

Greeley City Council Agenda

Work Session
Tuesday, April 23, 2024 at 6:00 PM

City Council Chambers at City Center South, 1001 11th Avenue, Greeley, CO 80631
via Zoom at: <https://greeleygov.zoom.us/j/89450992350>

NOTICE:

City Council Work Sessions are held on the 2nd and 4th Tuesdays of each month in the City Council Chambers. Meetings are conducted in a hybrid format, with a Zoom webinar in addition to the in-person meeting in Council Chambers.

City Council members may participate in this meeting via electronic means pursuant to their adopted policies and protocol.

Members of the public are also invited to view Council work sessions in person or remotely. **Work sessions do not include public input in any format. Public comment is only permitted at regular Council meetings on the 1st and 3rd Tuesdays of each month.**

Watch Meetings:



Meetings are open to the public and can be attended in person by anyone.



Meetings are livestreamed on YouTube at [youtube.com/CityofGreeley](https://www.youtube.com/CityofGreeley) as well as over the Zoom webinar. Public participation in the Zoom webinar only allows viewing the meeting.

For more information about this meeting or to request reasonable accommodations, contact the City Clerk's Office at 970-350-9740 or by email at cityclerk@greeleygov.com. Meeting agendas, minutes, and archived videos are available on the City's meeting portal at <https://greeleyco.portal.civicclerk.com/>



Mayor

John Gates

Councilmembers

Tommy Butler - Ward I

Deb DeBoutez - Ward II

Johnny Olson - Ward III

Dale Hall - Ward IV

Brett Payton - At-Large

Melissa McDonald - At-Large



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1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Reports from Mayor and Councilmembers
5. 2023 Preliminary Financial Review
6. Claims Reserve Fund
7. Initiative 1 - 2024 Oil and Gas Informational Overview
8. Initiative 14 - 2023 Greeley Municipal Charter Review Options
9. Scheduling of Meetings, Other Events
10. A motion to go into Executive Session for the purpose of receiving legal advice related to, and determining positions, developing strategy, and instructing negotiators all related to the 2024 Greeley Police Officers' Association collective bargaining agreement negotiations
11. Adjournment



Work Session Agenda Summary

Title:

Reports from Mayor and Councilmembers

Background:

Board/Committee	Meeting Day/Time	Assignment
Airport Authority	3 rd Thu, 3:30 p.m.	Payton/Gates
Board/Commission Interviews (Team of 2)	monthly as needed	Council Rotation
CML Executive Board Opportunity	as needed	Hall
CML Other Opportunities	as available/desired	
CML Policy Committee (Council or Staff)	as needed	Hall/Lee; Gates alternate
Downtown Development Authority	3 rd Thu, 7:30 a.m.	Butler/DeBoutez
Employee Health Board	as needed	DeBoutez
Highway 34 Coalition	as needed	Olson
Highway 85 Coalition	as needed	Gates
Historic Preservation Loan Committee	as needed	DeBoutez
Human Relations Commission	2 nd Monday, 5 p.m.	DeBoutez
Interstate 25 Coalition	as needed	Olson
Island Grove Advisory Board	1 st Thu, 3:30 p.m.	Butler
National League of Cities Transportation and Infrastructure Services Committee	as needed	Olson
Police Pension Board	quarterly	McDonald
Poudre River Trail	1 st Thu, 7 a.m.	Hall
Recreation Advisory Board	1 st Friday, 7 a.m.	DeBoutez
Regional Opioid Council	as needed	Gates
Transportation/Air Quality MPO	1 st Thu, 6 p.m.	Olson/Payton
Upstate Colorado Economic Development	last Wed, 7 a.m.	Gates
Water & Sewer Board	3 rd Wed, 2 p.m.	Gates
Weld Project Connect Committee (United Way)	as needed	Olson
Youth Commission Liaison	4 th Mon, 6 p.m.	McDonald



Work Session Agenda Summary

April 23, 2024

Key Staff Contact: Tyra Litzau, Finance Director, Robert Miller, Treasurer

Title:

2023 Preliminary Financial Review

Background:

Finance staff will provide a preliminary report of the 2023 year-end financial results. The year-end close process is still in progress along with preparation for the 2023 annual audit. Attached is the Preliminary 2023 End of Year Financial Report that provides the revenue and expenditure information for 2023. The summary includes many of the trends and other highlights that were discussed throughout the year and during the 2024 budget process.

Overall fund balances are at or above anticipated levels as was presented in the 2024 budget. Available fund balances will be allocated through additional appropriations and the 2025 budget process. The City currently has sufficient reserves to meet reserve requirements and has the ability to adjust for unforeseen circumstances or events.

The City has seen some reductions in overall revenues at the end of last year. These areas are being watched closely as we head into 2024 and as the 2025 budget is developed. Any significant financial impacts will be reported in future quarterly financial updates to City Council.

Funding recommendations for encumbrances (funding commitments at year-end) and investing fund balances in excess of the expected fund balances were included in the first additional appropriation adopted on April 2.

Strategic Focus Area:



High-Performance Government

Attachments:

1. Item 5 - 2023 Preliminary Financial Review Presentation



2023 Preliminary Financial Review

Tyra Litzau, Finance Director
Robert Miller, Division Treasurer
City Council Work Session – April 23, 2024

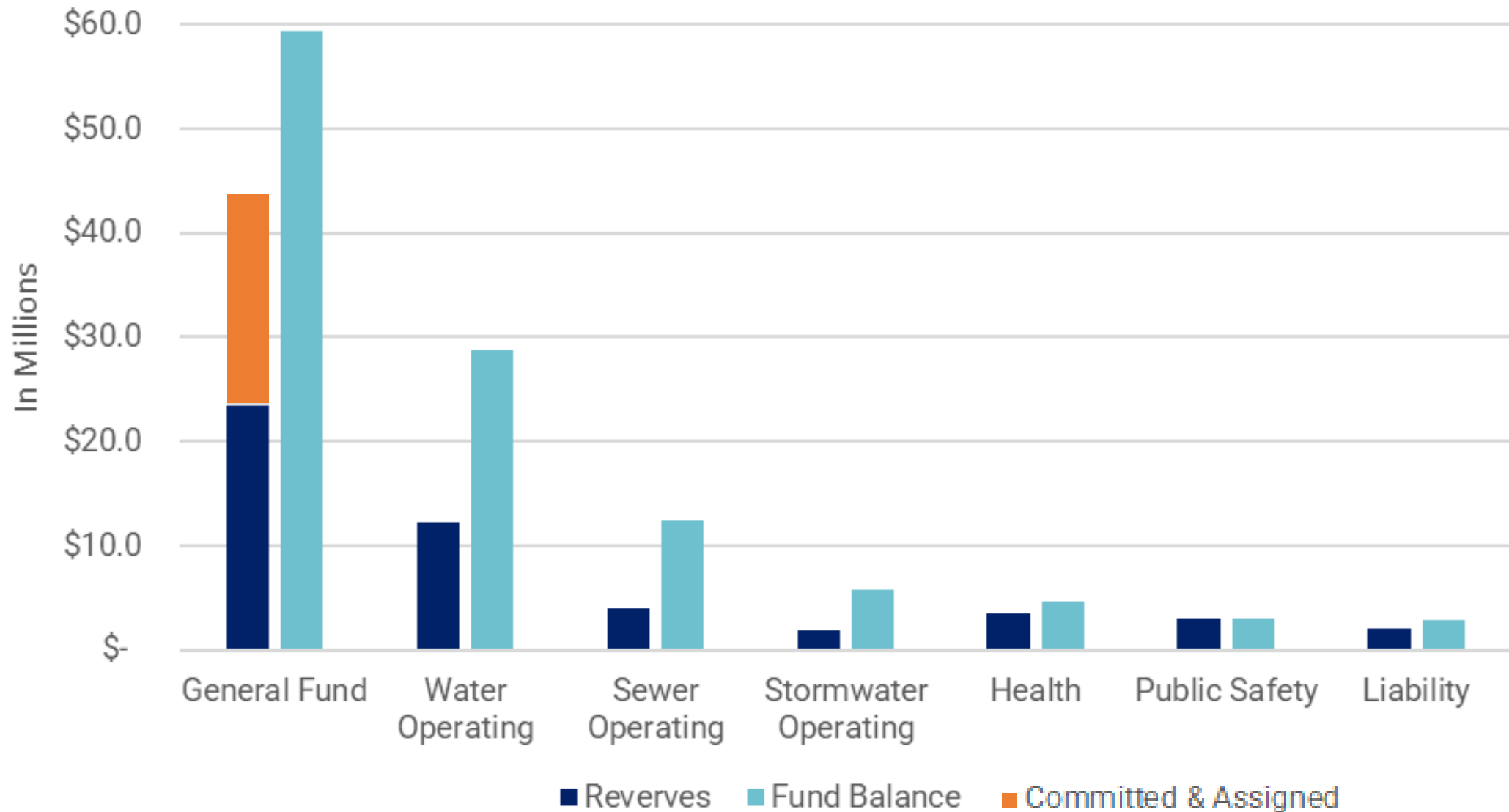


Agenda

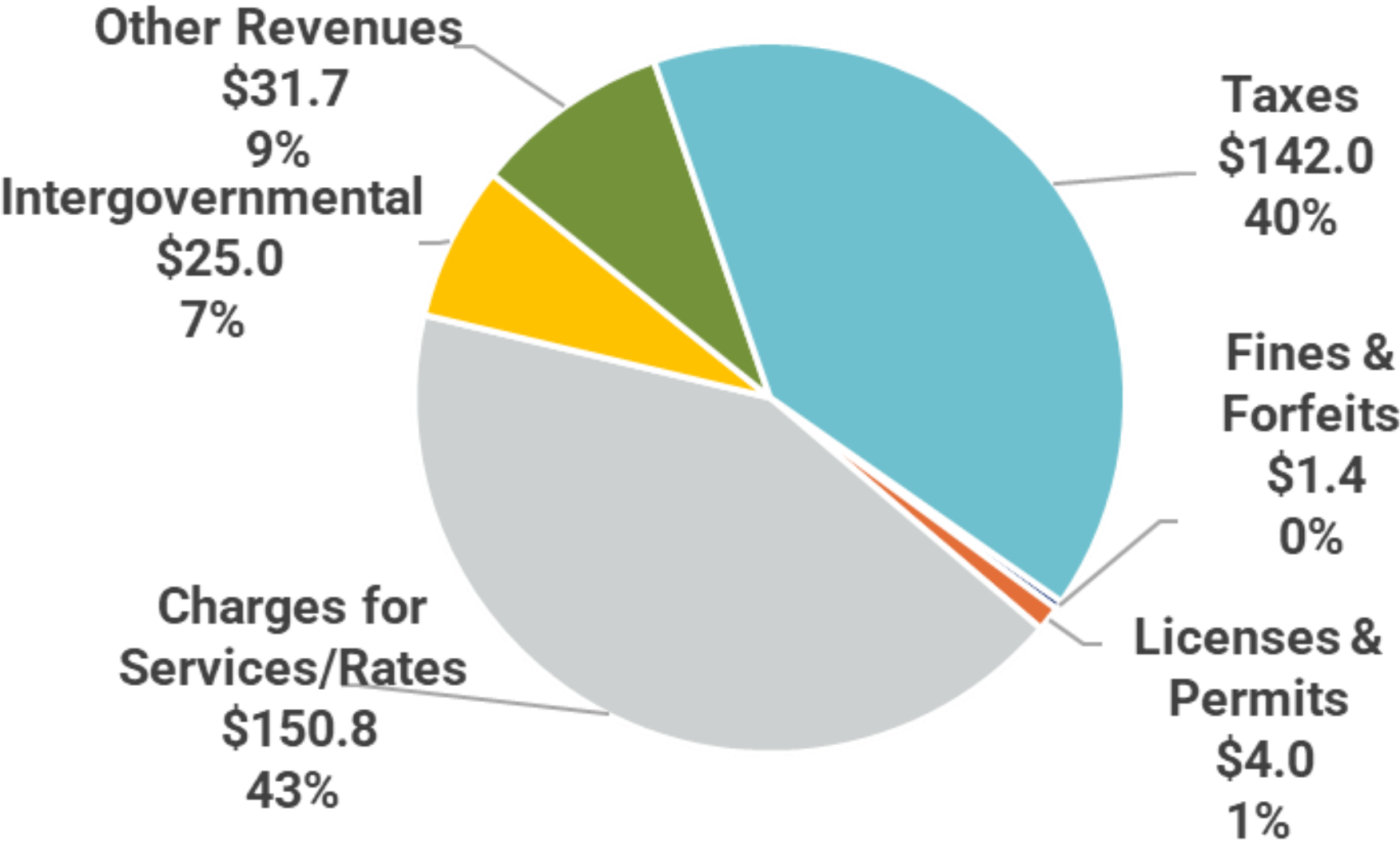


- Estimated Available Operating Funds and Reserves
- Overall Revenues & Expenditures
- Current Trends
- Purpose: Informational

Operating Funds and Reserves

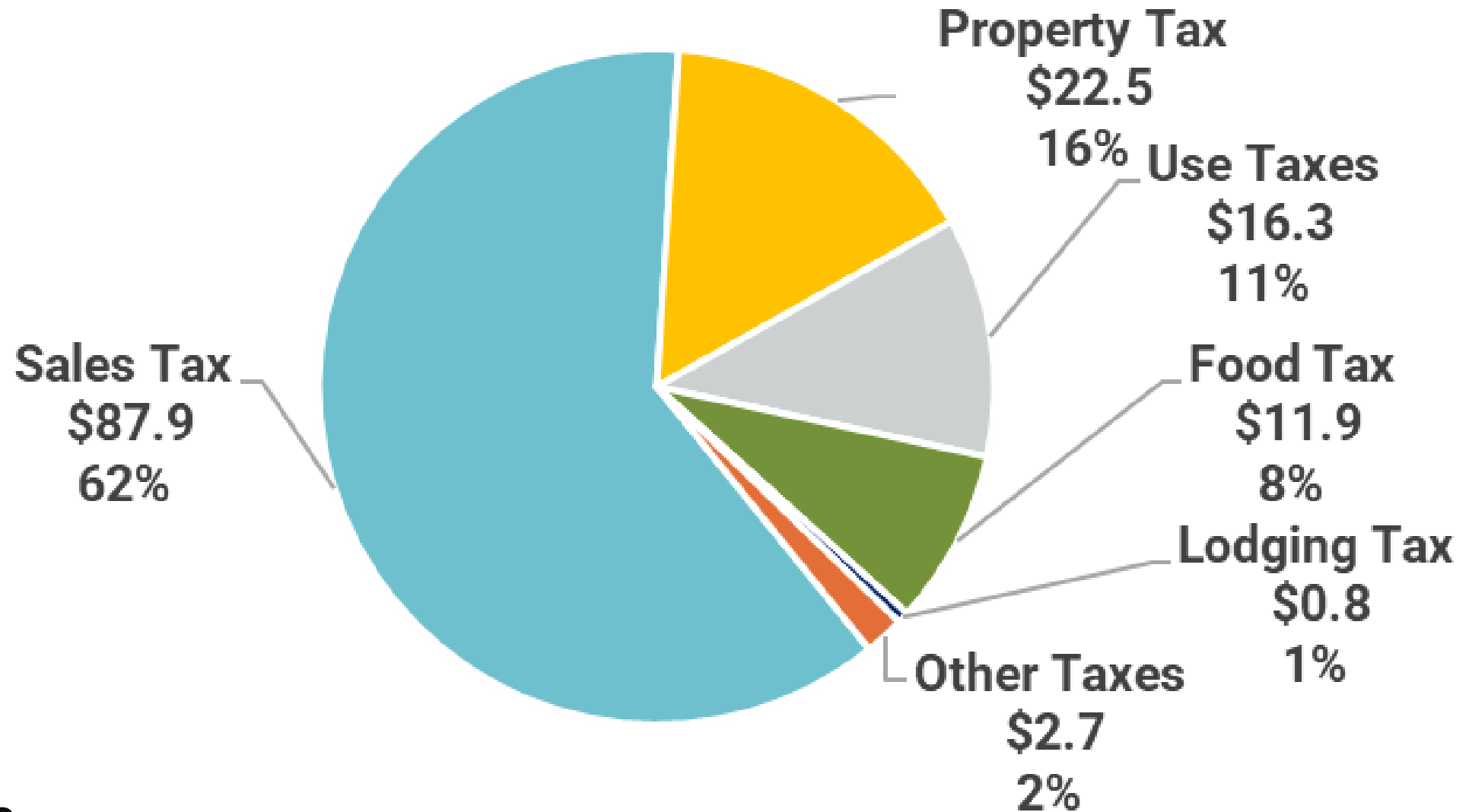


2023 Actual Revenues: \$355 Million in All Funds



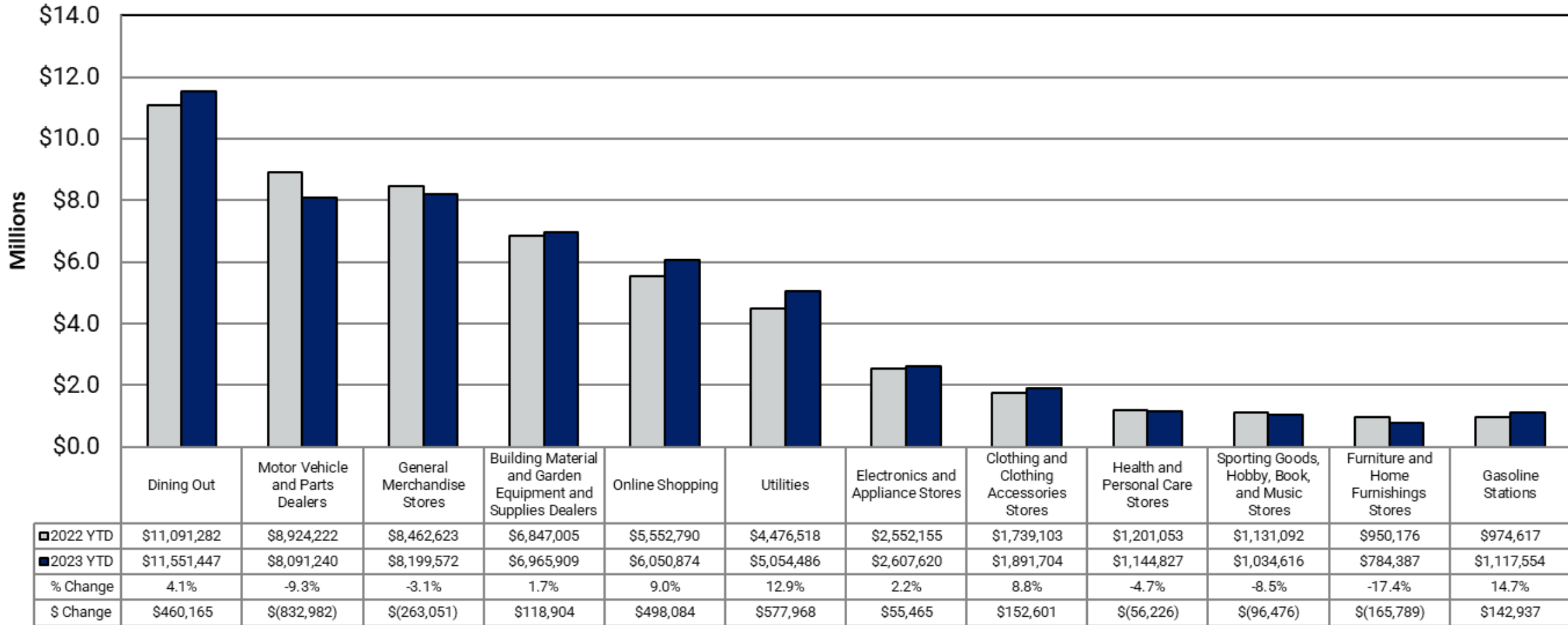
\$ In Millions

Tax Revenues: \$142 Million in All Funds

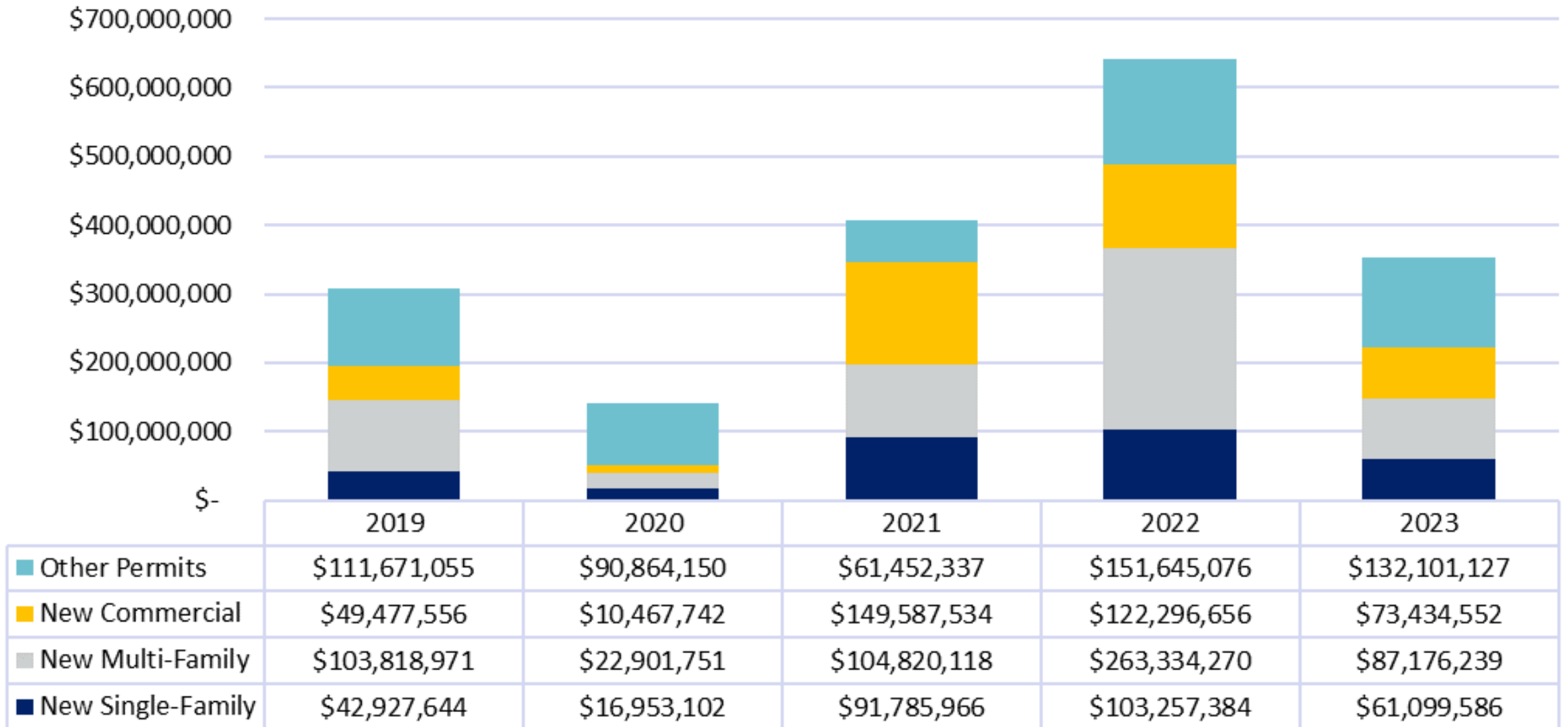


\$ In Millions

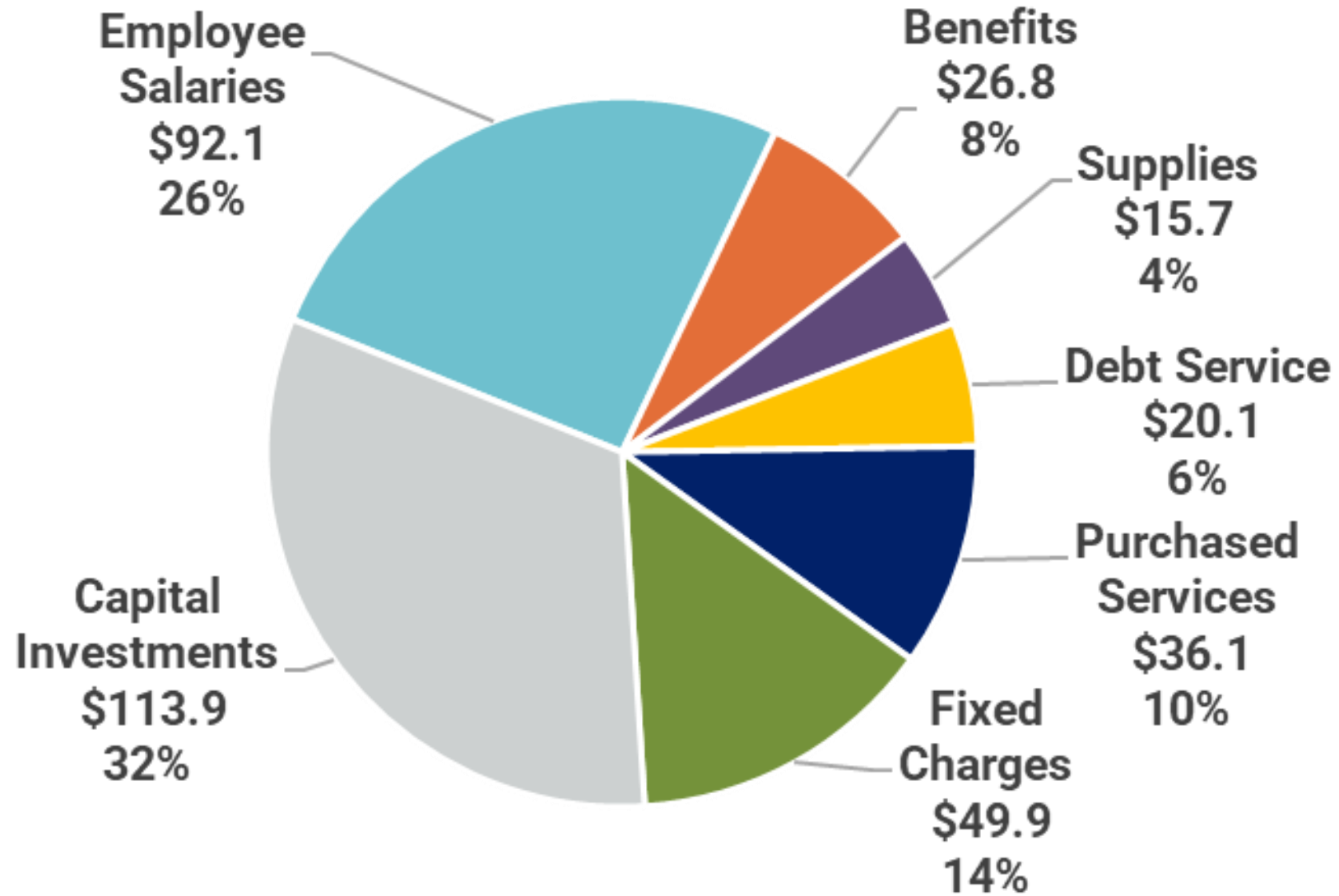
Sales Tax Revenues by Category



Building Permit Valuations



2023 Actual Expenditures: \$355 Million in All Funds

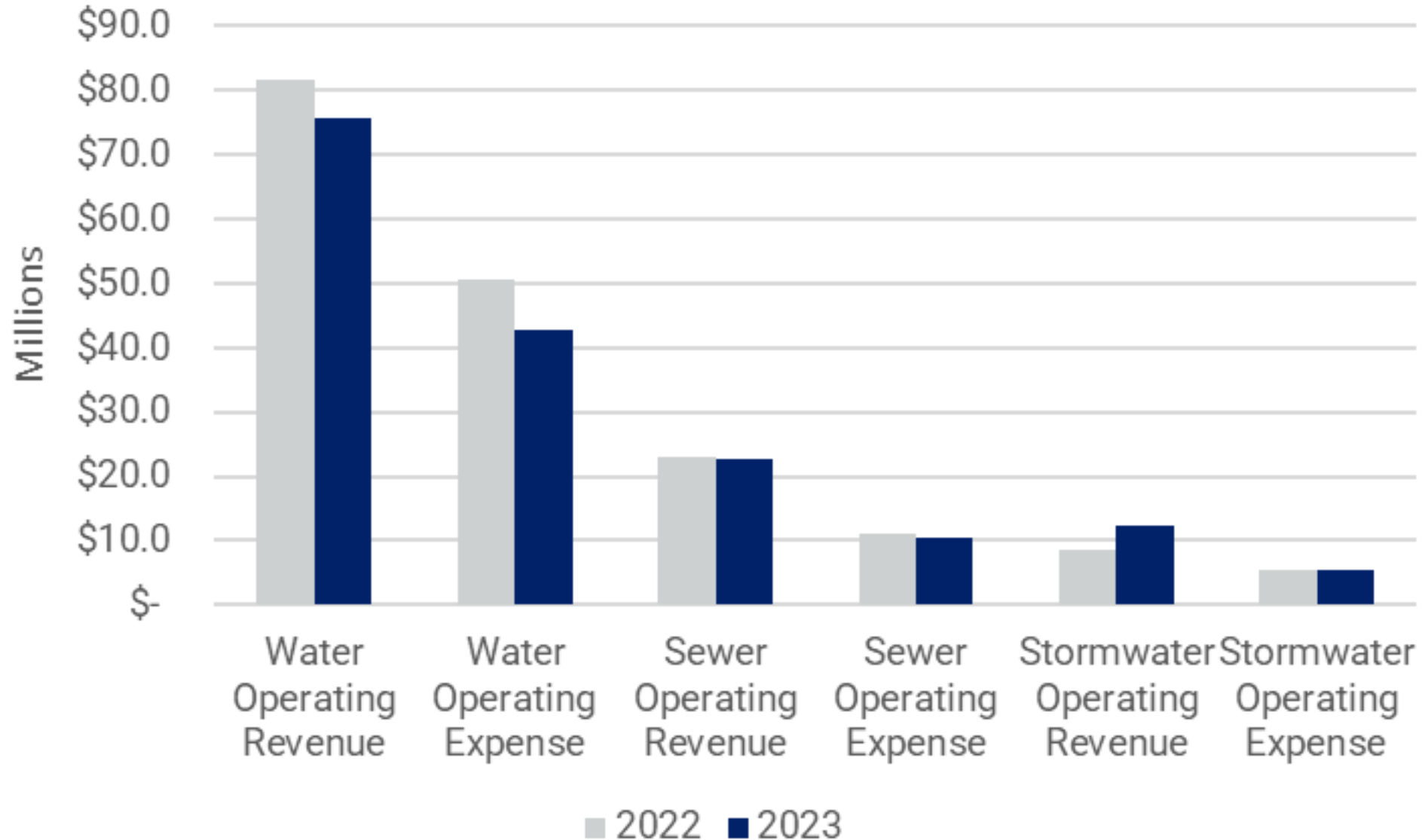


\$ In Millions

General Fund Summary

General Fund: In Millions	2023 Budget	Actual 2023	Actual 2022
Beginning Fund Balance	\$ 84.7	\$ 84.7	\$ 46.4
Revenues			
Sales & Use Taxes	\$ 80.3	\$ 81.5	\$ 80.3
Property Tax	21.5	21.5	16.9
Charges for Services	11.8	11.7	11.2
Intergovernmental Revenue	12.6	12.2	29.9
Other Revenues	16.8	18.0	23.9
Total Revenues	\$ 143.0	\$ 144.9	\$ 162.2
Expenditures			
Salaries & Benefits	\$ 88.9	\$ 87.3	\$ 77.2
Supplies, Charges, & Services	51.0	39.7	37.2
Debt Service	2.2	2.2	1.9
Other Expenditures	40.7	41.1	7.6
Total Expenditures	\$ 182.8	\$ 170.3	\$ 123.9
Change in Fund Balance	\$ (39.8)	\$ (25.4)	\$ 38.3
Ending Fund Balance	\$ 44.9	\$ 59.3	\$ 84.7

Utility Funds Operating Summary



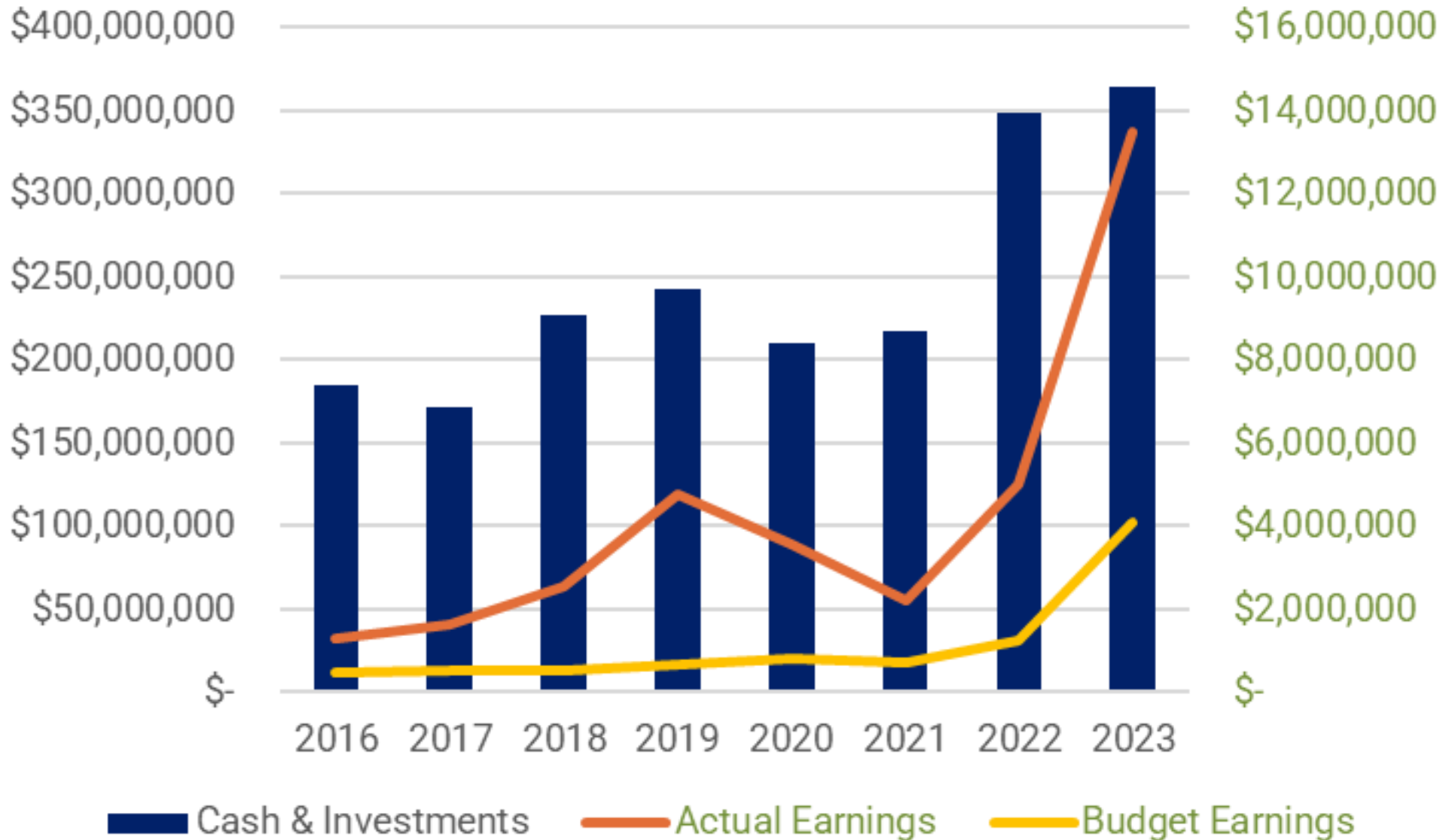
2023 Capital Investment Highlights: \$114 Million

In Millions	Amount
Terry Ranch Water Development	\$ 21.9
Street Overlay	10.1
12th Street Stormwater	9.5
Nitrification Project Phase 2	6.7
Water Acquisition	5.6
Advanced Metering Infrastructure	5.4
Facility Maintenance/Improvements	3.5
Concrete Repair	2.7
Non Potable Operations	2.0
Linn Grove Cemetery Irrigation Replacement	1.2
Sidewalk Construction	1.0
Broadview Acres Trail	0.9
Network Infrastructure 2.0	0.8
16th Street Enhancement	0.8
Street Lights Maintenance/Improvements	0.7

Property Tax 2024: Paid on Greeley Property

Authority	Mills	Taxes	% of Total
SCHOOL DIST 6-GREELEY	47.04	\$ 78,759,667.06	38%
WELD COUNTY	12.024	\$ 28,715,994.55	14%
SCHOOL DIST RE4-WINDSOR	44.382	\$ 27,827,080.83	14%
GREELEY CITY	11.274	\$ 26,924,827.23	13%
AIMS JUNIOR COLLEGE	6.336	\$ 15,131,781.56	7%
HIGH PLAINS LIBRARY	3.196	\$ 5,629,049.31	3%
30 Remaining Authorities		\$ 22,451,602.16	11%
Total		\$ 205,440,002.70	

Cash and Investment Earnings



Current Trends: Compared to 2024 Budget

Stable Revenues and Resources in 2024

- Sales & Use Tax Revenues Trending Below Budget
- Available Reserve Funds from 2023 to Cover Temporary Decline in Sales & Use Taxes
- Significant Opportunities in Future Developments/Investments to Improve Resources
- Interest Earnings Higher than Budget
- Maintain 100% Funding of \$23.5M required Reserve in General Fund (2 Months Operating Expenses)

Continue to Track Economic Indicators and Revenue Streams

- Adjust Forecast as Appropriate
- Present to Council the Quarterly Financial Reports
- Available Resources Allocated During 2025 Budget Process

Next Steps

- Audit Status
 - 2022 Single Audit
 - 2023 Financial Statement Audit
 - 2023 Single Audit
- Quarterly Financial Report Update to Council: August 2024

Thank you





Work Session Agenda Summary

April 23, 2024

Key Staff Contact: Tyra Litzau, Finance Director, John Goodson, Risk & Safety Manager

Title:

Claims Reserve Fund

Background:

City Code Section 6-383(i) requires an annual report to be made to the City Council by the Risk Manager, in consultation with the Director of Finance, regarding the operation and management of the Claims Reserve Fund on an annual basis.

The Claims Reserve Fund (called the Liability Fund) was established to maintain adequate reserves to cover current and future liability claims not covered by the Health Fund or Workers Compensation Fund.

Strategic Focus Area:



High-Performance Government

Attachments:

1. Item 6 - Claims Reserve Fund Presentation



Claims Reserve Fund

Tyra Litzau, Director of Finance
John Goodson, Risk and Safety Manager
City Council Work Session - March 26, 2024

Agenda



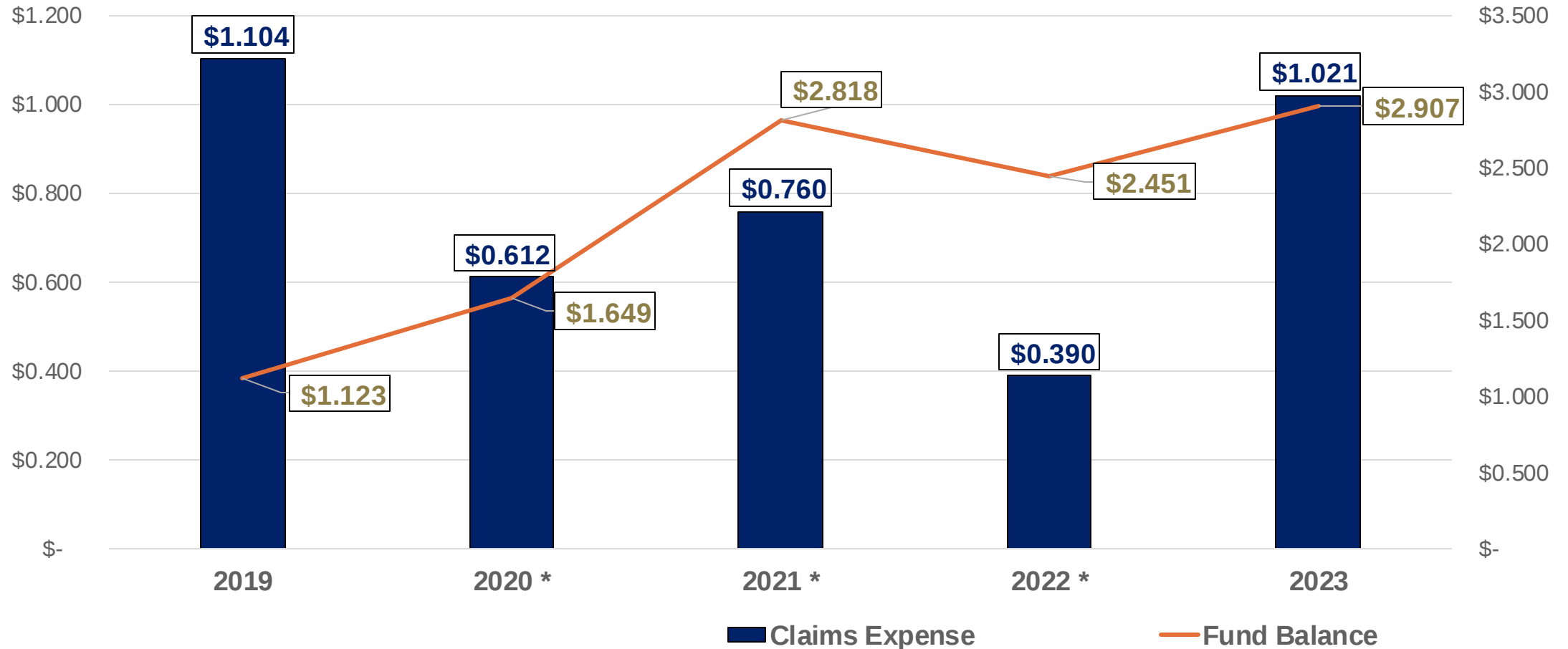
- Status of Claims Reserve Fund, 2022 and 2023
- Claims expense history
- Claims expense for 2022 and 2023
- Risk and Safety next steps
- Purpose: Informational

Status of Claims Reserve Fund

	YEAR-END 2022	YEAR-END 2023
Fund Balance, beginning	\$2,818,093	\$2,450,761
Revenues	+ 2,425,549	+2,503,343
Expenditures and transfers out	- 2,792,881	-2,046,635
Fund Balance, ending	\$2,450,761	\$2,907,469

- \$2.0 million recommended reserve level
- Fund balance is well above the recommended reserve level
- Reserve balance invested mainly in Colorado Local Government Liquid Asset Trust (ColoTrust)
- ColoTrust interest rates for 2022 = 4.30%; 2023 = 5.57%

Claims Expense History – *in millions*



* Possible impact due to COVID

Total Expenses for 2022 and 2023

2022 (in millions)

Claims expense	\$ 0.390
Insurance premiums	1.748 *
Salaries/Benefits/Other	0.655
TOTAL EXPENSES	\$ 2.793

2023 (in millions)

Claims expense	\$ 1.021
Insurance premiums	0.461 *
Salaries/Benefits/Other	0.565
TOTAL EXPENSES	\$ 2.047

* A portion of Insurance premiums for 2023 were paid in December 2022

Risk Management Division – Next Steps

- Cultural shift regarding risk and safety:
 - Working proactively with departments to reduce future claims
 - Increase accountability
 - Update operating standards
- Driving Standard is being finalized and implemented
- Enhancing interaction with departments:
 - Training
 - Education
 - Activities affiliated to risk and safety mitigation
- Proposed changes to Code, including future reporting



Thank you





Work Session Agenda Summary

April 23, 2024

Key Staff Contact: Donald Threewitt, Chief Planner, Robert Fries

Title:

Initiative 1 - 2024 Oil and Gas Informational Overview

Background:

Initiative 01-2024 asks staff to provide an overview of current city regulatory scope and activity pertaining to oil and gas. The presentation and included materials fulfill this request, including a high-level clarification of the roles of the Colorado Energy and Carbon Management Commission (ECMC), and the City of Greeley in the permitting, development, operational oversight, closure and monitoring of oil and gas activities.

Strategic Focus Area:



Community Vitality



High-Performance Government



Quality of Life



Safe and Secure Communities

Attachments:

1. Greeley, CO Municipal Code Sec. 24-206 Oil and Gas
2. Item 7 - Initiative 1-2024 Oil and Gas Informational Overview Presentation

- a. *Intent.* State law recognizes that surface and mineral estates are separate and distinct interests in land and that one may be severed from the other. Additionally, the city has the responsibility to protect city infrastructure and resources, manage and mitigate adverse land use impacts, and protect the health, safety, morals and general welfare of the public. This section has the following intent with regard to the rights of surface and mineral estates:
1. Ensure and monitor compliance with all state and federal laws and rules;
 2. Enable the right to use that part of the surface estate reasonably required to extract and develop the estate's subsurface mineral interests;
 3. Minimize or mitigate adverse land use impacts on mineral estates, and provide mutual accommodation of the surface and mineral owners.
 4. Protect the city's infrastructure and groundwater resources and require mineral estate developers to ensure these resources are not harmed.
 5. Mitigate potential negative impacts from mineral estate development on property owners, adjacent or future land uses, and ecological resources through reasonable regulations for initiating, operating and ceasing mineral estate development.
- b. *Applicability.* The standards and procedures in this section apply to all apply to oil and gas exploration and production operations located on surface property with within all zoning districts in the city limits. No oil and gas facility shall be operated or reactivated, and no site development or equipment shall be located prior to the following:
1. *Use by special review.* All oil and gas exploration and production operations shall require a special review permit for the facility according to the procedures and criteria in section 24-206.
 2. *Site plan.* Approval of a site plan in association with the special review permit, or in accordance with the procedures and criteria in section 24-207 for any new or relocated facilities, and provided it is compliance with an approved special review permit and the standards of this section.
 3. *Notice to proceed.* Prior to commencement of construction, drilling, redrilling or enhanced recovery operations for which a use by special review has been previously granted, a "notice to proceed" shall be obtained from the city. A copy of any necessary state or federal permit issued for the operation shall be provided to the city.
 4. *Building permits.* Building permits shall be obtained as required by the city's adopted building and fire codes and all other applicable codes and regulations.
 5. The initial use by special review permit shall allow any twinning, sidetracking, deepening, recompleting or reworking of a well and relocation of accessory equipment or gathering and transmission lines so long as all applicable regulations of this jurisdiction and the state are met. If any twinning, sidetracking, deepening, recompleting or reworking of a well, or relocation of accessory equipment or gathering and transmission lines occurs, then the operator shall submit a revised site plan according to the procedures and criteria in section 24-207.
- c. *Site and development standards.* All oil and gas sites shall meet the following site and development standards:
1. *General provisions.* Operators shall conform to the following:
 - (a) City, county, state and federal regulations and standards concerning air quality, water quality, odor and noise.
 - (b) City sanitation and environmental standards.
 - (c) All surface trash, debris, scarp or discarded material shall be removed and disposed of in a legal manner.
 2. *Equipment setbacks.* All oil and gas equipment, except flow lines, transmission lines and power supply, shall be located according to the setbacks in table 24-11-2.

Table 24-11-2: Oil and Gas Equipment Setbacks

Location	Equipment	Setbacks	From
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All areas of the city	Well Well heads Production tanks Associated production equipment	150' or 1.5 × height, whichever is greater	Lot line/ROW, Parking, Trail, Public or private road, Major above-ground utility, Rail line Any occupied building (low density areas)
	New building or structure	50'	Any plugged and abandoned well
		150' or 1.5 × height, whichever is greater	Any existing oil and gas equipment listed above
High-density areas	Well Well head Production tanks Associated production equipment	200'	Any occupied building (high density areas)
		350' (well and well heads) 500' (production tanks and associated production equipment)	Education facility, Assembly building Hospital or care facility Jail Outdoor activity areas (state designated)
	Any new building or structure (or per alternative compliance in section 24-208)	50'	Any plugged and abandoned well
		350' (well and well heads) 500' (production tanks and associated production equipment)	Any existing oil and gas equipment listed above

The planning commission may allow a lesser setback if necessary to meet other COGCC rules. A waiver shall first require COGCC approval of all other provisions of the application, demonstration that the COGCC requirements make the setbacks unattainable, and the planning commission may require other mitigation measures as provided in this section to account for lesser setbacks.

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3. *Flow lines.* All flow lines, including transmission and gathering systems, shall have the legal description of the location recorded with the county clerk and recorder within 30 days of completion of construction. Abandonment of any flow lines shall be recorded with the county clerk and recorder within 30 days after abandonment.
 4. *Access roads.* All roads used to access the tank battery and wellhead shall be constructed and maintained according to the following:
 - (a) Twenty feet minimum width;
 - (b) Thirteen and one-half feet minimum overhead clearance;
 - (c) Surfaced with:
 - (1) Tank access — Gravel with Class 6 aggregate base course per Colorado Department of Transportation's "Standard Specifications for Road and Bridge Construction";
 - (2) Well head access — dirt;
 - (d) Six-inch thick/95 percent compacted subgrade and aggregate base course;
 - (e) Graded to allow drainage and constructed to allow cross-drainage of waterways by a culvert or pipe subject to public works approval; and
 - (f) Any intersection with CITY streets or paved alleys shall be paved to public works standards from the road to the edge of the right-of-way, and otherwise protect public streets, sidewalks, curbs and gutter from any mud or gravel.
 - (g) If a well site falls within a high density area at the time of construction, all leasehold roads shall be constructed to accommodate local emergency vehicle access requirements and shall be maintained in a reasonable condition.

- (h) If mud or gravel is carried onto city streets or sidewalks, the owner or operator shall ensure that the streets are promptly cleaned. With the permission of the director of public works, the owner or operator may make arrangements for the public works department to clean the streets at the sole cost of the owner or operator.
- (i) No public facilities such as curbs, gutters, pavement, water or sewer lines, etc., shall be damaged by vehicles entering or leaving the site. In the event of damage, the owner and operator, jointly and severally, shall indemnify the city for any reasonable repair costs.
- 5. *High density areas.* In addition to setbacks as required in section 24-1102.c.2, the following provisions shall apply to high density areas:
 - (a) At the time of initial installation, if a well site falls within a high density area, all pumps, pits, wellheads and production facilities shall be adequately fenced to restrict access by unauthorized persons. For security purposes, all such facilities and equipment used in the operation of a completed well shall be surrounded by a fence six feet in height, of noncombustible material and which includes a gate which shall be locked.
 - (b) Any material not in use that might constitute a fire hazard shall be placed a minimum of 25 feet from the wellhead, tanks and separator. Within 90 days after a well is plugged and abandoned, the well site shall be cleared of all nonessential equipment.
 - (c) Adequate blowout prevention equipment shall be provided for drilling operations and well servicing operations.
 - (d) The operator shall identify the location of plugged and abandoned wells with a permanent monument which shall include the well number and date of plugging inscribed on the monument.
 - (e) Where possible, operators shall provide for the development of multiple reservoirs by drilling on existing pads or by multiple completions or commingling in existing well bores.
- d. *Coordination with COGCC rules.* In addition to any other standards that are part of a special review permit, all oil and gas facilities shall comply with the following rules of Oil the Oil and Gas Conservation Commission of the State of Colorado (COGCC).
 - 1. *Generally.* All exploration and production waste, including drilling mud or other drilling fluids, shall be stored, handled, transported, treated, recycled or disposed of in accordance with COGCC regulations, to prevent any significant adverse environmental impact on air, water, soil or biological resources.
 - 2. *Abandonment and plugging.* The operator shall comply with all COGCC rules with respect to abandonment and plugging of wells.
 - (a) Operators of wells which are to be abandoned upon the completion of drilling and not be put into production shall notify the Greeley Fire Department not less than two hours prior to commencing plugging operations.
 - (b) Operators of formerly producing wells shall notify the Greeley Fire Department not less than two days prior to removing production equipment or commencing plugging operations.
 - 3. *Seismic operations.* All persons shall comply with all COGCC rules with respect to seismic operations. Seismic operations shall occur within the city only between the hours of 7:00 a.m. and 7:00 p.m. In addition, the owner or operator shall provide a notice of intent to conduct seismic exploration at least seven days prior to commencement of the data recording operations to the community development director and the fire chief. Notice shall include the following:
 - (a) Method of exploration;
 - (b) Map showing the proposed seismic lines, at a scale at least one-half inch to the mile;
 - (c) Name and permanent address of the seismic contractor; and
 - (d) The name, address and telephone number of the seismic contractor's local representative.
 - 4. *Signs.* The well and tank battery owner or operator shall comply with all COGCC rules with respect to signs. In addition, the owner or operator shall maintain all signs in readable condition. Signs shall comply with chapter 9 of this title, and the International Fire Code, except when any variations from these codes are required by COGCC regulations.
 - 5. *Reclamation.* The operator shall comply with all COGCC rules with respect to site reclamation. The COGCC drill site reclamation notice shall be filed with the city at the same time it is sent to the surface owner.
- e. *Environmental mitigation.* To ensure appropriate integration into the context within the city, and to promote the long-term interests of all land owners, oil and gas shall mitigate the following environmental impacts:
 - 1. *Noise.* State law and regulations concerning noise abatement (C.R.S. title 25, art. 12) shall apply to all operations, together with applicable local government ordinances, rules or regulations. In addition, each site shall comply with the following:
 - (a) Where a well or tank battery does not comply with the required setback or other portions of this section, or where the well or tank battery is in an area of particular noise sensitivity, such as hospitals, schools and churches, additional noise mitigation may be required. In determining noise mitigation, specific site characteristics shall be considered, including the following:
 - (1) Nature and proximity of adjacent development (design, location, type);
 - (2) Prevailing weather patterns, including wind directions;
 - (3) Vegetative cover on or adjacent to the site; and

- (4) Topography.
- (b) Based upon the site characteristics, additional noise mitigation may require any combination of the following:
 - (1) Acoustically insulated housing or cover enclosing the motor, engine or compressor, or similar techniques;
 - (2) Vegetative screen consisting of trees and shrubs;
 - (3) Solid wall or fence of acoustically insulating material surrounding all or part of the facility;
 - (4) Noise management plan identifying and limiting hours of maximum noise emissions, type, frequency and level of noise to be emitted and proposed mitigation measures;
 - (5) Lowering the level of pumps or tank battery; and
 - (6) Requirements for electric motors only.
- (c) Exhaust from all engines, motors, coolers and other mechanized equipment shall be vented in a direction away from all buildings certified or intended for occupancy, to the extent practicable.
- 2. *Visibility.* Oil and gas facilities shall be located away from prominent natural features and otherwise located to minimize visibility from rights-of-way, public spaces or adjacent property.
 - (a) *General location.* The following strategies shall be used to minimize visibility:
 - (1) Locate to avoid crossing hills and ridges or silhouetting.
 - (2) Use structures of minimal size to satisfy present and future functional requirements.
 - (3) Minimize the removal of existing vegetation.
 - (4) Locate facilities at the base of slopes to provide a background of topography and natural cover.
 - (5) Replace earth adjacent to water crossings at slopes at an angle, which insures stability for the soil type of the site, to minimize erosion.
 - (6) Align access roads to follow existing grades and minimize cuts and fills.
 - (b) *Landscaping.* One or more of the following landscape strategies may be required, on a site-specific basis:
 - (1) Adequate ground covers, shrubs and trees.
 - (2) Shaping cuts and fills to appear as natural forms.
 - (3) Cutting rock areas to create irregular forms.
 - (4) Designing the facility to utilize natural screens.
 - (5) Construction of fences or walls, such as woven wood or rock, for use with or instead of landscaping.
 - (c) *Painting and colors.* Facilities shall be painted as follows:
 - (1) Uniform, noncontrasting, nonreflective color tones, similar to Munsell Soil Color Coding System.
 - (2) Color matched to land, not sky, slightly darker than adjacent landscape.
 - (3) Exposed concrete colored to match soil color.
 - (4) Storage tanks and other facilities shall be kept clean and well-painted and otherwise properly maintained, so that signs are legible and all flammable material removed from the site.
 - (d) *Visual mitigation plan.* Where a well or tank battery does not comply with the required setback or other portions of this section or in areas of increased visual sensitivity determined by the city, the applicant shall submit a visual mitigation plan which shall include one or more of the following standards:
 - (1) Exterior lighting shall be directed away from residential areas or shielded from said areas to eliminate glare.
 - (2) Construction of buildings or other enclosures may be required where facilities create noise and visual impacts which cannot be mitigated because of proximity, density and/or intensity of adjacent residential land use.
- 3. *Safety.* Adequate precautions shall be taken and necessary wellhead safety devices used at all times during the drilling, completion, recompletion, reworking, production, repair and maintenance of the well.
 - (a) Adequate fire-fighting apparatus and supplies, approved by the Greeley Fire Department or appropriate fire district, shall be maintained on the drilling site at all times during drilling, completion and repair operations. All machinery, equipment and installations on all drilling sites within the city limits shall conform with such requirements as may be issued by the Greeley Fire Department or appropriate fire district.
 - (b) Any well located less than 350 feet from an occupied building or in high density areas shall be equipped with blowout preventers during drilling.
- 4. *Wildlife.*
 - (a)

When one or more wells or tank batteries are located within sensitive areas as identified on the city's areas of ecological significance map, the applicant shall consult with the division of wildlife and the city to obtain recommendations for appropriate site specific and cumulative impact mitigation procedures.

- (b) In lieu of a site specific mitigation review for each well and well site, the applicant may submit to the community development director a multi-site plan addressing cumulative impacts to wildlife from the estimated total number of facilities planned in the same area and including areas within the long-range expected growth area, if at least one proposed well site is in the city.
- 5. *Floodplain restrictions.* The well and tank battery shall comply with all applicable federal, state and local laws and regulations when located in a floodway or a 100-year floodplain area.
 - (a) All equipment at production sites located within a 100-year floodplain shall be anchored as necessary to prevent flotation, lateral movement or collapse or shall be surrounded by a berm with a top elevation at least one foot above the level of a 100-year flood.
 - (b) Any activity or equipment at any well site within a 100-year floodplain shall comply with the Federal Emergency Management Act and shall not endanger the eligibility of residents of the city to obtain federal flood insurance.
- f. *Application materials.* In addition to all submittal requirements for a use by special review required by chapter 2 and section 24-206, a use by special review for oil and gas facilities shall require the following:
 - 1. *Site plan.* Copies of all information submitted to the COGCC. If any of the following is not included on the COGCC information, it shall be submitted on one or more plats or maps, drawn to scale:
 - (a) The proposed location of production site facilities or well site facilities. Future development of the resource shall be considered in the location of the tank battery. Existing tank batteries and transmission and gathering lines within 500 feet of the well site shall be shown.
 - (b) The location of the drilling equipment and related facilities and structures.
 - (c) The following information within a radius of 500 feet of the proposed well or production site:
 - (1) Existing surface improvements;
 - (2) Existing utility easements and other rights-of-way of record;
 - (3) Existing irrigation or drainage ditches; and
 - (4) Names of abutting subdivisions or owners of abutting unplatted property.
 - (d) Drainage and erosion control plans for the well site or production site and the area immediately adjacent to such site, if applicable.
 - (e) Location of access roads.
 - (f) Well site or production site's existing lease boundaries, well name and number.
 - (g) True north arrow, scale and plan legend.
 - (h) A title block showing the scale; date of preparation; and name, address and telephone number of the plan preparer, applicant and operator.
 - 2. *Vicinity maps.* Copies of the vicinity maps as submitted to the COGCC. If any of the following is not included on the COGCC vicinity maps, it shall be submitted included for a three-mile radius around the proposed well:
 - (a) Location of all existing water bodies and watercourses, including direction of water flow. This information shall be submitted on USGS 7.5 minute series or assessor base maps which indicate topographic detail and show all existing water bodies and watercourses with a physically defined channel within a 400-foot radius of the proposed well.
 - (b) Location of existing oil and gas wells as reflected in COGCC records. This information shall be submitted on a map and shall include any and all wells within a 1,000-foot radius of the proposed location for the well.
 - (c) Location of drill site and access from one or more public roads.
 - (d) Surface and mineral lease ownership within 200 feet of the wellhead and within 400 feet of the wellhead in high-density areas.
 - 3. *Other items.* The application shall include the following:
 - (a) The operator's and surface owner's names and addresses, copies of any required COGCC Form 2 and designation of agent, if applicable.
 - (b) An operating plan.
 - (c) A list of all permits or approvals obtained or yet to be obtained from local, state or federal agencies other than COGCC.
 - (d) An emergency response plan that is mutually acceptable to the operator and the Greeley Fire Department or appropriate fire district that includes a list of local telephone number of public and private entities and individuals to be notified in the event of an emergency, the location of the well and provisions for access by emergency response entities.
 - (e) A plan for minimizing negative impacts, including noise and vibration levels, air and water quality, odor levels, visual impacts, wildlife impacts, waste disposal and public safety.
 - (f)

A fire protection plan that is mutually acceptable to the operator and the Greeley Fire Department or appropriate fire district that includes planned actions for possible emergency events and any other pertinent information. Prior to the application to the city, a proposed fire protection plan and emergency response plan shall be submitted to and reviewed by the Greeley Fire Department or appropriate fire district.

- g. *Review criteria.* In addition to all other general criteria in section 24-206 for use by special review, the planning commission shall consider the following for oil and gas facilities:
 1. The submittal of all necessary information demonstrates compliance with all federal, state and local laws and regulations regarding siting and operating facilities.
 2. The site plans demonstrate compliance with all standards in this section.
 3. The site plan or any additional environmental mitigation plans meet the standards, guidelines and criteria for the specific location and context.
 4. No other conditions or circumstances exist that will undermine the intent of this section.
- h. *Inspections.* The holder or agent of the special review permit shall allow inspections of all wells and accessory equipment and structures by city personnel at any reasonable hour.
 1. Failure to allow inspections for more than ten days shall result in scheduling a special review permit revocation hearing before the planning commission. The planning commission's decision on a special review permit revocation based on failure to allow inspections shall be final.
 2. Each year the operator of any producing oil or gas well shall provide the following to the fire chief:
 - (a) Proof of insurance and bonding required by any city, county, state or federal law or regulation;
 - (b) Certification of compliance with the conditions of this section, the Uniform Building and Fire Codes, and other applicable regulations.
 - (c) Annual inspection fees established by the city to cover inspection costs. This fee shall be paid no later than February 1 for the preceding year. Wells which have been plugged and abandoned are exempt from the fee.
- i. *Defined terms.* The following terms used in this section shall have the meaning given below. All terms not listed but that are defined in the Act, or in regulations by the COGCC or CDPHE authorized under the Act, shall defer to those definitions, and any conflicts resolved in favor of the state definitions. All other terms shall have their usual customary meaning, the meaning given elsewhere in this code, or any generally accepted oil and gas industry meaning if the term is technical in nature.

Act means the Oil and Gas Conservation Act of the State of Colorado.

Assembly building means any building or portion of building or structure used for the regular gathering of 50 or more persons for such purposes as deliberation, education, instruction, worship, entertainment, amusement, drinking, dining or awaiting transport.

Building unit means a building or structure intended for human occupancy. A dwelling unit, every guest room in a hotel/motel, every 5,000 square feet of building floor area in commercial facilities and every 15,000 square feet of building floor area in warehouses or other similar storage facilities is equal to one building unit.

Commission or COGCC means the Oil and Gas Conservation Commission of the State of Colorado.

Educational facility means any building used for legally allowed educational purposes for more than 12 hours per week for more than six persons. This includes any building or portion of building used for licensed day care purposes for more than six persons.

High-density area shall be determined at the time the well is permitted on a well-by-well basis, by calculating the number of occupied building units within the 72-acre area defined by a 1,000-foot radius from the wellhead or production facility and shall mean any tract of land which meets one of the following:

1. 36 or more actual or platted building units are within a 1,000-foot radius, or 18 or more building units are within any semi-circle of the 1,000-foot radius, at an average density of one building unit per two acres. If platted building units are used to determine density, then 50 percent of said platted units shall have building units under construction or constructed;
2. An educational facility, assembly building, hospital, nursing home, board and care facility or jail is located within 1,000 feet of a wellhead or production facility; or
3. If a designated outside activity area is within 1,000 feet of a wellhead or production facility, the area may become high density upon application and determination by the COGCC.

Hospital, nursing home, board and care facilities, for the sole purpose of this chapter, means buildings used for the licensed care of more than five in-patients or residents.

Inspector, city, means any person designated by the city manager or by the manager's designee, who shall have the authority to inspect a well site to determine compliance with this chapter and other applicable ordinances of the city.

Jail means those structures where the personal liberties of occupants are restrained, including, but not limited to, mental hospitals, mental sanitariums, prisons and reformatories.

Local government designee means the office designated to receive, on behalf of the local government, copies of all documents required to be filed with the local governmental designee pursuant to the rules of the COGCC.

Mineral owner means any person having title or right of ownership in subsurface oil and gas or leasehold interest therein.

Operating plan means a general plan which describes an oil and gas exploration and production facility identifying purpose, use, typical staffing pattern, seasonal or periodic considerations, routine hours of operation, source of services/infrastructure, any mitigation plans and any other information related to regular functioning of that facility.

Operator means the person designated by the owner or lessee of the mineral rights as the operator and so identified in oil and gas conservation commission applications.

Production facilities means all storage, separation, treating, dehydration, artificial lift, power supply, compression, pumping, metering, monitoring, flow lines and other equipment directly associated with oil wells, gas wells or injection wells.

Sidetracking means entering the same wellhead from the surface, but not necessarily following the same well bore, throughout its subsurface extent when deviation from such well bore is necessary to reach the objective depth because of an engineering problem.

Surface owner means any person having title or right of ownership in the surface estate of real property or leasehold interest therein.

Twinning means the drilling of a well adjacent to or near an existing well when the well cannot be drilled to the objective depth or produced due to an engineering problem, such as a collapsed casing or formation damage.

Well means an oil or gas well, a hole drilled for the purpose of producing oil or gas, or a well into which fluids are injected.

Well site means the areas which are directly disturbed during the drilling and subsequent operation of, or affected by production facilities directly associated with, any oil well, gas well or injection well.

Wellhead means the mouth of the well at which oil or gas is produced.

(Ord. No. 36, 2021, § 6(app. A, § 6), 9-21-2021)



Oil & Gas 101:

Existing Conditions, Regulations and Inspections

Don Threewitt, Community Development Deputy Director

Bob Fries, Battalion Chief & Fire Marshal

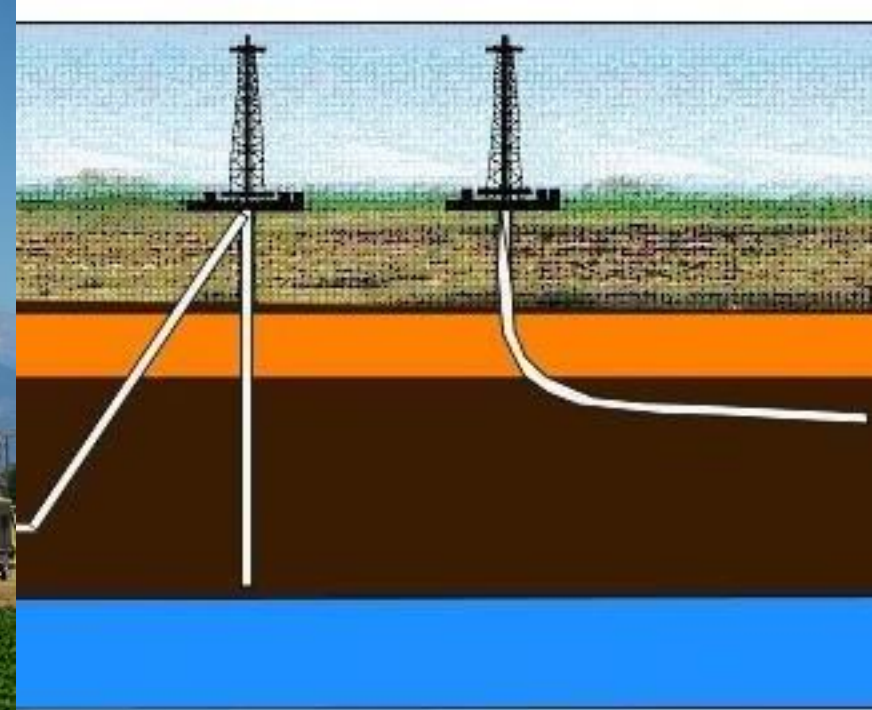
Don.Threewitt@greeleygov.com | Bob.Fries@greeleygov.com

City Council Work Session – April 23, 2024

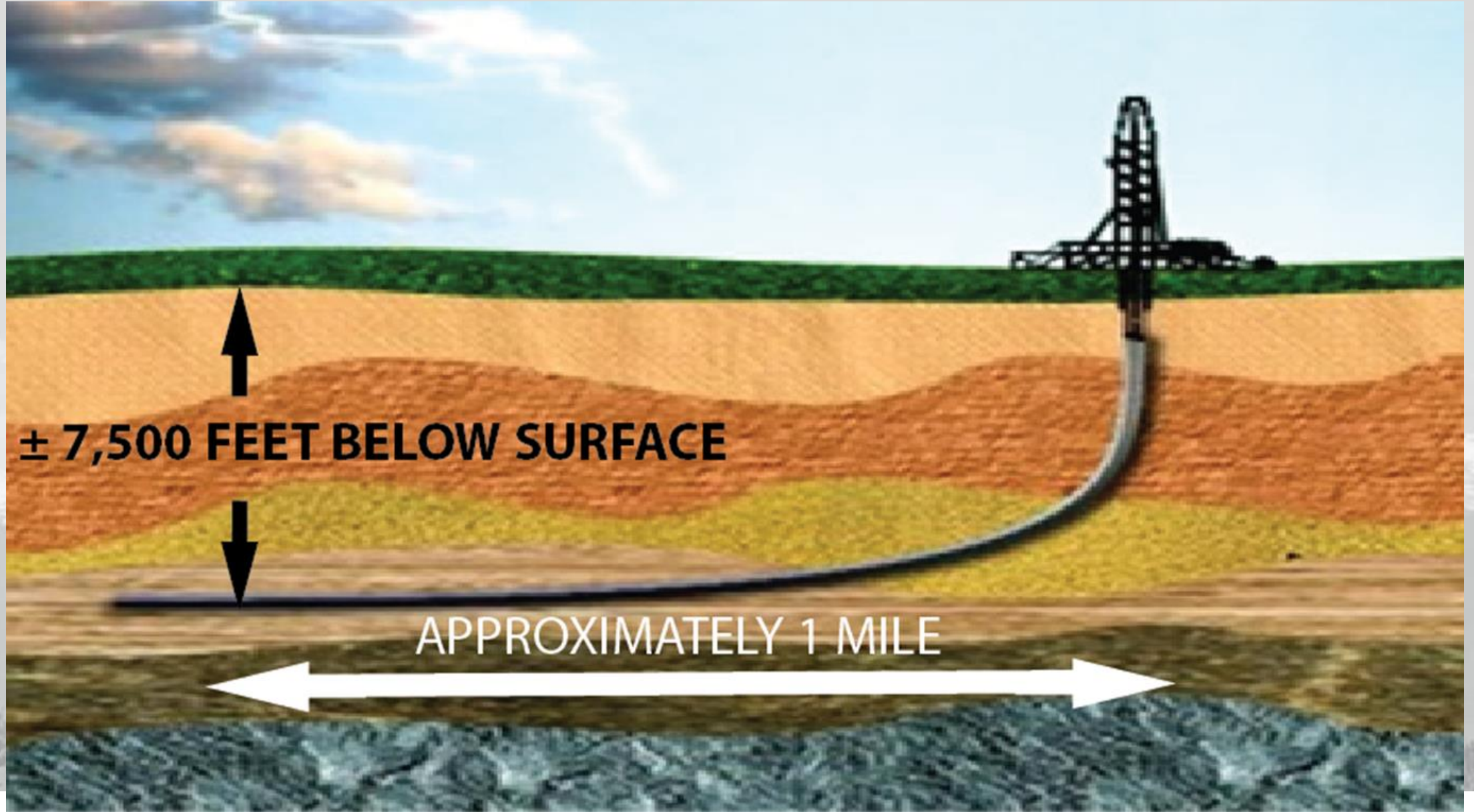


High Performance Government

Agenda



- Existing Conditions
- Land Use Regulations/local approval
- Regulations currently under review
- Inspections Program
- Purpose: Informational

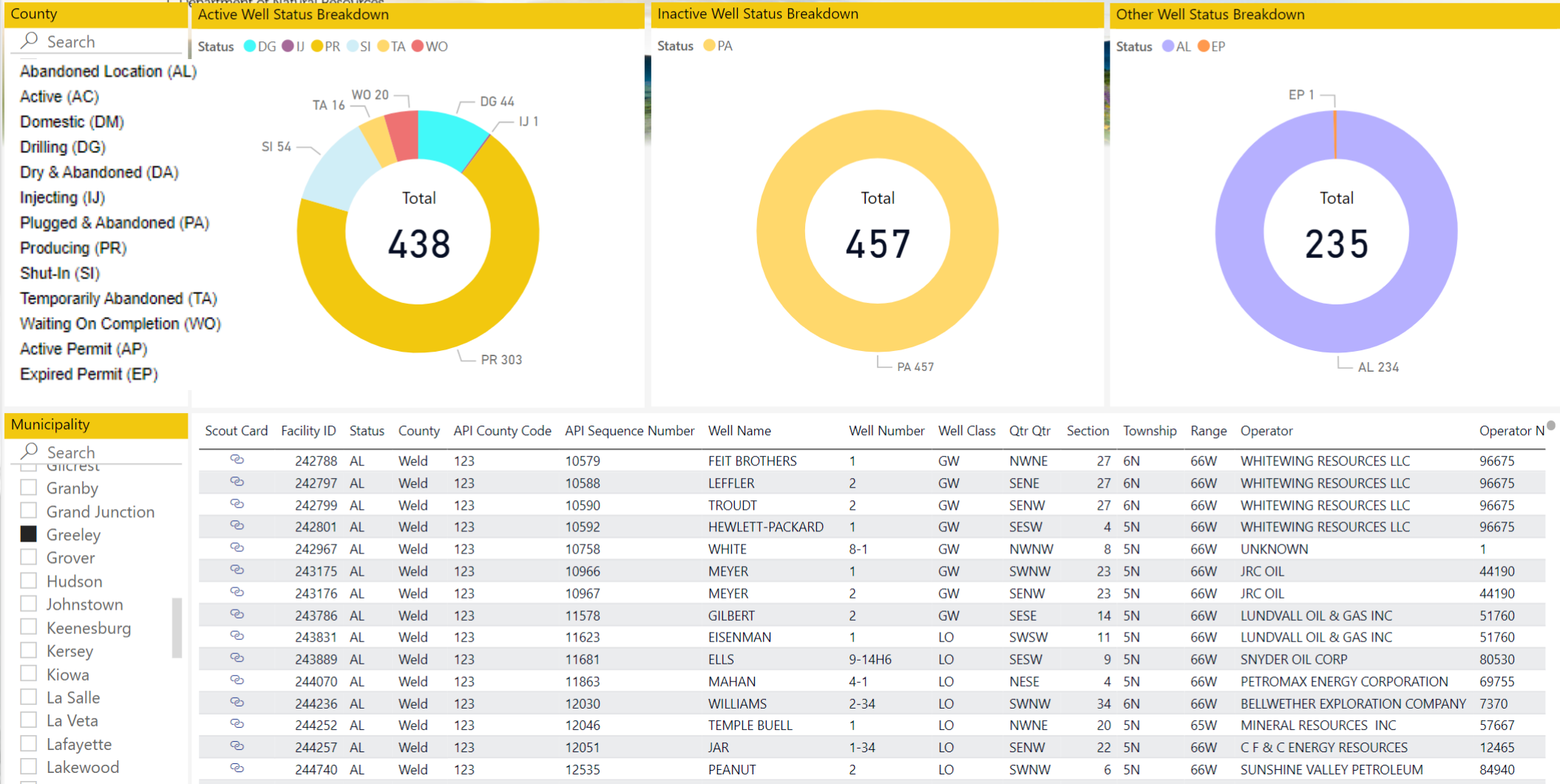


Directional Drilling Overview



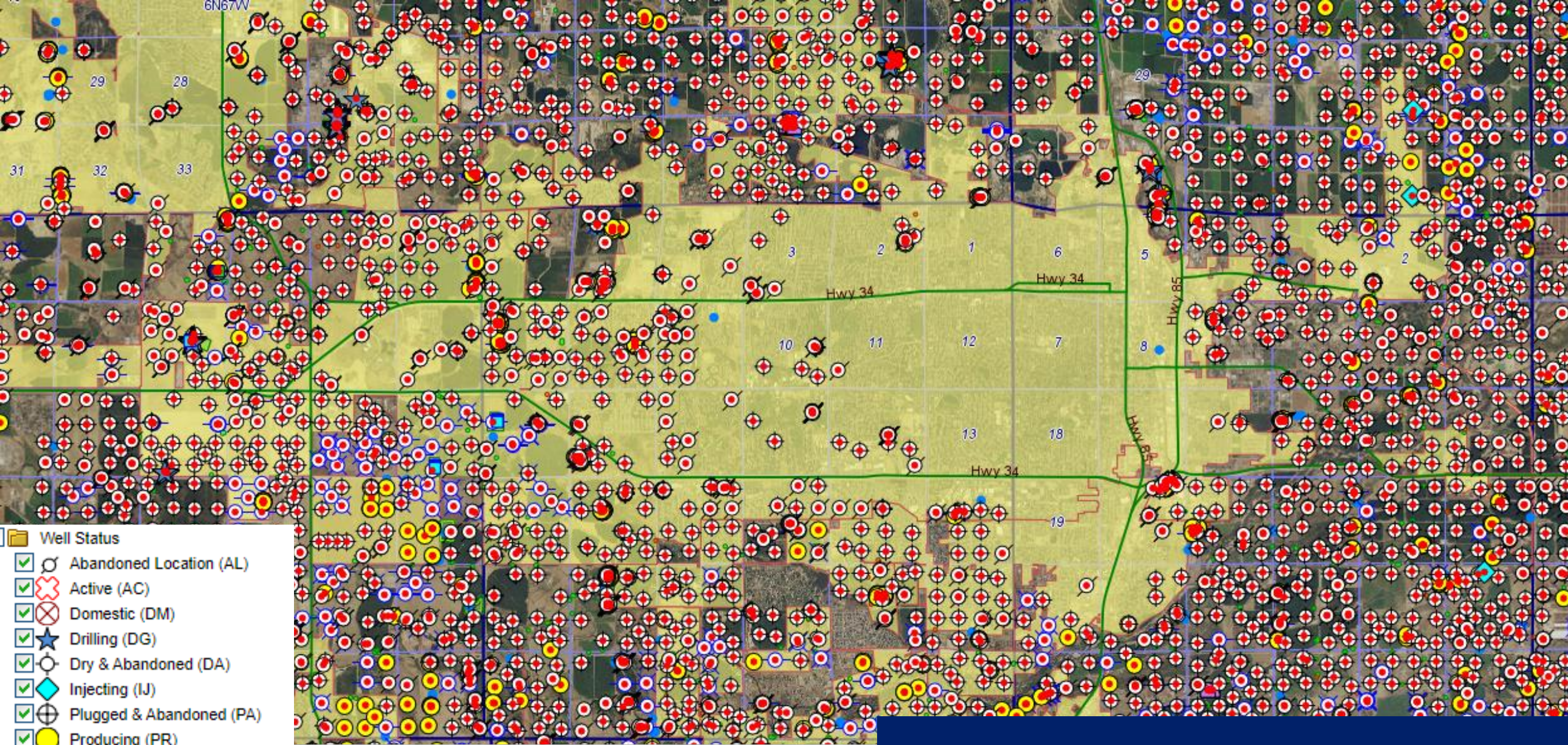
Well Status

An overview of all current well statuses by county and separated into Active, Inactive and Other



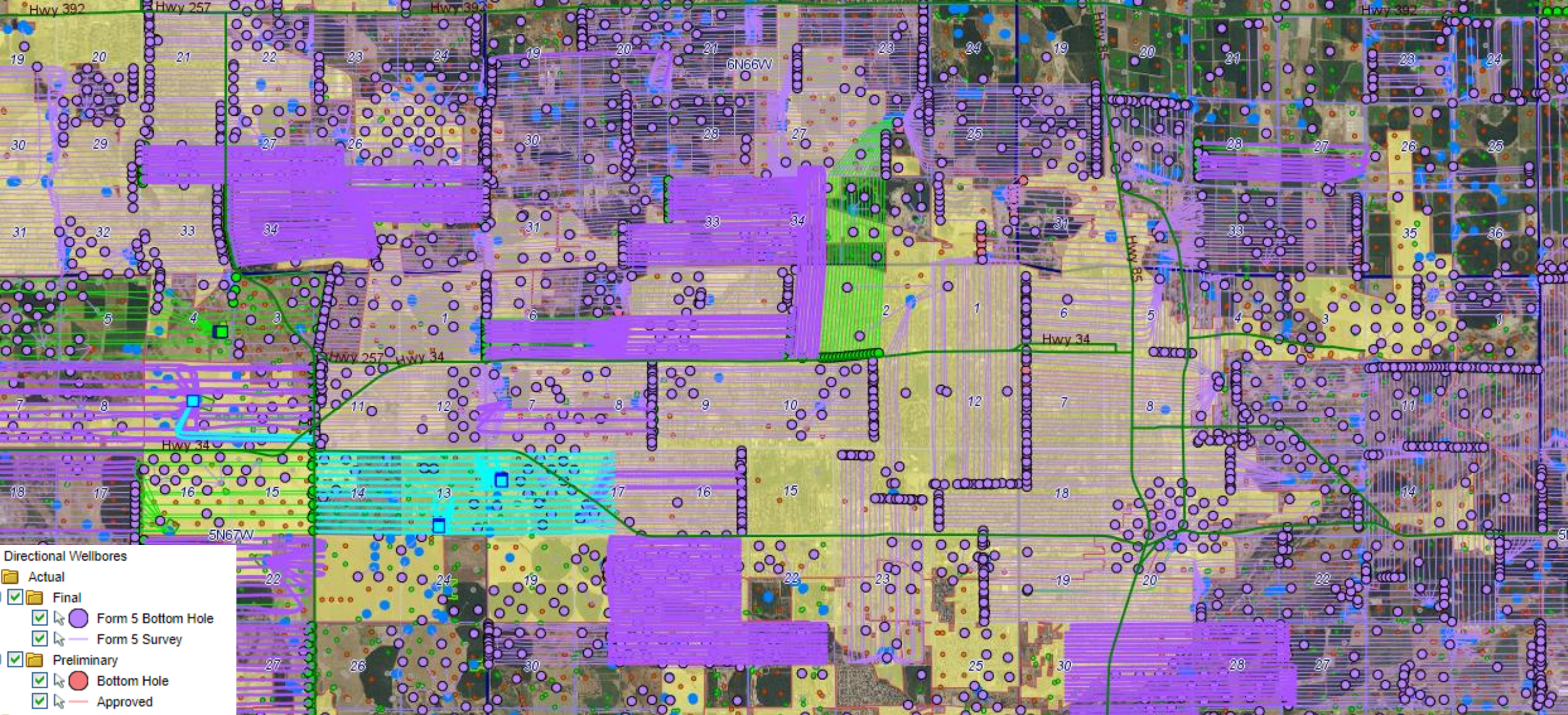
City of Greeley – Current Well Status

<https://ecmc.state.co.us/DAD.html>



- Well Status**
- ☒ Abandoned Location (AL)
 - ☒ Active (AC)
 - ☒ Domestic (DM)
 - ☒ Drilling (DG)
 - ☒ Dry & Abandoned (DA)
 - ☒ Injecting (IJ)
 - ☒ Plugged & Abandoned (PA)
 - ☒ Producing (PR)
 - ☒ Shut-In (SI)
 - ☒ Temporarily Abandoned (TA)
 - ☒ Waiting On Completion (WO)
 - ☒ Active Permit (AP)
 - ☒ Expired Permit (EP)

City of Greeley – All Wells



City of Greeley – Directional Wellbore Coverage

Section 24-1102 Oil and Gas Regulations



- All oil and gas exploration and production operations shall require a **special review permit** for the facility
- Approval of a **site plan** for any new or relocated facilities--provided it is in compliance with an approved special review permit

Currently under Development Code Review

Screening and Buffering

- Appropriate screening
- When to use live plantings and when to use fencing

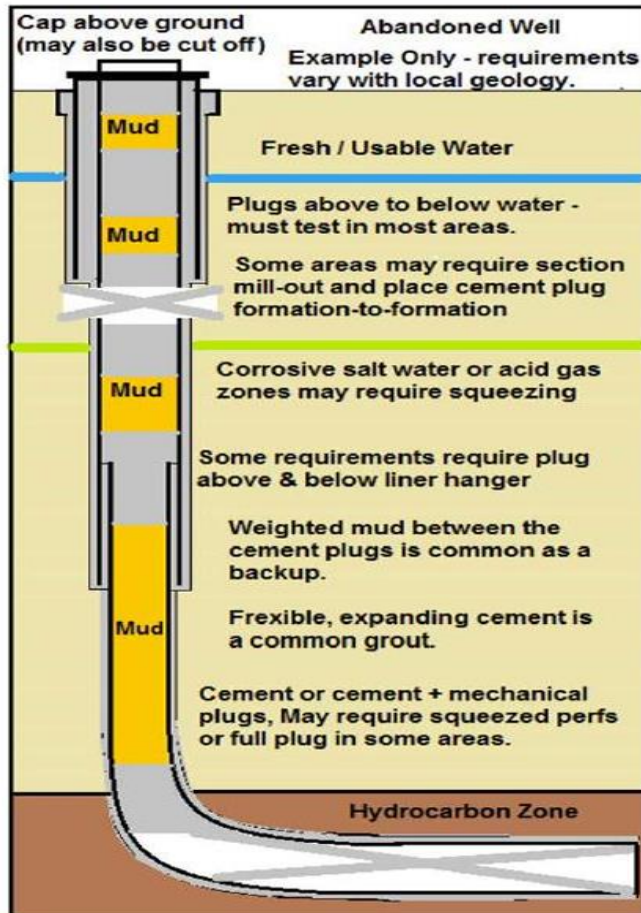
Naming Update Update code references from Colorado Oil and Gas Conservation Commission (COGCC) to Energy and Carbon Management Commission (ECMC)

P/A Well Setbacks

- Clarify ambiguity in code section
- 0' (reciprocal) setback from ROW, parking lots, trails and private roads (future discussion)
- Verify appropriate setbacks from buildings and vertical structures (currently 50')

Process & Safety of Plugged/Capped wells

FIGURE 2. SCHEMATIC OF A PROPERLY ABANDONED WELL



- Well closure is regulated by ECMC, performed by owner/operator
- **Abandoned wells** are unplugged wells that have not been operated and maintained in accordance with prevailing statute and regulation. Many abandoned wells have fallen into advanced states of disrepair
- **Orphaned wells** are a subset of abandoned wells for which no owner can be determined
- **Plugged and Abandoned wells** formerly producing wells that have been completed, temp or perm
- **Dry and Abandoned wells** are wells that were drilled and came up dry

Key Requirements – Greeley vs. State of CO

Greeley

- Site Setbacks and site design*
- Flow Line locations*
- Compliance with Colorado Oil and Gas Conservation Commission (*sic*: ECMC) Rules and Regulations*
- Noise*
- Site Visibility*
- Site Screening/landscaping
- Site Safety*
- Cumulative Wildlife Impacts*
- Floodplain Restrictions*
- Drainage and Erosion Control*
- Annual Inspections by Greeley Fire Department

** Denotes Items regulated by both city and state*

ECMC

- 10 State and Federal codes and standards by reference (Water Quality, Hazardous Waste, Solid Waste, Air Quality, Well Construction and Installation, EPA Waste Evaluation, EPA Screening Chemical Contaminants, Soil and Plant protection, Radioactive Waste)
- Pollution
- Gas Flaring/Venting
- Gas Capture Plans
- Evaluating Cumulative Impacts
- Waste Management
- Produced Water and Drilling Fluids
- Land Treatment Requirements
- Spill/Release Procedures
- Soil and Groundwater Sampling and Concentration limits
- Operations and Reporting Requirements
- Closure Requirements

Best Management Practices Requirements

Greeley (Surface impacts)

- Setbacks
- Site access & security
- Traffic, transportation, roads & access
- Aesthetics
- Natural resources (floodplains, wildlife, wetlands, etc.)*
- Noise, Light, Dust, Odor, Vibration
- Emergency preparedness*

ECMC (Surface *and* Subsurface, Activity *and* Impacts)

- Well Construction
- Drilling, Operations, Closure, Reclamation
- Air quality
- Water quality
- Emergency preparedness*
- Natural resources (floodplains, wetlands, etc.)*

** Denotes Items regulated by both city and state*

Greeley Fire Department Inspections

Risk Factor Areas

		Higher (5)	(4)	(3)	(2)	Lower (1)	RF Weight
1	Population Density & Urbanization	>25 p/mi2 Within Municipal Boundary	6-25 p/mi2 Within Municipal Boundary	1-6 p/mi2	0.5 -1 p/mi2	<0.5 p/mi2	10%
2	Environment (Wildlife & Water)	Multiple Criteria	Multiple Criteria	Multiple Criteria	Multiple Criteria	Multiple Criteria	20%
3	Time Since Last Inspection	>5 yrs	3-5	2-3	1-2	<1	15%
4	Years In Service	>20 yrs	10-20	3-10	0-3	0	30%
5	Reported Spills (Location)	>4	3-4	2	1	0	10%
6	Corrective Actions (Location)	>3		1-3		0	15%

	People
	Environment
	Time
	History (Site-specific)

- First comprehensive oil and gas fire inspection program
- Trained with ECMC and Colorado Department of Public Health and Environment (CDPHE) inspectors
- Modified existing fire inspection practices to be relevant to Oil & Gas industry
- **Prioritized Inspections**

Greeley Fire Department Inspections



- **2022** – 89 oil and gas well inspections, 11 facility inspections
- **2023** – 118 oil and gas well inspections, 14 facility inspections

Thank you





Work Session Agenda Summary

April 23, 2024

Key Staff Contact: Heidi Leatherwood, City Clerk

Title:

Initiative 14 - 2023 Greeley Municipal Charter Review Options

Background:

Colorado voters authorized the option of home rule governance for cities and towns in 1902. This amendment to the state constitution allowed municipalities to set up a form of government that allowed for greater control over local matters significant to its specific needs. When registered electors adopt a charter that documents details of the government's structure and powers, it enables the home rule jurisdiction to create policy on local issues rather than be strictly subject to the laws of the state. (Home Rule Governance 20-16)

The Greeley Municipal Charter was approved and adopted on June 24, 1958. Since the charter was adopted by the voters, all subsequent changes to the charter must be placed on the ballot and approved by the voters in the same fashion. The last full Charter Review was completed by a citizens' committee in 2001 and again in 2017, by a staff committee. Approximately 83 proposals for charter amendments have been completed since its inception, with an approval rate of approximately 71%. The most recent Charter amendment was last year, regarding employee titles in the Fire Department (Section 13-4).

At the December 19, 2023, regular meeting, Council requested Initiative 14-2023, asking that staff bring back information and options associated with a proposed Charter Review.

In response to the initiative, staff shared the following information and requests consensus from the Council on the selection of one of the options below:

1. Full Charter Review
2. Partial Charter Review
3. Priority-Specific Charter Review
4. Delay Charter Review

Strategic Focus Area:



Business Growth



Community Vitality



High-Performance Government



Housing For All



Infrastructure and Mobility



Quality of Life



Safe and Secure Communities

Attachments:

1. Item 8 - Greeley Municipal Charter Review Options Presentation

Initiative 14-2023 Greeley Municipal Home Rule Charter Review Options

Heidi Leatherwood, City Clerk

City Council Work Session - April 23, 2024



Agenda



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- Charter and Review
- Options: Committee, Members, Time and Costs
- Purpose: Consensus for next steps and direction

Charter and Charter Review

A Charter Review is a process for examining and potentially updating the governing document of a home rule municipality

- To update outdated provisions
- To improve clarity and consistency in governance
- To align the charter with current best practices

History of Reviews or Amendments

The last full Charter Review was done by a citizen committee in 2001 and then again in 2017 by a staff committee.

The last Charter amendment was in 2023 regarding employee titles in the Fire Department (Section 13-4).

Approximately 83 proposals for Charter amendments have been completed since the adoption of the original Charter on June 24, 1958.

59 were approved by the voters, or a 71% approval rate

Council Process for Charter Amendment

1. Committee presents proposed amendments to Council
2. Ordinance with ballot question considered by Council
3. Ballot question submitted to Weld County in coordinated election
4. Registered electors vote
5. If approved, changes are codified in the Charter

Committee Options

The committee must follow the same rules as the other Boards and Commissions- Open Meetings Law; etc.

Committees can be

- Permanent
- Temporary/as needed

Member Options

- Appointed community members
- Elected officials
- Legal experts
- Other public groups
- Staff members



Time Commitment Options

Time commitment can vary depending on the complexity of the charter.

- Full Review- recommended 6-12 months
- Partial
- Priority-Specific



Cost Considerations

- Full Review
- Partial
- Priority Specific

May include:

- Legal fees
- Consultant fees
- Administrative costs



Examples from other Municipalities

Arvada

Aurora

Boulder

Broomfield

Edgewater



Recommendation:

If the timeframe is to have Charter amendments on the 2024 ballot, then the staff recommendation is to:

- Conduct a Priority-Specific Review
- Committee: include (2) councilmembers, with representation from City Attorney's Office, City Clerk's Office and other necessary departments to create draft amendments for Council consideration
- Submit 1st/2nd Reading Ordinances in August

Thank you





Work Session Agenda Summary

Title

Scheduling of Meetings, Other Events

Summary

During this portion of the meeting the City Manager or City Council may review the attached Council Calendar or Work Session Schedule regarding any upcoming meetings or events.

Attachments

Council Meetings and Other Events Calendar

Council Meeting and Work Session Schedule

Status Report of Council Initiatives and Related Information

April 22, 2024 - April 28, 2024

April 2024							May 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5	6			1	2	3	4
7	8	9	10	11	12	13		5	6	7	8	9	10
14	15	16	17	18	19	20		12	13	14	15	16	17
21	22	23	24	25	26	27		19	20	21	22	23	24
28	29	30						26	27	28	29	30	31

Monday, April 22

11:30am - 12:30pm Greeley Chamber of Commerce (Hall) 🗓️

Tuesday, April 23

- 4:00pm - 5:00pm Citizen Action Project Expo at Central High School (Greeley Central High School; (North Parking Lot Entrance)) - Council Master Calendar
- 5:00pm - 6:00pm Access to CivicClerk and Bookmarking (R_CCS 2nd Floor Colorado Conference Room 227) - Council Master Calendar
- 6:00pm City Council Work Session Meeting (R_CCS_Council Chambers - WiFi Ready; R_CCS_Council Chambers Overflow Room 103) - Council Master Calendar 🗓️

Wednesday, April 24

- 7:00am - 8:00am Upstate Colorado Economic Development (Hall) (Upstate Colorado Conference Room) - Council Master Calendar 🗓️
- 8:30am - 11:30am HOLD - Greeley Day at the Capitol (Colorado State Capitol) - Council Master Calendar

Thursday, April 25

Friday, April 26

Saturday, April 27

- 9:00am - 10:00am Arbor Day Celebration Proclamation (Hall) (Sanborn Park; (Playground)) - Council Master Calendar

Sunday, April 28

April 29, 2024 - May 5, 2024

April 2024							May 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5	6			1	2	3	4
7	8	9	10	11	12	13		5	6	7	8	9	10
14	15	16	17	18	19	20		12	13	14	15	16	17
21	22	23	24	25	26	27		19	20	21	22	23	24
28	29	30						26	27	28	29	30	31

Monday, April 29

Tuesday, April 30

6:00pm Council Meeting - Cancelled 5th Tuesday

Wednesday, May 1

Thursday, May 2

7:30am - Poudre River Trail (Hall)

3:30pm - IG Adv. Board (Butler)

6:00pm - 8:30pm North Front Range MPO Meeting
(Olson/Payton)

Friday, May 3

Saturday, May 4

Sunday, May 5

May 6, 2024 - May 12, 2024

May 2024							June 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	4						1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30						

Monday, May 6

Tuesday, May 7

 **6:00pm City Council Meeting** (R_CCS_Council Chambers Overflow Room 103; R_CCS_Council Chambers - WiFi Ready) - Council Master Calendar 

Wednesday, May 8

 **7:30am - 9:00am Frontier House's 13th Annual Breakfast**
(DoubleTree by Hilton at Lincoln Park, 919 7th Street, Greeley) - Council Master Calendar

Thursday, May 9

Friday, May 10

Saturday, May 11

Sunday, May 12

May 13, 2024 - May 19, 2024

May 2024							June 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	4						1
5	6	7	8	9	10	11		2	3	4	5	6	7
12	13	14	15	16	17	18		9	10	11	12	13	14
19	20	21	22	23	24	25		16	17	18	19	20	21
26	27	28	29	30	31			23	24	25	26	27	28
								30					

Monday, May 13

Tuesday, May 14

6:00pm City Council Work Session Meeting
(R_CCS_Council Chambers Overflow Room 103; R_CCS_Council Chambers - WiFi Ready) - Council Master Calendar

Wednesday, May 15

- 7:30am - 8:30am Quarterly Joint Breakfast Weld/Greeley** (Doug's Diner - Greeley (801 9th St, Greeley, CO 80631)) - Council Master Calendar
- 7:30am - Visit Greeley (Butler)** (902 7th Ave Greeley)
- 11:00am - 1:00pm United Way Community Leaders Luncheon- Let me know if you would like to go-We are planning on getting a table** (DoubleTree by Hilton – 919 7th St – Greeley) - Council Master Calendar
- 2:00pm - 5:00pm Water & Sewer Board (Gates)**

Thursday, May 16

- 7:30am - 8:30am Downtown Development Authority (DeBoutez/Butler)** (802 9th St #100, Greeley, CO 80631)
- 3:30pm - 4:30pm Airport Authority (Gates/Payton)** (Greeley-Weld Airport, 600 Airport Road)

Friday, May 17

Saturday, May 18

Sunday, May 19

City Council Meeting Scheduling 2024			
	4/16/2024		
	This schedule is subject to change		
Date/Type	Description	Sponsor Presenter/Director or Project Manager	Placement/Time
April 23, 2024 Council Work Session	Claims Reserve Fund	Tyra Litzau/ John Goodson	Work Session
	2023 Preliminary Financial Review	Tyra Litzau/ Rodney Rhoades	Work Session
	Initiative 1-2024 - Oil & Gas 101	Bob Fries/Don Threewitt	Work Session
	Charter Review Options	Heidi Leatherwood	Work Session
	Executive Session - Collective Bargaining for Sergeants	Kimberly Southern-Weber	Executive Session
May 07, 2024 Council Meeting	Proclamation- Public Works Week	Mayor	Intro
	Proclamation - Historic Preservation Month	Mayor	Intro
	Proclamation - Mental Health Month	Mayor	Intro
	Proclamation - Law Enforcement Week	Mayor	Intro
	Minutes - April 2 CC; April 9 WS	Heidi Leatherwood	Consent
	Motion Appointing Ernest Cienfuegos-Baca to the Greeley/Weld Housing Authority Board	Heidi Leatherwood	Consent
	Resolution - IGA with Weld RE-5J School District	Caleb Jackson	Consent
	Intro & 1st Rdg Ord - Adding Chapter 8 to Title 18 of the Greeley Municipal Code Relating to Museums (Tentative)	Chris Bowles	Consent
	Intro & 1st Rdg Ord - Supplemental Budget Appropriation for 2023	Tyra Litzau	Consent
	Focus Group Results	Kalen Myers	Regular Informational
	PH & 2nd Rdg - Municipal Judge Salary Increase	Kimberly Southern-Weber	Regular
	PH & 2nd Rdg - City Manager Salary Increase	Kimberly Southern-Weber	Regular
May 14, 2024 Council Work Session	1st Quarter Grants Update	Tyra Litzau/Robert Miller	Work Session
	Update to City Investment Policy	Tyra Litzau/Robert Miller	Work Session
	Facilities Update	Paul Trombino	Work Session
	Sign Code Amendments (Tentative)	Don Threewitt	Work Session
	Waste Diversion Study Update	Will Jones/ Paul Trombino	Work Session
May 21, 2024 Council Meeting	Proclamation - National Travel & Tourism Week Proclamation (Tentative)	Mayor	Intro
	Minutes - April 16 CC; April 23 WS	Heidi Leatherwood	Consent
	Resolution - Update to City Investment Policy	Tyra Litzau/Robert Miller	Consent
	Intro & 1st Rdg Ord - Affordable Housing Parking Reduction	Caleb Jackson	Consent
	Resolution - At Home Greeley	Brian McBroom	Regular
	PH & 2nd Rdg Ord - Adding Chapter 8 to Title 18 of the Greeley Municipal Code Relating to Museums (Tentative)	Chris Bowles	Regular
	PH & 2nd Rdg - Supplemental Budget Appropriation for 2023	Tyra Litzau	Regular
	Boards & Commissions Appointments	Heidi Leatherwood	Regular

City Council Meeting Scheduling 2024			
	4/16/2024		
	This schedule is subject to change		
Date/Type	Description	Sponsor Presenter/Director or Project Manager	Placement/Time
May 28, 2024 Council Work Session	1st Quarter CIP Update	Paul Trombino	Work Session
	Community Development Fee Study	Brian McBroom/Don Threewitt	Work Session
	Downtown Overlay Zoning	Don Threewitt/ Brian McBroom	Work Session
	Small Business Land Use Center	Brian McBroom	Work Session
June 04, 2024 Council Meeting	Proclamations -	Mayor	Intro
	Minutes - May 7 CC; May 14 WS	Heidi Leatherwood	Consent
	Resolution - CDOT IGA Funding for New Culvert #3 Ditch at 23rd Avenue and 5th Street	Paul Trombino	Consent
	Intro & 1st Rdg Ord - Campaign Contributions Limits and Election Amendments	Heidi Leatherwood/Stacey Aurzada	Consent
	Intro & 1st Rdg Ord - Request for Eminent Domain Authority for 83rd avenue 4th Street Project	Bhooshan Karnik/ Paul Trombino	Consent
	Intro & 1st Rdg Ord - Request for Eminent Domain Authority for Poudre River Ranch Stormwater Improvements Project	Bhooshan Karnik/ Paul Trombino	Consent
	Intro & 1st Rdg Ord - Request for Eminent Domain Authority for 23rd Avenue and 4th/5th Street Project	Bhooshan Karnik/ Paul Trombino	Consent
	Intro & 1st Rdg Ord - Sign Code Amendments	Don Threewitt	Consent
	PH & 2nd Rdg Ord - Affordable Housing Parking Reduction	Caleb Jackson	Regular
June 11, 2024 Council Work Session	Water & Sewer Board Interviews	Heidi Leatherwood/Ashton Reinhardt	Work Session
	Culture, Parks, and Recreation Comprehensive Plan Update	Diana Frick	Work Session
	Open Space Update	Diana Frick	Work Session
	Annexation Priority-Setting (Tentative)	Brian McBroom/Don Threewitt	Work Session
June 18, 2024 Council Meeting	Proclamations - Greeley Stampede	Mayor	Intro
	Proclamations - Juneteenth	Mayor	Intro
	Minutes - May 21 CC; May 28 WS	Heidi Leatherwood	Consent
	PH & 2nd Rdg Ord - Campaign Contributions Limits and Election Amendments	Heidi Leatherwood/Stacey Aurzada	Regular
	PH & 2nd Rdg Ord Sign Code Amendments	Don Threewitt	Regular
	PH & 2nd Rdg Ord - Request for Eminent Domain Authority for 83rd avenue and 4th Street Project	Bhooshan Karnik/ Paul Trombino	Regular
	PH & 2nd Rdg Ord - Request for Eminent Domain Authority for Poudre River Ranch Stormwater Improvements Project	Bhooshan Karnik/ Paul Trombino	Regular
	PH & 2nd Rdg Ord - Request for Eminent Domain Authority for 23rd Avenue and 4th/5th Street Project	Bhooshan Karnik/ Paul Trombino	Regular
	Boards & Commissions Appointments	Heidi Leatherwood	Regular
June 25, 2024 Council Work Session	Image and Tourism Update	Jaqueline Villegas	Worksession
	Meeting (Council and B&C) Streaming and Storage	Winna MacLaren, Heidi Leatherwood	Worksession
	Metropolitan District Standards – Options and Recommendations	Don Threewitt	Work Session

Greeley City Council

Status Report of Council Initiatives

Initiative No.	Council Member Initiating	Council Request	Council Meeting or Work Session Date Requested	Next Steps & Schedule	Anticipated Deliverable & Date (Report, Council Presentation, etc.)	Assigned to:
15-2021	Olson	Formation of a committee for implementation of a funding strategy for the 35th and 47th interchanges.	December 7, 2021 Council Meeting	•Next grant application expected May 2023	•The RAISE grant was submitted on February 28, 2024. Discussions continue with CDOT for next steps in the process	Paul Trombino
03-2023	Butler	Campaign Contribution Limits	February 7, 2023 Council Meeting	•Presented at Nov 28 Work Session	•Intro/1st Rdg Ordinance scheduled for June 4, 2024. Council Meeting; 2nd Rdg Ordinance scheduled for June 18, 2024.	Stacey Aurzada/ Heidi Leatherwood
04-2023	Hall	Pumpkin Ridge - Bridge	March 7, 2023 Council Meeting	•PW report provided to Council on March 24, 2023. Neighborhood meeting planned on June 29, 2023. •Included Raymond's 9/1/2023 Council Update	•A Neighborhood meeting was held on December 13th with residents of Pumpkin Ridge. Approx. 28 people attended. PW proposed constructing a low-rise crossing at the current sidewalk location. Work is anticipated to occur in 2024. •Update included in the January 5, 2024 Council Report ; •Will remain on this list until the foot bridge is complete	PW
11-2023	Clark/Butler	Artificial turf and landscape standards	August 1, 2023 Council Meeting	•Come back to Council with a draft ordinance	•Council consensus: Staff to bring back minor updates to the front yard landscaping regulations for consideration •Due to current legislation artificial turf amendmentments may be delayed other landscaping amendments may be presented late first quarter	Brian McBroom
1-2020	Hall	Follow-up on the Poudre River Trail- Narrows Project	August 1, 2023 Council Meeting	•The grant application, which will be submitted in October, will complete baseline river modeling in addition to an alternative alignment analysis which will also look at the existing alignment, with high level cost estimates for each alternative. The scope will also include a 30% design of the preferred alignment. Working with existing consultants, we've established an estimated cost for the design process to get to a 30% of roughly \$150,000. •Unless a new alignment comes out of the design process, utilizing the existing alignment or an alternative on the north side of the river identified by past studies will likely exceed \$2 million to completed design/permitting and construction for this section.	•Natural Areas and Trails division of CPRD has contracted Otak to conduct geotechnical analysis for the Narrows section of the Poudre River Trail in west Greeley. After completing several test bores in the area in late March, the consultant is completing analysis of the testing and will be hosting a workshop with CPRD and Public Works staff, along with representatives from the Poudre River Trail Corridor, Inc. (PRTC) a non-profit board in May. We received a \$45,000 planning grant from the State Trails program in Colorado Parks and Wildlife, and PRTC is contributing \$25,000 toward the design process at this integral section of the trail.	Diana Frick
13-2023	Hall	City Grants	12/20/2023	Provide report identifying the grants that were received so Councilmember Hall can provide to CML	• This report will be incorporated in the 1st Quarter Grants Report at the May 14 Work Session	Tyra Litzau
14-2023	Butler	Charter Review	12/19/2023	Asked Staff to start process of Charter review	Bring options to Council Work Session April 23	CAO/CCO

1-2024	DeBoutez	Oil and Gas 101	January 16, 2024 City Council Meeting	Asked that staff prepare an educational presentation with the following data: Number of: oil wells, plugged, abandoned, active; also monitoring wells status, long range plans and underground pipeline monitoring	•Work Session scheduled for April 23, 2024	CD
2-2024	Butler	Ballot Language for the Police Sergeant initiative	January 16, 2024 City Council Meeting	Asked CAO staff to create more descriptive language for the police sergeant ballot question for 2024	Pending CAO Scheduling of a Council Meeting	CAO
3-2024	Butler	Requested a Budget Retreat for 2025 Budget	April 2, 2024 City Council Meeting	Requested a Budget Retreat for 2025 Budget	Budget has developed agenda ideas and is proposing a mid-June timeframe for the retreat.	Caleb Weitz
4-2024	Butler	Requested Work Session for information on the Lincoln Park Redesign- to include status of project, timeline of project and overview of the coming outreach Work Session	April 2, 2024 City Council Meeting	Requested Work Session for information on the Lincoln Park Redesign- to include status of project, timeline of project and overview of the coming outreach Work Session	A team of staff in CPRD is working to reimage uses for Lincoln Park which includes activation of the space bringing the community to downtown. We have published a request for qualifications for a consultant for design. Proposals are due April 15th. Staff will review the proposal and interview firms in the coming weeks. Once the consultant is selected, we will begin internal and external stakeholder and community outreach work to develop the design recommendations.	CPRD



Work Session Agenda Summary

April 23, 2024

Key Staff Contact: Kimberly Southern-Weber, Chief Human Capital Officer

Title:

A motion to go into Executive Session for the purpose of receiving legal advice related to, and determining positions, developing strategy, and instructing negotiators all related to the 2024 Greeley Police Officers' Association collective bargaining agreement negotiations

Background:

An executive session is needed to inform the City Council of the upcoming GPOA Negotiations, provide legal advice to Council, and seek Council positions, strategy, and instructions for negotiations. If Council concurs, a motion to adjourn into Executive Session is needed.

Strategic Focus Area:



Safe and Secure Communities

Council's Recommended Action:

A motion to go into an Executive Session to discuss the following matter as provided under C.R.S. Sections 24-6-402(4)(b) and 24-6-402(4)(e)(I), and Greeley Municipal Code Sections 2-151(a)(2) and 2-151(a)(5):

To receive legal advice related to GPOA collective bargaining agreement negotiations and the determine positions, develop strategy, and instruct negotiations regarding collective bargaining with GPOA.

Attachments:

None