

Greeley City Council Agenda

Work Session
Tuesday, February 27, 2024 at 6:00 PM

City Council Chambers at City Center South, 1001 11th Avenue, Greeley, CO 80631
via Zoom at: <https://greeleygov.zoom.us/j/89450992350>

NOTICE:

City Council Work Sessions are held on the 2nd and 4th Tuesdays of each month in the City Council Chambers. Meetings are conducted in a hybrid format, with a Zoom webinar in addition to the in-person meeting in Council Chambers.

City Council members may participate in this meeting via electronic means pursuant to their adopted policies and protocol.

Members of the public are also invited to view Council work sessions in person or remotely. **Work sessions do not include public input in any format. Public comment is only permitted at regular Council meetings on the 1st and 3rd Tuesdays of each month.**

Watch Meetings:



Meetings are open to the public and can be attended in person by anyone.



Meetings are livestreamed on YouTube at [youtube.com/CityofGreeley](https://www.youtube.com/CityofGreeley) as well as over the Zoom webinar. Public participation in the Zoom webinar only allows viewing the meeting.

For more information about this meeting or to request reasonable accommodations, contact the City Clerk's Office at 970-350-9740 or by email at cityclerk@greeleygov.com. Meeting agendas, minutes, and archived videos are available on the City's meeting portal at <https://greeleyco.portal.civicclerk.com/>



Mayor

John Gates

Councilmembers

Tommy Butler - Ward I

Deb DeBoutez - Ward II

Johnny Olson - Ward III

Dale Hall - Ward IV

Brett Payton - At-Large

Melissa McDonald - At-Large



City Council Work Session Agenda

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1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Reports from Mayor and Councilmembers
5. Leadership Roadmap
6. Customer Experience Initiative
7. Customer Experience and 311
8. DDA Sales Tax Agreement Amendment
9. Scheduling of Meetings, Other Events
10. Adjournment



Work Session Agenda Summary

Title:

Reports from Mayor and Councilmembers

Background:

Board/Committee	Meeting Day/Time	Assignment
Airport Authority	3 rd Thu, 3:30 p.m.	Payton/Gates
Board/Commission Interviews (Team of 2)	monthly as needed	Council Rotation
CML Executive Board Opportunity	as needed	Hall
CML Other Opportunities	as available/desired	
CML Policy Committee (Council or Staff)	as needed	Hall/Lee; Gates alternate
Downtown Development Authority	3 rd Thu, 7:30 a.m.	Butler/DeBoutez
Employee Health Board	as needed	DeBoutez
Highway 34 Coalition	as needed	Olson
Highway 85 Coalition	as needed	Gates
Historic Preservation Loan Committee	as needed	DeBoutez
Interstate 25 Coalition	as needed	Olson
Island Grove Advisory Board	1 st Thu, 3:30 p.m.	Butler
National League of Cities Transportation and Infrastructure Services Committee	as needed	Olson
Police Pension Board	quarterly	McDonald
Poudre River Trail	1 st Thu, 7 am	Hall
Regional Opioid Council	as needed	Gates
Transportation/Air Quality MPO	1 st Thu, 6 p.m.	Olson/Payton
Upstate Colorado Economic Development	last Wed, 7 a.m.	Hall
Water & Sewer Board	3 rd Wed, 2 p.m.	Gates
Weld Project Connect Committee (United Way)	as needed	Olson
Youth Commission Liaison	4 th Mon, 6 p.m.	McDonald



Work Session Agenda Summary

February 27, 2024

Key Staff Contact: Kelli Johnson, Chief of Staff

Title:

Leadership Roadmap

Background:

The last 24 months have been intentionally focused on evolving and developing a culture that supports being a high-performing organization. Under new executive leadership and highly talented subject-matter experts, Greeley has been driven to elevate organizational effectiveness and efficiencies through thoughtful and transformational leadership.

This presentation will share the evolution of the City's "Leadership Roadmap."

The roadmap serves as a commitment to the organization, a measurement of accountability, and a blueprint for this leadership's vision and path toward becoming a sustainable, high-performing organization.

Strategic Focus Area:



High-Performance Government

Attachments:

1. 5- Presentation



Leadership Roadmap

Kelli Johnson, Chief of Staff

Kelli.Johnson@greeleygov.com

City Council Work Session – February 27, 2024

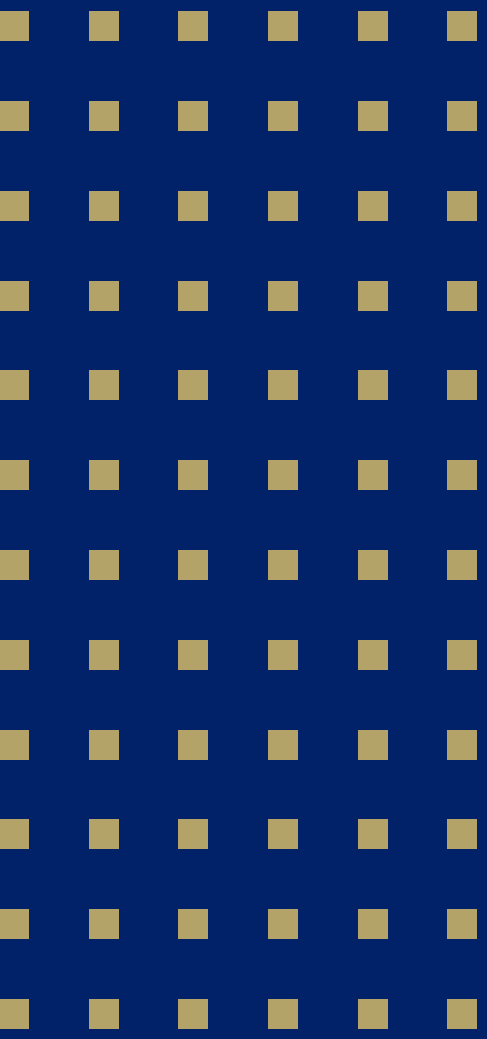


High Performing Government

Agenda



- Organizational Health and Transformation
- High Performing Government
- Collective Impact and Exceptional Service
- Leadership Commitment
- Purpose: Information and Discussion

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The Journey

Leadership is the capacity to translate vision into reality.

— Warren Bennis

SEPT. 9, 2022

HIGH PERFORMING TEAM

STRATEGIC PLAN & JAMBOARD

TOP 3 per Council's 2037
DIRECTOR'S BUDGET
REQS
Work in process

- BUSINESS GROWTH
- COMMUNITY VITALITY
- HIGH PERFORMANCE GOVERNMENT

↳ org culture
* assess + redefine
* priorities
* start dates
↳ everything a priority...

What we are doing? Work systems, process + flows
How we do it? culture, talent, org development

NEEDS
↓ CMD AUGMENT on these issues
↓ DID WE FUND THIS IN 2023?
LET RAYMOND KNOW

COMMUNICATION
- clear
- concise
- consistent

OTHER 4 PRIORITIES

AND
CMD PRIORITIES
HIGH LEVEL SENIOR MGMT PRIORITIES

DO YOU SEE ANY BARRIERS TO BEING ABLE TO ACCOMPLISH RAYMOND'S TOP 3 in each area?

FULL PICTURE OF 2037 PRIORITIES:
Past, Present, Future
BUDGET
"LEAD" - Role
EXPECTATIONS articulated

SUCCESS?
How do we define...

- Customers - Did we deliver what we said?
- Communities - We are leaders
- Employees - curious asking questions engaging

Achieved our plans!
- Define
- implement
- evaluate

Service
- bringing beyond inspired expectations

Pools of candidates to work here
Community = sense of place

Cultural environment where people are excited to come to work!

AUGMENT
COMMON VISION + FOCUS
MISSION
COLLECTIVE IMPACT
"CUSTOMER SERVICE"
CURIOUSITY!
JOYFUL
SUPPORTIVENESS
STRUCTURES THAT SUPPORT HIGH PERFORMANCE
ON the same team
We accomplish things! impact people's lives
CONVERSATIONS are "Easy"
WE KNOW EACH OTHER
PORSHE?
TERCEL?
TIME FOR COLLABORATION TO WORK TOGETHER
OPEN-NESS
People know where we are headed
ENGAGE + DO BEST WORK, NATURALLY
ENGAGED + HAPPY workforce
RESPECT
- Expertise
- Insights
- that is NOT IN THE ROOM = EXPERTISE
TRUST
- From City Council
INSIDE/OUTSIDE THE GROUP
REFLECTION
POSITIVE INTENT
DO A GOOD JOB
ENAGE + DO BEST WORK, NATURALLY
ENGAGED + HAPPY workforce

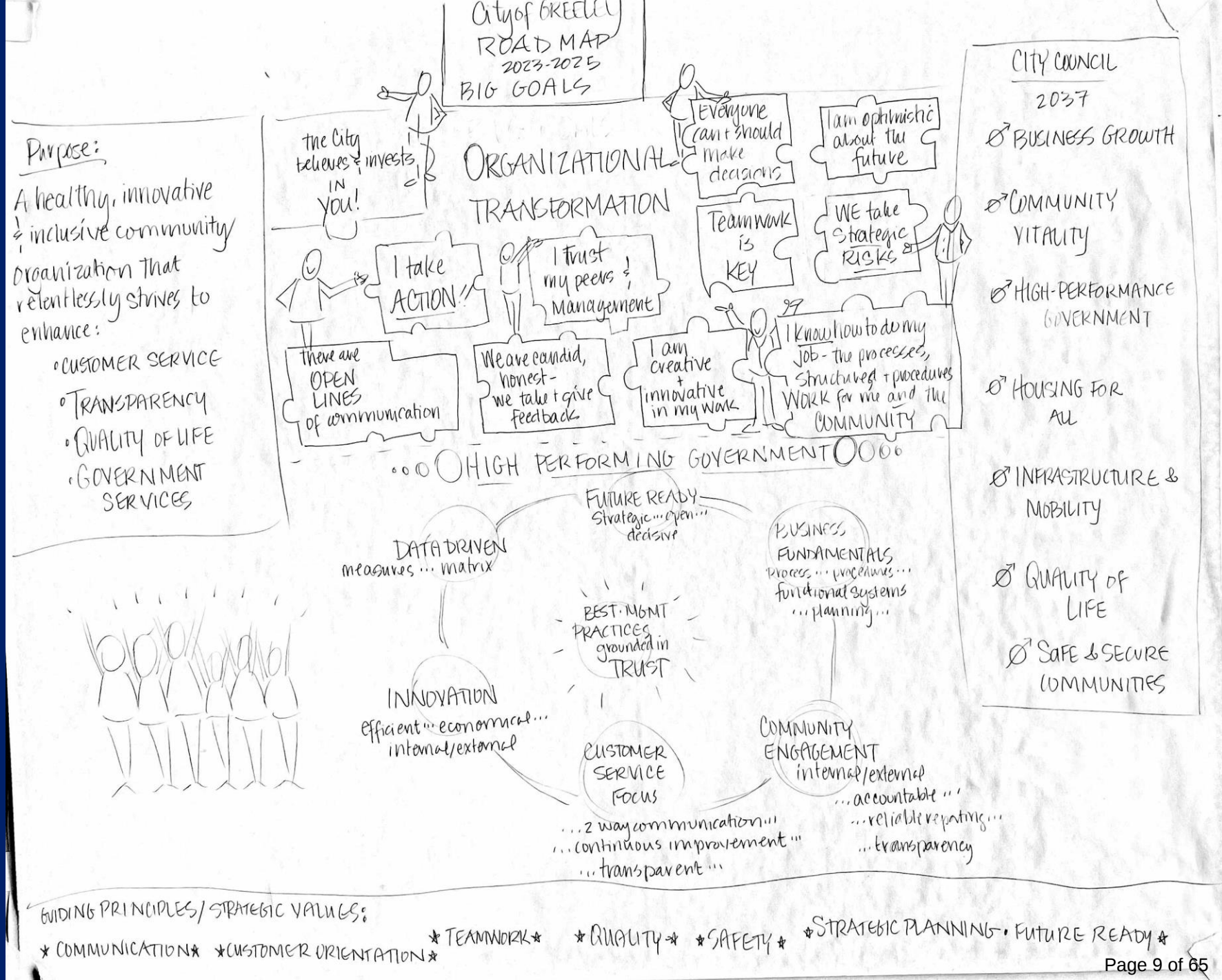
CMO - who? what?
Organizational Health
Organizational Culture
assessment
Rebecca Ryan
Future Work
Council 2037
CMD priorities
Raymond's 2023 priorities
ELT
reShape culture
Communications Strategy
Sounding Board
Advisory / pulse of org.
Tell the Story
Keep us on track
1 year ago
Started mty
communicate to directors
What? When? Why? Who?
Strategic priorities
action lines objectives
00000
Everyone else
Peace - what's the "right time" for (action)
Fulfill → making a difference
"Athenian bath" → better off b/c of me

Organizational Transformation

High Performing Government

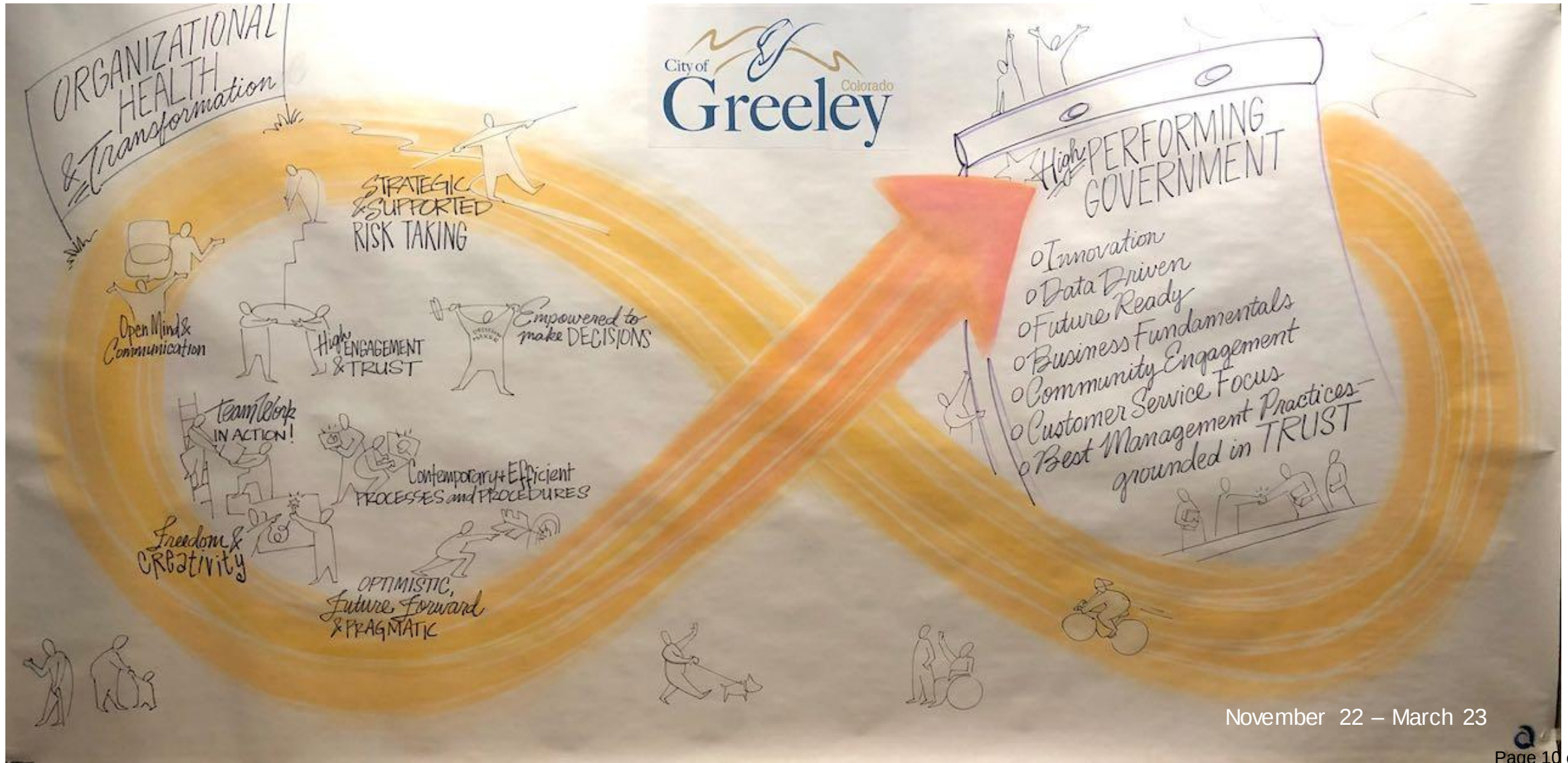
Healthy Culture

Healthy Organization



City of Greeley Roadmap

December 2022



November 22 – March 23



“Leadership is not a position or a title, it is action and example.”



Living the Leadership Roadmap

**City
Managers
Office**

**Executive
Leadership
Team**

**People
and
Culture**

**Collective
Impact**

Thank You





Work Session Agenda Summary

February 27, 2024

Key Staff Contact: Blair Snow, Assistant to the City Manager

Title:

Customer Experience Initiative

Background:

The City of Greeley is placing a significant emphasis on prioritizing the customer experience within our organization. Through extensive research, we have recognized the critical importance of this endeavor and believe that now is the opportune time to take deliberate action to enhance it. To achieve this goal, we are seeking to enlist the expertise of a consultant who can guide us in this important work. Our initiative aims to elevate satisfaction and engagement levels for employees, residents, and visitors alike, fostering a more positive and inclusive environment within our city.

This presentation introduces an initiative focused on enhancing customer experiences within the City of Greeley, with the aim of improving satisfaction and engagement for all stakeholders. It provides information as we embark on this project and welcomes feedback from City Council.

Strategic Focus Area:



High-Performance Government

Attachments:

1. 6- Presentation



Customer Experience

Blair Snow, Assistant to the City Manager

Blair.Snow@greeleygov.com

City Council Work Session – February 27, 2024

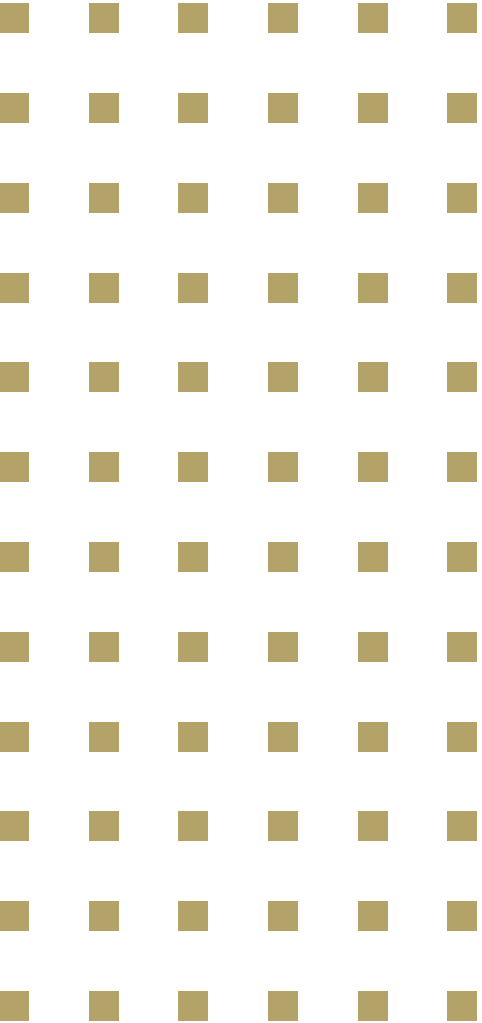


High Performance Government

Agenda



- Why Focus on Customer Experience (CX)
- CX Problems & Solutions
- CX Strategy & Next Steps
- Purpose: Sharing Information, Receiving Council Feedback

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Why Focus on Customer Experience

Service is our Purpose

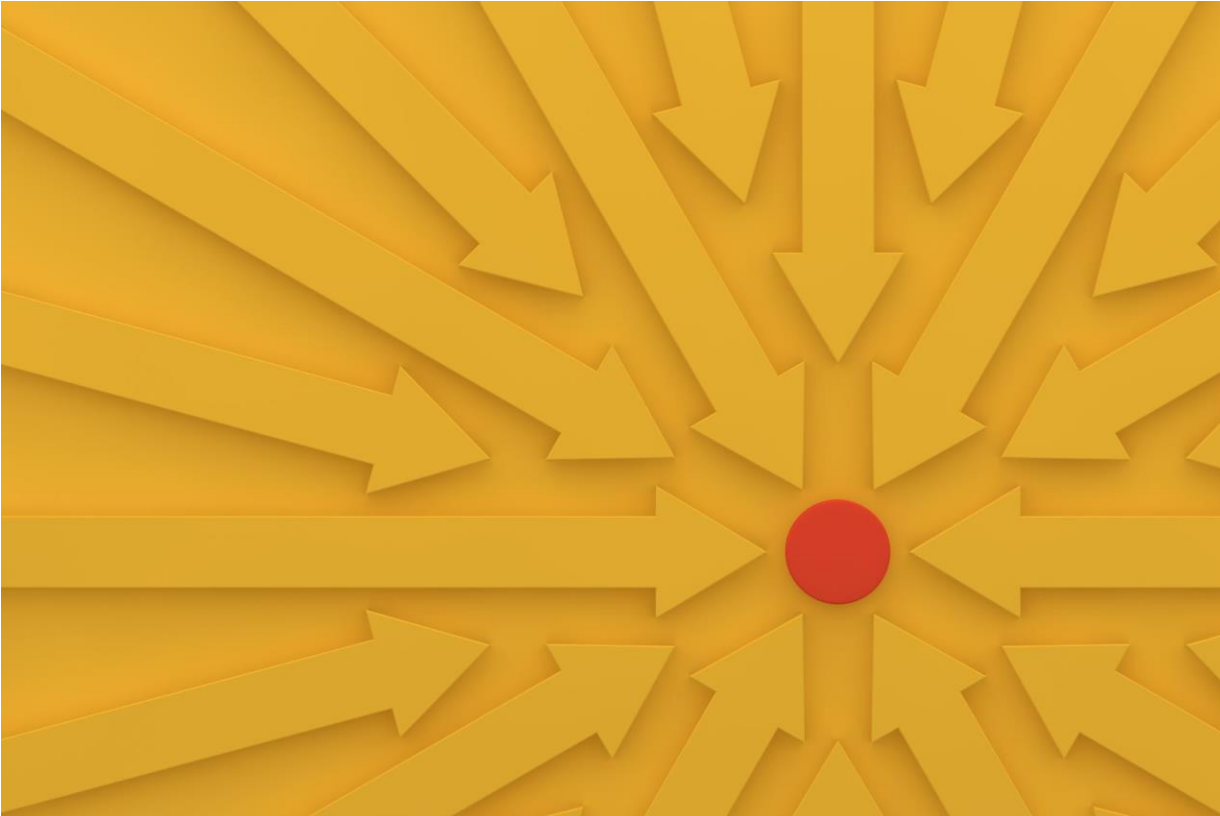
The City of Greeley is responsible for championing the customer's voice, ensuring that we are focused on delivering exceptional customer experiences (CX).

The purpose of this strategy is to set a clear vision for creating customer value at the City of Greeley & to reinforce the shared value of being customer focused in all that we do.

The outcome is meaningful customer experiences created for the people we serve: citizens, visitors, & employees.



Common Goal

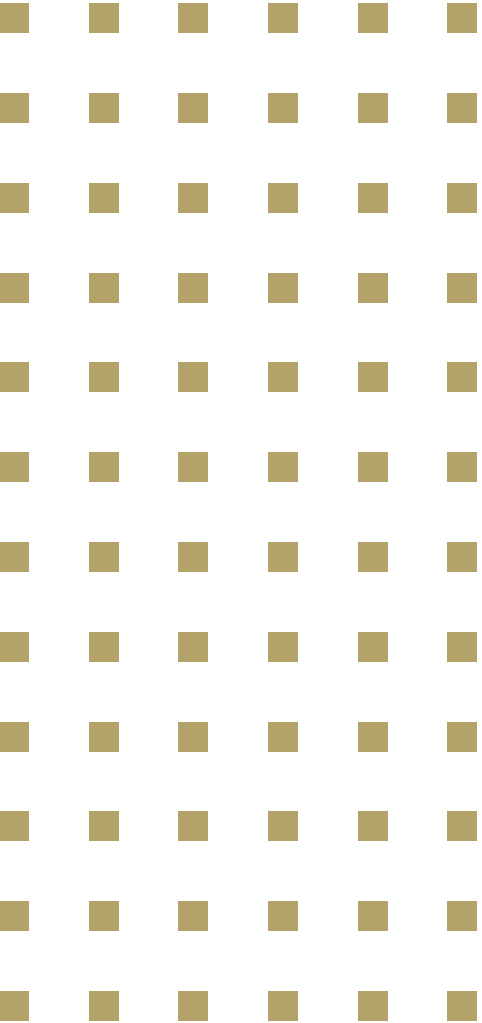


- **City Council** key-focus-area of High Performing Government
- Organizational & **leadership** development exercises have identified excellent customer service as a key driver of success
- City of Greeley **employees** have stated it as a value

Benefits of Positive Customer Experiences



- Increased community engagement
- Better citizen compliance
- Gained trust
- Improved reputation internally & externally
- Enhanced employee engagement
- Reduced administrative costs
- Employee professional development

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Customer Experience Problems & Solutions

Problem

COMPLEX & SILOED

Complex city bureaucracies & isolated processes can impede citizens' access to vital services, leading to frustration & confusion

INADEQUATE FEEDBACK CHANNELS

Conventional surveys should be complemented with more instantaneous feedback to circumvent potential shortcomings

INEFFICIENT PROCESSES

Inefficient & outdated processes should be assessed & revamped with the customer's objectives at the forefront

COSTS

Reduced productivity due to addressing individual customer issues rather than focusing on the comprehensive design of the customer experience



Solution

CUSTOMER CENTRIC DNA

Establish the vision for customer-centricity, gain employee commitment, & integrate customer-centric values & behaviors into the culture



IMPROVED PERFORMANCE

Focused effort to improve service delivery based on best management practices & with the goal of being a leader in your field

EXPERIENCE RELIABILITY

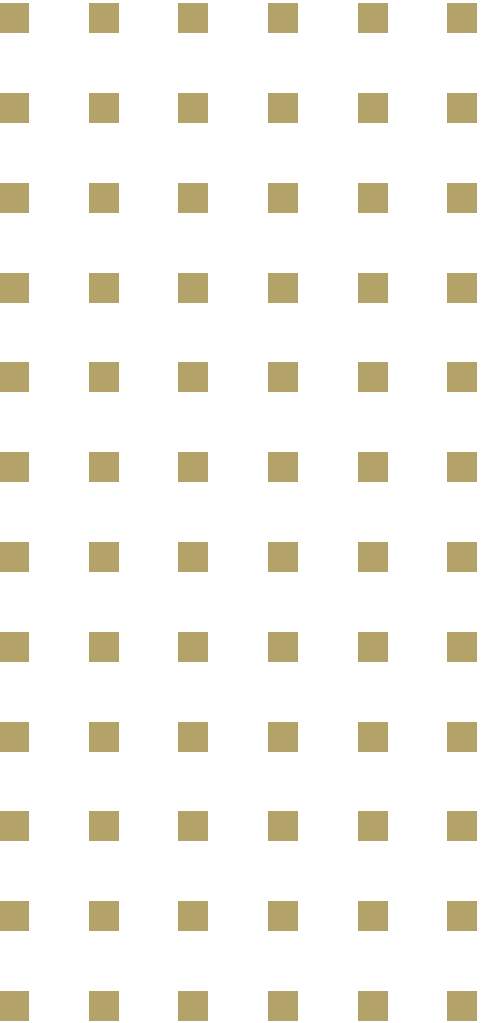
Design & implement policies that deliver reliable, consistent, & exceptional customer experiences

DATA DRIVEN

Use data-driven insights to make informed decisions & drive strategies that enhance the customer experience

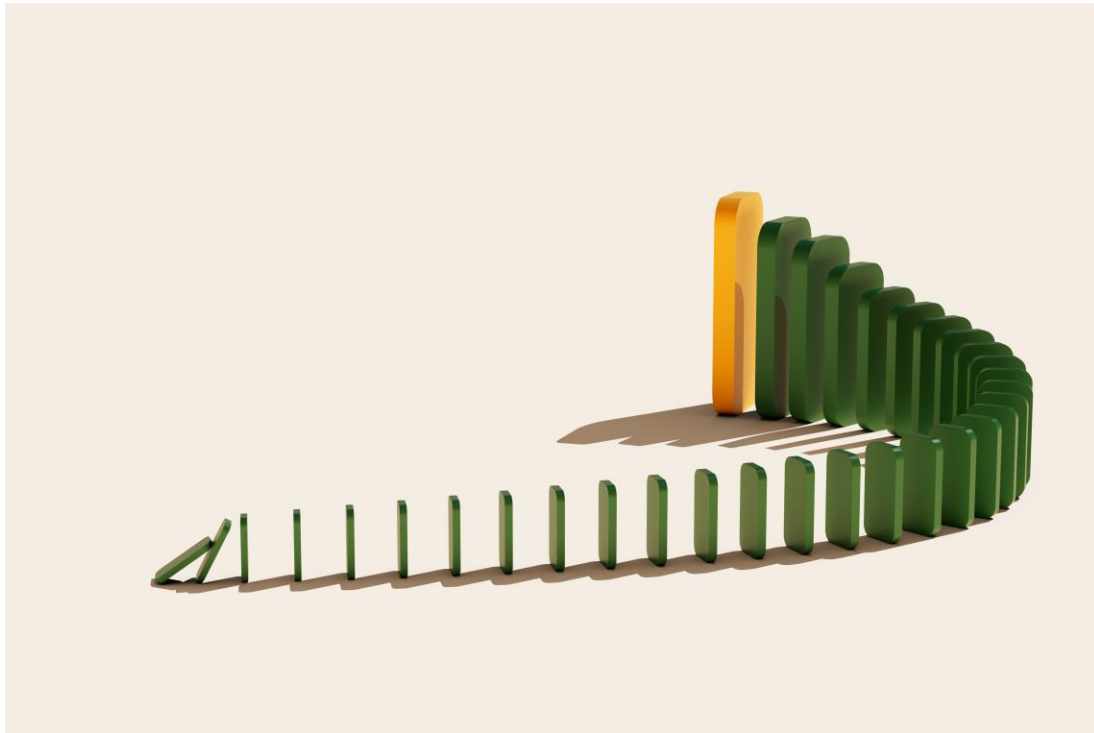
CX INNOVATION

Satisfy evolving customer demands & drive innovation in customer experiences by discovering novel methods to delight & engage customers while exploring emerging technologies & trends

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Customer Experience Strategy & Next Steps

Growth Strategy



PHASE 1

- Leadership engagement & current state evaluation

PHASE 2

- Drive customer focused learning & behavior

PHASE 3

- Embedding customer experience values into every department, operation, and service provided

First Steps

With the help of a consultant, the City of Greeley will complete Phase I:

- Define & align future-state vision
- Internal & external assessment of current-state
- Review data & development baselines for benchmarking
- Identify key areas for growth & improvement
- Creation of blueprint with actionable steps
- Continually communicate our CX value throughout the organization

Phase I

Timeline and Deliverables

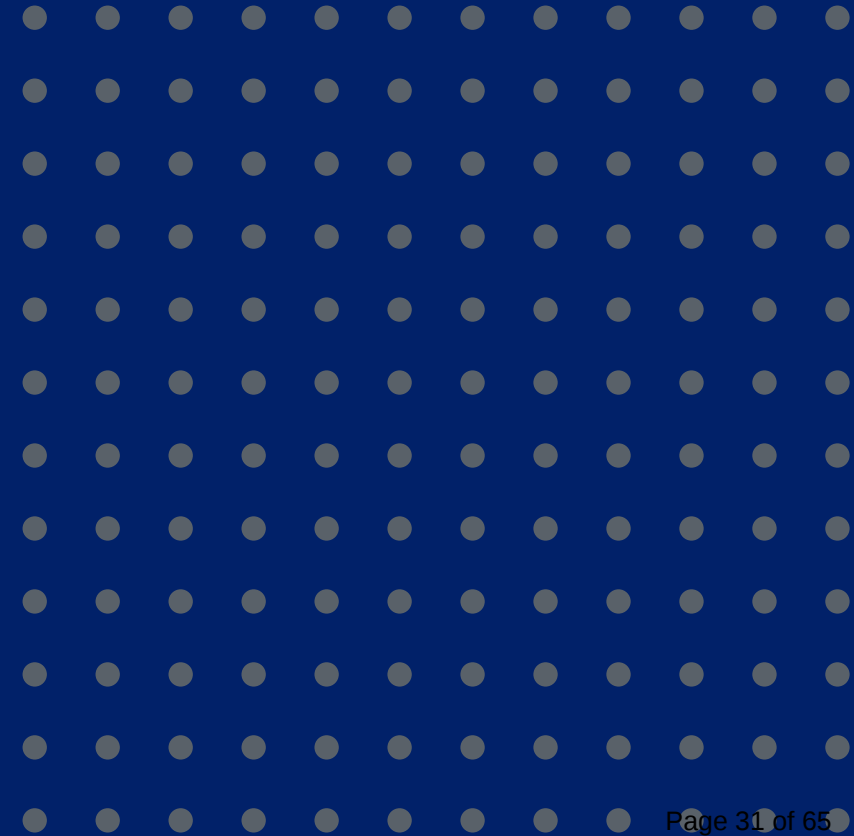


	Define	Research	Deliver
DELIVERABLES	- Vision and measurable objectives - Research plan	- Persona postcard - Research readout - Current state architecture, blueprint and journeys	- Future state experience blueprint and journeys - Future state technical architecture - Executable roadmap with initiative playbook
ACTIVITIES	- Align on future-state vision desires and measurable outcomes with key project stakeholders - Review and digest existing research - Define research goals and identify key stakeholders to engage - Identify and prepare research methods (e.g., interviews, surveys etc.) - Create survey for quantitative research - Inventory systems, data and tools	- Conduct qualitative research - Synthesize and analyze findings to develop themes - Identify personas - Comparative city research - Create customer blueprint with key pain points and needs based on personas - Assess current technical architecture and identify gaps and opportunities	- Define future-state vision of experience - Create future state architecture to support experience - Identify capabilities and initiatives to solve for gaps and enable future experience vision - Prioritize based on value and resources - Develop future-state roadmap highlighting key objectives and specific initiatives

Follow-up

Staff will provide an update to Council after the completion of Phase I

Thank you





Work Session Agenda Summary

February 27, 2024

Key Staff Contact: Bret Naber, IT Director

Title:

Customer Experience and 311

Background:

The City of Greeley IT Department began researching options for a 311 solution to help meet a number of needs that have been requested by the organization.

The solution includes processes for the intake of requests from citizen and employees for asset management, actions, and information.

Goals and Vision for the 311 Project:

- Automate and Digitize Service Request
- Improve Communications - Residents to City & City to Residents
- Efficiently Manage Processes - Transparent Pane of Work
- Create a Better Experience - Improved Customer Service
- Define & Display Improvement - KPI View & Understanding

This is for informational purposes to share the city's commitment and efforts to advance customer experience through enhanced technology.

Strategic Focus Area:



High-Performance Government

Attachments:

1. 7- Presentation



Customer Experience and 311

Bret Naber, Chief Information Officer

Bret.Naber@greeleygov.com

City Council Work Session – February 27, 2024

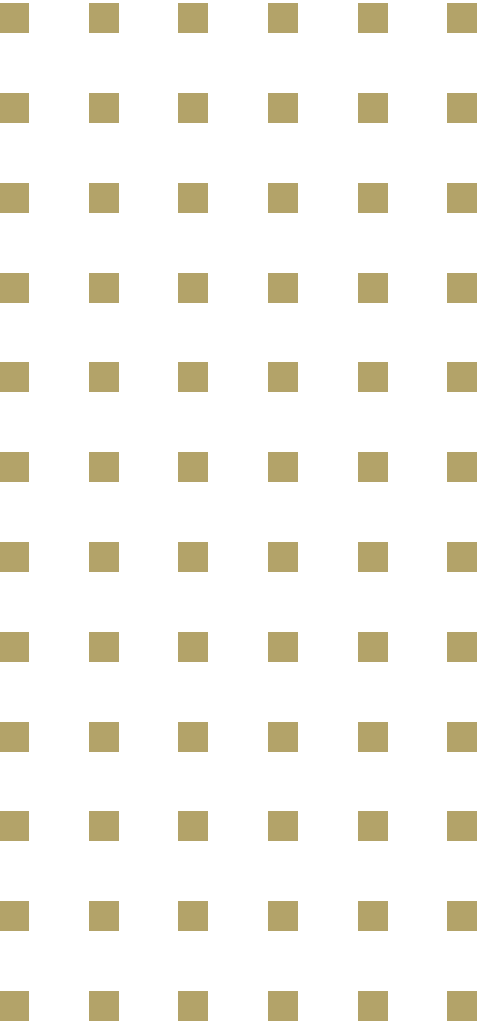


High Performance Government

Agenda



- Introduction to 311 / Modernization
- Customer Experience (CX)
- Strategy and Focus
- Purpose: Share the city's commitment and efforts to advance customer experience through enhanced technology (information only).

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Introduction to 311

Introduction to 311

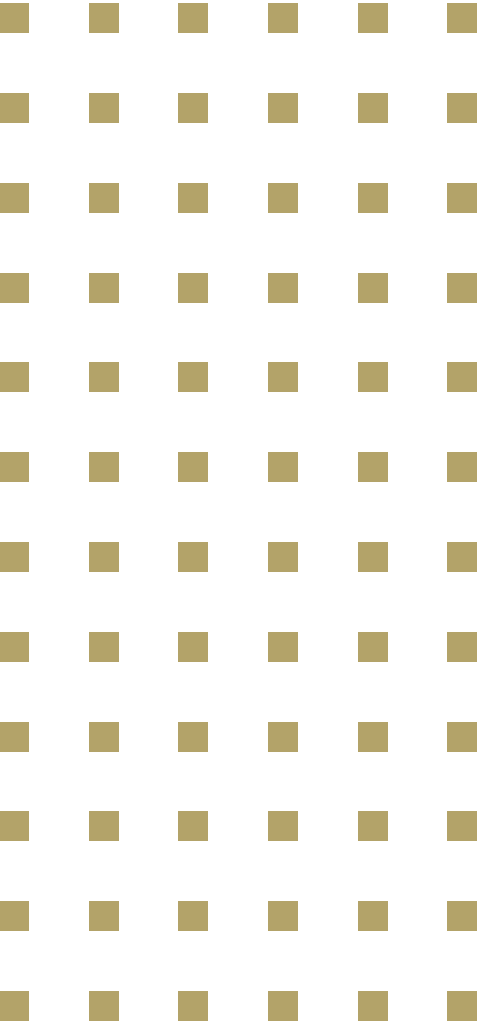
- 311 is a type of citizens' hotline traditionally provided through a phone call and is now provided through several methods
- It's a simple way for citizens to report problems or ask questions about our community without tying up emergency lines or going through municipal channels



Opportunities with 311



- Increased community engagement
- Better citizen compliance
- Gained trust
- Improved reputation internally & externally
- Enhanced employee engagement
- Reduced administrative costs
- Employee professional development

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Customer Experience

Citizen to 311 Technology

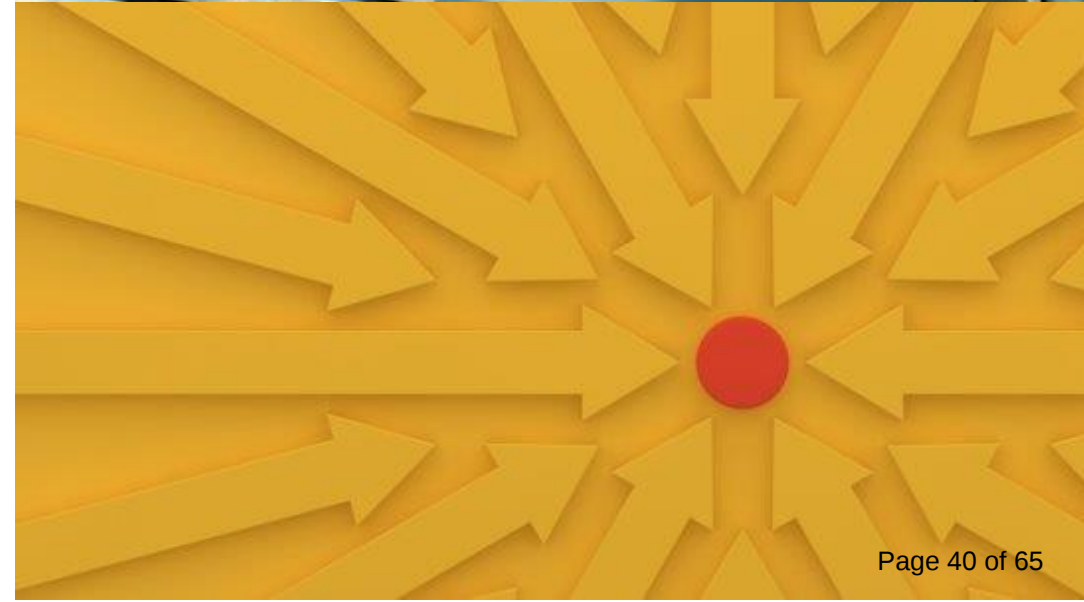
What problem are we solving?

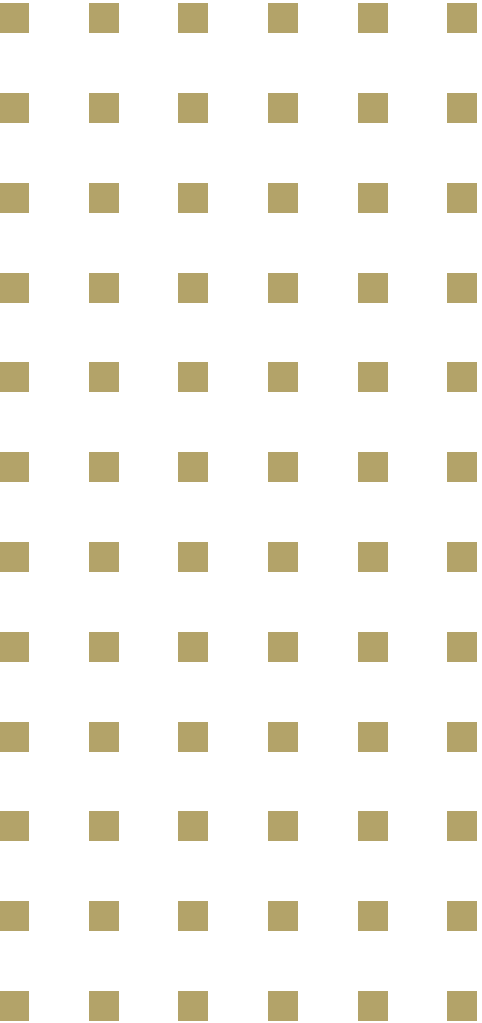
- “I don’t know who to contact!”
- “How do I request a service?”
- “How do I know when it will be done?”
- “Where can I find this information?”
- “Can the city help me with this?”
- “Why do I have to keep calling to find out?”
- “Who takes care of this?”
- “No one communicates what is happening!”



Modernization and Digitizing Our Environment

- Digital government as a priority -
Take advantage of the technology available to the city
- Satisfy evolving customer demands
- Drive innovation in customer experiences by discovering new methods to engage customers while exploring emerging technologies & trends



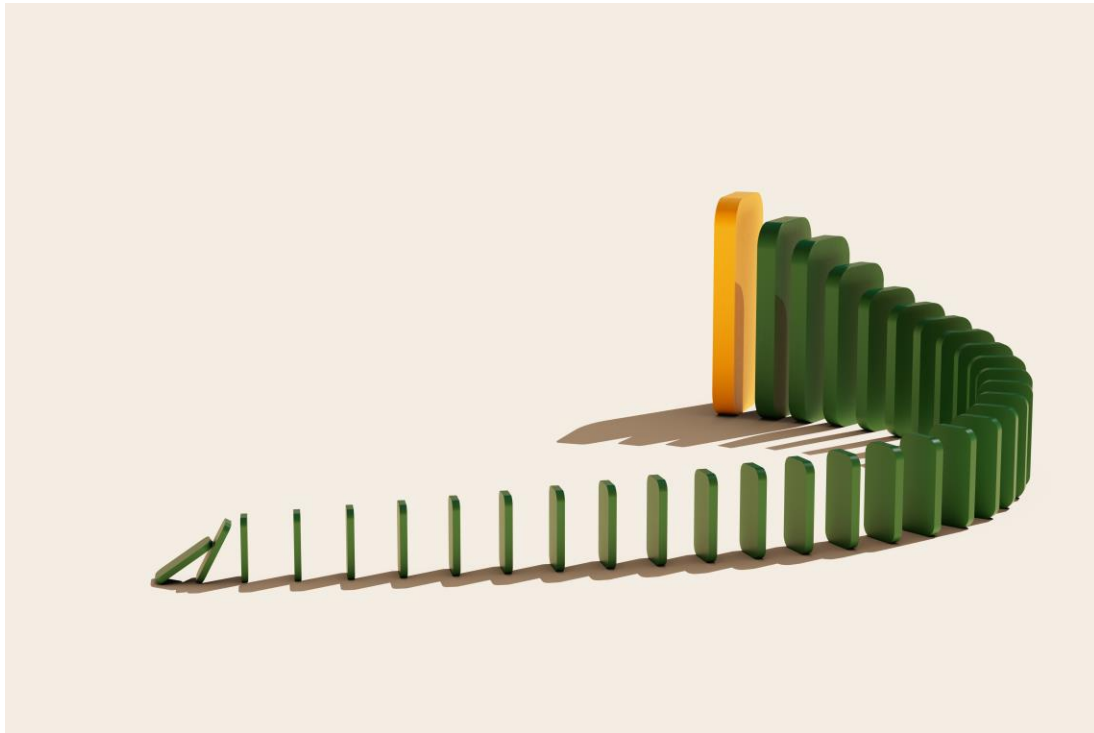
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Strategy & Next Steps

Goals and Vision

- Automate and Digitize Service Request
- Improve Communications - Residents to City & City to Residents
- Efficiently Manage Processes - Transparent Pane of Work
- Create a Better Experience - Improved Customer Service
- Define & Display Improvement - KPI View & Understanding

Growth Strategy



PHASE 1

- Goals, Vision and, Configuration

PHASE 2

- Expand to Mobile Application and Increase Integrations

PHASE 3

- Increase communications and investigate other opportunities within City services

PHASE 4

- Data Analytics

Follow-up

- We are in the early phases of the project
- We are learning more about our capabilities and communication strategies
- We will provide additional updates throughout the project



Thank you



Solution

CUSTOMER CENTRIC DNA

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IMPROVED PERFORMANCE

Focused effort to improve service delivery based on best management practices & with the goal of being a leader in your field

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Problem

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INADEQUATE FEEDBACK CHANNELS

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INEFFICIENT PROCESSES

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COSTS

Reduced productivity due to addressing individual customer issues rather than focusing on the comprehensive design of the customer experience





Work Session Agenda Summary

February 27, 2024

Key Staff Contact: John Hall, Economic Development Director

Title:

DDA Sales Tax Agreement Amendment

Background:

The purpose of tonight's work session is to present the City Council with a history of the Downtown Development Authority (DDA) Voluntary Sales Tax Agreement and propose an amendment to be considered for approval at the March 5, 2024, City Council meeting.

The DDA was established in 1998. An accompanying DDA "Plan of Development" was approved by the Council in 2002 forming the Tax Increment Financing District (TIF). In conjunction with the TIF a companion sales tax incentive agreement was also approved by the Council ("Agreement for Voluntary Allocation of Sales Tax"). However, due to fluctuations in sales tax, the City opted to provide annual financial support to augment the general operating budget of the DDA. Historically, the City provided \$50,000 annually to the DDA to support 25+ events and programming.

On April 11, 2023, the Council held a work session and received a request to consider the adoption of a new Voluntary Sales Tax Agreement between the City and DDA. The request was approved by Council on May 2, 2023. The Agreement eliminated the previous contract providing \$50,000 annually and activated the annual DDA sales tax collection with a guaranteed base of \$50,000 and a maximum of \$250,000.

The language of the existing agreement is confusing and makes it difficult to forecast the amount the DDA will receive annually from the City. We are requesting to simplify the calculation that determines the amount the DDA will receive from the City each year. The change will amend the agreement to include annual support to the DDA in an amount equal to 10% of the aggregate annual sales tax revenue generated within the entire DDA district in the prior year, not to exceed \$250,000 in any given year or less than \$50,000.

Strategic Focus Area:



Business Growth

Attachments:

1. 8-Presentation



Downtown Development Authority Voluntary Sales Tax Agreement Amendment

**John Hall, Director of Economic Development and Urban Revitalization
City Council Work Session
February 27, 2024**

Agenda

- Overview
- Background
- Request
- Recommend Change
- Summary
- Purpose: Seeking Council Consensus



Overview

- Downtown Development Authority (DDA) was established in 1998
- An accompanying DDA “Plan of Development” was approved by the Council in 2002 forming the tax increment financing district (TIF)
- In conjunction with the TIF a companion sales tax incentive agreement was also approved by the Council (“Agreement for Voluntary Allocation of Sales Tax”)
- However, due to fluctuations in sales tax the City opted to provide annual financial support to augment the general operating budget of the DDA
- Historically, the City provided \$50,000 annually to the DDA to support 25+ events and programming

Background

- On April 11, 2023, the Council held a work session and received a request to consider the adoption of a new Voluntary Sales Tax Agreement between the City and DDA
- The request was approved by Council on June 20, 2023
- The Agreement eliminated the previous contract providing \$50,000 annually and activated the annual DDA sales tax collection with a guaranteed base of \$50,000 and a maximum of \$250,000

Request

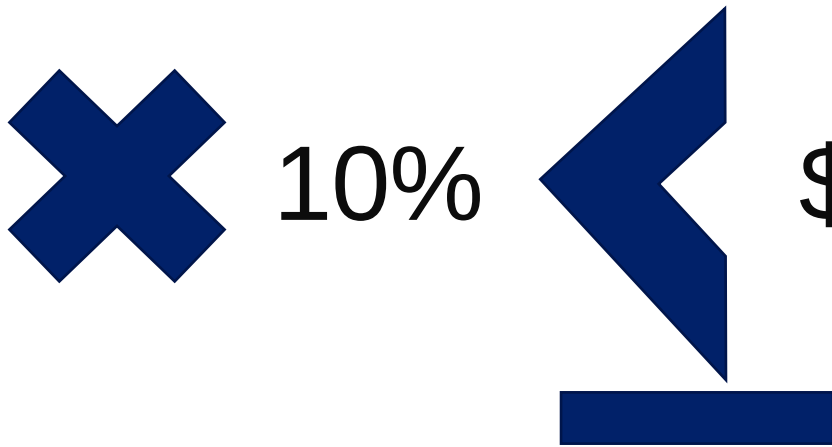
- The language of the existing agreement is confusing and makes it difficult to forecast the amount the DDA will receive annually from the City
- The existing agreement calculates the amount payable to the DDA as the net difference of the current year's aggregate annual sales tax revenue from the prior year
- The payment will not be less than \$50,000 and shall not exceed \$250,000 in any calendar year regardless of whether the amount calculated is in deficit or excess of this payment limitation

Year	Aggregate Sales Tax Revenue	Change in Revenue	Previous Agreement	Revised Agreement
Year 1	\$2,920,000			
Year 2	\$3,230,000	\$310,000	\$50,000	
Year 3				\$250,000

Recommended Change

- To simplify the calculation that determines the amount the DDA will receive from the City each year.
- The change will amend the agreement to include annual support to the DDA in an amount equal to 10% of the aggregate annual sales tax revenue generated within the entire DDA district in the prior year, not to exceed \$250,000 in any given year or less than \$50,000

Prior Year
Aggregate
Sales Tax
Revenue

 10% ≤

\$250,000

Summary

We are seeking City Council consensus for amending the existing DDA Voluntary Sales Tax Agreement to simplify the calculation of the City's annual support to the DDA as previously described.

Thank you





Work Session Agenda Summary

Title

Scheduling of Meetings, Other Events

Summary

During this portion of the meeting the City Manager or City Council may review the attached Council Calendar or Work Session Schedule regarding any upcoming meetings or events.

Attachments

Council Meetings and Other Events Calendar

Council Meeting and Work Session Schedule

Status Report of Council Initiatives and Related Information

February 26, 2024 - March 3, 2024

February 2024							March 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2	3					1	2
4	5	6	7	8	9	10	3	4	5	6	7	8	9
11	12	13	14	15	16	17	10	11	12	13	14	15	16
18	19	20	21	22	23	24	17	18	19	20	21	22	23
25	26	27	28	29			24	25	26	27	28	29	30
							31						

Monday, February 26

11:30am - 12:30pm Greeley Chamber of Commerce (Hall)

Tuesday, February 27

6:00pm City Council Work Session Meeting

(R_CCS_Council Chambers - WiFi Ready; R_CCS_Council Chambers Overflow Room 103) - Council Master Calendar

Wednesday, February 28

7:00am - 8:00am Upstate Colorado Economic Development (Hall)

Thursday, February 29

6:00pm - 7:00pm State of the City 2023

(Union Colony Civic Center; 701 10th Avenue) - Council Master Calendar

Friday, March 1

Saturday, March 2

Sunday, March 3

March 4, 2024 - March 10, 2024

March 2024							April 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30				
31													

Monday, March 4

Tuesday, March 5

 **6:00pm City Council Meeting** (R_CCS_Council Chambers Overflow Room 103; R_CCS_Council Chambers - WiFi Ready) - Council Master Calendar 

Wednesday, March 6



Thursday, March 7

 **7:30am - Poudre River Trail (Hall)** 
 **3:30pm - IG Adv. Board (Butler)** 
 **6:00pm - 8:30pm North Front Range MPO Meeting (Olson/Payton)** 

Friday, March 8

Saturday, March 9

 **National League of Cities** (Washington D.C.) - Council Master Calendar 

Sunday, March 10

 **National League of Cities** (Washington D.C.) - Council Master Calendar 

March 11, 2024 - March 17, 2024

March 2024							April 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30				
31													

Monday, March 11

 **National League of Cities** (Washington D.C.) - Council Master Calendar ↻

Tuesday, March 12

 **National League of Cities** (Washington D.C.) - Council Master Calendar ↻

 **6:00pm City Council Work Session Meeting**
(R_CCS_Council Chambers Overflow Room 103; R_CCS_Council Chambers - WiFi Ready) - Council Master Calendar ↻

Wednesday, March 13

 **National League of Cities** (Washington D.C.) - Council Master Calendar ↻

Thursday, March 14

Friday, March 15

Saturday, March 16

Sunday, March 17

March 18, 2024 - March 24, 2024

March 2024							April 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30				
31													

Monday, March 18

Tuesday, March 19

 **6:00pm City Council Meeting** (R_CCS_Council Chambers - WiFi Ready; R_CCS_Council Chambers Overflow Room 103) - Council Master Calendar 

Wednesday, March 20

 **7:30am - Visit Greeley (Butler)** (902 7th Ave Greeley) 
 **2:00pm - 5:00pm Water & Sewer Board (Gates)** 

Thursday, March 21

 **7:30am - 8:30am Downtown Development Authority (DeBoutez/Butler)** (802 9th St #100, Greeley, CO 80631) 
 **3:30pm - 4:30pm Airport Authority (Gates/Payton)** (Greeley-Weld Airport, 600 Airport Road) 

Friday, March 22

Saturday, March 23

Sunday, March 24

City Council Meeting Scheduling 2024			
	2/20/2024		
	This schedule is subject to change		
Date/Type	Description	Sponsor Presenter/Director or Project Manager	Placement/Time
February 27, 2024 Council Work Session	Leadership Roadmap	Kelli Johnson	Work Session
	Customer Experience	Blair Snow	Work Session
	311	Bret Naber	Work Session
	DDA Sales Tax Agreement Amendment	John Hall	Work Session
February 29, 2024 State of the City	Held at Union Colony Civic Center 6 p.m.	CMO	
March 05, 2024 Council Meeting			
	National Developmental Disabilities Awareness Month Proclamation	Mayor	Intro
	Kiwansis Stars of Tomorrow Proclamation	Mayor	Intro
	Minutes - Feb 6 CC;Feb 13 WS	Heidi Leatherwood	Consent
	Motion to move the March 12 WS to March 14	Heidi Leatherwood	Consent
	Resolution - Appointing Finance Director	Debbie Reid	Consent
	Resolution - DDA Sales Tax Agreement Amendment	John Hall	Consent
	Intro & 1st Rdg Ord - 2024 Appropriations	Caleb Weitz	Consent
	Introduction - Finance Director Tyra Litzau	Mayor	Consent
	PH & 2nd Rdg - Mountain Vista PUD	Don Threewitt	Regular
	Executive Session - Council Appointees	Kimberly Southern-Weber/Heidi Brinkman	Exec. Session
March 12, 2024 Council Work Session	Follow Up Ballot Presentation	Kalen Myers	Work Session
	Real Time Information Center	Adam Turk/ Kalen Myers	Work Session
	Civic Campus	Paul Trombino	Work Session
March 19, 2024 Council Meeting	UNC Spring Update	President Feinstein	Intro
	Minutes- Feb 27 WS; Feb 20 CC	Heidi Leatherwood	Consent
	Resolution- IGA with Fort Collins Regarding Certain Aspects of the Halligan Water Supply Project	Sean Chambers	Consent
	Intro & 1st Rdg Ord - Initiative 08-2023 Public Nuisance	Brian McBroom	Consent
	Intro & 1st Rdg Ord- Campaign Contribution Limits and Election amendments	Heidi Leatherwood/Doug Marek	Consent
	PH & 2nd Rdg - 2024 Appropriations	Caleb Weitz/Phillip Belmudez	Regular
	Boards & Commission Appointments	Heidi Leatherwood	Regular
	Executive Session - City Manager Performance Review	Kimberly Southern-Weber	
March 26, 2024 Council Work Session	Follow Up Ballot Presentation (Tentative)	Kalen Myers	Work Session
	State of Public Safety in Greeley	Adam Turk	Work Session
	End of Year Financial Report	Debbie Reid/ Rodney Rhoades	Work Session
	Claims Reserve Fund	Debbie Reid/John Goodson	Work Session
	Minutes - March 12 WS; March 19 CC	Heidi Leatherwood	Consent
	Intro & 1st Rdg Ord - Changes to CM Contract	Caleb Weitz	Consent

City Council Meeting Scheduling 2024			
	2/20/2024		
	This schedule is subject to change		
Date/Type	Description	Sponsor Presenter/Director or Project Manager	Placement/Time
April 02, 2024 Council Meeting	Intro & 1st Rdg Ord - Update the Greeley Municipal Code for Liquor Enforcement and PST (Tentative)	Sarah Jacobsen/PD/CAO	Consent
	Intro & 1st Rdg Ord - Update the general Municipal Code for Liquor Laws (Tentative)	Sarah Jacobsen/PD/CAO	Consent
	1st Quarter Finance Report	Rodney Rhodes	Regular
	1st Quarter CIP Update	Paul Trombino	Regular
	PH & 2nd Rdg - Initiative 08- 2023 Public Nuisance	Brian McBroom	Regular
	PH & 2nd Rdg Ord - Campaign Contributions Limits and Election Amendments	Heidi Leatherwood/Doug Marek	Regular
	PH & 2nd Rdg - W&S Development Code 2024 Update	Sean Chambers	Regular
April 09, 2024 Council Work Session	Sign Code Tentative	Don Threewitt	Work Session
	Initiative 12-2023 - Transit Update	Paul Trombino	Work Session
	Small Business Land Use Center	Brian McBroom	Work Session
April 16, 2024 Council Meeting	Minutes - March 12 WS; April 2 CC	Heidi Leatherwood	Consent
	PH & 2nd Rdg - Update the general Municipal Code for Liquor Laws (Tentative)	Sarah Jacobsen/PD/CAO	Regular
	PH & 2nd Rdg - Update the Greeley Municipal Code for Liquor Enforcement and PST (Tentative)	Sarah Jacobsen/PD/CAO	Regular
	PH & 2nd Rdg - Changes to CM Contracts	Kimberly Southern-Weber	Regular
	Boards & Commission Appointments	Heidi Leatherwood	Regular
April 23, 2024 Council Work Session	Waste Diversion Study Update	Will Jones/ Paul Trombino	Work Session
	Initiative 1-2024 - Oil & Gas 101 (Tentative)	Brian Kuznik/Don Threewitt	Work Session
	Annexation Priority-Setting (Tentative)	Brian McBroom/Don Threewitt	Work Session
	East Subarea Plan Kickoff (Tentative)	Brian McBroom/Don Threewitt	Work Session

Greeley City Council

Status Report of Council Initiatives

Initiative No.	Council Member Initiating	Council Request	Council Meeting or Work Session Date Requested	Next Steps & Schedule	Anticipated Deliverable & Date (Report, Council Presentation, etc.)	Assigned to:
15-2021	Olson	Formation of a committee for implementation of a funding strategy for the 35th and 47th interchanges.	December 7, 2021 Council Meeting	•Next grant application expected May 2023	•We were notified on January 25, 2024, the MERGE project was not selected for funding under any of the MPDG funding opportunities. Staff have a scheduled debrief with USDOT on February 14, 2024. Staff are reviewing options to submit a grant application under the recently announced USDOT Rebuilding American Infrastructure with Sustainability and Equity (RAISE) discretionary grant program for the Interchanges at US34BYP and 35th & 47th Avenues. The RAISE grant submittals are due February 28, 2024.	Paul Trombino
03-2023	Butler	Campaign Contribution Limits	February 7, 2023 Council Meeting	•Presented at Nov 28 Work Session	•Intro/1st Rdg Ordinance scheduled for March 19, 2024. Council Meeting; 2nd Rdg Ordinance scheduled for April 2, 2024.	Doug Marek/ Heidi Leatherwood
04-2023	Hall	Pumpkin Ridge - Bridge	March 7, 2023 Council Meeting	•PW report provided to Council on March 24, 2023. Neighborhood meeting planned on June 29, 2023. •Included Raymond's 9/1/2023 Council Update	•A Neighborhood meeting was held on December 13th with residents of Pumpkin Ridge. Approx. 28 people attended. PW proposed constructing a low-rise crossing at the current sidewalk location. Work is anticipated to occur in 2024. •Update included in the January 5, 2024 Council Report ; •Will remain on this list until the foot bridge is complete	PW
08-2023	DeBoutez	Public Nuisance Ordinance	May 9, 2023 Council Work Session	•Presented at December 12, 2023, Work Session	•1st Rdg Code Updates scheduled for March 19 and Public Hearing and second Rdg April 2	Doug Marek Brian McBroom
11-2023	Clark/Butler	Artificial turf and landscape standards	August 1, 2023 Council Meeting	•Come back to Council with a draft ordinance	•Council consensus: Staff to bring back minor updates to the front yard landscaping regulations for consideration •Due to current legislation artificial turf amendments may be delayed other landscaping amendments may be presented late first quarter	Brian McBroom

1-2020	Hall	Follow-up on the Poudre River Trail-Narrows Project	August 1, 2023 Council Meeting	•The grant application, which will be submitted in October, will complete baseline river modeling in addition to an alternative alignment analysis which will also look at the existing alignment, with high level cost estimates for each alternative. The scope will also include a 30% design of the preferred alignment. Working with existing consultants, we've established an estimated cost for the design process to get to a 30% of roughly \$150,000. •Unless a new alignment comes out of the design process, utilizing the existing alignment or an alternative on the north side of the river identified by past studies will likely exceed \$2 million to completed design/permitting and construction for this section.	•It was submitted in fall of 2023 and we will hear from Colorado Parks and Wildlife District Wildlife Manager (DWM) early in the process as they do a site visit as a first pass before awarding. This grant will fund the design for improvements at the Narrows location along the Poudre Trail.	Diana Frick
12-2023	Butler	Funding Options Regarding the Greeley-Evans Transit	October 3 Council Meeting	Staff to bring back information for funding and ridership of the Greeley Evans Transit	•Transit/Mobility Update Report Sent to CMO 01/29/2024-Work Session scheduled for March 19, 2024	Paul Trombino
13-2023	Hall	City Grants	12/20/2023	Provide report identifying the grants that were received so Councilmember Hall can provide to CML	•Report was gathered from Finance and will be sent to CMO staff •Target date is end of March	Finance/HH
14-2023	Butler	Charter Review	12/19/2023	Asked Staff to start process of Charter review	•Setup monthly meetings with stakeholder's •Target date to bring options to Council is late April	CAO/CCO
1-2024	DeBoutez	Oil and Gas 101	January 16, 2024 City Council Meeting	Asked that staff prepare an educational presentation with the following data: Number of: oil wells, plugged, abandoned, active; also monitoring wells status, long range plans and underground pipeline monitoring	•Work Session tentatively scheduled for April 23, 2024	CD
2-2024	Butler	Ballot Language for the Police Sergeant initiative	January 16, 2024 City Council Meeting	Asked CAO staff to create more descriptive language for the police sergeant ballot question for 2024	•Stacey Aurzada sent out a private communication to council on February 2, 2024	CAO