



GREELEY PARKS & RECREATION ADVISORY BOARD MEETING

FRIDAY, NOVEMBER 3, 2023 -- 7:00am

Greeley Recreation Center, 651 10th Ave, Room 101C

Zoom Option: <https://greeleygov.zoom.us/j/84377878892> Passcode: 374909

Agenda

- 1. Roll Call**
- 2. Approval of Agenda**
- 3. Approval of Minutes**
- 4. Public Input**
- 5. Board Member Committee Reports: Art Commission**
- 6. Staff Reports**
- 7. Old Business**
 - A. Naming of Shurview Property**
 - B. ARPA Project Selections**
- 8. New Business**
- 9. Upcoming Agendas – Trails Master Plan (January)**
- 10. Next Meeting Set – Tentatively Friday, December 1, 2023**
- 11. Adjournment**

Board members unable to join this meeting, please notify
Vicente Vega-Ruiz (Chair) at: vega21vicente@gmail.com

GREELEY PARKS AND RECREATION ADVISORY BOARD

MEETING MINUTES – October 6, 2023

1. ROLL CALL

The Greeley Parks and Recreation Advisory Board met Friday, October 6, 2023, at 7:00am at the Greeley Recreation Center. Board members joining: Vicente Vega-Ruiz, Monica Ramirez, Shane Kigin, Adam Michaels, Sharon Wright and Greg McIntosh. Staff joining: Diana Frick (Interim Director of Culture, Parks, and Recreation), Eric Bloomer (Parks Division Manager), Justin Scharton (Natural Areas & Trails Division Manager), Daniel Lawrence (Recreation Division Manager), Benjamin Alexander (Business Manager), and Nancy Milton (Office Manager). Also attending virtually and representing BerryDunn: Nikki Ginger, Project Manager, and Jason Genck, Engagement Manager.

- 2. APPROVAL OF AGENDA** – A motion was made by Sharon Wright to approve the agenda. The motion was seconded by Greg McIntosh and passed unanimously.

- 3. APPROVAL OF MINUTES** – A motion was made by Sharon Wright to approve the minutes of the previous meeting. The motion was seconded by Greg McIntosh and passed unanimously.

4. PUBLIC INPUT

- 5. BOARD MEMBER COMMITTEE REPORTS** – Art Commission – Sharon Wright: Artwork at Discovery Bay was damaged and replacement artwork has been selected. Artwork at Longview is planned to be installed in October.

6. STAFF REPORTS

Eric Bloomer

- The Chamber of Commerce is no longer holding the Lights the Night Parade. Instead, there will be a holiday lane drive-through in Island Grove Park. Confirmation has not been received as to whether the Lincoln Park lighting will still be done.
- Beginning in 2024, the Public Works Department will be taking over the maintenance of the Downtown Plazas and 8th Avenue, medians and right-of-way. This will be a phased transition and should be a positive move for the Parks and Forestry Division, which will be able to focus more on parks and public facilities.

Daniel Lawrence

- The Rodarte Center recently hosted their first Boxing Smoker since 2017 with over 500 attendees from all over the United States.
- The Ice Haus in conjunction with the Mountain View Skate Club, hosted a competition at the Ice Haus where 11 skaters from Greeley placed in 1st-3rd.
- A contract has been signed to begin a Feasibility Study for the Anna Gimmestad site.
- Outdoor pools and splash parks are closed for the season and are being winterized.
- Youth Sports program participation is very high and staff are using all available sites.

- Inspections and repairs are nearly complete at the FunPlex pool and staff are hoping to reopen soon.
- A funding appropriation is pending for UV disinfectant lighting replacement at the FunPlex pool. This is not holding back the reopening of the pool, but is an additional step to ensure the safety of participants and staff. Facility memberships will be extended for the amount of months the facility was closed and daily users will be offered 2-for-1 admission.

Justin Scharton

- At the Colorado Open Space Alliance Conference this last week, the Natural Areas & Trails and Parks Divisions, received an award for Outstanding Achievement in Community Partnership & Collaboration for the Delta Park Project.

Diana Frick

- Recently staff attended the Colorado Parks & Recreation Association State Conference, the Colorado Open Space Alliance Conference, and will be attending the National Recreation & Park Association annual conference.

7. OLD BUSINESS

8. NEW BUSINESS

- A. CPRD Comprehensive Master Plan: Nikki Ginger and Jason Genck presented an overview of the plan for developing a Comprehensive Master Plan for CPRD. Major topics of the Information presented included an overview of the BerryDunn team, plan goal, project approach, engagement, analysis, inventories, assessments, and the proposed timeline.
- B. Naming of Shurview Property: Justin Scharton reviewed the agenda summary for this item, naming suggestions, as well as background on suggested names. Final discussion on this item will be moved to the November agenda.

9. UPCOMING AGENDAS – Naming of Shurview Property, ARPA Projects Selection

10. NEXT MEETING – The next meeting is tentatively scheduled for Friday, November 3.

11. ADJOURNMENT – A motion for adjournment was made by Greg McIntosh. The meeting adjourned at 8:31am.

Respectfully submitted:

Vicente Vega-Ruiz, Chair

Nancy Milton, Office Manager

PARKS & RECREATION ADVISORY BOARD

STAFF REPORTS – November 3, 2023

[Diana Frick – Interim Director of Culture, Parks, and Recreation](#)

[Benjamin Alexander – Business Manager](#)

[Eric Bloomer – Parks Superintendent](#)

Parks:

- Playgrounds at Sanborn, Farr and JB Jones are all contracted for replacement. Due to delays in product they will take most of the winter to be installed.
- Staff are working on identifying potential new dog park signs as directed by the City Manager's Office. As a plan becomes clearer, a proposed site plan will be reviewed with the Board.
- 50% design plans for the Delta Park project were reviewed and comments have been supplied to the design team to finalize the construction plans. We hope to go to bid by the end of the year.
- The Chamber of Commerce has changed direction for the normal Greeley Lights the Night Event. They are moving the event to the Island Grove Regional Park as a drive through light show. With that move, the DDA has decided to create an event for lighting Lincoln Park since the Chamber used to sponsor this. In the past, the Parks staff would hang all the lights. With this new event from the DDA, they will hire out the lighting of the park to a contractor.
- Staff are finishing blowing out all irrigation systems and starting leaf cleanup across all sites.

Forestry:

- Working on Fall/Winter tree trimming projects. Sites include Island Grove, Glenmere, Centennial, 16th Street ROW and 11th Ave ROW.
- Fall planting is about 75% complete and should be 100% by the 2nd week of November.
- Planning for the 2024 Share the Shade program. Applications are available on the Forestry webpage.

Linn Grove Cemetery:

- Staff are working with the Wreaths Across America organizers to plan this year's event. The main ceremony will be held December 16th at 10am.
- The 1st phase of the irrigation replacement project is slowly wrapping up and should be complete by the end of November.

[Daniel Lawrence - Recreation](#)

Family FunPlex

- Current Programs
 - Swim Lessons 135 participants (Rec Center)
- Upcoming Programs and Events:
 - Frightfest 10/27
 - Food and clothing drive 11/13-11/22
 - Lifeguard course 11/18-11/20
 - Waster Safety Instructor 11/17-11/19
 - Young Rembrandts 11/4-11/25
 - Heart Saver First Aid & CPR 11/9
 - Time Machine Night at the FunPlex - November 10th (5-8pm) & 11th (4-7pm)

Recreation Center

- **Current Programs:**
 - Youth Climbing Classes
 - She Rocks – Adult Climbing
 - Preschool Play

- Archery – Youth/Adult
- Dance
- Group Fitness Drop-in
- Personal Training
- Survival of the HIITest
- Youth Athletic Conditioning
- Jazzercise (AAC & GRC)
- Walk With Ease (partnership with AAA)
- **Upcoming Programs:**
 - Line Dancing
 - Cooking Matters (partnership with Weld County)
 - Diabetes Prevention Program (partnership with Weld County)
 - American College of Lifestyle Medicine (partnership with Weld County)
 - Winter Wonderland Night – STEAM Program 12/15 and 12/16
 - Adult Climbing Classes
 - We Rock – Parent & Child Climbing Classes
- **Events:**
 - Glow Week (free with membership of daily admission)
 - Select Group Fitness classes

Facility Operations/Projects/ Custodial/Updates

- Outdoor pools and splash pads winterized for the season.
- Installing upgraded digital 13” x 50” clocks at the GRC Pool, Aux Gym, Main Gym
- New urinal completed at the AAC.
- New flooring project in AAC Clinic completed.
- The new IH roof completed this week.
- Grit locker room lighting project completed.
- Dump Bucket Install at FFP scheduled for the end of November.
- GRC locker room re-model on schedule. Contractor proposals due 11/7/23.
- Safety upgrades in the works to GRC pool pump room/chemical storage/PPE.

Rodarte Community Center

- **Current Programs:**
 - 2023-2024 After School Program - Numbers:
 - Anna Gimmetstad Community Center: 2022 – 47; 2023 – 50 (6 kids on waiting list)
 - Rodarte Community Center: 2022 – 90; 2023 - 120
 - Boxing:
 - 2022- 20 youth and 2 adults; 2023- 24 youth and 2 adults
 - **Events**
 - Wednesday, October 25: Pumpkin carving
 - Thursday, October 26: Trunk-or-Treat
 - Dia de los Muertos-Saturday, November 4, 2023, 5:00-8:00 pm
 - **Facilities**
 - Anna Gimmetstad Community Center feasibility study kick off meeting on Monday, November 6th at 4:00 pm

Ice Haus

- **Current Programs**
 - Learn to Skate
 - Ice Show
 - Cub
 - Adult leagues B, C and Over35

- **Upcoming Programs and Events**
 - Learn to Skate 10/31-12/16.
 - Cub 11/05-12/17
 - Adult leagues D 10/1-12/10 (open to substitute drop in)
 - Adult leagues C 10/10-12/19(open to substitute drop in)
 - over 35 10/12-12/21 (open to substitute drop in)
 - Try Hokey for Free
 - Skate Your Turkey Off

Active Adult Center

- **Programs**
 - Motor City Music - November 17
 - Woodshop Project Classes
 - Charcuterie Boards - November 20-21
 - Scroll Saw Bowls - November 2 and 17
 - Introduction to Wood Turning - November 13-14
 - Autumn Milk Can Painting - November 3
 - Pottery Class: Hand Building Soap/ Sponge - November 8
 - Fall Forest Gnome Painting Class - November 17
- **Upcoming Senior Trips:**
 - The Pepper Pod - Wednesday, November 1
 - Eagles Game - Wednesday, November 8
 - Cherokee Ranch and Castle Tour - Tuesday, November 14
 - Bally's Casino -Friday, November 17
 - DCPA: Behind the Scenes Tour - Monday, November 6
 - Clyfford Still Museum - Monday, November 29
- **Facility Updates:**
 - The AAC Pool Club added a new pool table and a new snooker table in the billiards room. (These replaced older tables)

Sports and Programs

- **Youth Sports**
 - Winter I sports up and running! Offering youth volleyball league for the first time since 2019, U8 youth basketball leagues, Indoor Tennis Clinic and cheer clinics
 - Youth volleyball - 11 teams
 - Youth basketball- U8 ONLY – 18 teams
 - Youth Indoor Tennis – NEW
 - Registration open for Thanksgiving break sports camps and winter break camps
 - Winter II registration opens Nov 20
 - 3 employees completed the test to become certified youth sports administrators and will be working this winter to revamp policies, philosophy and coach requirement and recognition
- **Adult Sports**
 - Finishing one of the busiest fall seasons to date!
 - Winter I season started this week - offerings include indoor volleyball (32 teams), adult basketball (7 teams – second season back) and inline hockey (9 teams)
 - Winter II registration opens Nov 20th
 - Dropin pickleball night at the Greeley Country Club – huge success 30+ attendees. Will be looking to partner with the Country Club again for future programs
- **Adaptive Recreation**
 - Two teams of 16 special Olympics bowlers!
 - Halloween Dance 10/28 at the AAC
 - Special Olympics basketball registration now open
 - One team of 6 Special Olympics Flag Football players
 - Flag football team took first place at Regionals on 10/14

Justin Scharton – Natural Areas & Trails

Poudre and Sheep Draw trail counts (Sept 2023)

Location	Month Total	Daily Avg (Month) Trend (prior month)	YTD Daily Avg Trend (prior year)
Sheep Draw @ McCloskey TH (installed May 2018; NEW counter with bike detection installed Aug 2023))	3554*	115 ↓40.4%	146 ↓4.9%
Triple Creek Spur @ Mountain Vista TH (re-installed Aug 18, 2020)	5747	185 ↑31.7%	143 ↑42.2%
Poudre Trail @ Island Grove (installed Aug 2020)	5929	191 ↑2.0%	153 ↓10.4%
Poudre Trail @ Rover Run (Temp moved May 2020)	5440	175 ↑1.9%	145 ↓20.5%
Poudre Trail @ PLC (installed Aug 2020)	9498	306 ↓10.2%	206 ↓28.7%
Poudre Trail @ Poudre East (Kodak TH)	8526	275 ↓8.6%	210 ↑2.6%

Staffing

- NAT is recruiting for Maintenance Tech I, Part-time Groundskeeper and seasonal groundskeeper positions.

Capital Projects

- Greeley #3 Canal Trail | The final component of the project is the installation of HAWK crossing signal on 4th Street, and should be installed any time.
- Poudre River Trail – Duran Section | RFP is being developed for an early 2024 construction schedule.
- Poudre River Trail – Poudre Ponds | RFP is being developed for an early 2024 construction schedule.
- Small capital projects | Several small fencing and gate projects are being repaired at Hunter's Cove, Jones ditch, and the Poudre Learning Center. New automatic gates have been installed at Signature Bluffs NA and the Missile Site Park trailhead.

Strategic Planning/Policy

- Trail Master Plan | Initial public outreach is complete, and staff is presenting to several Boards and Commissions, with presentations to the Youth Commission and Transportation Advisory board in Oct.
- Shurview Master Plan | Final concepts are being refined with staff and consultant based on significant public and Technical Advisory Committee feedback. A final draft will be shared in late 2023.

Maintenance/Equipment

- The NAT maintenance crew, along with field staff from Public Works and Parks have been implementing the first phase of fire mitigation mowing along property lines that abut natural areas properties. More difficult sections will be worked on over the winter and will be completed before the next growing season.
- All trailside mows have been completed for this growing season, and kochia and Russian thistle mows will occur over the winter, weather dependent.

Restoration/Land Management

- Soft-surface trails and trail edges at Sheep Draw NA, Signature Bluffs NA, Campo Esperanza NA, and Gateway Lakes NA have had pre-emergent herbicide treatment to help prevent weeds and grass growth on and along the soft surface trails in 2024.

Volunteers

- 10/21 and 10/22 Russian Olive Removal | Poudre Ponds Fishery
 - Over 30 volunteers contributed 150 hours, worth over \$4,000, to remove invasive Russian olive trees.

Upcoming Events

- October 28 - The Manhattan Transfer, Union Colony Civic Center, 7:30-9:30pm
- November 4 - Dia de los Muertos, Rodarte Community Center, 5-8pm
- November 28 - "Get on Your Feet! The Story of Emilio and Gloria Estefan", UCCC, 7-9pm
- November 30 - "Wheel of Fortune LIVE", Union Colony Civic Center, 7-9pm
- December 2 - Homesteaders Holiday, Centennial Village Museum, 10am-4pm

[Calendar \(greeleygov.com\)](https://greeleygov.com)

GREELEY PARKS & RECREATION ADVISORY BOARD

Attendance

2023	January	February	March	April	May	June	July	August	September	October
Casillas, Luis	P	A	A	A	A	A	N	A	N	A
Kigin, Shane	P	P	A	A	P	P	O	P	O	P
McIntosh, Greg			P	P	P	P	M	P	M	P
Michaels, Adam (Vice Chair 4/2023-2024)					P	P	e	P	e	P
Raminrez, Monica	A	P	P	P	P	P	t	P	t	P
Vega Ruzi, Vicente (Chair 4/2023-2024)	P	P	P	A	P	P	i	P	i	P
Wilson, Louise	P	A	P	P	P	A	n	A	n	A
Wright, Sharon	P	P	P	A	P	A	g	P	g	P



October 20th, 2023

City of Greeley
Public Works, Facilities Services, Construction Management
Bi-Weekly Report – **CPRD ONLY**

1. Family FunPlex:

a. Pool Issues

- i. A letter outlining all of the testing, investigating, and recommendations was sent to the City Manager's office on October 3rd for their review.
- ii. A Risk Management investigation report was sent to the City Attorney's office on Thursday October 12th.
- b. **Future Pool Repairs/Upgrades** – The upgraded play structure dump bucket will be replaced in November. The sand filter pipe leaks will be repaired during the November pool shutdown.
- c. **Wall Caps** – The patio wall caps have been re-attached and re-grouted. The patio is scheduled to re-open on Friday October 20th. There will likely be follow up repairs to the damaged faces of the CMU inside the patio area. These CMU repairs will take place in the spring of next year.

2. Ice Haus Projects:

a. Interior "Grit" Renovations

- i. **The Grit locker room** – The back door to the locker room has been installed, but we have asked the installer to come back and cut off and grind smooth the bolts holding the header in place.
- ii. **The liquor storage room** – The storage room has been mostly completed and turned over to the staff for their use.
 1. The doors for this room are still on order – we have asked for an updated schedule.
 2. The upper bulkhead and ceiling outside the closet still need to be constructed.
 3. The mechanical system for the closet still needs to be installed.
 4. One small inner wall needs drywall, and this will be added when the bulkhead is constructed.
 5. The staff has asked us to look into available options for a collapsible security gate to secure one side of the storage room. This is to secure the liquor away from the rest of the room.
- iii. **Second-floor "Grit" spaces.**
 1. We have reviewed and returned the Design Development documents to the architect.
 2. We should receive Construction Documents by October 27, 2023.

b. Exterior Plaza

- i. We had a follow up meeting to review the conceptual plaza drawings with the CPRD staff on October 18th, 2023.
- ii. We have asked the architect to provide an updated estimate and renderings for the plaza area.

c. Roof Replacement

- i. The roof replacement of the Ice Haus is still underway. The roof is now scheduled to be complete sometime late next week – Oct. 26th or 27th. This is due to several days of high wind last week and the additional demo work of the damaged coverboards.

3. Museums – Ag Heritage Museum Feasibility Study:

- a. We had a follow up meeting with the museum staff and designers on October 10th.
- b. The October board meeting was cancelled, but the museum staff is hoping to setup a new meeting for next week (Oct. 23-27).
- c. See below for the schedule moving forward:
 - i. October TBD - Board Meeting Present Site plan option, mood boards, floor plan.
 - ii. November 2, 2023 - Present Revised Building Plan – Elevations, Massing.
 - iii. November 16 (4pm) - Board Meeting Present Site plan option, Massing, Exterior and Interior perspectives.
 - iv. December 12, 2023 - Deliver Conceptual Package, photorealistic renderings, and marketing Brochure.

4. Recreation Center Locker Room Renovation:

- a. We had a Pre-Bid conference with contractors and sub-contractors on October 17th.
- b. The bids from the contractors are due on November 7th.
- c. Construction of the bathroom will occur next year (2024) between May 1st and August 31st, 2024.
- d. At the back West parking lot, we plan to rope off a minimum of five (5) of the North parking spaces. This will be required for the contractor's dumpster and staging area.
- e. Below is the current bidding and award schedule.

Schedule of Events (subject to change)	All times are given in local Colorado time
Bid Proposal Issued	10/12/2023
Pre-Bid Conference include date/time and location	10/17/2023 at 10:30 a.m. via Microsoft Teams Meeting
Inquiry Deadline	10/26/2023 – by 2:00 p.m. MST
Final Addendum Issued	11/01/2023
Bid Due Date and Time	11/07/2023 – By 10:30 a.m. MST via email to purchasing@greeleygov.com
Interviews	N/A
Notice of Award (tentative)	11/13/2023
Notice to Proceed	11/17/2023

5. Boomerang Deck Renovation / Addition:

- a. We had a meeting on October 18th to review the estimates for the deck with the CPRD staff.
- b. The staff has selected the third deck option. We have informed the architect and asked them to update their drawings to reflect this selection.
- c. Construction of the deck upgrades will begin early next spring – the hope is to be complete by mid/late April 2024.

6. UCCC - Acoustical Design

- a. We have a kick-off meeting on October 10th to discuss the project and to allow the design team to field verify the existing conditions.
- b. Below are the design schedule highlights:
 - i. SD drawings to City – 2023-11-06

- ii. DD drawings to City – 2024-02-09
- iii. CD drawings to City – 2024-04-26
- iv. Drawings Ready for Permitting – 2024-05-24

7. Island Grove

- a. Electrical upgrades to RV hook-ups - Phase 2 is being completed and Phase 3 is beginning. However, Phase 3 cannot begin until Xcel completes the installation of a new transformer.
- b. Arena LED lighting upgrades – All light questions have been answered and we are currently waiting for their shipping information/date.

8. Centennial Village – Bathroom Renovation & Ramp Design:

- a. We are currently working with an architect to design ADA accessible bathrooms and entrance ramp for the depot building. We had a meeting on October 2nd to review and discuss the options. No follow up meeting has been scheduled yet.

9. Natural Areas ADA Ramp:

- a. The new ADA ramp at Natural Areas house at Island Grove has been poured. We are currently waiting for the handrails to be manufactured and installed.

The list above includes all of our major projects that are currently underway. There are many minor projects and projects that are on hold that are not included in this list. If you have any questions or concerns, please don't hesitate to contact me.

Sincerely,
Chris Freeland

PROJECT: UCCC Acoustical Panels

PROJECT #: 2242

Date: 10/13/2023

No.	Action	Start	End
1	Consultant Kickoff Meeting	10/10/2023	10/10/2023
2	Consultant Site Visit	10/10/2023	10/10/2023
3	SD Development Phase	10/10/2023	10/27/2023
4	100% SD Set Sent to Architect	10/27/2023	10/27/2023
5	100% SD Set Architect & Design Team Review	10/30/2023	11/3/2023
6	100% SD Set to Owners for Review & Comments	11/6/2023	11/6/2023
7	100% SD Set Owners Review & Comments	11/6/2023	11/17/2023
8	100% SD Set Comments Due From Owner	11/17/2023	11/17/2023
9	100% SD Set Design Team Responses From Owner Comments	11/27/2023	12/1/2023
10	DD Development Phase	12/4/2023	2/2/2024
11	100% DD Set Sent to Architect	2/2/2024	2/2/2024
12	100% DD Set Architect & Design Team Review	2/5/2024	2/9/2024
13	100% DD Set to Owners for Review & Comments	2/9/2024	2/9/2024
14	100% DD Set Owners Review & Comments	2/12/2024	2/23/2024
15	100% DD Set Comments Due From Owner	2/23/2024	2/23/2024
16	100% DD Set Design Team Responses From Owner Comments	2/26/2024	3/1/2024
17	Notice to Proceed to CDs	3/4/2024	3/4/2024
18	CD Development Phase	3/4/2024	4/12/2024
19	100% CD Set Architect	4/12/2024	4/12/2024
20	100% CD Set Architect & Design Team Review	4/15/2024	4/26/2024
21	100% CD Set to Owner for Review & Comments	4/26/2024	4/26/2024
22	100% CD Set Owner Review & Comments	4/29/2024	5/10/2024
23	100% CD Set Comments Due From Owner	5/10/2024	5/10/2024
24	100% CD Set Design Team Responses From Owner Comments	5/13/2024	5/24/2024
25	CD's to Owners for Permitting	5/24/2024	5/24/2024

- Schematic Design Milestones
- Design Development Milestones
- Construction Documents Milestones