



GREELEY PARKS & RECREATION ADVISORY BOARD MEETING

FRIDAY, APRIL 5, 2024 -- 7:00am

Location: Greeley Recreation Center Room 101C

For Virtual Attendance: Microsoft Teams meeting

Join on your computer, mobile app or room device

Meeting ID: 275 752 929 439

Passcode: sgn6vB

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Phone Conference ID: 201 714 230#

Agenda

- 1. Roll Call**
- 2. Approval of Agenda**
- 3. Approval of Minutes**
- 4. Welcome Councilwoman, Deb DeBoutez, City Council Liaison to the board!**
- 5. Public Input**
- 6. Board Member Committee Reports: Art Commission**
- 7. Staff Reports**
- 8. Old Business**
 - A. Attendance**
- 9. New Business**
 - A. 2024 Chairperson selection**
- 10. Upcoming Agendas**
- 11. Next Meeting Set – Tentatively Friday, May 3, 2024**
- 12. Adjournment**

Board members unable to join this meeting, please notify
Greta Steinmetz at: greta.steinmetz@greeleygov.com.

GREELEY PARKS AND RECREATION ADVISORY BOARD
MEETING MINUTES – March 1, 2024

1. ROLL CALL

The Greeley Parks and Recreation Advisory Board met Friday, March 1, 2024, at 7:00am at the Greeley Recreation Center. Board members joining: Monica Ramirez, Adam Michaels, Sharon Wright, Greg McIntosh, Shane Kigin, and Rand Morgan. Staff joining: Diana Frick (Director), Benjamin Alexander (Business Manager), Eric Bloomer (Parks Division Manager), Justin Scharton (Natural Areas & Trails Division Manager), Mark Mann (Recreation Manager), Ashton Reinhardt (City Clerk), Leslie Evans (Administrative Assistant II), and Greta Steinmetz (Office Manager).

- 2. APPROVAL OF AGENDA** – Monica Ramirez made a motion to approve the agenda which was seconded by Sharon Wright and passed unanimously.

- 3. APPROVAL OF MINUTES** – Sharon Wright made a motion to approve the minutes of the previous meeting, which was seconded by Greg McIntosh and passed unanimously.

4. PUBLIC INPUT

- 5. BOARD MEMBER COMMITTEE REPORTS** – Art Commission – Sharon Wright: District Six partnered with the Downtown Development Authority to display student artwork at several downtown businesses starting March 3.

6. STAFF REPORTS

Diana Frick

- It was announced that Diana is now the Director of Culture, Parks, and Recreation.
- Details of the new Vision and Mission Statement were shared with the Board.
- Anna Gimmestad Memorial Park has hired an architecture firm to conduct a feasibility study to identify the potential for the expansion of the youth space. Twenty people attended the first community meeting.
- The locker room and pool will be closed at the Rec Center from May 1 - August 31 for a refresh.
- Island Grove hosted the Chamber Dinner. There were over 1,200 people in attendance.
- There were 330 people in attendance at the State of the City Address.

Eric Bloomer

- A sculpture is being installed at Longview Park.
- The playground replacement at Sandborn Park was completed on February 29th.
- The JB Jones playground was removed, and the new one shipped.
- Work will start on the Twin Rivers Park playground. It will be significantly reworked.
- The FunPlex toddler playground will be replaced.
- Swanson Kiwanis Park will be expanded. The abandoned house has been acquired and will demo the house.

- Delta Park is going out to bid for construction soon. We are working with Catholic Charities regarding their property adjacent to Delta Park.
- Construction on RedTail Park, located at 71 Avenue and Hwy 34, will start soon. It is a Seven-acre site with trails, an irrigated dog park, and a large open area.
- The back section of Forbes Field will become a small dog park. The Ditch No. 3 trail will be from Madison Elementary School across the 23rd Avenue and 4th Street intersection connecting it to Forbes Field.
- Currently working on designing a nine-hole, learn-to-golf course at Boomerang.
- The deck replacement and expansion is planned for Boomerang this fall.

Mark Mann

- We are working with an architect on preliminary designs for the Active Adult Center remodel project. A survey for community input is open through the end of March.
- Waiting for the final approval of the Ice Haus Plaza project.
- The Youth Job Fair is scheduled for March 27.
- The Ice Haus received the all-electric Zamboni and it is in service as of February 29th.

Justin Scharton

- Bids for the Poudre Ponds Trail repair were received. Contract negotiation and execution should be finished in a few weeks.
- There will be a public/private partnership for Ash Park, and the intent is to connect to the Poudre Trail.

7. OLD BUSINESS

None

8. NEW BUSINESS

Shurview Property Master Plan Concept

- The naming change to Arroyos del Sol is in process.
- The property considered land protection, resiliency, constituency, land and people, connections, and facilities. Maintaining the area's biodiversity is important.
- There will be walking trails, biking trails, and shelters.

9. UPCOMING AGENDAS – 2024 Chairperson Selection

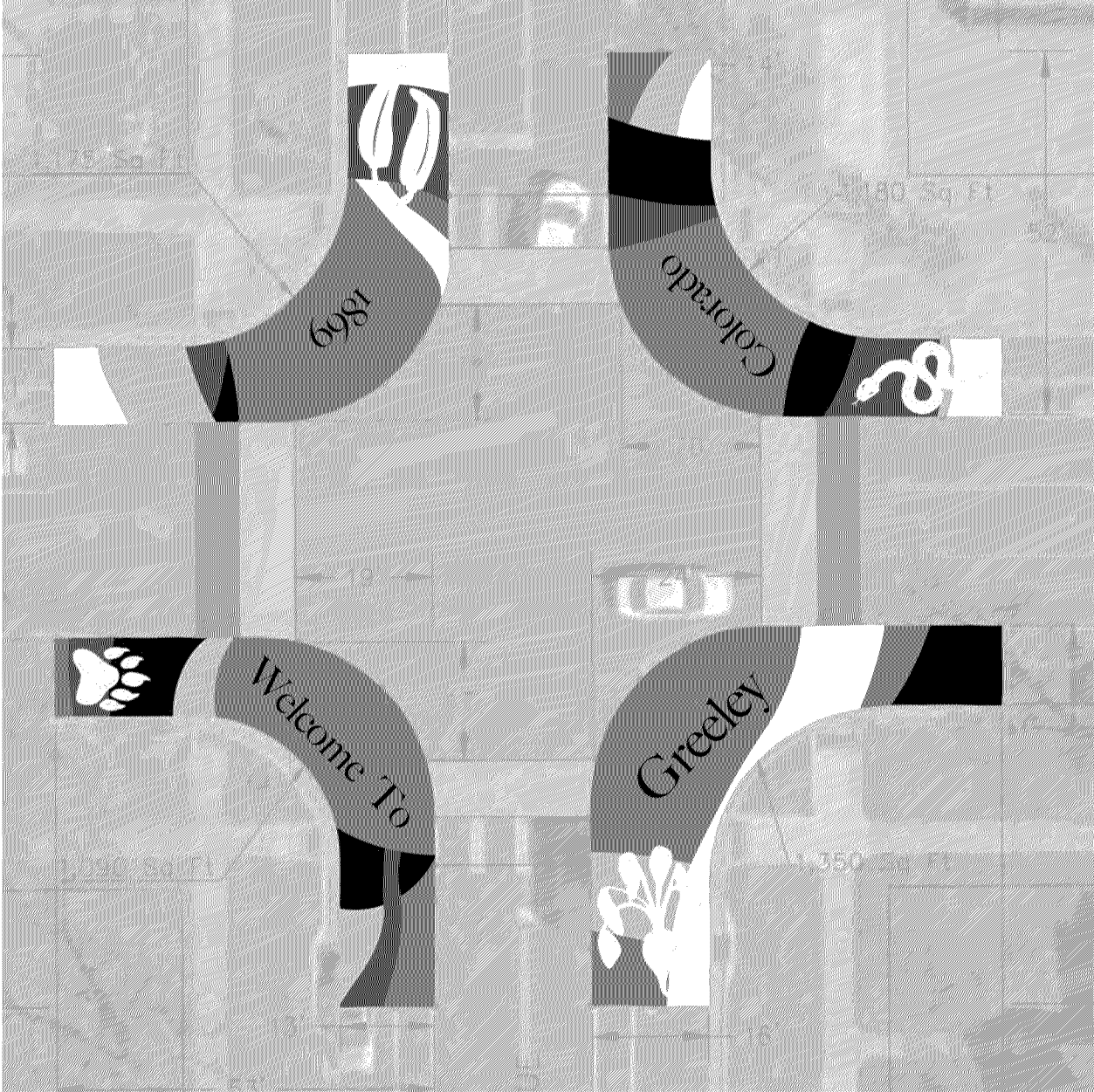
10. NEXT MEETING – The next meeting is tentatively scheduled for Friday, April 5, 2024.

11. ADJOURNMENT –The meeting adjourned at 8:13 am.

Respectfully submitted:

Adam Michaels, Vice Chair

Greta Steinmetz, Office Manager



PARKS & RECREATION ADVISORY BOARD

STAFF REPORTS – April 5, 2024

Diana Frick – Director of Culture, Parks, and Recreation

Benjamin Alexander – Business Manager

Eric Bloomer – Parks Superintendent

Parks:

- Sanborn playground replacement is complete and open to the public. The feedback so far has been very positive, and the use has increased dramatically from the previous playground.



- Spring soccer and baseball have begun on all of the sports fields. We are also utilizing Longview for the first time for soccer practice and the baseball field will be scheduled for practices as well. Parks purchased a large area turf roller over the winter and rolled Monfort Park and the Youth Sports Complex for the first time. We are very pleased with the results and excited to use this tool in many applications.

- The playground replacement at JB Jones is approximately 80% complete. The playground should be open to the public by the week of April 8th.



- The field light conversion to LED at the Youth Sports Complex will be complete by mid-April. This was an ARPA project selected by the Quality of Life committee and City Manager's Office.



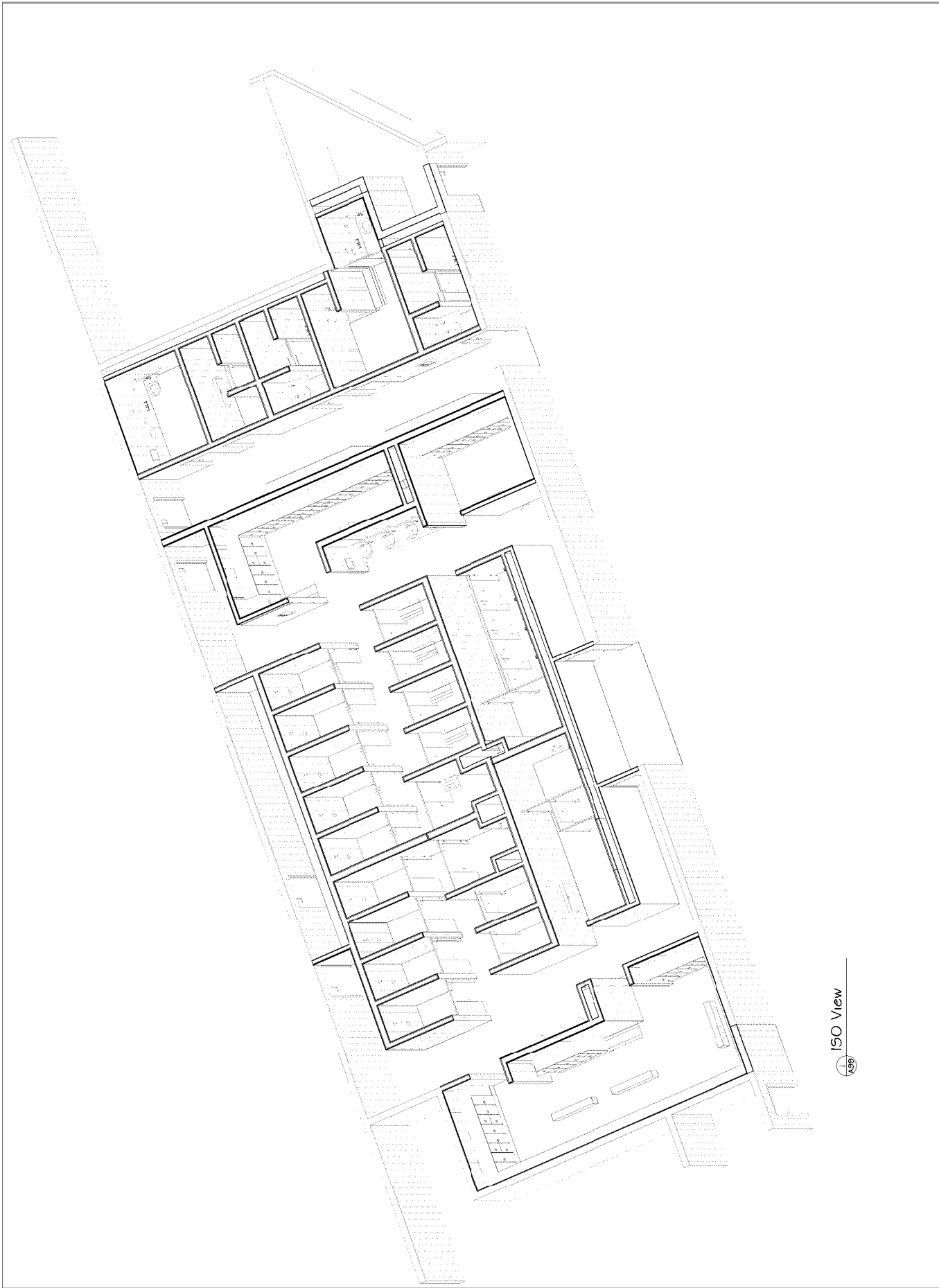
- Staff closed on the purchase of the Eden Family Home which is adjacent to Swanson Kiwanis Park. The home has been vacant for a decade and is in complete disrepair. We plan to remove the home and expand the footprint of the park. More details to come as we develop a site plan.

**Forestry:**

- Staff are working on the workplans for the US Forrest Service Grant we received. We will be planting 1000 trees in the next 3 years, a strategic Forestry Plan, and completing a Tree Canopy Assessment across the city, but focusing on the older parts of town where we have seen significant loss of tree canopy.

Linn Grove Cemetery:

- Staff are planning the 2024 Memorial Day event.
- Staff are also planning an event for this year to mark the 150th anniversary of Linn Grove Cemetery.



150 View
A99

4. ALL INFORMATION, AND ANY INFORMATION, IS TO BE USED FOR THE PROJECT ONLY. IT IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF THE ARCHITECT. THE ARCHITECT'S DESIGN IS THE PROPERTY OF THE ARCHITECT AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF THE ARCHITECT.

Rec. Center Locker Rm Remodel
651 10th Ave.
Greeley, CO 80631

Haleyon Design LLC
PO Box 634
Greeley, CO 80631
303.306.2617

DATE
1.16.24

REVISIONS

SHEET TITLE:
150 View

SHEET NUMBER

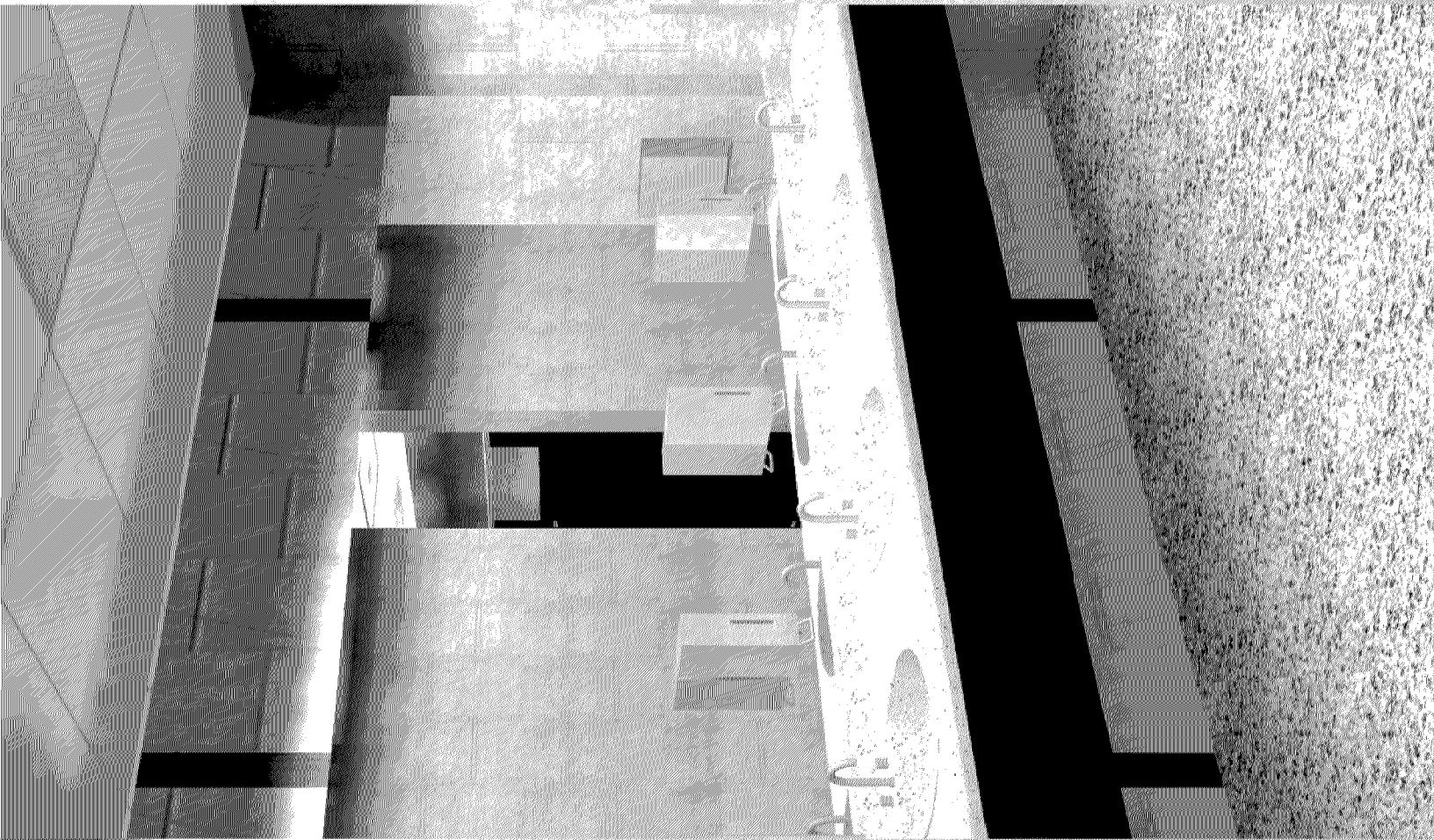
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Project No. 2.02

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SUGGESTED SCHEDULE – COMMUNITY FACILITY FEASIBILITY STUDY

PHASE AND TASKS	DURATION
INFORMATION GATHERING - Finalize Agreement - Gather/review existing studies/existing graphics/documents/data/site constraints - Prepare for kick-off meeting	
PROJECT KICK-OFF - Kick-off Meeting on-site - Identify Roles and Responsibilities - Review and confirm study scope and schedule - Evaluate budgetary constraints - Walk the site and park with staff and document concerns - Establish design goals/philosophy/parameters - Team structure - Define the mission - Solidify the schedule/approval protocol - Define stakeholder groups - Public process strategy - Verify potential availability to meet (ongoing) Goal: Ascertain mission and vision, strategy, programming information and design influences.	Completed
PHASE I – MARKET ANALYSIS, SITE ANALYSIS, PUBLIC INPUT	DURATION
MARKET ANALYSIS - Identify/Develop Service Area - Determine Organizational structure and wage scale - Review Department policies and procedures - Review demographic characteristics and community profile - Review existing facilities, programs, and services - Assemble team schedules and usage data; analyze trends - Assess existing and desired programs Goal: Determine the current need for offerings in the community and identify programming priorities and alternative service providers.	Completed
SITE ANALYSIS - Conduct assessment of the site features, access points and circulation patterns - Review GIS data for utility locations and soil conditions. Goal: Gather and report on the condition and future potential location for building a childcare center.	Completed
IMPLEMENT CITIZEN PARTICIPATION PLAN - Targeted back-to-back Staff Meetings - Targeted back-to-back Stakeholder Meetings - One open public meeting to gather input - Documenting and reporting of information gathered Goal: Document input from user groups, staff and the public regarding the needs and desires within the community	Staff & Stakeholder Group Meetings 2/22: 1:30-4:30p Open House 2/22: 5-7p 2/23-3/13
PHASE II – PROGRAM DEVELOPMENT, CONCEPT DESIGN	DURATION
PROGRAM DEVELOPMENT / RESPONSE TO PHASE I - Develop Programming Priorities with staff - Develop Phasing Scenarios for improvements - Develop interactive program area summary - Develop a program for the potential new facility and estimated size. Goal: Ascertain appropriate program offerings and required spaces required to meet community need as well as priorities for phased expansion needed for the long term viability of the facility over time	4 Weeks 3/13 - 4/10
CONCEPT LAYOUT AND DESIGN - Design charrette with staff and advisory committee - Study Options and how they relate to programming preferences - Study expansion options in preferred location	2 Days Charette/ 4 weeks planning response 4/11 – 5/8

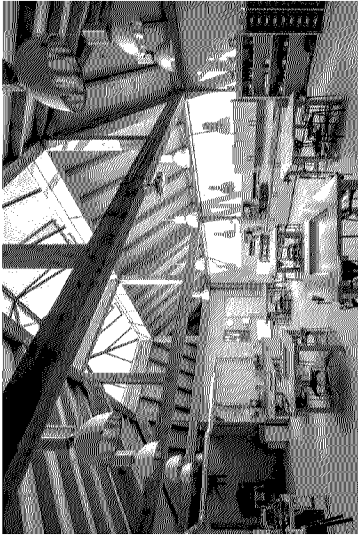
Goal: Craft graphic planning options that represent an approach to achieving program development priorities.	
PHASE III –COST ESTIMATES, OPERATIONS AND FUNDING OPTIONS	DURATION
PROJECT CAPITAL COST • Plan Approval • Start-up Cost • Building and infrastructure cost • Cost for professional / services • Estimates of fixtures, furnishings, and equipment • Costs of commissioning • Cost Opinion • Determine the Preferred Concept Plan • Prepare final graphics for the concept Goal: Development of anticipated costs for all physical project expenses for improvement over time as well as the establishment of a final master plan to accomplish the goal.	4 Weeks 5/9 – 6/5
OPERATIONAL ANALYSIS • Operating structures and parameters • Attendance estimates • Fee Structure • Sources of income • Operating cost projections • Revenue generating projections • Revenue/expenditure comparisons • Project recommendations/profitability of components • Potential Funding scenarios for potential work outside capital improvements Goal: Ascertain the anticipated financial operating performance of a renovated facility.	Concurrent with Capital Cost Estimate
PUBLIC MEETING • Present concept design and operational analysis to the Community • Receive feedback Goal: Informational presentation to the community regarding all study findings.	Mid-June
PREPARATION OF FINAL PRINTED REPORT • All anticipated project realities • Illustrate world-class design with cutting-edge graphics • Suggested phasing options • Contain a market study, funding recommendations, and in-depth operational analysis • Include an oral report and presentation of final concept to the Town	2 Weeks Mid-July
TOTAL FEASIBILITY STUDY SCHEDULE	6 to 8 MONTHS

OLC and BK are committed to meeting the project schedule expectations of the City of Greeley. Please inform us of any aspect of this schedule that could be modified to better suit the needs of the project.

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CLASSROOM (GAME ROOM) / AULA (SALA DE JUEGOS)



OFFICE / OFICINA



READING NOOK / RINCÓN DE LECTURA

ANNA GIMMESTAD COMMUNITY CENTER, GREELEY, CO

RECREATION FACILITIES INSTALACIONES RECREATIVAS

GROUP EXERCISE STUDIO
ESTUDIO DE EJERCICIO EN GRUPO



FULL-COURT BASKETBALL COURT + 2 CROSS-COURTS + VOLLEYBALL
CANCHA DE BALONCESTO COMPLETA + 2 PISTAS CRUZADAS + VOLEIBOL

SUPPORT FACILITIES INSTALACIONES DE APOYO

KITCHEN / COCINA



CAFETERIA / CAFETERÍA

ANNA GIMMESTAD COMMUNITY CENTER, GREELEY, CO



OUTDOOR FACILITIES INSTALACIONES EXTERIORES

SITE WORK
TRABAJO EN EL SITIO

LEARNING GARDEN / JARDÍN DE APRENDIZAJE



SHADE PAVILION / PABELLÓN DE SOMBRA



OUTDOOR PAVING/PLAY COURTS
PAVIMENTACIÓN EXTERIOR/CANCHAS DE JUEGO



PLAY FIELD(S) / CAMPO(S) DE JUEGO



ANNA GIMMESTAD COMMUNITY CENTER, GREELEY, CO

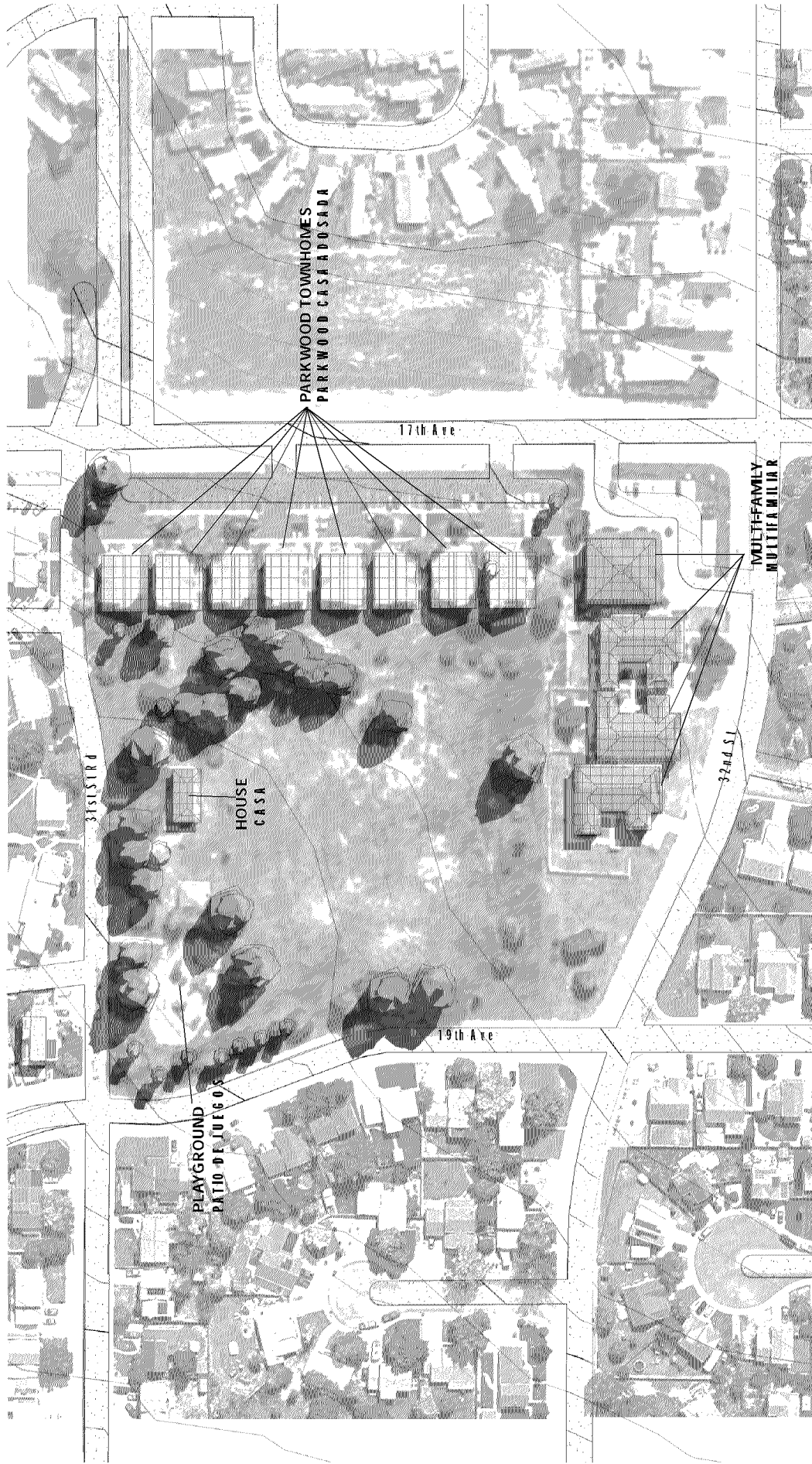
WJG
Greeley





SCALE / ESCALA : 1" = 100'-0"

SITE PLAN / PLAN DE SITIO



SCALE / ESCALA : 1" = 50'-0"

SITE PLAN / PLAN DE SITIO

ANNA GIMMIESTAD COMMUNITY CENTER, GREELEY, CO

WJG
Greeley



Justin Scharton – Natural Areas & Trails

Poudre and Sheep Draw trail counts (Feb 2024)

Location	Month Total	Daily Avg (Month) Trend (prior month)	YTD Daily Avg Trend (prior year)
Sheep Draw @ McCloskey TH (installed May 2018; NEW counter with bike detection installed Aug 2023)	429*	15 ↓71.5%	34 ↓59.9%
Triple Creek Spur @ Mountain Vista TH (re-installed Aug 18, 2020)	2002	69 ↑0.1%	69 ↑6.3%
Poudre Trail @ Island Grove (installed Aug 2020)	3062	106 ↑41.3%	90 ↑36.5%
Poudre Trail @ Rover Run (Temp moved May 2020)	2649**	91 ↑31.6%	80 ↓11.6%
Poudre Trail @ PLC (installed Aug 2020)	NA***	NA ↓NA%	NA ↓NA%
Poudre Trail @ Poudre East (Kodak TH)	3228	111 ↑32.7%	97 ↑19.3%

*Trail closed at the bridge 1/19 to 3/1 for Frontier Sewer Line construction.

**Trail closed several days due to nearby O&G work.

***Trail counter is malfunctioning starting 1/27. Showing zero counts. Battery replaced 3/19

Staffing

- Recruiting for part-time Groundkeeper, Tech I, and seasonal Groundskeeper positions.

Capital Projects

- Poudre River Trail – Duran Section | The RFP for this project has been advertised, with proposals anticipated in April.
- Poudre River Trail – Poudre Ponds | The contractor selection process for this project is nearing completion, with a final selection anticipated in early April.
- Poudre River Trail – Narrows | Work has begun on initial geo-technical assessments of the geology under the current Narrows section of the Poudre River Trail. Additionally, final approval of a \$45K planning grant has been awarded by CPW for the design phase of this project.
- Small capital projects | New fencing at the Poudre Learning Center trailhead, and new fencing at the Missile Site Park/Shurview trailhead has been installed this month.

Strategic Planning/Policy

- Trail Master Plan | The final plan draft will be presented to the Planning Commission in their April meeting, followed by City Council soon after for final adoption.
- Shurview Master Plan | Final draft details are being refined for the plan. Public engagement for the master plan has concluded, and final versions will be presented in the coming months for and City Council.

Maintenance/Equipment

- The NAT crew has been working on off-season projects along with snow removal events, and recruitment of additional seasonal, part-time, and permanent staff.

Restoration/Land Management

- NAT field staff is completing Firefighter 2 certifications to have more staff capacity in NAT for upcoming prescribed fire efforts with Greeley Fire and the Ember Alliance, along with developing burn plans for several Natural Area properties.
- Reseeding in properties where damage has been done by outside equipment before spring.

Outreach

- Regulatory signs were installed on Fox Run Trail in response to complaints about motorized vehicles being used on the trail. These signs will help PD enforce trail regulations if they have the capacity to respond.
- Working with Weld County Department of Public Health and Play on the Way (Greeley Recreation) to plan monthly neighborhood walks at Campo Esperanza through the summer. The program goals are to promote exercise, spending time outdoors with family and connect residents to their local natural area.

Volunteers

- NAT and Volunteers for Outdoor Colorado are recruiting a new Volunteer Partnership Coordinator who will partner with the City of Greeley and broader Weld County region on volunteer projects. Final interviews will occur in early April.

Archived agendas are located on the City of Greeley website: <https://greeleygov.com/government/b-c>

GREELEY PARKS & RECREATION ADVISORY BOARD												
Attendance												
2023	<i>January</i>	<i>February</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>August</i>	<i>September</i>	<i>October</i>	<i>November</i>	<i>December</i>
Casillas, Luis	P	A	A	A	A	A	N	A	N	A	A	N
Kigin, Shane	P	P	A	A	P	P	P	P	P	P	A	P
McIntosh, Greg			P	P	P	P	M	P	M	P	P	M
Michaels, Adam (Vice Chair 4/2023-2024)					P	P	e	P	e	P	P	e
Raminrez, Monica	A	P	P	P	P	P	e	P	e	P	P	e
Vega Ruiz, Vicente (Chair 4/2023-2024)	P	P	P	A	P	P	f	P	f	P	P	f
Wilson, Louise	P	A	P	P	P	A	n	A	n	A	A	n
Wright, Sharon	P	P	P	A	P	A	g	P	g	P	P	g