

Museum Advisory Board

May 16, 2024

Greeley History Museum

Roll Call: Gary Alexander, Marcus Embry, George Junne, Floris Mikkelson, Emma Pena-McCleave, Nancy Masimer, Micheal Weiland (Chair).

1. **Approval** of April 18, 2024, Museum Advisory Board minutes.
2. **Reports** (10 minutes)
 - Culture Parks and Recreation Department Report (Diana Frick)
 - Culture Division Report (Megan Weiler)
 - Museums Report (Chris Bowles)
 - Additional Staff Report
 - Exhibits (Holly Berg)
 - Collections (Katie Ross)
 - Historic Sites (Geoff Havens)
 - Education/Interpretation (Katie Henry or Geoff Havens)
3. **Friends of the Greeley Museums Report:** (Nathaniel Johnson or Representative)
4. **Task Force Reports** (10 minutes)
 - Public task force input reports:
 - Experience Task Force (Mike/George)
 - Acquisitions Task Force (Marcus/Staff)
5. **New Business** (10 minutes)
 - Approval of Acquisitions Task Force Recommendations for deaccession.
 - Continued discussion on resuming the outreach committee.
 - Invitation to City Council.
6. **Next Meeting June 20, 2024, at 4:00 p.m.** at the Greeley History Museum.
7. **Adjourn**

Minutes

Museum Advisory Board

April 18, 2024

1. The meeting was called to order by Floris Mikkelsen at 4:03 p.m.

Board Present: Gary Alexander, George Junne, Floris Mikkelsen, Emma Pena-McCleave, Nancy Masimer.

Board Absent: Marcus Embry and Micheal Weiland.

Staff Present: Katie Ross, Geoff Havens, Chris Bowles, Brecklyn Everhart, Megan Weiler.

2. Approval of March Minutes:

Motion to approve the March minutes made by Emma Pena-McCleave and seconded by George Junne.

3. Reports:

CPRD Report: Presented by Chris Bowles (on behalf of Diana Frick)

Culture Division Report (Megan Weiler)

- Berry Dun is working behind the scenes for the Master Plan.
- In 2 weeks the CPRD recommendations are due to finance. The leaders are meeting, and the requests have been turned in.
- Leadership is aware that last year the museums did not receive any budget increases, and they are doing their best to get everything in order to not let that happen again.

Museum Report (Chris Bowles)

- The opening of Pleibol was a big event last month. There were 68 people that came to the opening of the exhibit.
- Chris and Holly and Gabe Lopez did an interview for 9 news.
- Rocky Mountain PBS came and filmed for the Colorado Experience for the Deer Field Ledgers.
- Channel 7 filmed at Meeker Home for the Annual Saving Places.
- Staff came and cleaned up plum farm for the CSU chancellor and Vice Chancellor were invited by Weld County Extension to Plum Farm.

Staff Reports:

- 5 members of the UNC Libraries Gallery Committee visited GHM for an exhibits tour and discussion.
- Katie Ross attended her first Mountain Plains Museum Association meeting as an official elected board position.
- The research center has been busy with walk in appointments.
- The database has been approved by the City Council, and the City Attorney is looking at the contract and then in 8-12 weeks the database will replace Past Perfect. This will help the entire database be online.
- Katie has been getting everything ready for History Fest.
- The barn received a new roof. There were also new window frames put in the Firehouse.

4. Friends of the Greeley Museum Report:

- The Vice President Resigned.
- There are 2 new board members.
- The Friends are working on potato day. Next meeting they will go over the jobs and positions that need to be filled for potato day.

5. Board Reports:

Experience Team:

- Discussion on new traveling exhibits that will be moving around.
- Katie and Gus went to the National Council for Public Histories annual conference the last week in March.

Acquisitions Committee:

- Offered images of city council and pictures of Major city manager's office from the city clerk's office.
- Staff kept cleaning to be in compliance with the new museum ordinance.

6. New Business:

- Motion to accept the recommendation from the acquisitions committee the deaccession of the barrel rifle made by Gary Alexander and seconded by Emma Pena-McCleave.

- Motion passed unanimously.
- Staff asked the group if they should look at bringing the outreach committee back since we have been doing so much community outreach.
- The board decided to wait another month to decide on the community outreach committee.
- Flo brought to the group that they should invite the city council to the museum. Board decided to add it to the agenda next month for the Board chairmen to draft an invitation.
- Chris has put in a request for more staff this budget season. Specifically changing two part time positions to full time.
- George brought an idea to the board about doing an exhibit called “The good, the bad, and the best”.
- Staff brought to the board to change the committees to “task forces” to better fit the description of the groups.

7. The meeting adjourned at 4:58 p.m.

Museums' April 2024 Report

Major Events

Museum Manager

- April was a very busy month with several internal and external pressures happening at once. April marked the beginning of the annual budget process, with Chris, Geoff and Megan in particular working through various increase requests including:
 - Staffing increases: a full time Assistant Curator of Exhibits, a full time Assistant Curator of Interpretation, a full time Assistant Curator of Collections. Also a request for increasing hours for part-time interpreter staff.
 - Operations increases: including increases for advertising and the purchasing of interactive hardware for exhibits
 - Various Capital Improvement Requests, including: security enhancements for all 4 Museums sites, work to continue converting the Centennial Village Train Depot into our new visitor services center and shop, an increase to the annual Historic Sites maintenance funding to now include the History Museum.
- Also in April, the museum team ramped up efforts to improve digital accessibility for both internal and public facing content. A State Law is requiring all governments to be compliant with ADA Accessibility standards by July 1, 2024
- Staff were also involved with the transition from our current point of sale system, RecTrac, to SmartRec. Chris worked to ensure Museums needs were met, and Holly began trainings to implement changes.
- Staff responded to a call from the Historic Sites groundskeeper Caleb Rogers to help weed at Centennial Village ahead of opening. Caleb is doing a tremendous job in tackling years of neglect of our gardens at the Village.
- In late April, we received word from Weld County District 6 that they would not be participating in Museum to You going forward. This is currently governed by a Joint Use Agreement, with District 6 paying the Museums \$12,000 annually for the service. Chris, Megan Weiler and CPRD Director Diana Frick initiated conversations with District 6 to discuss and hopefully reverse the decision.

Exhibits

- The newest virtual experience went live on the museum website on 4/24. Called *Unsolved: Can you solve the case?* it is an interactive, virtual murder mystery where users learn about real Weld County cases while solving a fictional murder. Exhibits team has been working on this experience for about 3 years. Before publishing, they ensured it meets with accessibility standards.
- In early April, Holly volunteered to be the Museums representative on the implementation team for the switch from RecTrac to SmartRec, CPRD's new point of sale system. She attended all available trainings and began the online training courses.
- The exhibits team attended a training on 4/10 on how to create accessible maps. They also began thoroughly testing, remediating, and updating current virtual offerings on the museum website.
- Britannia assisted in researching future traveling exhibits and presenting them to the Experience Team to determine which traveling exhibits we wanted to purpose.

Museums' April 2024 Report

- Britannia began contacting Weld County and Greeley employees, community members and other institutions to gather information and resources for upcoming Missile Site in-house exhibit.

Collections and Registration

- JoAnna returned on limited duty during April, but is now back full strength!
- Katie Ross, met with Poudre Heritage Alliance staff to discuss Museums operations, needs, and potential partnerships.
- Katie Ross attended a webinar on representation of gender and sexuality in collections metadata.
- Miranda toured UNC archives to become more familiar with their operations and collections
- Miranda Completed archival processing of two collections (pending curatorial review to finalize)

Education and Interpretation

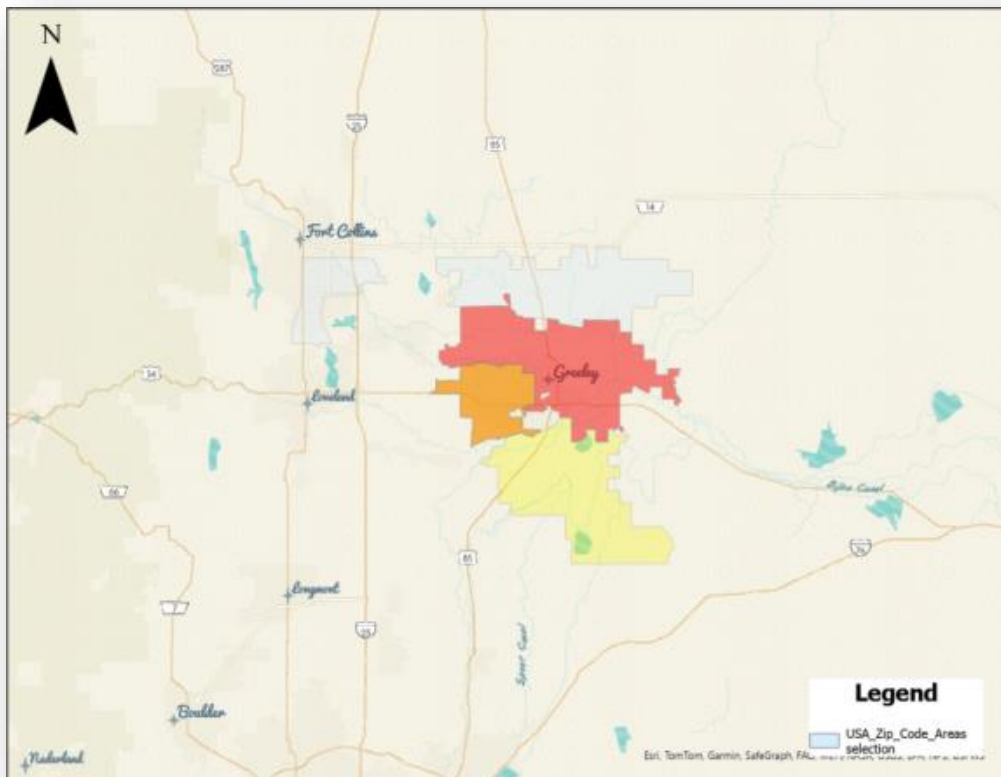
- Katie Henry presented original graduate research at the National Council for Public History annual conference in Salt Lake City, which was well received. Gus also attended after receiving an early career award.
- Katie Henry completed this season's intensive revamp of the entire Museum to You program, which had been dormant for several years due to COVID-19 pandemic.
- Katie also led planning and coordinating for staff, volunteers, and guests to welcome approximately 2000 elementary school students in early May for 2024 Spring History Fest.

Historic Sites

- Baby Animal Days 2024 took place with better than expected attendance despite bad weather
- Geoff worked diligently to ensure that all his work was done or handed off to Chris, Barry and Katie Henry pending his upcoming paternity leave over the summer.
- He also worked with Chris, CPRD leadership and Finance to create increase requests to support the budgetary process for 2025 along with infographics, data gathering, photo evidence, and fiscal amounts to support museum needs in the near-term future
- Geoff met with Poudre Heritage and Windsor Museum staff to discuss and plan the implementation of a free cultural heritage educators network. Made plans to begin meetings in Q2+Q3 of this year to grow area resources such that heritage educators don't feel like they're operating in a vacuum.
- Remedial work to restore the windows and surrounds of the Firehouse and Print Shop was completed on schedule.

Museums' April 2024 Report

Where Did Our Visitors Come From in April, 2024?



Museums' April 2024 Report

Museum Statistics

Visitor Services - GHM

	April 2024	March 2024	April 2023
Attendance	270	258	337
		\$1364 (including \$660 from Poudre Heritage Alliance for Pleibol)	
Admissions Sales	\$1118		\$1168
Store	\$692	\$1186	\$647
Research Center	\$149	\$20.20	\$123.50
Donations	\$0	\$0	\$0
Facilities Rentals	\$0	\$0	\$0
Combined Revenue	\$1959	\$2570	\$1915

Visitor Services – Historic Sites

	April 2024	March 2024	April 2023
Attendance	1642	0	3250
General Admissions		0	\$60
Store	\$9	\$10	\$2186
History Fest/Groups	\$462	0	\$876
Donations	\$0	0	\$2
Special Event (Baby Animal Days)	\$3960		\$7760
Facilities Rentals	\$0	0	\$0
Combined Revenue	\$4467	0	\$10,884

Museums' April 2024 Report

Visitor Services Totals

	April 2024	March 2024	April 2023
Combined Attendance	1912	258	3587
Combined Revenue	\$6435	\$2580	\$12799

Collections

	April 2024	March 2024	April 2023
Number of Researchers Served	23 (6 Internal, 17 External)	27 (22 onsite, 5 offsite)	19 (8 onsite, 11 offsite)
Revenue	\$149 (209 - \$30 in discounts)	\$20 (\$783 - \$763 in discounts)	\$120 (\$210 - \$90 in discounts)

Volunteers

	April 2024	March 2024	April 2023
Number of Volunteer Hours Provided	Will update next month	105	308
In Kind Equivalent (@ Federal Volunteer Rate of \$31.80 per hour)	Will update next month	\$3339	\$9794

Education

	April 2024	March 2024	April 2023
PreK – 12 th Grade Students Serves	91	14	311
Museums-to-You Outreach	0	0	0

Museums' April 2024 Report

Digital Exhibits and Programs

	April 2024	March 2024	April 2023
Beyond Suffrage Virtual Tour	7	14	24
Meeker Home Virtual Tour	46	35	50
Viewfinder Exhibit	8	15	24
War Comes Home Virtual Exhibit	32	20	32
Stqry	17	11	224
Exhibit-related Virtual Programs	0	57	15
Digital Use Totals:	110	152	369

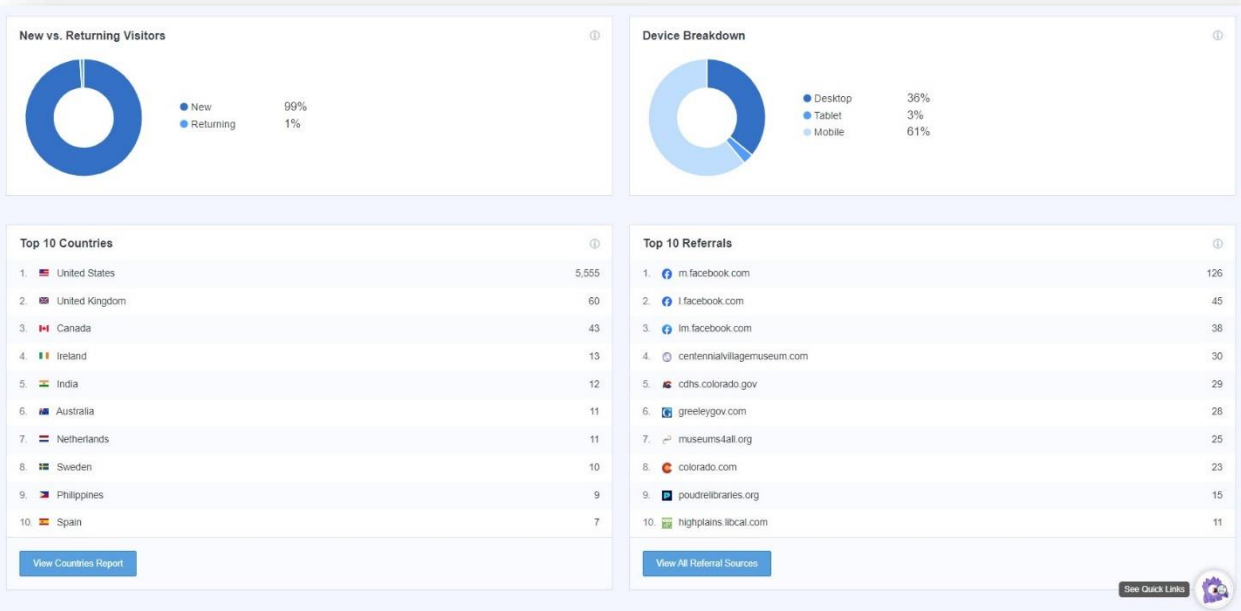
Social Media Reach

- C&E have changed programs, and so our analytics are no longer available. We will continue to work with them to make these available again.

Website Use



Museums' April 2024 Report



~ Museums Acquisitions Committee ~ Deaccession Recommendations from 15 February 2024 To ~ Museums Advisory Board ~ ~ Culture, Parks, and Recreation Director ~ As Consent Agenda Considerations 21 March 2024	2024
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City of Greeley Museums Collections Management Policy, Part I, Sections 1-5, Introduction; Mission, Scope, and Descriptions of Collections; Ethics; Acquisitions of Collections; Deaccessioning and Disposal of Artifacts, and Loans apply in all actions taken by the Museums Acquisitions Committee and Museums Advisory Board. Greeley Museums Acquisitions Committee presents their Recommendations for Deaccessions for Museum Advisory Board consideration, and recommendation to the Culture, Parks, and Recreation Director (or Designee) whose signature is required for final approval. Acquisitions Committee Recommendations for Deaccession with Recommendations for Disposal options from the Museums Acquisitions Committee Minutes dated February 15, 2024, as Approved by Museums Manager Chris Bowles.		The Culture, Parks, and Recreation Director or any MAB member may request to have an item pulled from the Consent Agenda for further discussion or to request further research before a final decision is reached. The Consent Agenda can be approved as written or amended before approval. The Consent Agenda, once approved, becomes a part of the Museum Advisory Board Minutes. Please contact the Museums Registrar and/or the Curator of Collections with any questions about any item included on this Consent Agenda.
Object ID Number: <u>1989.24.0001</u> Object Name/Description: Book or Songbook Titled Sammlung Christlicher Lieder. Published at Dorpat in 1908. Dedication in the inside cover page is written in Russian. Contents: 878 <i>songs-hymns</i>, words only. Book includes 678 pages with 11 pages of index. Measurements: 8 1/3" x 5 1/4" x 1 1/2" (21.4 x 13.3 x 3.8 cms.) Condition: 08/09/1989 Fair-Poor. Condition: 12/13/2023 Poor. Please see the (6) condition report images for details. Krr Disposal Recommendation(s): <u>Katie Ross & Holly Berg</u> ☐ Recommend Deaccession from the Permanent Collection. ☐ Recommend Transfer to Level 3 Collection for exhibit in Grauberger Shanty at Centennial Village. AC Recommendation on 15 Feb. 2024: Approval to Deaccession from the Museums' Permanent Collection and Approval of the Disposal Recommendations as written.		Donor/Statement of Legal Title: <u>Jacoby, Dee</u> By signed Contract of Gift dated August 9, 1989, by the donor and J. Rakke for the Greeley Museums. The lender's donation to the City of Greeley Museums was without limiting conditions and as an unrestricted irrevocable gift to the City of Greeley which was to be used in any manner that was deemed to be in the best interest of the museums in accordance with the collections policy. Justification(s): <u>Katie Ross, Holly Berg, & JoAnna Stull</u> ☐ Quality: Any artifact subject to irreversible deterioration or of such poor quality that it hinders the upgrading of collections and occupies valuable storage space may be disposed of. ☐ Maintenance: Any artifact that cannot be properly stored, preserved, or used in a professional manner to ensure its integrity may be disposed of.
Object ID Number: <u>1989.24.0002</u> Object Name/Description: <u>Book</u> Titled, Sammlung Christlicher Lieder. Published at St. Petersburg, in 1872. Dedication inside front cover written in pencil, "Karla," and also <i>some practice writing</i>, in pencil. Contents: 665 pages + index of 21 pages. 878 <i>song-hymns</i>. Words only. [accession sheet] Measurements: 8" x 5 1/2" x 2" (20.3 x 13.3 x 5 cms.) Condition: 08/09/1989 Fair-Poor. Condition: 12/13/2023 Poor. Please see the (6) condition report images for details. krr Disposal Recommendation(s): <u>Katie Ross & Holly Berg</u> ☐ Recommend Deaccession from the Permanent Collection. ☐ Recommend Transfer to Level 3 Collection for exhibit in Grauberger Shanty at Centennial Village. AC Recommendation on 15 Feb. 2024: Approval to Deaccession from the Museums' Permanent Collection and Approval of the Disposal Recommendations as written.		Donor/Statement of Legal Title: <u>Jacoby, Dee</u> By signed Contract of Gift dated August 9, 1989, by the donor and J. Rakke for the Greeley Museums. The lender's donation to the City of Greeley Museums was without limiting conditions and as an unrestricted irrevocable gift to the City of Greeley which was to be used in any manner that was deemed to be in the best interest of the museums in accordance with the collections policy. Justification(s): <u>Katie Ross, Holly Berg, & JoAnna Stull</u> ☐ Quality: Any artifact subject to irreversible deterioration or of such poor quality that it hinders the upgrading of collections and occupies valuable storage space may be disposed of. ☐ Maintenance: Any artifact that cannot be properly stored, preserved, or used in a professional manner to ensure its integrity may be disposed of.

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Object ID Number: <u>1989.24.0003</u> Object Name/Description: <u>Book</u> Titled, Erster Teil with a dedication inside front cover to (can't read!) Karl Lerulefern**1910. No publisher is listed however the sermons are from Frankfurt, Germany. The book is housed in a sleeve. Contents are 592 pages of <i>meditation, prayers</i> etc. plus an art-nouveau style decorated section titled: "Haus Chronik der familie", where family birth, marriage, death, + baptism records could have been recorded. There are several engraved illustrations such as Jesus' head, when he was wearing the crown of thorns is embossed into the front cover. A final 80-page section of sermons and index is at the end. <u>Measurements:</u> 7 3/4" x 5" x 2" (19.3 cm x 12.7 cm.) <u>Condition:</u> 08/09/1989 Fair-Poor. <u>Condition:</u> 12/13/2023 Poor. Please see the (11) condition report images for details. krr Disposal Recommendation(s): <u>Katie Ross & Holly Berg</u> ☐ Recommend Deaccession from the Permanent Collection. ☐ Recommend Dispose of properly per Collections Policy. AC Recommendation on 15 Feb. 2024: Approval to Deaccession from the Museums' Permanent Collection and Approval of the Disposal Recommendations as written.	Donor/Statement of Legal Title: <u>Jacoby, Dee</u> By signed Contract of Gift dated August 9, 1989, by the donor and J. Rakke for the Greeley Museums. The lender's donation to the City of Greeley Museums was without limiting conditions and as an unrestricted irrevocable gift to the City of Greeley which was to be used in any manner that was deemed to be in the best interest of the museums in accordance with the collections policy. Justification(s): <u>Katie Ross, Holly Berg, & JoAnna Stull</u> ☐ <u>Quality:</u> Any artifact subject to irreversible deterioration or of such poor quality that it hinders the upgrading of collections and occupies valuable storage space may be disposed of. ☐ <u>Maintenance:</u> Any artifact that cannot be properly stored, preserved, or used in a professional manner to ensure its integrity may be disposed of.
Object ID Number: <u>1989.24.0004</u> Object Name/Description: <u>Book</u> Titled, Neue Predigten. The inscription inside the front cover is in Russian. Also, there are roman numerals 1-5, and opposite is "Schimpf" and Voljanor Burak", and 1885. The book was published in Tübingen and contains the <i>sermons of two individuals</i> F.C. Steinhöfer and A. Knapp. There are 661 pages. Inside the rear cover are the words, in ink (translated) "This book was given to Gottfried Saubhan, February 1886." Under this is a word in Russian, also written in ink. [accession sheet] <u>Measurements:</u> approximately 5 1/2" x 9" x 1 1/2" (13.3 x 22.8 x 3.8 cms.) <u>Condition:</u> 8/9/1989 Good - Fair. <u>Condition:</u> 12/13/2023. Fair. Please see the (5) condition report images for details. krr Disposal Recommendation(s): <u>Katie Ross & Holly Berg</u> ☐ Recommend Deaccession from the Permanent Collection. ☐ Recommend Dispose of properly per Collections Policy. AC Recommendation on 15 Feb. 2024: Approval to Deaccession from the Museums' Permanent Collection and Approval of the Disposal Recommendations as written.	Donor/Statement of Legal Title: <u>Jacoby, Dee</u> By signed Contract of Gift dated August 9, 1989, by the donor and J. Rakke for the Greeley Museums. The lender's donation to the City of Greeley Museums was without limiting conditions and as an unrestricted irrevocable gift to the City of Greeley which was to be used in any manner that was deemed to be in the best interest of the museums in accordance with the collections policy. Justification(s): <u>Katie Ross, Holly Berg, & JoAnna Stull</u> ☐ <u>Quality:</u> Any artifact subject to irreversible deterioration or of such poor quality that it hinders the upgrading of collections and occupies valuable storage space may be disposed of. ☐ <u>Maintenance:</u> Any artifact that cannot be properly stored, preserved, or used in a professional manner to insure its integrity may be disposed of.

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Object ID Number: <u>1989.24.0006</u> Object Name/Description: <u>Book</u> The title page and the first 32 pages are missing. Inscribed in the front cover is faded German handwritten script and "1888." 320 pages remain, including the reinserted first pages, out of order, randomly placed to the register at the end. At the top of the righthand page is "Abend-Undacht" and/or "Morgan und Abend Lieder" [Morgen und Abend is "Morning and Evening" and Lieder is the plural noun meaning "songs" in German]. Atop the left pages is "Benjamin Schmollens" and he is presumed to be the author. [accession sheet] <u>Measurements:</u> approx. 7" x 4 1/4" x 3/4" (17.8 cm. x 10.7 cm. x 1.9 cm.) <u>Condition:</u> 8/9/1989 Fair. <u>Condition:</u> 12/13/2023 Poor. Please see the (6) condition report images for details. Disposal Recommendation(s): <u>Katie Ross & Holly Berg</u> ☐ Recommend Deaccession from the Permanent Collection. ☐ Recommend Dispose of properly per Collections Policy. AC Recommendation on 15 Feb. 2024: Approval to Deaccession from the Museums' Permanent Collection and Approval of the Disposal Recommendations as written.	Donor/Statement of Legal Title: <u>Jacoby, Dee</u> By signed Contract of Gift dated August 9, 1989, by the donor and J. Rakke for the Greeley Museums. The lender's donation to the City of Greeley Museums was without limiting conditions and as an unrestricted irrevocable gift to the City of Greeley which was to be used in any manner that is deemed to be in the best interest of the museums in accordance with the collections policy. Justification(s): <u>Katie Ross, Holly Berg, & JoAnna Stull</u> ☐ <u>Quality:</u> Any artifact subject to irreversible deterioration or of such poor quality that it hinders the upgrading of collections and occupies valuable storage space may be disposed of. ☐ <u>Maintenance:</u> Any artifact that cannot be properly stored, preserved, or used in a professional manner to insure its integrity may be disposed of.
Object ID Number: <u>1989.24.0007</u> Object Name/Description: <u>Book</u> Titled, Gemunschafts-Lieder, von Peter Weinand, 1915. This mended with black tape dark green book is stamped with an art-Nouveau type of design. The end papers are all over green and white flowery print. A cross and anchor, heart, etc. have been embossed, and enhanced in black on the front cover. There are 571 hymns, 373 pages and 9 pages of index. [accession sheet] <u>Measurements:</u> approx. 6 3/4" x 4 3/4" x 3/4" (17.2 x 12 x 1.9 cm's) <u>08/09/1989 Condition:</u> Fair. <u>12/13/2023 Condition:</u> Fair. Please see the (5) condition report images for details. krr Disposal Recommendation(s): <u>Katie Ross & Holly Berg</u> ☐ Recommend Deaccession from the Permanent Collection. ☐ Recommend Transfer to Level 3 Collection for exhibit in Grauberger Shanty at Centennial Village. AC Recommendation on 15 Feb. 2024: Approval to Deaccession from the Museums' Permanent Collection and Approval of the Disposal Recommendations as written.	Donor/Statement of Legal Title: <u>Jacoby, Dee</u> By signed Contract of Gift dated August 9, 1989, by the donor and J. Rakke for the Greeley Museums. The lender's donation to the City of Greeley Museums was without limiting conditions and as an unrestricted irrevocable gift to the City of Greeley which was to be used in any manner that is deemed to be in the best interest of the museums in accordance with the collections policy. Justification(s): <u>Katie Ross, Holly Berg, & JoAnna Stull</u> ☐ <u>Quality:</u> Any artifact subject to irreversible deterioration or of such poor quality that it hinders the upgrading of collections and occupies valuable storage space may be disposed of. ☐ <u>Maintenance:</u> Any artifact that cannot be properly stored, preserved, or used in a professional manner to insure its integrity may be disposed of.

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Object ID Number: <u>1989.24.0008</u> Object Name/Description: <u>Book</u> Titled, Geschichten Evangelein des Kirchenjares. This dark red small volume is inscribed with the front cover, "David". The publisher is unknown, but it was sold by a "Kaufmann bookstore in Chicago, Ill." There are 119 pp. <u>Measurements:</u> approx. 6 1/2" x 4 3/4" x 1/2" (16.5 cm. x 12 cm. x 1.3 cm.) <u>08/09/1989 Condition:</u> Fair - Good. <u>Condition:</u> <u>12/13/2023 Good.</u> There is wear and white stains on the cover. Krr [Photo Available] Disposal Recommendation(s): <u>Katie Ross & Holly Berg</u> ☐ Recommend Deaccession from the Permanent Collection. ☐ Recommend Transfer to Level 3 Collection for exhibit in Grauberger Shanty at Centennial Village. AC Recommendation on 15 Feb. 2024: Approval to Deaccession from the Museums' Permanent Collection and Approval of the Disposal Recommendations as written.	Donor/Statement of Legal Title: <u>Jacoby, Dee</u> By signed Contract of Gift dated August 9, 1989, by the donor and J. Rakke for the Greeley Museums. The lender's donation to the City of Greeley Museums was without limiting conditions and as an unrestricted irrevocable gift to the City of Greeley which was to be used in any manner that is deemed to be in the best interest of the museums in accordance with the collections policy. Justification(s): <u>Katie Ross, Holly Berg, & JoAnna Stull</u> ☐ <u>Quality:</u> Any artifact subject to irreversible deterioration or of such poor quality that it hinders the upgrading of collections and occupies valuable storage space may be disposed of. ☐ <u>Maintenance:</u> Any artifact that cannot be properly stored, preserved, or used in a professional manner to insure its integrity may be disposed of.
Object ID Number: <u>1989.24.0009</u> Object Name/Description: <u>Book</u> Titled, Dorfgeschichten: Erlebtes und Erschautes aus den Colonien an der Wolga. 97 pages. Inside is a photo of a pastor Frederick Jordan. geboren 7 May 1801. Published Bern Switzerland. Apparently a village history, Germans from Russia. [accession sheet] <u>Measurements:</u> 6 7/8" x 4 11/16" x 6/16" (17.7 cm x 12.5 cm. x 1/4 cm.) <u>08/09/1989 Condition:</u> Good. <u>12/13/2023 Condition:</u> Good. The first few pages are starting to break at the spine. krr Disposal Recommendation(s): <u>Katie Ross and Holly Berg</u> ☐ Recommend Deaccession from the Permanent Collection. ☐ Recommend Transfer to Level 3 Collection for exhibit in Grauberger Shanty at Centennial Village. AC Recommendation on 15 Feb. 2024: Approval to Deaccession from the Museums' Permanent Collection and Approval of the Disposal Recommendations as written.	Donor/Statement of Legal Title: <u>Jacoby, Dee</u> By signed Contract of Gift dated August 9, 1989, by the donor and J. Rakke for the Greeley Museums. The lender's donation to the City of Greeley Museums was without limiting conditions and as an unrestricted irrevocable gift to the City of Greeley which was to be used in any manner that is deemed to be in the best interest of the museums in accordance with the collections policy. Justification(s): <u>Katie Ross, Holly Berg, & JoAnna Stull</u> ☐ <u>Quality:</u> Any artifact subject to irreversible deterioration or of such poor quality that it hinders the upgrading of collections and occupies valuable storage space may be disposed of. ☐ <u>Maintenance:</u> Any artifact that cannot be properly stored, preserved, or used in a professional manner to insure its integrity may be disposed of.

~ Museums Acquisitions Committee ~ Deaccession Recommendations from 15 February 2024 To ~ Museums Advisory Board ~ ~ Culture, Parks, and Recreation Director ~ As Consent Agenda Considerations 21 March 2024	2024
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Object ID Number: <u>1989.24.0010</u> Object Name/Description: Book Titled, Die Harpe Gottes. Printed in Germany, 1926 and distributed in Vienna, Copenhagen, London, Melbourne, Toronto, and Brooklyn, N.Y. Meditations and God's word. 352 pp. including bible references. [accession sheet] <u>Measurements:</u> 7 1/4" x 4 1/4" x 3/4" (18.5 x 10.7 x 1.9 cms) <u>08/09/1989 Condition:</u> Good. <u>12/13/2023 Condition:</u> Good. There is a small amount of staining and discoloration on the cover. krr Disposal Recommendation(s): <u>Katie Ross and Holly Berg</u> ☐ Recommend Deaccession from the Permanent Collection. Recommend Transfer to Level 3 Collection for exhibit in Grauberger Shanty at Centennial Village. AC Recommendation on 15 Feb. 2024: Approval to Deaccession from the Museums' Permanent Collection and Approval of the Disposal Recommendations as written.	Donor/Statement of Legal Title: <u>Jacoby, Dee</u> By signed Contract of Gift dated August 9, 1989, by the donor and J. Rakke for the Greeley Museums. The lender's donation to the City of Greeley Museums was without limiting conditions and as an unrestricted irrevocable gift to the City of Greeley which was to be used in any manner that is deemed to be in the best interest of the museums in accordance with the collections policy. Justification(s): <u>Katie Ross, Holly Berg, & JoAnna Stull</u> ☐ <u>Quality:</u> Any artifact subject to irreversible deterioration or of such poor quality that it hinders the upgrading of collections and occupies valuable storage space may be disposed of. ☐ <u>Maintenance:</u> Any artifact that cannot be properly stored, preserved, or used in a professional manner to insure its integrity may be disposed of.
Object ID Number: <u>1990.07.0001</u> Object Name/Description: <u>Bible</u> German Bible dated 1871 has scroll work on front and back cover. Has the name "Samuel Yoder," written in black ink twice on the second page. Printed in German. German Bible-hard cover, brown (?) in color. Has 288 pages. <u>Measurement:</u> 7 1/2" (19 cm) x 4 3/4" (12 cm). <u>04/20/1990 Condition:</u> Poor. The spine is coming loose from the pages and there are loose pages throughout the Bible. <u>12/13/2023 Condition:</u> Poor. There is a failure of binding and historic repairs to try to reattach the pages to the cover. Please see the (6) condition report images for details. Krr Justification(s): <u>Katie Ross, Holly Berg, & JoAnna Stull</u> ☐ <u>Quality:</u> Any artifact subject to irreversible deterioration or of such poor quality that it hinders the upgrading of collections and occupies valuable storage space may be disposed of. ☐ <u>Maintenance:</u> Any artifact that cannot be properly stored, preserved, or used in a professional manner to insure its integrity may be disposed of. Disposal Recommendation(s): <u>Katie Ross & Holly Berg</u> ☐ Recommend Deaccession from the Permanent Collection. ☐ Recommend Dispose of properly per Collections Policy. AC Recommendation on 15 Feb. 2024: Approval to Deaccession from the Museums' Permanent Collection and Approval of the Disposal Recommendations as written.	Donor/Statement of Legal Title: <u>Marquand, Coral</u> By signed Contract of Gift dated 4/20/90, by the donor and J. Rakke for the Greeley Museums. The lender's donation to the City of Greeley Museums was without limiting conditions and as an unrestricted irrevocable gift to the City of Greeley which was to be used in any manner that is deemed to be in the best interest of the museums in accordance with the collections policy. Relation to Mission: The original owner of the German Bible was evidently Samuel Yoder. There are (44) individuals in Find A Grave that have the potential to be <i>that particular</i> Samuel Yoder, but only one listed in Colorado, Samuel Daniel Yoder (1884-1950) buried in Prowers County. Relation to Collection: Below is a short sampling of three older Bibles in the Museum Collections; most with ties to Greeley/Weld County. <u>1228.0001 Bible</u> Geo. Hodgson's- very old. <u>1338.0001 Bible</u> Templin Donor, Donated by Mrs. Edna Bills, 1959 [accession record] 01/02/2018 Large Bible, belonged to the Templin family. <u>1967.0001 Bible</u> A Family Bible Family that belonged to Miss Olive Williams with records that begin in 1810. Very old-in poor condition. Published near 1780. Miss Williams entered the Bible in a contest and it was judged the oldest.

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Signatures Attesting to Affidavit of Title Research	Affidavit of Title for Due Diligence Research
SIGNATURE DATE	City of Greeley Museums staff Katie Ross, Holly Berg, and JoAnna Luth Stull by their signatures, affirm that they have researched with due diligence the <u>Donor/Statement of Legal Title</u> and found no known relationship between <u>Jacoby, Dee</u> [Delilah Mae "Dee" Schmidt Jacoby, 1924-2015], her husband Lee Roy Jacoby (1925-1992) and the original owner of the German language books Karl [Carl] Laubhaun (1871-1952). The Relation to Collections for <u>1989.24.0001-1989.24.0004</u>, and <u>1989.24.0006-1989.24.0010</u> are similar in the Museum's Library collections where many objects are known as "Book, Bible, Song Book, Songbook, Hymnal, and Book, Music." The Museum collection lists sixty-two (62) books, some as general religious text to help in bible study including school "exercise books" or described as "religious text," and Bibles with twelve (12) having no known location. Two (2) Bibles are shown in the Grauberger Shanty (1989.24.0010 and 1990.07.0001). There are forty-seven (47) hymnals, eighteen (18) with no known location primarily from the denominations of Baptist, Catholic, Christian, Methodist, Lutheran, Pentecostal, and Presbyterian. The Deaccession Justifications, and the Recommendations for Deaccession and Disposal were based on the Greeley Museums Collections Management Policy best practices.
SIGNATURE DATE	
SIGNATURE DATE	
City of Greeley Museum Advisory Board Signature	City of Greeley Museum Advisory Board Approval by
SIGNATURE DATE	Museum Advisory Board Chair or Museum Advisory Board Chair Vice Chair
Culture, Parks & Recreation Department Signature	Culture, Parks & Recreation Department Approval by
SIGNATURE DATE	Culture, Parks, & Recreation Department Director or Culture, Parks, & Recreation Department Cultural Affairs Manager as Designee* *The Cultural Affairs Manager may not sign for both Museum Manager's approval and final Culture, Parks, and Recreation Department approval as Designee.

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Collections Management Handbook, Section 5.1	Collections Management Handbook, Section 5.4
Objects in the Level 1, Level 2, or Permanent Collections may be deaccessioned for the following reasons only: 1. <u>Non-relevance</u>: Any artifact no longer relevant or compatible with the City of Greeley Museums' mission statement may be disposed of properly. 2. <u>Maintenance</u>: Any artifact that cannot be safely stored, preserved, or used in a professional manner to ensure its integrity may be disposed of. This situation may result from undue size, excessive quantities of similar artifacts, fragility, or other unique circumstances. 3. <u>Hazards</u>: Any artifact containing an infestation or inherent chemical hazards that may imperil the condition of other artifacts or people may be disposed of by destruction or discard. Destruction or disposal of hazardous chemicals or objects of a dangerous nature will be coordinated with the authorities having the appropriate jurisdiction and knowledge, which could include Greeley Police, Greeley Fire, or others as deemed appropriate. 4. <u>Fraud</u>: An artifact determined to be fraudulent, or a gross misrepresentation of an authentic artifact may be disposed of as fraudulent. 5. <u>Quality</u>: Any artifact subject to irreversible deterioration or of such poor quality that it hinders the upgrading of collections and occupies valuable storage space may be disposed of. 6. <u>Illicit Property</u>: Any artifact acquired contrary to the regulations set forth regarding illicit property may be disposed of. 7. <u>Native American Grave Protection and Repatriation Act (NAGPRA)</u>: Material covered by the NAGPRA may be repatriated as per 43 CFR Part 10.	Acceptable methods of disposing of deaccessioned artifacts or retired education artifacts are as follows: 1. <u>Exchanges</u>: Reciprocal transfer of artifacts with a similar cultural, scientific, or educational institution is the most desirable means of disposal. Such transfers increase the probability of preserving materials for the future and keep them within the public domain as well as fostering goodwill between such institutions. 2. <u>Gifts</u>: Artifacts may be given to a suitable institution or non-profit organization if they have special regional or historical significance to that institution and it is considered to be in the best interests of society. 3. <u>Return to Donor</u>: A Donor is advised of a deaccession unless the Donor is deceased or if living, has initialed the advisement indicating they would not want items returned if deaccessioned. 4. <u>Destruction</u>: Any artifact subject to irreversible deterioration, infestation, or inherent chemical hazards that may imperil the condition of other artifacts or people may be disposed of by destruction or discard. 5. <u>Repatriation</u>: Generally, not applicable as Greeley Museums complies with the terms of the Native American Graves Protection and Repatriation Act (NAGPRA). 6. <u>Sale by Public Auction</u>: If reasonable attempts have been made to exchange, gift, or return artifacts with no success, items may instead be sold by means of public auction. Monies or compensation received from the deaccessioning and disposal of objects from the collections shall be used solely for the benefit of the collections.