

GREELEY PARKS AND RECREATION ADVISORY BOARD

MEETING MINUTES – May 6, 2022

1. ROLL CALL

The Greeley Parks and Recreation Advisory Board met Friday, May 6, 2022, at 7:00am at the Greeley Recreation Center. Board members joining: Clint Torczon, Monica Ramirez, Philip Fulcher, Louise Wilson, Vicente Vega Ruiz, Shane Kigin and Luis Casillas. Staff joining: Kelly Snook (Interim Director of Culture, Parks, and Recreation), Scott Schuttenberg (Recreation Superintendent), Justin Scharton (Natural Areas and Trails Superintendent), Clint Anders (Park Planner), and Nancy Milton (Office Manager).

2. APPROVAL OF AGENDA – A motion was made by Monica Ramirez to approve the agenda. The motion was seconded by Shane Kigin and passed unanimously.

3. APPROVAL OF MINUTES – A motion was made by Philip Fulcher to approve the minutes of the previous meeting. The motion was seconded by Vicente Vega Ruiz and passed unanimously.

4. PUBLIC INPUT

5. BOARD MEMBER COMMITTEE REPORTS – Art Commission: A Parks & Recreation Board representative position remains vacant on the Art Commission. Louise Wilson has interest in possibly serving in this capacity. Staff will ask Jason Evenson contact Louise to discuss.

6. STAFF REPORTS

Scott Schuttenberg

- Recreation has hired three new Coordinators for Youth Sports, Adult Sports, and Aquatics, and we are still looking to hire a Recreation Supervisor at the Ice Haus.
- Both outdoor pools will be opening the end of May.
- The Fun in the Sun Program will begin in May at Rodarte and Anna Gimmetstad.
- A new Coordinator has been hired at the Active Adult Center and we will be offering the day-trips program beginning in June.

Clint Anders for Eric Bloomer

- Staff are facing the challenge of getting applicants for seasonal positions.
- The Arbor Day event was held in April and over 100 trees were planted.
- Cemetery staff are preparing for the annual Memorial Day event.

Justin Scharton

- Usage on the trails is increasing and trail side mowing has begun.
- Staff is in the process of hiring two new positions over the next couple of months.
- The first volunteer event of the season was held with approximately 41 volunteers starting some clean-up of the Shurview property.
- Staff have begun interviews with design firms that will be providing our visioning, public engagement and design process for the Shurview property and Delt Park project.

Kelly Snook

- The City-Wide Needs Assessment is open on the Purchasing website to solicit a consultant to survey the community on our Department services, programs and amenities - what are we missing, what do we need to enhance, what can we provide that we are not already providing. This will provide valuable information as we plan for the future.
- About a year ago, an HRQ Assessment was completed for CPRD which assessed our organizational structure and what positions might be needed. Kelly has reviewed the Assessment results and has offered her recommendations as well those of Division Managers. One of the positions that was recommended is an Assistant or Deputy Director for the Department, which along with a few other positions, have been requested for a mid-year appropriation.
- The City is currently conducting a search for to hire a permanent Director for the Department which will most likely be appointed by mid-July.

7. OLD BUSINESS

- A. Election of Board Chair and Vice Chair: This item was tabled until next month.
- B. Appoint Member of the Parks & Recreation Advisory Board to Serve on the Arts Commission: This item was tabled until next month.
- C. Upcoming New Park Development Projects – Clint Anders (Park Planner): Clint presented information on numerous upcoming developments and projects.

8. NEW BUSINESS

9. UPCOMING AGENDAS

- Election of Board Chair and Vice Chair
- Arts Commission Appointment

10. NEXT MEETING – The next meeting is tentatively scheduled for Friday, June 3, 2022, at 7am at the Family FunPlex.

11. ADJOURNMENT – A motion for adjournment was made by Philip Fulcher and seconded by Vicente Vega Ruiz. The meeting adjourned at 8:27am.

Respectfully submitted:

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Clint Forczon

8/19/2022

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Clint Forczon, Vice Chair

Nancy Milton, Office Manager