

Minutes

Union Colony Civic Center Advisory Board

February 8, 2023 @ 3:45 PM

1. The meeting was called to order by Mark Pugatch at 3:55 PM.
 - Board Present: Alison Hamling, Samantha Corliss, Craig Montgomery, Mark Pugatch, Juliet Fried and Perry Bell.
 - Board Absent: Doran Azari, Deanna Terry, Michelle Sauder
 - Staff present: Jill Droegemueller and Andrea Haring
2. Approval of December 14, 2022, Minutes
 - Correct the spelling of Alison Hamling, there is only one "l" in her name.
 - Motion to approve December 4, 2022, minutes with the correction was made by Craig Montgomery and seconded by Juliet Fried. Motion passed unanimously.
3. Old/Ongoing Business
 - Spring 2023 Programming Updates (Jill) o Jill Droegemueller reported to the board that spring programming started off well with Grand Funk Railroad and Big Bad VooDoo Daddy. For some of the other performers it's too early to tell how well they'll do but overall staff is happy with how things are going.
 - Staff is working with Communications & Engagement to promote Madagascar. The performance at the Union Colony Civic Center is also National Zoo Lovers Day which should help with the promotion. The Union Colony Civic Center is providing rent and labor for the technical rehearsals for this performance in lieu of artist payment.
 - Communications & Engagement is working on a media day for this performance.
 - Fall 2023 Programming Updates (Jill)
 - o Staff meets with Midwood Entertainment weekly to go over ideas.
 - o Jill Droegemueller showed the members the capabilities of Base Camp. Base Camp is a computer program that Midwood Entertainment uses share potential shows, technical riders, and other information with the UCCC to help determine which shows to make offers on
 - Seat map — The UCCC will be changing the seat map for programming performances in the Monfort Concert Hall to include the middle of the first six rows in the higher priced "Center Circle" seating. This will allow for premium priced tickets when the pit is being used in a performance. The Section Name will be changed to Pit Seating so that there is not confusion between section and pricing code.
 - New Business
 - Recommended ticket donations from Sub-committee

- The Sub-committee received two requests for ticket donations. 1) was for Life Stories Child & Family Advocacy and they were given two tickets for the 2023/2024 Fall season 2) Greeley Chorale, they were given two tickets for Yesterday & Today for April 21st.

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- Staffing Updates (Andrea)
- Interviews were down to two candidates in the last round and ultimately couldn't move forward with either one. The job posting was then left open and human resources received 26 applicants, out of those, 7 were chosen to do phone interviews which are currently being done this week and then the interview panel will narrow them down to 3-5 candidates for 2nd round interview on February 22nd.
- Andrea Haring updated members on the current openings for managerial staff in Culture, Parks & Recreation.
- Andrea Haring also shared with the members that it is looking like the Program Manager position will be reclassified making it manager level.
- Other o UCCC Backstage Stars Report (Perry)
- Beverage sales are working well.
- For children's performances will offer pop and hot chocolate.
- Will be holding a retreat for the board to revive strategic plans.
- Greeley Lifestyle Magazine interview o Next meeting is March 8, 2023

X

Witnessed by:

X

Approved by: