Museum Advisory Board Meeting

February 15, 2024, 4:00 p.m.

Greeley History Museum

Roll Call: Gary Alexander, Marcus Embry, George Junne, Floris Mikkelson, Emma Pena-McCleave, Nancy Masimer, Michael Weiland (Chair)

1. **Approval** of January 18, 2024 museum advisory board minutes

2. **Reports** (10 minutes)
   Culture, Parks, and Recreation Department Report (Diana Frick):
   Culture Division Report (Megan Weiler):
   Museums Report (Chris Bowles):
   - Additional Staff Reports
     - Exhibits (Holly Berg)
     - Collections (Katie Ross)
     - Historic Sites (Geoff Havens)
     - Education/Interpretation (Geoff Havens or Katie Henry)

3. **Friends of the Greeley Museums Report** (Nathaniel Johnson or representative):

4. **Board Reports** (10 minutes)

   Public/Board Input-Committee Reports:

   - Experiences Team (Mike/George)
   - Acquisitions Committee (Marcus/staff)

5. **New Business** (10 minutes)
   - Consent Agenda: Approval of Acquisitions Committee Recommendations for deaccession
   - Discussions and Vote: New Museum Ordinance
   - Union Colony Company of Colorado Donation
   - Questions from Staff from MAB
   - Questions to MAB from staff
6. **Old Business** (10 min)
   - Discussions and Vote: New Museum Ordinance

7. **Next Meeting:** March 21,2024 at 4:00 p.m. at the Greeley History Museum

8. **Adjourn**

Minutes

Museum Advisory Board

January 18, 2024 @ 4:00 p.m.

1. The meeting was called to order by Mike Weiland at 4:00 p.m.

   Board Present: Gary Alexander, Marcus Embry, Emma Pena-McCleave, Mike Weiland.

   Board Absent: George Junne, Florris Mikkelson, Nancy Masimer.

   Staff Present: Katie Ross, JoAnna Stull, Annie Talmadge, Holly Berg, Geoff Havens, Chris Bowles, Brecklyn Everhart.

2. Approval of December minutes:

   Motion to approve December 2023 minutes made by Emma Pena-McCleave and seconded by Marcus Embry, motion passed unanimously.

3. Reports:

   CPRD Report: Presented by Chris Bowles (on behalf of Diana Frick, Interim CPRD Director.)

   - Strategic Planning has started, there was a meeting with Berry Dunn where the culture team got to ask how the would be represented.
   - The managers will get to be a part of the strategic plan.

   Museum Reports: Presented by Chris Bowles

   - Closed *Dolores Huerta: Revolution in the Fields/Revolucion en los Campos* closed to the public.
   - SITES is still deciding on whether they want to donate the steel frames from the *Dolores Huerta* exhibit.
   - Katie R. and work study students compiled all SOPs for a data cleanup procedure.
   - Katie H. started planning a teacher professional development class day that will take place in July 2024. She also has been in contact with District 6 to advertise the museum events.
   - Centennial Village is now an official Greeley Historic landmark.
   - There were 2 new staff members hired.
   - Staff met and discussed the 2024 plan.
   - Chris has continued crafting the Museum Ordinance with the City Attorney's office.

Additional Staff Reports:

Exhibits-Presented by Holly Berg:

- Staff Member starting soon
- Pleibol exibit is underway, there was a sub committee of community experts, advising the exhibit.

Collections-Presented by Katie Ross:

- All the hard copy catalogue records have been entered into Past Perfect. This has been an ongoing project since 2011.
- Staff created a google sheet where volunteers can enter their hours, and it can be uploaded into the database. This solved the issue of staff entering the volunteer hours by hand.

Historic Sites-Geoff Havens:

- Homesteaders Holiday, biggest December event. There were volunteers in each building.
- There are multiple schools through the museum to you program that are booked starting in February.
- There has been $15,000 of chimney work that has been completed. There will be about $6,000 of Chimney work that needs to be completed.
- Recently completed project in Shaw House, to repair the ceiling that was caving in.
- The next project will be to pull up the asbestos flooring tile in Shaw house.

4. Friends of the Greeley Museums Report-Presented by Gary Alexander:
    - In the process of looking for a new coordinator for potato day.
    - In the process of getting a work study from Aims to help with events.
    - Trying to implement a better procedure for getting funding.
    - Written a procedure for volunteers, and if they work 50 hours, they receive a free friend's membership.
    - Mike asked when the cut off to find a coordinator would be before potato day would be cancelled.
        -Looking to fill the position in February, or potato day might be cancelled.

5. Board Reports:

    Experiences Team- Presented by Holly Berg:

    - Current discussion on whether they want to host an event that has Dolores Huerta as the speaker. There was a grant that the museum applied for 10,000 to have the speaker come. If the speaker agrees and the funding comes into place, then we are looking to host that in March.
    - Potential topics to create virtual experiences around, there was a prioritized list created that can build up the story system at centennial village.

    Acquisitions Committee-Presented by Marcus:

    - There was an offer for the wood paneling that was from a Governor's house on 8th ave. The wood paneling was declined, and there was a discussion on where to offer it.
    - William Pen cigar box that was given to the committee.
    - Evidence of Greeley's participation in the Montecristo rubber plantation was found and adopted into the collection.
6. New Business:
    - New Museum Ordinance was shown to the board. The board discussed and decided there needed to be revisions. The revised ordinance will be presented at the next board meeting.
    - The board decided to wait on bringing back the community outreach meeting.

Next meeting will be February 15, 2024 @ 4:00 p.m at the Greeley History Museum.

Meeting Adjourned 5:10 p.m.

Museums' January 2024 Report

Major Events

Exhibits

- Welcome Britannia! Exhibits Assistant Britannia Barbour started with the Museums on January 25th.
- Holly convened a committee made up of museum staff and community experts to help create the upcoming exhibition, Pleibol: In the Barrios and the Big Leagues. The committee's first meeting was held on 1/11.
- On 1/17, Holly and Chris attended a virtual webinar put on by the Indigenous Connections Network. The speaker was Ryan Schuessler, Exhibition Developer at the Field Museum in Chicago. He spoke about the process of redeveloping their Native Truths exhibition.
- Britannia and Holly created a digital layout draft for the Pleibol! exhibit and brainstormed some ideas to add fun interactives to the exhibit.

Collections and Registration

- Katie Ross Attended webinars to learn about the new NAPGRA regulations. We are beginning to explore the implications with our collections.
- JoAnna along with Chris, Katie Ross and Annie Talmadge met with potential donor Theresa Solis and Emma Pena-McCleave, Project Manager for the Mexican American History Project Group (MAHPG) to discuss the collection of Greeley Mexican American materials that Theresa Solis has collected for nearly five decades.
- Katie Ross moved collections for emergency repair work in upstairs of Firehoue.
- Annie started a rehousing project with Britannia for Tycoon vs. Cartoon traveling exhibit
- Miranda met with city clerk staff to find cost-effective method of digitizing obsolete media in collections.

Education and Interpretation

- Katie Henry collaborated with Gus and Geoff to plan and create Standard Operating Procedures for Centennial Village summer and event operations.
- Education and Interpretive staff worked with History Colorado staff to begin curriculum planning for 2024's Hands-on-History summer camp at CV, scheduled between the middle of July and middle of August.
- Katie Henry communicated with D6 principals offering Museum to You visits, and as a result scheduled 3 new programs at D6 schools for February 2024.
- Gus began the process of creating a historical costume lookbook to aid staff and volunteers in the selection of outfits for historical interpretation at Centennial Village. This included compiling a list of resources in magazines, home journals, and periodicals that were published depicting fashion styles duing the 1870s-1920s.

Historic Sites

- Historic Sites staff held a booth at this year's Farm Show, where we won an award for Best Booth for meeting the Show's theme of "Preserving the Past, Cultivating the Future!"
- Geoff and Chris met with CSU/Weld Extension about the upcoming season of Master Gardener planting at White Plumb Farm.
- Chris and Geoff also met with CSU Public History staff about the exciting potential for using Centennial Village as a learning lab for their students.

Museums' January 2024 Report

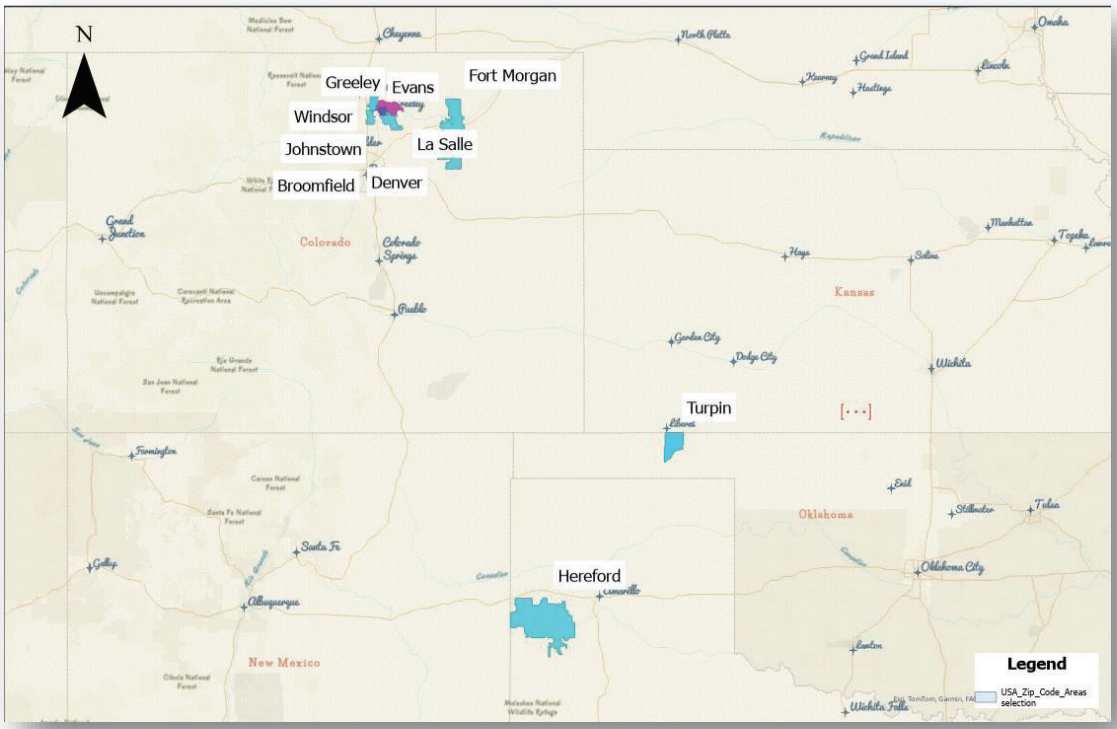
General Museum News

- Chris attended several meetings and workshops planning out the new CPRD strategy.
- Chris worked on various legal documents, including the new Museums Ordnance and a donation agreement with Union Colony Company of Colorado.

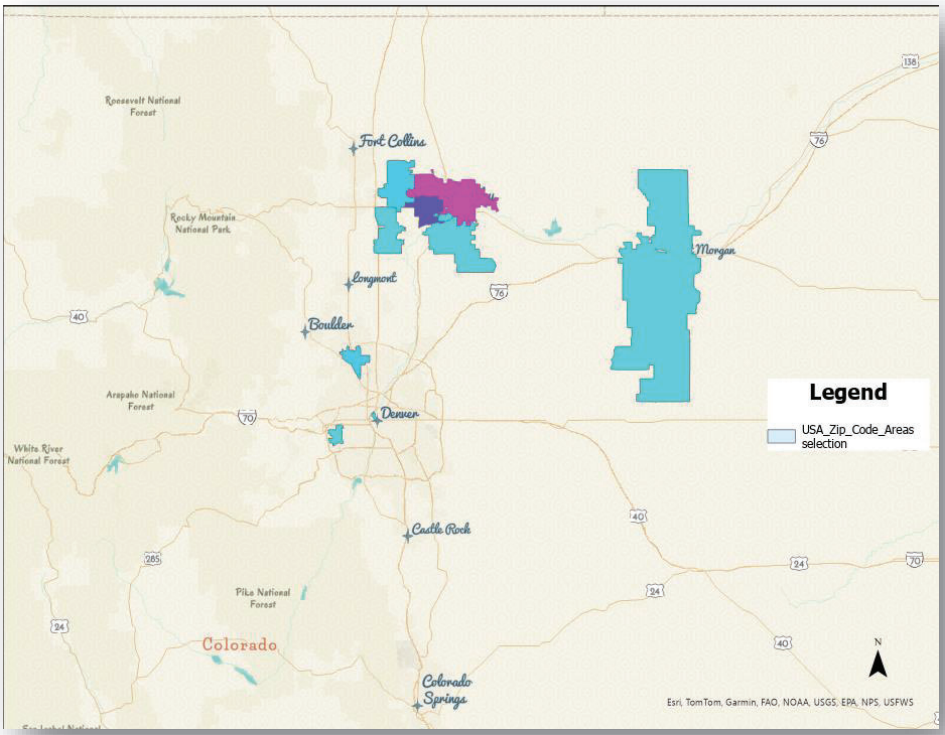
Report Continued Next Page

Museums' January 2024 Report

Where Did Our Visitors Come From in November, 2023?



Museums' January 2024 Report



Museum Statistics

Visitor Services - GHM

	January 2024	December 2023	January 2023
Attendance	246	171	244
Admissions	$762	$590	$888
Store	$409	$465	$1817
Research Center	$170	$83	$555
Donations	$0	$0	$25
Facilities Rentals	$300	$0	$0
Combined Revenue	$1641	$1138	$3285

Visitor Services - CV

	January 2024	December 2023	January 2023
Attendance	0	314	0
Admissions	$15	$832	$0

Museums' January 2024 Report

Store	$0	$717	$0
History Fest/Groups	$0	$0	0
Donations	$0	$2	$0
Facilities Rentals	$0	$0	$555
Combined Revenue	$15	$1551	$555

Visitor Services Totals

	January 2024	**December 2023**	**January 2023**
Combined Attendance	246	485	244
Combined Revenue	$1656	$2689	$3840

Collections

	January 2024	**December 2023**	**January 2023**
Number of Researchers Served	14 (3 internal, 14 external)	13 (7 on site, 6 off site)	16 (external)
Revenue	$170	$82	$555

Volunteers

	January 2024	**December 2023**	**January 2023**
Number of Volunteer Hours Provided	**32**	**23**	**145**
In Kind Equivalent (@ Federal Volunteer Rate of $31.80 per hour)	**$1018**	**$731**	**$4611**

Museums' January 2024 Report

Education

	January 2024	December 2023	January 2023
PreK – 12th Grade Students Serves	**Will report next month**	**0**	**50**
Museums-to-You Outreach	**Will report next month**	**55**	**0**

Virtual Exhibits and Programs

	January 2024	December 2023	January 2023
Beyond Suffrage Virtual Tour	16	15	15
Meeker Home Virtual Tour	39	21	35
Viewfinder Exhibit	11	6	NA
War Comes Home Virtual Exhibit	32	14	22
Stqry	5	8	NA
Exhibit-related Virtual Programs	0	0	0

Social Media Reach (see below for charts)

	January 2024	December 2023	January 2023
Posts	21	21	15
Reach	31.18k	31.18k	27.56k
Impressions	125k	125k	28.77k
Top Posts:	**Organic:** Railroad photo **Paid:** Homesteader's Holidays	**Organic:** Railroad photo **Paid:** Homesteader's Holidays	NA
Website Visits	2695	2695	NA

Museums' January 2024 Report

Web Statistics

No Data this month

~ Museums Acquisitions Committee ~ Deaccession Recommendations from 11 January 2024 To ~ Museums Advisory Board ~ ~ Culture, Parks, and Recreation Director ~ As Consent Agenda Considerations 15 February 2024	2024

City of Greeley Museums Collections Management Policy, Part I, Sections 1-5, Introduction; Mission, Scope, and Descriptions of Collections; Ethics; Acquisitions of Collections; Deaccessioning and Disposal of Artifacts, and Loans apply in all actions taken by the Museums Acquisitions Committee and Museums Advisory Board. Greeley Museums Acquisitions Committee (AC) presents their Recommendations for Deaccessions for Museum Advisory Board (MAB) consideration, and recommendation to the Culture, Parks, and Recreation Director (or Designee) whose signature is required for final approval. Acquisitions Committee Recommendations for Deaccession with Recommendations for Disposal options from the Museums Acquisitions Committee Minutes dated ***January 11, 2024*** *as Approved by* Museums Manager Chris Bowles*.*	The Culture, Parks, and Recreation Director or any MAB member may request to have an item pulled from the Consent Agenda for further discussion or to request further research before a final decision is reached. The Consent Agenda can be approved as written or amended before approval. The Consent Agenda, once approved, becomes a part of the MAB Minutes. Please contact the Museums Registrar and/or the Curator of Collections with any questions about any item included on this Consent Agenda.
Object ID Number: **1973.29.0002** **Object Name/Description**: Package. Winter's Improved Dry Wheat Paste [subject card] [Photos Available] Condition: 12/12/2023. Fair. Heavily stained across, water damage, possible inactive mold. Warped shape due to water damage. Krr AC Quorum Recommendation Justification by Katie Ross and Recommendation Disposal by Katie Ross and JoAnna Luth Stull **Justification Recommendation(s):** ☐ Does not fit the Museums' mission or scope of collecting. ☐ Lack of Provenance or Authenticity (select one). ☐ Deteriorated and damaged beyond usefulness or repair. **Disposal Recommendation(s)**: ☐ Recommend Deaccession from the Permanent Collection. ☐ Recommendation to Destroy **AC Recommendation on Jan. 11, 2024:** Approval to Deaccession the Winter's Improved Dry Wheat Paste package from the Museums' Permanent Collection and Dispose of Properly per Collections Management Policy.	**Donor/Statement of Legal Title**: Donor, Unknown A May 1973 Accession Sheet dated May 1973 has three (3) items accepted by Bernice Colson from an Unknown Donor, one of which is the package for Winter's Improved Dry Wheat Paste. As this item was catalogued in 1973 and the Greeley Museums has had ownership of this item for (51) years meeting the requirements of CRS 38-14-103 (Limitations on Recovery of Loaned Property); the Museums has complete legal title to this item. **Relation to Mission/Collection Research:** A NewspaperArchive.com search for mention of this donation in the *Museum news* columns found in the 1973 *Greeley Tribune* newspapers was unsuccessful. A Google search for "Winter's Improved Dry Wheat Paste" found that while this brand is no longer in production, that wheat paste is still a used commodity touted as being cheaper and as strong or stronger than white glue. A common use for Wheat Paste was as wallpaper paste. The Winter's Improved Dry Wheat Paste package has no Relation to the Museums Mission and the Winter's Improved Dry Wheat Paste package has no other related items in the Museum collections.

~ Museums Acquisitions Committee ~ Deaccession Recommendations from 11 January 2024 To ~ Museums Advisory Board ~ ~ Culture, Parks, and Recreation Director ~ As Consent Agenda Considerations 15 February 2024	2024

Object ID Number: **I-2096** **Object Name/Description**: Box, Cigar Yellow "William Penn" brand cigar box; hinged lid, ca. 1930s. [Photos Available] Condition: 12/12/2023 good. general marks from use. Three (3) accretions/remnants on top, viewer's lower right corner. krr AC Quorum Recommendation Justification by Katie Ross and Recommendation Disposal by Katie Ross and JoAnna Luth Stull **Justification Recommendation(s):** ☐ Lack of Provenance or Authenticity (select one). ☐ Duplicate and/or Redundant. **Disposal Recommendation(s)**: ☐ Recommend Deaccession from the Permanent Collection. ☐ Transfer to the City of Greeley Museums' **Level 4** for exhibit use. **AC Recommendation on Jan. 11, 2024:** Approval to Deaccession the "William Penn" brand cigar box from the Museum's Permanent Collection and Transfer it to ***Level 4*** non-accessioned for exhibit or education use.	**Donor/Statement of Legal Title**: Donor, Unknown Research did not locate a known donor. As this item was Found in Collections and catalogued in 2005, and the Greeley Museums has had ownership of this item for (19) years meeting the requirements of CRS 38-14-103 (Limitations on Recovery of Loaned Property); the Museums has complete legal title to this item. **Relation to Mission/Collection Research:** Research found "cigar box" listed (11) times in Accessions and those accession numbers match with (11) catalogue records indicating that the cigar boxes that were accessioned are all accounted for. No William Penn cigar box was located with or without a donor. Cigar boxes were often used as carriers to save items, it is likely this William Penn cigar box arrived at Museums with items inside that were accessioned but the cigar box was not. Without a known donor, there really can be no Relation to Mission. A Relation to Collection search shows that the Museums has (20) Cigar Boxes/Box in the collections, most have known donors with a few having no known location, but none are "William Penn" brand. Once empty, Cigar Boxes were often used as a carrier to hold other items such as curtain rod brackets, some were decorative, and some had a design for improved storage of cigars. Some Object ID#s are: 1387.0001.1 Cigar box used as a ballot box in 1890. 1884.0001 Has cigars on the top written with some kind of metal with a metal lining used to keep cigars fresh. 1971.32.0273 Unknown location. Large wooden cigar box contains all kinds of curtain rod brackets. 1973.21.0028 Unknown location. Cigar box containing calling cards of Masons, Shriners, and Knights Templar that belonged to Jared L. Brush. 1979.65.0003 Unknown location. Cigar Box Lithograph depicts an Indian maiden in full regalia. 1981.06.0338 Wooden cigar box with logo for "Ke-Ko" cigars. Written on top in orange crayon: "Pencils, Old Specs, Gun, Glass, Thumbtacks, etc." 1982.70.0189 and 1991.56.0005 On Exhibit in the Fire Station Second Floor. 1987.06.0016HH Accessory, Doll. *Cigar box* that was turned into a doll box to house Little Smith doll clothes. "Cuba Cigar," wooden, remnants of label.

~ Museums Acquisitions Committee ~ Deaccession Recommendations from 11 January 2024 To ~ Museums Advisory Board ~ ~ Culture, Parks, and Recreation Director ~ As Consent Agenda Considerations 15 February 2024	2024

Object ID Number: I-1541.1 **Object Name/Description**: Door. Brown-toned metal door has a full-view clear pebbled glass panel covered by a cast metal grille with an X-in-a-square pattern and labeled "Postmaster" in black-edged gold letters, three heavy brass hinges, two oval brass doorknobs, a metal kick plate, and a Sargent lock. [Photos Available] Condition: 12/12/2023 good. General marks across from use. Krr AC Quorum Recommendation Justification by Katie Ross and Recommendation Disposal by Katie Ross and JoAnna Luth Stull **Justification Recommendation(s):** ☐ Does not fit the Museums' mission or scope of collecting. ☐ Lack of Provenance or authenticity (select one). **Disposal Recommendation(s)**: ☐ Recommend Deaccession from the Permanent Collection. ☐ Investigate "Sale by public auction" as an appraisal value may meet or exceed $1,000.00 per cursory research (Collections Management Policy 5.5.2). ☐ Recommendation to Dispose of Properly **AC Recommendation on Jan. 11, 2024:** Approval to Deaccession the Postmaster Door (I-1541.1) with a recommendation to investigate sale by public auction, sell for salvage, or by proper disposal. Disposal recommendations revised on 1/23/2024) are to donate the door to Colorado Preservation Inc., or to the Greeley-Weld Habitat for Humanity ReStore, or sale by public auction if that option is available.	**Donor/Statement of Legal Title**: Donor, Unknown Research found no known donor. It is uncertain if the Postmaster door with its door closer was likely sold as salvage (see below) to a person who donated it to the Greeley Museums at some point in time (in 1962, it would have been Meeker Museum), as the Museum had no budget to purchase the door. As this item was Found in Collections and catalogued in 2005, and the Greeley Museums has had ownership of this item for (19) years meeting the requirements of CRS 38-14-103 (Limitations on Recovery of Loaned Property); the Museums has complete legal title to this item. **Relation to Mission/Collection Research:** Relation to Mission Research found an advertisement in the June 28, 1962 Greeley Tribune newspaper under "Building Materials" on page 21 stating, "WRECKING Post Office and Greeley Building- All materials for sale. Contact man at old post office starting Tues. June 26th. Perlmutter Jobbing and Wrecking Co." From the June 27, 1962, *Greeley Tribune* newspaper on page 1, Joe Perlmutter stated that "most of the white marble" was salvaged from the Post Office. It follows then that during the salvage of the "interior fixtures" that before the wrecking ball took down the exterior walls, that the front door to the Post Office was salvaged as well from the building erected in 1913 and opened in 1914. Relation to Collections shows that most doors found in the Museum collections have been deaccessioned such as the vault doors (I-3641 and I-3642A-B), and the tongue and groove barn doors from the Ogilvy Barn (1986.35.0001A-B) but no mention of a door from the Post Office razed in 1962. A Keyword search for Post Office yielded (32) items; enough to create a small Post Office display with items such as mailboxes, mail sorting boxes, stamps, cancellation die, postal scale, file boxes, cabinets, lamps used in the Post Office razed in 1962 (1726.0001-0002), tables, drawings (1971.02), framed 1871 money orders, a wheelbarrow (1971.03.0001) used to transport mail from the train to the post office in 1870, and a sorting handcart (1981.65.0009).

~ Museums Acquisitions Committee ~ Deaccession Recommendations from 11 January 2024 To ~ Museums Advisory Board ~ ~ Culture, Parks, and Recreation Director ~ As Consent Agenda Considerations 15 February 2024	2024

Object ID Number: I-1541.2 **Object Name/Description**: Closing Mechanism. Heavy-duty copper-toned metal "Sargent" door closer consists of vertical "cylinder" with two "wings" on the back with four screw holes, a horizontal "cylinder" at each side of the bottom, and a folding adjustable arm on the top. Three screws come with it. [Photos Available] Condition: 12/13/2023 good. item is leaking oil but otherwise seems in working order. krr AC Quorum Recommendation Justification by Katie Ross and Recommendation Disposal by Katie Ross and JoAnna Luth Stull **Justification Recommendation(s):** ☐ Lack of Provenance or Authenticity (select one). ☐ Threat to the safety of the public, staff, or other items in the collection (leaking oil) (Allowed to Destroy) The door closer is likely leaking hydraulic fluid which is a danger when stored with collection items. **Disposal Recommendation(s)**: ☐ Recommend Deaccession from the Permanent Collection. ☐ Investigate "Sale by public auction" as an accessory to the door (I-1541.1) (Collections Management Policy 5.5.2). ☐ Recommendation to Dispose of Properly. **AC Recommendation on Jan. 11, 2024:** Approval to Deaccession the Postmaster Door Closer (I-1541.2) with a recommendation to investigate the sale by public auction with the door (I-1541.1), sell for salvage, or by proper disposal. Disposal recommendations revised on 1/23/2024) are to donate the door and door closer to Colorado Preservation Inc., or to the Greeley-Weld Habitat for Humanity ReStore, or sale by public auction if that option is available.	**Donor/Statement of Legal Title**: Research found no known donor. It is uncertain if the Postmaster door with its door closer was likely sold as salvage (see below) to a person who donated it to the Greeley Museums at some point in time (in 1962, it would have been Meeker Museum), as the Museum had no budget to purchase the door. As this item was Found in Collections and catalogued in 2005, and the Greeley Museums has had ownership of this item for (19) years meeting the requirements of CRS 38-14-103 (Limitations on Recovery of Loaned Property); the Museums has complete legal title to this item. **Relation to Mission/Collection Research:** The closing mechanism for the Post Office door accompanies the door.
Signatures Attesting to Affidavit of Title Research	**Affidavit of Title for Due Diligence Research**
_____ **SIGNATURE** **DATE** _____ **SIGNATURE** **DATE**	City of Greeley Museums staff Katie Ross and JoAnna Luth Stull by their signatures, affirm that they have researched with due diligence for any known donors or transfer of title for the objects (1973.29.0002, I-2096, I-1541.1 and I-1541.2) and that the donor/title searches were unsuccessful.

~ Museums Acquisitions Committee ~ Deaccession Recommendations from 11 January 2024 To ~ Museums Advisory Board ~ ~ Culture, Parks, and Recreation Director ~ As Consent Agenda Considerations 15 February 2024	2024

City of Greeley Museum Advisory Board Signature	City of Greeley Museum Advisory Board Approval by
_____ SIGNATURE DATE	Museum Advisory Board Chair or Museum Advisory Board Chair Vice Chair
Culture, Parks & Recreation Department Signature	**Culture, Parks & Recreation Department Approval by**
_____ SIGNATURE DATE	Culture, Parks, & Recreation Department Director or Culture, Parks, & Recreation Department Cultural Affairs Manager as Designee* *The Cultural Affairs Manager may not sign for both Museum Manager's approval and final Culture, Parks, and Recreation Department approval as Designee.
Collections Management Handbook, Section 5.1	**Collections Management Handbook, Section 5.4**
Objects in the Level 1, Level 2, or Permanent Collections may be deaccessioned for the following reasons only: 1. Non-relevance: Any artifact no longer relevant or compatible with the City of Greeley Museums' mission statement may be disposed of properly. 2. Maintenance: Any artifact that cannot be safely stored, preserved, or used in a professional manner to ensure its integrity may be disposed of. This situation may result from undue size, excessive quantities of similar artifacts, fragility, or other unique circumstances. 3. Hazards: Any artifact containing an infestation or inherent chemical hazards that may imperil the condition of other artifacts or people may be disposed of by destruction or discard. Destruction or disposal of hazardous chemicals or objects of a dangerous nature will be coordinated with the authorities having the appropriate jurisdiction and knowledge, which could include Greeley Police, Greeley Fire, or others as deemed appropriate. 4. Fraud: An artifact determined to be fraudulent, or a gross misrepresentation of an authentic artifact may be disposed of as fraudulent. 5. Quality: Any artifact subject to irreversible deterioration or of such poor quality that it hinders the upgrading of collections and occupies valuable storage space may be disposed of. 6. Illicit Property: Any artifact acquired contrary to the regulations set forth regarding illicit property may be disposed of. 7. Native American Grave Protection and Repatriation Act (NAGPRA): Material covered by the NAGPRA may be repatriated as per 43 CFR Part 10.	Acceptable methods of disposing of deaccessioned artifacts or retired education artifacts are as follows: 1. Exchanges: Reciprocal transfer of artifacts with a similar cultural, scientific, or educational institution is the most desirable means of disposal. Such transfers increase the probability of preserving materials for the future and keep them within the public domain as well as fostering goodwill between such institutions. 2. Gifts: Artifacts may be given to a suitable institution if they have special regional or historical significance to that institution and it is considered to be in the best interests of society. 3. Return to Donor: (Donor Deceased) 4. Destruction: (Not Applicable in this instance) 5. Repatriation: (Not Applicable in this instance) 6. Sale by Public Auction: If reasonable attempts have been made to exchange, gift, or return artifacts with no success, items may instead be sold by means of public auction. Monies or compensation received from the deaccessioning and disposal of objects from the collections shall be used solely for the benefit of the collections.

CITY OF GREELEY, COLORADO
ORDINANCE NO. _____, 20___

AN ORDINANCE ADDING CHAPTER 8 TO TITLE 18 OF THE GREELEY MUNICIPAL CODE RELATING TO MUSEUMS

WHEREAS, the stewardship in public trust preserves the collections of objects, documents, buildings and structures of historical significance to the City of Greeley and Weld County; and

WHEREAS, the interpretation of Greeley and Weld County's cultural development from prehistory to the present day provides educational benefits for of all Greeley and Weld County citizens; and

WHEREAS, the creation and maintenance of museum facilities as amenities contribute to the Quality of Life of citizens and visitors to Greeley; and

WHEREAS, the Museum Advisory Board recommends this ordinance be adopted; and

WHEREAS, the recommended addition to the Municipal Code would ensure the proper administration of the museums in the City of Greeley for future generations.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF GREELEY, COLORADO:

Section 1. That Chapter 8 of Title 18 of the above-entitled ordinance shall be added as shown on Appendix A, attached hereto and incorporated herein.

Section 2. This Ordinance shall take effect on the fifth day following its final publication, as provided by Section 3-16 of the Greeley City Charter.

PASSED AND ADOPTED, SIGNED AND APPROVED ON THIS ____ DAY OF_____, 20__.

ATTEST **THE CITY OF GREELEY, COLORADO**

By:_____ **By:_____**
City Clerk **Mayor**

APPENDIX A
ORDINANCE ADDING CHAPTER 8, MUSEUMS OF TITLE 18 STREETS, SIDEWALKS AND PUBLIC PLACES OF THE GREELEY MUNICIPAL CODE

Section 1. Chapter 8 of Title 18 of the above-entitled ordinance shall be added to read as follows:

Secs. 18-455—18-799. Reserved.

Chapter 8. Museums.

Sec. 18-800. Museum Administration.

(a) The City Council shall appropriate sums in its annual budget necessary for the maintenance, staffing and operation of the city's museums.

(b) The museums shall be operated, maintained and managed by museum staff as directed by the City Manager.

(c) The museums include the Greeley History Museum, Centennial Village Museum including structures and grounds, Meeker Home Museum including structures and grounds, and the White-Plumb Farm Learning Center including structures and grounds.

(d) The museums shall ethically collect and care for items on the basis of their educational, historical or exhibition value relating to the unique cultural development of Greeley from prehistory to the present. The museum collection shall primarily comprise of culturally significant items placed in the public trust and care of the museums through donations and loans.

(e) The museums shall provide for the development and presentation of inclusive educational programing, interpretive programs and exhibitions.

(f) Museum collections shall be the property of the City subject to the control of City Council and shall be administered in accord with the standards of the American Alliance of Museums. The museum collection shall not be considered a part of the City's inventory of fixed assets. The acquisition or disposal of items shall be under the advisement of the Museum Advisory Board, as set forth in Section 2-666(b) of this Code, and shall be subject to the Museums Collections Management Policy and other relevant policies of the City of Greeley. Acquisition and disposal of loaned items shall be governed by C.R.S. title 38, article 14.

Sec. 18-801. Museum Hours.

(a) The museum grounds of Meeker Home Museum and White Plumb Farm Learning Center are closed to the public between the hours of 11:00 p.m. and 5:00 a.m., unless an event or extension of hours has been authorized by the Director of Culture, Parks and Recreation. Centennial Village Museum and the Greeley History Museum are closed to the public at all times, except during designated open hours, events or private rentals where the public is invited. All museum structures are only open when appropriately staffed at hours designated by the Director.

(b) Notices of hours shall be posted in conspicuous places on museum grounds, sufficient to inform the public of the opening and closing hours of buildings and grounds.

Sec. 18-802. Violation of Closed Hours Unlawful; exceptions.

It is unlawful for any person to be on museum grounds or structures when the museum is closed to the public. This prohibition shall not extend to persons employed to work at the museum or authorized volunteers and during events of a public nature for which a permit has been previously granted. A violation is a misdemeanor offense and, upon conviction thereof, shall be punished pursuant to chapter 9 of title 1 of this Code.