunteer teachers etc using the site during summer.
  - (**Chris Bowles**): We can also work with the foodbank, UNC/Aims programs and others outside of the school year.
  - (**Geoff Havens**): Some of this will be addressed in the Agricultural Heritage Center Feasibility Study. We need to demonstrate demand and show how we meet City strategic goals and ask for funding gradually over time.
  - (**Floris Mikkelson**): The City needs to increase the staff for all museums.
  - (**Geoff Havens**): We're hoping our new management will help is accommodate this.
  - (**Chris Bowles**): We will put in requests for new staff in our 2024 budget.

Old Business:

- Q. (**Mike Weiland**): Any update on getting GHM sign posting in Downtown Greeley?
- A. (**Chris Bowles**): No new updates; the issue will be explored further through 2023.
- Q. (**Mike Weiland**): Any updates on making these quarterly? Katie Ross did a great job at the last one in 2022.
- A. (**Chris Bowles**): Yes, we will, but we need to expand the attendees through better speaker and event offerings.

- (**Geoff Havens**): There is potential to coincide with the Friends Annual Meeting in March;
- (**Holly Berg**): We need to figure out the layout of the Community Room. Also, we would like to see a larger variety of events including interactive audience ones, facilitated tours, trivia, murder mystery nights, scavenger hunts, etc.

Next Meeting: Thursday, January 19, 4:00 p.m., Greeley History Museums

Adjourn: Mike Weiland adjourned the meeting at 5:35 pm

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~ Museums Acquisitions Committee ~
Deaccession Recommendations
15 December 2022

To

~ Museums Advisory Board ~
~ Culture, Parks, and Recreation Director ~

As

Consent Agenda Considerations
19 January 2023

2023

City of Greeley Museums Collections Management Policy, Part I, Sections 1-5, Introduction; Mission, Scope, and Descriptions of Collections; Ethics; Acquisitions of Collections; Deaccessioning and Disposal of Artifacts, and Loans apply in all actions taken by the Museums Acquisitions Committee and Museums Advisory Board. Greeley Museums Acquisitions Committee (AC) presents their Recommendations for Deaccessions for Museum Advisory Board (MAB) consideration, and recommendation to the Culture, Parks, and Recreation Director (or Designee) whose signature is required for final approval. Acquisitions Committee Recommendations for Deaccession with Recommendations for Disposal options from the Museums Acquisitions Committee Minutes dated *December 15, 2022 as Approved by* Museums Manager Chris Bowles.	The Culture, Parks, and Recreation Director or any MAB member may request to have an item pulled from the Consent Agenda for further discussion or to request further research before a final decision is reached. The Consent Agenda may be approved as written or may amended before approval. The Consent Agenda, once approved, becomes a part of the MAB Minutes. Please contact the Museums Registrar and/or the Curator of Collections with any questions about any item included on this Consent Agenda.
Object ID Number: **1981.10.0039** **Object Description:** Bottle One-quart glass milk bottle with no lid. numbers on the bottle are stamped: Liq 1488 Sealed MTC S 8 reg. "S 55" is the number on the bottom of the bottle. [subject card] Condition: 02/10/1981 Excellent. Gm Dimensions: Not provided. **Deaccession Recommendation** by Katie Ross • Maintenance/Duplicate or Redundant: Additionally, it is unknown what dairy this quart glass milk bottle came from, and the potential donation from Hastings Museum would provide a better example. **AC Decision on 15 Dec. 2022 and Recommendation to MAB:** Deaccession milk bottle (1981.10.0039) and Transfer to ***Level 4*** for use.	**Donor/Statement of Legal Title**: Deffke Estate, Doris E. *Cleghorn* Harris (1903-1981) Contract of Gift signed by John Kincaid, attorney for the Deffke Estate on February 10, 1981, and accepted for the Greeley Museums by Peggy A. Ford. The undersigned hereby declares he or she is the owner or owners of the following articles, to be listed and described under accession # 81.10, and gives and donates without limiting conditions to the Museums of the City of Greeley these articles to be the absolute property of the Museums. **Relation to Collection/Mission**: The accession 1981.10 contains numerous items that resulted in (203) catalogue records. As Mrs. Deffke had two marriages: Everett R. Harris (1902-1966) and Frank L. Deffke (1884-1968) there is no way to determine what family used the bottle or where (unknown dairy) the milk bottle originated.
Object ID Number: **1987.47.0002A** **Object Description:** One quart glass milk bottle has "Ennes, H. Zupke, Dairy, Greely, Colo." stamped on two sides in black ink approximately 6 cm from the top. At the base it has "one quart liquid, reg. sealed Dmh, 1155," engraved on the bottom of the base. It has "duraglas," the number "9" on the left side, and the number "52" on the right side. Condition: 11/04/1987 Good. GM 11/30/2022 Good with slight dirt/accretions inside. krr Dimensions: 8.661" H x 2.165" Dia. **Deaccession Recommendation** by Katie Ross • Maintenance/Duplicate or Redundant: 1987.47.0002A-.0002B are both quart bottles from the same dairy as the pint-sized bottle 1987.47.0002C. Potential donation from Hastings Museum would provide a quart size bottle from a different dairy. **AC Decision on 15 Dec. 2022 and Recommendation to MAB:** Deaccession milk bottle (1987.47.0002A) and Transfer to ***Level 3*** Collection.	**Donor/Statement of Legal Title**: Hay, Glenn W. Signed on 4 Nov. 1987 by donor Glenn W. Hay and donated without limiting conditions. The Registrar spoke with Mr. Hay and he said that since he was "getting up in years" that he would not want the Ennes Dairy milk bottle returned to him but would appreciate Greeley Museums offering it to another institution or organization if it was not retained. **Relation to Collection/Mission**: Items related to the Ennes Dairy, managed by Herman Zupke (1899-1987) of rural Greeley beginning in the 1930s. Four milk bottles: 1987.47.0002A-C, from Glenn Hay 1992.44.0252 from the Valadez Family, deaccessioned 1997.14.0001 Thermometer from Glenn Hay. No photographs or archival items exist related to the Ennes Dairy or Herman A. Zupke.

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~ Museums Acquisitions Committee ~ Deaccession Recommendations 15 December 2022 To ~ Museums Advisory Board ~ ~ Culture, Parks, and Recreation Director ~ As Consent Agenda Considerations 19 January 2023	2023

Object ID Number: **1987.47.0002B**

Object Description: One quart glass milk bottle has "Ennes, H. Zupke, Dairy, Greeley, Colo." [sic] stamped on two sides in black ink approximately 6 cm from the top. At the base it has a cross engraved with "m" to the left of it and "c" to the right of it. The words "one quart liquid", a triangle with "1" above the line and "Minn" below the line. "registered sealed, 1-11-14" at the base. On the bottom of the base is "1-11-14", "S" on the left and "7" on the right. "49". Condition: 11/04/1987 Good. Some yellow paint on the neck. GM 11/30/2022 Good with slight dirt/accretions inside and slight fading on some of the lettering. krr Dimensions: 8.661" H x 2.165" Dia.

Deaccession Recommendation by Katie Ross
• Maintenance/Duplicate or Redundant: 1987.47.0002A-.0002B are both quart bottles from the same dairy as the pint-sized bottle 1987.47.0002C. Potential donation from Hastings Museum would provide a quart size bottle from a different dairy.

AC Decision on 15 Dec. 2022 and Recommendation to MAB:
Deaccession milk bottle (1987.47.0002B) and Transfer to ***Level 3*** Collection.

Donor/Statement of Legal Title: Hay, Glenn W. Signed on 4 Nov. 1987 by donor Glenn W. Hay and donated without limiting conditions. The Registrar spoke with Mr. Hay, and he said that since he was "getting up in years" that he would not want the Ennes Dairy milk bottle returned to him but would appreciate Greeley Museums offering it to another institution or organization if it was not retained.

Relation to Collection/Mission: Items related to the Ennes Dairy, managed by Herman Zupke (1899-1987) of rural Greeley beginning in the 1930s.
Four milk bottles:
(1987.47.0002A-C, from Glenn Hay),
(1992.44.0252, from the Valadez Family, deaccessioned),
and one thermometer (1997.14.0001, also from Glenn Hay).
No photographs or other archival items exist related to the Ennes Dairy or Herman A. Zupke.

Object ID Number: **I-4106**

Object Description: Clear glass quart-sized milk bottle. Golden Guernsey Dairy Co-Operative marking. Condition: 10/18/2014 Good. CB 11/30/2022 Not located for an updated condition report. Dimensions: 8.750" H x 3.000" Dia.

Deaccession Recommendation by Katie Ross
• Maintenance/Duplicate or Redundant: Additionally, this quart-sized milk bottle has unknown provenance. The potential donation from Hastings Museum would provide an example of a quart size bottle.

AC Decision on 15 Dec. 2022 and Recommendation to MAB:
Deaccession milk bottle (I-4106) and Transfer to ***Level 4*** for use.

Donor/Statement of Legal Title: Donor, Unknown The City of Greeley Museums staff by their signature on the Title by Affidavit included on the Museum Advisory Board Consent Agenda, verify that due diligence research found no Contract of Gift or Accession record. As the City of Greeley Museums has had documented possession of the described object since at least 2014, by definition of Colorado Revised Statues (CRS), 38-14-102 and CRS 38-14-103. Limitations on Recovery of Loaned Property, the City of Greeley Museums has complete title to the object as abandoned property.

Relation to Collection/Mission: Only the milk bottle and a photograph of the delivery trucks they used (1991.42.1261M) represent the Golden Guernsey Dairy Co-Operative located in Weld County, Colorado.

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Signatures Attesting to Affidavit of Title Research	Affidavit of Title for Unknown Donor Items
DocuSigned by: Katie Ross 12/29/2022 SIGNATURE 00C922EC9FA646D... DATE DocuSigned by: JoAnna Luth Stull 12/29/2022 SIGNATURE 80E8A6CE9GE44F... DATE SIGNATURE DATE	The City of Greeley Museums staff by their signatures, affirm that they have researched ownership of the objects received as "Unknown Donor" with due diligence and care for transfer of title and verify that no Contract of Gift, Accession Sheet, or Inventory Sheet attached as an Addendum to transfer title could be located. As outlined in Title 38, Article 14 "Loans to Museums" in the Colorado Revised Statutes (CRS–38-14), the City of Greeley Museums has possession of the object per definition of Colorado Revised Statues (CRS), 38-14-102. Definitions of (1) Loaned Property, (2) Museum, (3) Owner and Lender, and (4) Property; where these objects may not be recovered by their original lender and for all intents and purposes belong to the City of Greeley Museums. Combined with the knowledge that the City of Greeley Museums has had possession of the objects recommended for deaccession for seven years meeting and/or exceeding the requirements of CRS 38-14-103 Limitations on Recovery of Loaned Property where (1a) applies as "Seven years have passed without written contact between the museum and the lender" and the lender's identity or current address is unknown, the City of Greeley Museums has complete title as abandoned property.
City of Greeley Museum Advisory Board Signature	**City of Greeley Museum Advisory Board Approval by**
SIGNATURE DATE	**Museum Advisory Board Chair** **or** **Museum Advisory Board Chair Vice Chair**
Culture, Parks & Recreation Department Signature	**Culture, Parks & Recreation Department Approval by**
SIGNATURE DATE	**Culture, Parks, & Recreation Department Director** **or** **Culture, Parks, & Recreation Department Cultural Affairs Manager as Designee*** *The Cultural Affairs Manager may not sign for both Museum Manager's approval and final Culture, Parks, and Recreation Department approval as Designee.

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~ Museums Acquisitions Committee ~
Deaccession Recommendations
15 December 2022

To

~ Museums Advisory Board ~
~ Culture, Parks, and Recreation Director ~

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Collections Management Handbook, Section 5.1	Collections Management Handbook, Section 5.4
Objects in the Level 1, Level 2, or Permanent Collections may be deaccessioned for the following reasons only: 1. Non-relevance: Any artifact no longer relevant or compatible with the City of Greeley Museums' mission statement may be disposed of properly. 2. Maintenance: Any artifact that cannot be safely stored, preserved, or used in a professional manner to ensure its integrity may be disposed of. This situation may result from undue size, excessive quantities of similar artifacts, fragility, or other unique circumstances. 3. Hazards: Any artifact containing an infestation or inherent chemical hazards that may imperil the condition of other artifacts or people may be disposed of by destruction or discard. Destruction or disposal of hazardous chemicals or objects of a dangerous nature will be coordinated with the authorities having the appropriate jurisdiction and knowledge, which could include Greeley Police, Greeley Fire, or others as deemed appropriate. 4. Fraud: Any artifact determined to be fraudulent, or a gross misrepresentation of an authentic artifact may be disposed of. 5. Quality: Any artifact subject to irreversible deterioration or of such poor quality that it hinders the upgrading of collections and occupies valuable storage space may be disposed of. 6. Illicit Property: Any artifact acquired contrary to the regulations set forth regarding illicit property may be disposed of. 7. Native American Grave Protection and Repatriation Act (NAGPRA): Material covered by the NAGPRA may be repatriated as per 43 CFR Part 10.	Acceptable methods of disposing of deaccessioned or retired education artifacts are as follows: 1. Exchanges: Reciprocal transfer of artifacts with a similar cultural, scientific, or educational institution is the most desirable means of disposal. Such transfers increase the probability of preserving materials for the future and keep them within the public domain as well as fostering goodwill between such institutions. 2. Gifts: Artifacts may be given to a suitable institution if they have special regional or historical significance to that institution and it is considered to be in the best interests of society. 3. Return to Donor: Artifacts with restrictions or other precatory limitations shall be returned to the donor or the donor's nearest descendant if they respond to a COGM initiated notification as per state law regarding abandoned property in museums. Other means of disposal may be taken after the legal waiting period has passed. 4. Destruction: Artifacts subject to irreversible deterioration or infestation or posing chemical hazards that may imperil the condition of other artifacts or employees may be destroyed as set forth in Section 5.1. If portions of the artifacts may be employed in restoration and rendering useful artifacts of like kind, such portions shall be salvaged prior to destruction. Photographs shall document the condition of artifacts disposed of in this manner. 5. Repatriation: Material covered by the Native American Graves Protection and Repatriation Act (NAGPRA) will be returned to the appropriate individual or group, as specified in 43 CFR Part 10 thirty days after a repatriation request is published in the Federal Register, if no counter claims are filed. 6. Sale by Public Auction: If reasonable attempts have been made to exchange, gift, or return artifacts with no success, items may instead be sold by means of public auction. Monies or compensation received from the deaccessioning and disposal of objects from the collections shall be used solely for the benefit of the collections.