



Experience Team MEETING **AGENDA** 04/09/2024

https://greeleyco.sharepoint.com/sites/CPR/Shared Documents/CULTURAL AFFAIRS DIVISION/Museums/Exhibits/02_Experience Team/Team Meetings/2024/2024-04-09 Experience Team Agenda.docx							
Date	Start	End	Next Meeting	Next Time	Prepared by	Title	
04/09/2024	09:00	10:30	05/14/2024	09:00 AM	Holly Berg	Curator of Exhibits	
Location		Next Location			Minutes Taken By		
GHM, Community Room		GHM, Community Room			Britannia Barbour, Exhibits Assistant		
Attended By				Non-Attendees			

Discussion/Presentation Topics			
Topic	Specific Questions/Topics	Minutes	Decision and Next Steps
NCPH Poster	- Display at GHM? - Short presentation, part of Katie H's program req's?		
New Group Visit and Rental Form Tutorial	Geoff will walk everyone through the new form process and take notes on who needs what access if not already granted.		
50/150/250 Anniversaries	- Advanced planning for anniversary year-2026 - Possible History Colorado sponsored Dearfield artwork at GHM		
Exhibit Schedule	- Exhibit Schedule Spreadsheet - Curator's Corner Revamp Discussion - Traveling Exhibit Presentation - In House Exhibit Ideas		

Quick Updates			
Theme	Discussion	Minutes	Status / Next action and staff in charge
Experiences GHM	Exhibits SOPs – Holly/Britannia Planner App Templates		
Collections	- Katie R out - Working with IT on volunteer and artifact donation forms		
Registrar	- Secured loan agreements and created condition reports for Pleibol items. - Worked with Assistant Registrar to plan reception decorations. - Historic Sites Coordinator and Registrar met with Kelly Longacre to discuss animal loans		
Experiences CV/MH	Events & Programs – Katie/Geoff - Katie H & Gus at conference—limited teams availability for urgent items - History Fest: need volunteers		
Virtual Experiences	Next Virtual Project– Holly/Britannia 2nd Round Beta Test Results		

Quick Updates			
Theme	Discussion	Minutes	Status / Next action and staff in charge
Museums Sites Infrastructure	Maintenance – Geoff • Meeker Home Fencing/HVAC Update • WPF Master Gardener Work Update • CV Projects: Fence, stoves, firehouse/printshop, roofs •		
Retail Discussion	Retail – Jessi • Jerseys Status [CHRIS] • Spud T-shirts to be marketed by C&E Dept throughout month of March with special push in honor of "National Potato Chip Day" on March 14th; opportunity to collaborate with Aunt Helen's again like we did for RSK tees • Inventory of both Gift Shops in March • Brainstorming new wayfinding signage for Admissions/Gift Shop at GHM & ways to feature new products; How can we utilize Lobby at Front Entrance? • Katie H. & Jessi streamlining Spring History Festival Souvenirs; ordering new display pieces • Artist-in-Residence/renovation of North Gallery; GHM Murals Project		
Other	Outreach • Ticket Passport Partnership- COGM, CMRM, HPLD- LINC Update • Artist in Residence		