



GREELEY URBAN RENEWAL AUTHORITY

Agenda

Wednesday – August 9, 2023

**1001 11th Avenue
City Council Chambers, Overflow Room, City Center South**

4:00 p.m.

- I. Call to Order - Roll Call**
- II. Approval of Minutes** - from the July 12, 2023 meeting
- III. Items of Business**
 - A. Public Hearing to consider the 2023 CDBG Program Applications
- IV. Board Member Comments/Reports**
- V. Staff Report**
- VI. Adjournment**

Next Meeting: September 13, 2023 @ 4:30 p.m.

The City of Greeley does not discriminate on the basis of disability, race, color, national origin, or gender. For more information about these statutes, or to file a complaint, please contact the City of Greeley's designated Disability Rights and Title VI coordinator, Will Jones at (970) 350-9751, 1001 11th Avenue, Greeley, CO, 80631 or at william.jones@greeleygov.com.



**GREELEY URBAN RENEWAL AUTHORITY
Proceedings**

**July 12, 2023
4:30 p.m.**

This meeting was conducted remotely

I. Call to Order

Vice Chair Utrata called the meeting to order at 4:33 p.m. Commissioners Lucero, Silva, and Welsh were present. (Commissioners Fernandez and Leffler were absent; Commissioner Cummins was not present.)

II. Approval of minutes for the meeting held on April 12, 2023

Commissioner Welsh made a motion to approve the minutes for the meeting held on April 12, 2023, as written. Commissioner Lucero seconded the motion; the motion carried 4-0.

III. Items of Business

**Proposed Cooperation Agreement Concerning the Great Western Sugar
Tax Increment District/Ash Park & Recreation District**

(Commissioner Cummins entered the meeting.)

Becky Safarik, City of Greeley Community Development Advisor and Fred Otis, Otis & Bedingfield presented a proposed cooperation agreement concerning Great Western Sugar Tax Increment District/Ash Park Recreation District.

Commissioner Utrata made a motion to approve the "*Cooperation Agreement Among Greeley Urban Renewal Authority and Ash Park and Recreation District*". With this Agreement:

1. Ash Park and Recreation District will annually forward to GURA the Tax Notice provided by the Weld County Assessor that delineates the tax increment revenue that was produced and collected in the prior year that is the result of the 60 mills established by the District (this typically would occur by the second quarter of each year, following the Weld County Assessor's annual property tax assessment);
2. GURA will record the request, confirm receipt of the funds, and remit that amount back to the District timely;

3. This Agreement will be in force for the life of the Great Western Sugar Factory Area Urban Renewal District (25 years from inception or 2033 tax increment tax collection, distributed in 2034).

Commissioner Cummins seconded the motion; the motion carried 5-0.

IV. Board Member Comments/Reports

Commissioner Utrata asked if the City of Greeley has considered mobile technology to assist in homelessness services. Assistant City Manager Juliana Kitten noted at this time the mobile technology is not being used in the Greeley area.

V. Staff Report

Carol Larsen, Grant Specialist noted that the CDBG grant application process will begin June 1, 2023, and the Public Hearing to review the applications will be in August 2023. It was the consensus of the board to have the August 9, 2023, meeting at 4:00 p.m.

VI. Adjournment

There being no more business, the meeting was adjourned at 4:53 p.m.

Juliana Kitten, Secretary

Jediah Cummins, Chair

Annual Funding Applications and Budget Recommendations



Department of Housing & Urban Development's *Community Development Block Grant (CDBG)*

Program Year 2024
(5th Year of 2020-2024 Consolidated Plan)

Prepared for
GURA Board of Commissioners



Wednesday August 9, 2023

NOTICE OF FUNDING AVAILABILITY – Instructions received by applicants with Criteria for Funding Decisions

- A. 2020-2024 Priorities and Other Considerations (including public services applications review)
- B. 2020-2024 Budget Estimates from Consolidated Plan
- C. Overview of Funding Requests and Recommendations

D. Proposed Budget for CDBG Program Year 2024

E. Proposed Resolution to accept CDBG funding recommendations & proposed budget

More applicant information including management resumes, audits, brochures, By-Laws, Articles of Incorporation, etc. is available for review at the GURA office prior to the meeting upon request.

H.

1. Catholic Charities	Intake specialist and case manager (public service) – Guadalupe Community Center
2. Greeley Transitional House	Housing case manager (public service) – (dba Greeley Family House)
3. A Woman's Place	Support for Housing Program

4. City-Public Works	Phase I Northeast Greeley Infrastructure
5. City-Traffic	School zone flashing speed signs
6. City-Forestry	Parkway tree planting in Redevelopment District
7. City-Public Works	Clean-up weekend

9. United Way	Cold weather shelter 2024-2025 season
10. Senior Resource Center	60+ Ride Program - transportation services for seniors 60+

2024 Action Plan available for review and public comment August 10, 2023 through September 10, 2023 at www.greeleygov.com/urbanrenewal or on request to GURA.



GREELEY URBAN RENEWAL AUTHORITY

Memorandum

TO: GURA Board of Commissioners
RE: Public Hearing for the 2024 Activities and Budget for Annual Action Plan
FROM: Carol Larsen, Grant Specialist
DATE: August 9, 2023

As required by the Department of Housing and Urban Development (HUD), the City of Greeley developed a Consolidated Plan for use of federal funds [Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) grant]. The current Consolidated Plan is for years 2020-2024 and identifies priorities, goals, and outcomes anticipated for those years.

An Action Plan is submitted every year, which supports the priorities and moves the City forward with the identified goals of the Consolidated Plan. The August Board meeting is to hear from 2024 CDBG applicants, hold a public hearing, and recommend activities and a budget for 2024, the fifth year of the 2020-2024 Consolidated Plan.

An application packet is enclosed, with a number of attachments.:

- Attachment A – Current Council-approved priorities. All applications recommended for approval must meet one of the priorities and a National Objective (benefit to low- moderate-income residents, slum/blight clearance, urgent need).
- Attachment B – This is the budget projection from the 2020-2024 Strategic Plan.
- Attachment C – An overview of the applications received.
- Exhibits D – Staff's recommended budget.
- Exhibit G – Proposed resolution to adopt the CDBG and HOME budgets, as identified in the 2023 Action Plan.
- Exhibit H – The Certification page signed by every applicant.
- Exhibit I – Redevelopment District map (this is the primary area of focus of the CDBG grant work).
- Applications received.

As is typical, requests far exceeded expected resources. The City's review team included Juliana Kitten (Assistant City Manager), Paul Trombino (Public Works Director), Ashley Weesner, Finance Grant Specialist, J. R. Salas (GURA Manager) and Carol Larsen (GURA Grant Specialist). Changes to prior years' recommendations include increased support for public services and not funding the parkway tree planting activity. Support for public service activities also reflects the Board's request that there be a return to consideration of all public service activities regardless of the number of years they have received a CDBG award. Applicants indicate within the application their estimations of per-person cost to provide the services. The public service percentage if the Board accepts staff's recommendation (and the 2024 CDBG grant was \$840,000) would be 14.3% (maximum allowed by CDBG regulation is 15%).

Applicants submitted supporting documents (audited financials, By-Laws, resumes, etc.) that were not copied for packets. The supporting information is used to determine an applicant's knowledge and capacity to implement the CDBG activity proposed. This extra information can be emailed to you, on request. If an agency is not familiar to you, please use the website provided on the application to learn more about it.

The Notice of Funding Availability (NOFA) included with the application packet includes the annual CDBG process calendar. Staff returned to offering in-person neighborhood meetings and continued to push information out through social media and local libraries. (Neighborhood meetings were held on June 6th and June 8th, 2023.) Note that there are two categories of applications: One category includes applications that relate to public services; the other includes projects of a capital nature. The public service activities are divided among three categories: Those in support of housing; which support neighborhood revitalization; and other, non-housing-related services. There is one public facility requests this year (A Woman's Place).

The Board meeting will be a hybrid, with both an in-person option (required by HUD) as well as the Zoom option. Applicants will be in attendance, so please have any application questions ready for them. The process to be followed this year is:

- Staff will present information on each application.
- The applicant will answer any Board questions or clarify anything that is incorrect on the slide. They should not add further comment at this time, as their applications should be detailed enough for the Board to make a funding decision.
- After all application slides have been presented, the staff's recommended budget will be presented.
- The Board Chair will open the public hearing so that input can be provided prior to the Board's deliberation. If applicants do not agree with the proposed budget, they can be allotted time to make public comment on the budget. The public hearing will then close, and the Board will discuss and formulate their budget recommendation.
- A vote will be taken for the budget the Board wishes to recommend to City Council.

If you have questions or would like to review additional materials provided by the applicants, please contact Carol at (970)-336-4166 or carol.larsen@greeleygov.com.



COMMUNITY DEVELOPMENT BLOCK GRANT

Notice of Funding Availability (NOFA) and Request for Applications – Program Year 2024



The application process for the City of Greeley's 2024 Community Development Block Grant funds is now open. The process is part of the Five-Year Consolidated Plan (this is the 5th/FINAL year of the 2020-2024 Plan), which outlines community priorities and activities serving target neighborhoods and populations, and consistent with federal Department of Housing and Urban Development (HUD) standards. The Consolidated Plan, and subsequent Annual Action Plans, must be submitted annually to HUD by any community receiving federal funds. The use of CDBG funds, as well as other federal funds, must be specifically identified in the Consolidated Plan. An anticipated \$840,000 in funding will be available.

Public Hearings may be virtual. Information on each Public Hearing will be provided as meeting time gets closer.

Technical Assistance will be provided in person on two dates. Applicants are strongly encouraged to attend one of the technical assistance meetings noted below. There is a room limit of seven; please reserve a spot by emailing or calling Carol Larsen. Applicants unable to attend (or who wish to avoid an in-person meeting) may call and schedule a one-on-one time.

For additional information on the Annual CDBG process, please contact one of the staff members below:

J. R. Salas, GURA Manager or Carol Larsen, Grant Specialist
1100 10th Street, Suite 402, Greeley, CO 80631
(970) 350-9380 – j.r.salas@greeleygov.com / carol.larsen@greeleygov.com

TIMELINE AND CITIZEN PARTICIPATION PROCESS

June 1, 2023	CDBG Applications available for Fiscal Year 2024 funding.
June 5, 2023	Technical assistance for applicants. 12:00-1:00. City Center North, 1100 10 th Street, Room 1107. Entrances on west side of building.
June 6, 2023	1st Neighborhood Meeting – grant information for interested residents and opportunity to offer input on grant use. 3:30-4:30 – Greeley Rec Center, 651 10 th Avenue Room 101A.
June 7, 2023	Technical assistance for applicants. 12:00-1:00. City Center North, 1100 10 th St. #1107
June 8, 2023	2nd Neighborhood Meeting – grant information for interested residents and opportunity to offer input on grant use. 12:00-1:00 – City Center North, 1100 10 th St. Room 1107.
July 14, 2023	Last day to submit applications to GURA.
August 9, 2023 – 4:30 p.m. (Subject to change – watch for updates)	Public Hearing – Greeley Urban Renewal Authority. Applicants are strongly encouraged to attend the public hearing and explain their funding requests to the GURA Board. GURA reviews all applications and forwards their funding recommendations to City Council.*
Aug 10-September 10, 2023	Thirty (30) day public comment period. Written comments to GURA-Attn: Carol Larsen 1100 10 th St. Suite 402, Greeley, CO 80631 or carol.larsen@greeleygov.com . Comments received will be included in Annual Action Plan & responded to in writing.
Sept. 26, 2023 (subject to change)	City Council work session for preliminary review of 2023 CDBG budget requests.
Oct. 3, 2023 (subject to change)	Public Hearing - City Council for approval of the CDBG budget. Funding requests will be finalized by Council at the meeting.*
November 15, 2023	2024 Annual Action Plan ready for submittal to HUD.
March 2024	Any adjustments to HUD budgets (additional appropriations) by end of March.
June 2024 approx.	CDBG funds become available for approved 2024 projects.

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GENERAL INSTRUCTIONS

Prior to submitting an application, verify it meets all of the requirements below:

1. Meets a CDBG National Objective

- ☐ Assistance to low- moderate-income neighborhood (see map attached)
- ☐ Assistance to low- moderate-income clientele (program requesting funding serves a minimum of 51% LMI clientele)
- ☐ Prevention or elimination of slum/blight conditions

2. Is an eligible CDBG activity (most common general categories are below – call GURA for more specifics)

- ☐ Property acquisition
- ☐ Property disposition
- ☐ Clearance activities
- ☐ Public facilities and improvements (see definition below)
- ☐ Public services (see definition below)
- ☐ Housing rehabilitation

3. Meets a Consolidated Plan Priority

- ☐ Support efforts to preserve, maintain, and provide access to affordable housing for homeless, low- moderate-income, underserved, and/or special needs residents (including public services that are specific to housing)
- ☐ Support efforts to revitalize neighborhoods of the Redevelopment District (infrastructure, property conditions)
- ☐ Support public facilities that serve the homeless, low- moderate-income, underserved, and/or special needs residents OR low- moderate-income neighborhoods
- ☐ Support public services that assist homeless, low- moderate-income, underserved, and special needs residents

4. Submitted by an agency/City department that has the capacity to carry out the activity

- ☐ Capacity of agency or department is verifiable
- ☐ Activity proposed would be ready to begin by May 1 of the grant year
- ☐ Activity could be completed within approximately one year
- ☐ CDBG will provide only the gap in funding; other funding has been secured or will be by May 1 of grant year

5. Definitions:

Public facilities and improvements: Neither statute nor regulation defines the terms “public facility” or “public improvements”. However, in the CDBG program, these terms are broadly interpreted to include all improvements and facilities that are either publicly owned or that are traditionally provided by the government, or owned by a nonprofit, and operated so as to be open to the general public. This would include neighborhood facilities, firehouses, public schools, and libraries. Public improvements include streets, sidewalks, curbs and gutters, parks, playgrounds, etc. Facilities designed for use in providing shelter for persons with special needs (nursing homes, hospitals, shelters and transitional housing, group homes, etc.

Public services: Included, but not limited, are: childcare, health care, job training, recreation programs, education programs, services for senior citizens or homeless persons, down payment assistance, drug abuse counseling and treatment, etc.

Severe disability: Persons are classified as having a severe disability if they: (a) used a wheelchair or had used another special aid for 6 months or longer; (b) were unable to perform one or more functional activities or needed assistance with an Activity of Daily Living or Instrumental Activity of Daily Living; (c) were prevented from working at a job or doing housework; or (d) had a condition including autism, cerebral palsy, Alzheimer's disease, senility, or mental retardation. Finally persons who are under 65 years of age and who are covered by Medicare or receive SSI are considered to have a disability (and a severe disability).

➤ **REMINDER: SUBMIT APPLICATION ELECTRONICALLY AS AN EXCEL DOCUMENT. The signature page is the only page that should be sent as a pdf file.**

2020-2024 PRIORITIES and OTHER CONSIDERATIONS

HIGH PRIORITY

Support efforts to preserve, maintain, and provide access to affordable housing for homeless, low- moderate-income, underserved, and/or special needs residents. For example:

- Extend the useful life of existing affordable housing through rehabilitation loans (this part of rehab program discontinued in 2022), emergency repair grants, and weatherization programs (single-family, multi-family owned by non-profit agencies or the Greeley Housing Authority)
- Acquisition of property for new multi- or single-family development or for rehabilitation of existing structure to housing
- Infrastructure support of new multi- or single-family development
- Support for Habitat for Humanity
- Support organizations providing a public service that is directly related to housing (new or substantial increase to the number of persons benefiting from the service; service provides a collective impact)
- Support efforts to Affirmatively Further Fair Housing

Support efforts to revitalize neighborhoods of the Redevelopment District. For example:

- Install new or replace unsafe infrastructure, including curb and gutter, ramps, sidewalks, and street lights
- Reconstruct gravel alleys
- Plant trees in parkways
- Support the annual clean-up weekend and/or other activities that promote good property conditions

LOW PRIORITY

Support public facilities that serve the homeless, low- moderate-income, underserved, and/or special needs residents OR low- moderate-income neighborhoods.

Other Considerations

- No funding for maintenance/cosmetic improvements; facility improvements **will increase the number of LMI persons served; CDBG provides no more than 25% of project cost**; or the facility is located in LMI neighborhood and utilized by the residents of the neighborhood (generally City facilities)

Support public services that assist homeless, low- moderate-income, underserved, and special needs residents.

Other Considerations

- The service is new and addresses a clearly demonstrated need or gap in available service; **has 75% financial support other than CDBG; needs funding for a maximum of three years of CDBG support**; is not substantially similar to another service in the community or is provided by a collaborative effort
- Reduced amount available to public services; HUD allows 15% of grant annually, target a lesser percentage

Attachment B

2020-2024 Annual Projections

Improvements to neighborhoods in Redevelopment District

Installation of curb, gutter, sidewalks, drainage, etc.	164,000
Alley reconstruction (\$100,000/year)	100,000
Street lights (\$75,000 per year)	75,000
Parkway trees (\$15,000/year)	15,000
Clean-up events (public service-\$15,000/year)	15,000

Assist public facilities

Public facilities (\$30,000/year)	30,000
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Assist public service activities

Public service other than housing (\$20,000/year) (Example-CAC, cold weather shelter, Guadalupe)	20,000
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Administration

20% annually	168,000
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Housing

Housing rehab admin	20,000
Rehab loans - SF (\$23,000 per rehab) 3/year (discontinued in 2022; funds will ove to other affordable housing activity)	69,000
Rehab grants (\$3,000 per grant - 3 per year)	9,000
Property acquired for housing-single family	40,000
Infrastructure support for single-family	
Property acquired for housing-multi-family	145,000
Infrastructure support for multi-family	
Rehab loans - multi-family	50,000
Support public services related to housing (Example-GTH, Navigation Center, Continuum)	25,000

235,000

Estimated expenditures

945,000

2024 CDBG Application Overview

Applicant/Request	\$ Request	Est. Activity Cost	Request %	\$ Recommend
ADMINISTRATION				
CDBG Administration: General administration of grant; support for 2.5 FTE; 20% of grant will be allocated.	168,000			168,000
AFFORDABLE HOUSING, INCLUDING HOUSING SERVICES				
CDBG activity: Support for affordable housing Applicant: City of Greeley-Greeley Urban Renewal Authority Funding request: This is not a new application but provided as information. These are the funds that have been set aside during the last four years in support of housing. A project(s) on which to utilize these funds is still TBD. Funds could be reallocated for another use(s) by Substantial Amendment. Prior CDBG support: CDBG has set aside housing funds since 2020.	\$1,127,220 (Not included in amount available for budget)			NA to 2024 applications
CDBG activity: Public Service Applicant: Catholic Charities/Guadalupe Community Center Agency focus: Shelter and case management for persons experiencing homelessness Funding request: Support for salary costs of an intake specialist and a case manager. Prior CDBG support: CDBG has provided support to case management at Guadalupe since 2017, with the exception of 2023.	\$24,450	\$109,513	22%	\$20,000
CDBG activity: Public Service Applicant: Greeley Transitional House Agency focus: Shelter and case management for families experiencing homelessness Funding request: Support salary costs for staff providing housing case management. Prior CDBG support: CDBG has provided support to the housing case management program at the Transitional House since 2016 with the exception of 2023.	\$14,063	\$56,250	25%	\$15,000
CDBG activity: Public Service Applicant: A Woman's Place Agency focus: Shelter and case management for victims of domestic violence Funding request: Support housing program costs. Prior CDBG support: CDBG has not provided public service support to A Woman's Place in the past.	\$10,307	\$81,535	12%	\$15,000

Attachment C

Applicant/Request	\$ Request	Activity Cost	Request %	\$ Recommend
PUBLIC IMPROVEMENTS (INFRASTRUCTURE)				
CDBG activity: Public facilities & infrastructure Applicant: City of Greeley Public Works Department Funding Request: Citizen request for work in this area. Seven spot locations in northeast Greeley between about 34 th Avenue and 11 th Avenue and 9 th Street north to A Street. New infrastructure/improved; sidewalks, gutters, crosspans, driveway entrances, ramps; move utility poles; replace landscaping; other as noted in application. Prior CDBG support: CDBG has supported infrastructure in the area east of 23 rd Avenue many times in the past, but not west of 23 rd Avenue or north of 4 th Street.	\$1,450,876	\$1,450,876	100%	\$259,500 + \$7,500 ADC
CDBG activity: Public facilities & infrastructure Applicant: City of Greeley-Traffic Funding request: Install speed lights in seven proposed school zones . Prior CDBG support: CDBG has not funded this activity before.	\$90,000	\$90,000	100%	\$44,000 + \$1,000 ADC
CDBG activity: Public facilities & infrastructure Applicant: City of Greeley CPRD-Forestry Funding request: Plant trees in the parkways of the Redevelopment District. Forestry contracts with property owners to accept and care for the trees. Approximately 30 trees will be planted. Prior CDBG support: CDBG has provided supported the planting of parkway trees since 2013.	\$20,000	\$23,000	87%	\$0.00
PUBLIC IMPROVEMENTS-(PUBLIC SERVICE)				
CDBG activity: Public Service Applicant: City of Greeley Public Works/Streets Funding request: Support for the annual clean-up weekend landfill costs. This activity can only move forward annually if the percentage of area benefit stays above 51% LMI. In 2023, 55.8% were from 80631. 2023 will be the 48 th clean-up. Prior CDBG support: CDBG has supported for at least 25 years.	\$20,000	\$105,602	19%	\$15,000
PUBLIC FACILITIES				
CDBG activity: Public Facilities Applicant: A Woman's Place Funding request: Support for construction of new facility (domestic violence shelter). Prior CDBG support: 2018 wheelchair ramp	\$1,000,000	\$3,525,000	28%	\$292,500 + \$7,500 ADC

Attachment C

Applicant/Request	\$ Request	Activity Cost	Request %	\$ Recommend
PUBLIC SERVICES-NON-PROFIT ASSISTANCE (NON-HOUSING)				
CDBG activity: Public Service Applicant: United Way of Weld County Agency focus: Improve the lives of Weld County residents by tackling residents' most pressing concerns Funding request: Support salary(ies) of Cold Weather Shelter staff with direct service contact with shelter guests. Prior CDBG support: CDBG supported United Way and the shelter in 2016, 2017, 2019, 2020, 2021. CDBG-CV supported Housing Navigation Center, which includes the Cold Weather Shelter, with \$827,067 in 2022-2023.	\$40,000	\$661,730	6%	\$40,000
CDBG activity: Public Service Applicant: Senior Resource Services dba 60+ Ride Agency focus: Persons age 60+ Funding request: Support for staff (four part time drivers) dedicated exclusively to the transportation program which provides transportation for persons 60 and older and, during COVID, pick-up and delivery of groceries and medical-related items. Prior CDBG support: CDBG has provided support to the 60+ Ride program since 2019.	\$15,000	\$72,880	21%	\$15,000
Totals – 2024 applications only (not housing set-aside funds)	\$2,852,696			\$900,000

Potential Revenue				
2023 CDBG Grant				\$840,000
Program income/revolving loan funds				\$ 60,000
Expected resources for 2024 activities				\$900,000
Unused housing funds available for a TBD activity				\$1,127,220

Notes:

1. The maximum award for public service activities if the 2024 CDBG grant is \$840,000 is \$126,000 (15%). As recommended, the percentage is 14.3%. If the grant is enough less than \$840,000 to increase the percentage over 15%, adjustments will be made at Department staff's discretion within the funded public services to reduce the percentage to under 15%.
2. The CDBG grant will not be exactly \$840,000. Any change, up or down, is recommended within the Infrastructure (sidewalks) activity. Adjustments are also recommended within that activity if program exceeds the expected amount, if there are prior year grant funds that are available for allocation (if an activity comes in under budget, or if an awarded agency decides against accepting the funds).

Attachment D

Community Development Block Grant

Program Year 2024

1. Administration	\$168,000
A. General Grant Administration	168,000
2. Support Efforts to Preserve, Maintain, and Provide Affordable Housing	\$50,000
A. TBD Affordable Housing Project (not part of application process for 2024)	1,127,220
B. Guadalupe Community Center Intake & Case Management support	20,000 #
C. Greeley Transitional (Family) House housing case management	15,000 #
D. A Woman's Place	15,000 #
2. Support Efforts to Revitalize Neighborhoods of the Redevelopment District	\$327,000
A. Redevelopment District infrastructure improvements (incl \$7,500 ADC)	267,000 *
B. Speed lights in school zones (incl \$1,000 ADC)	45,000 *
C. Redevelopment District parkways tree plantings	0
D. Clean-up Weekend	15,000 #
3. Support Public Facilities	\$300,000
A. A Woman's Place new construction (incl \$7,500 ADC)	300,000 *
4. Support Public Services that Assist Homeless, LMI, Underserved, & Special Needs	\$55,000
B. United Way cold weather shelter	40,000 #
C. Senior Resource Services (60+ Ride) transportation assistance	15,000 #
PROJECTED EXPENDITURES SPECIFIC TO 2024 BUDGET	900,000
TBD Housing Project (or change of use by Substantial Amendment)	1,127,220
TOTAL PROJECTED EXPENDITURES if housing project	2,027,220
PROJECTED REVENUE SPECIFIC TO 2024 APPLICATIONS	
2024 grant projected	840,000
Program income & revolving loan funds	60,000
	900,000
Unused housing funds	1,127,220
TOTAL PROJECTED REVENUE	2,927,220

NOTES:

* Activities include project management costs

Public services = approximately 14.3% if grant is \$840,000; cannot exceed 15%

Budget will finalize in 2024 when actual grants and available program income are known

Recommendation - Funds +/- are adjusted within the infrastructure budget

Attachment E

GREELEY URBAN RENEWAL AUTHORITY

**RESOLUTION No. 2
SERIES 2023**

**RESOLUTION RECOMMENDING APPROVAL OF PROPOSED
COMMUNITY DEVELOPMENT BLOCK GRANT and
HOME INVESTMENT PARTNERSHIP PROGRAM BUDGETS
FOR 2024, AS AN ANNUAL COMPONENT OF THE CONSOLIDATED PLAN**

WHEREAS, the City of Greeley is eligible to participate in the Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) programs, initiatives of the Federal Department of Housing and Urban Development; and

WHEREAS, an application for assistance from the program requires the preparation and adoption of a 5-year Consolidated Plan for the use of funds and then annual "Action Plans" that identify the needs of low- and moderate-income families and the funds needed to address them; and

WHEREAS, the City of Greeley is entitled to apply for approximately \$840,000 in CDBG and \$300,000 in HOME for the 2024 Annual Year; and

WHEREAS, after receiving appropriate citizen input and public participation for the CDBG program and review of the HOME budget within the 2024 Action Plan, budgets have been devised that identifies specific activities to be undertaken in 2024, and the funds recommended for each;

NOW, THEREFORE, BE IT RESOLVED by the Greeley Urban Renewal Authority that the attached CDBG and HOME 2024 program budgets are recommended for adoption in order to address the community development needs identified in the City's Consolidated Plan.

Signed and approved this 9th day of August 2023.

**GREELEY URBAN
RENEWAL AUTHORITY**

ATTEST:

Jediah Cummins – Board Chair

Juliana Kitten – Secretary



COMMUNITY DEVELOPMENT BLOCK GRANT

2024 APPLICATION - public service activities



PART 1 - APPLICANT INFORMATION and BRIEF OVERVIEW OF REQUEST

Applicant: Catholic Charities Address: 1442 N. 11th Avenue, Greeley, CO 80631

Contact person: Cheri Anderson Title: Director of Case Management

Phone number: 970-616-8601 Email: canderson@ccdenver.org

If different from above, person authorized to request funds: Darren Walsh, President and CEO

Phone # 303-742-0828 Email: grants@ccdenver.org Agency website: www.ccdenvr.org

Applicant Type: ☐ Government/Public agency ☐ For-profit business/organization
☒ Faith-based organization ☐ Other (specify) _____
☒ Non-profit 501(c)(3) What year was non-profit status obtained? 1946

Applicant description: (Applicant must have a DUNS number and an "active" registration at www.sam.gov to apply.)

Date of incorporation: 4/27/1928 Agency tax ID number: 84-0686679

UEI number: C9A2KGKLVQJ1 Authorized signatory: Darren Walsh, President and CEO

SAM.gov registered? ☒ Yes ☐ No (Application will not be reviewed without sam.gov registration.)

Provide a **brief** description of the proposed activity, including location (site address) if different from agency address:

Activity name: Client Support Team: Intake Specialist and Case Manager

Description: *The Guadalupe Community Shelter programs serve families and single individuals who are experiencing homelessness. The goal and focus for client services is securing safe and stable housing. Through the CDBG we are requesting a portion of salary support for two staff positions critical in supporting the client's housing goals. One: Our Intake Specialist is the first point of contact for those struggling with homelessness challenges. In the last fiscal year, she served 1,465 callers or in-person individuals, assessing needs and housing urgency and sharing information about the Guadalupe shelter's programs and completing the initial waiting list process and/or making referrals to other community resources. Two: The case manager, who served 289 clients this past year, is the resourceful coach helping to guide and encourage our shelter residents on their journey back to stable housing.*

What is the **primary service** to be assisted through this request (choose one only):

☐ Shelter ☐ Transportation ☐ Case management ☐ Neighborhood support ☒ Housing specific
☐ Health related ☐ Navigation (through other programs/systems, etc.) ☐ Other _____

If you consider the objective to be housing-related, describe your reasoning:

See Attachment A for Catholic Charities response to this question.

Funding request:	CDBG request	<u>\$24,450</u>
	Other funding - SECURED	<u>\$77,420</u>
	Other funding - UNSECURED	<u>\$7,643</u>
	Total estimated cost to complete the activity	<u>\$109,513</u>

Provide the following: ☒ Documentation indicating signatory authority to apply for/receive grants and sign for agency.

Provide the following: ☒ Agency description. Example: Written page; web page "about"; agency brochure.
remainder of this application is to focus on the activity for which funding is requested.
<https://ccdenver.org/greeley/>

PART 2 - ACTIVITY INFORMATION

Check the Consolidated Plan priority that will be met through this activity. (H=High priority; L=Low priority)

H ☒ Support of affordable housing (incl. housing services)

H ☐ Neighborhood Support

L ☐ Assistance to a Public Facility

L ☐ Assistance to a Public Service (not housing related)

Will the activity benefit (check one) a **specific area**? ☐ Yes

OR Is the benefit to LMI clientele? ☒ Yes

Complete the appropriate section below, either for **area benefit** OR **benefit to LMI clientele**.

If **AREA BENEFIT**, which NEIGHBORHOOD will benefit?

☐ Sunrise Park

☐ 10th Street corridor

☐ John Evans

☐ 14th Avenue/Maplewood

☐ Farr Par/Hillside

☐ NE Greeley (N of 10th St; E of 23rd Ave)

☐ South Sunrise/East UNC

☐ City-wide

☐ Other (describe) _____

OR Provide CensusTracts to benefit: _____

If benefit is to **LMI CLIENTELE** (minimum of 51% low- moderate-income households):

Will benefit be to a **presumed benefit group**?

☒ Yes

If yes, check one presumed category below.

☐ Battered spouses

☐ Migrant farm worker

☐ Illiterate adult

☐ Abused children

☒ Homeless person

☐ Elderly persons (>= 60)

☐ Person living with AIDS

☐ Severely disabled adult ⁽¹⁾

☐ No If no, check the appropriate box below.

☐ At least 51% of clientele are LMI.

OR

☒ All clientele to be served by this activity are LMI households.

Proposed public service activity is (check one):

☐ Currently receiving CDBG funds

☒ A new service (has not received support from the City in last 12 months)

☐ An increase in the service currently provided (estimate % of increase): _____ %

Estimate number of clients currently served annually: _____ 1,500 (unduplicated) _____ 1,754 (duplicated)

Public service category (check the most appropriate box):

☐ Senior/Elderly

☐ Substance abuse

☒ Housing related activities

☐ Youth or child care

☐ Crime prevention/awareness

☐ Transportation

☐ Health-physical or mental

☐ Tenant/landlord counseling

☐ Battered/abused spouses

☐ Legal

☐ Lead poisoning screening

☐ Battered/abused youth/children

☐ Persons with disabilities

☐ Employment/training

☐ Other: _____

Please answer (more than Y/N response): Is the agency to provide the service located in Greeley? Does it serve only Greeley clientele? If not, how will services be provided to non-Greeley residents that are ineligible CDBG-beneficiaries? Is the service also being provided by other agencies in Greeley? What is the per unit (person/household) cost to provide the service? For what portion of the activity is CDBG requested (Rent? Salaries? Equipment? Supplies/materials? etc.).

Catholic Charities Weld County Regional office is operated in the city of Greeley at 1442 N. 11th Avenue. Over 98% of our extended stay residents are from the Greeley area and are accruing work and housing in this area. Related to our Short-term Emergency Triage Program, we also serves almost exclusively Greeley residents. The per unit cost for our Intake Specialist, which is a short-term service, is \$34.77 (\$50,933/1,465 client interactions) and the per unit cost for our Case Manager, which is a long-term service including many initial meetings, followed by a minumum of weekly meetings over multiple months with each client, is \$202.70 (\$58,580/289 clients served). The portion of the CDBG request is to cover a portion supporting two portion salaries.

PART 3 - FINANCIAL COMMITMENT/ACTIVITY BUDGET/SOURCES AND USES OF FUNDS

Estimated cost of activity: \$109,513 CDBG requested: \$24,450 CDBG %: 22%

CDBG funds requested as a ☐ Loan ☒ Grant

Activity will generate program income: ☐ Yes ☒ No ☐ Yes, and request retention of program income

If yes and requesting retention of program income, describe how it will be used to continue to meet a CDBG National Objective and eligible CDBG activity:

Line item/type of expenditure. Note where CDBG would be used.	Estimated Amount	Secured? (Y/N)	Source of funding
Personnel	\$ 77,420	Y	Private & Federal grants
Personnel	\$ 7,643	N	Private & Federal grants
Personnel	\$ 24,450	N	CDBG Request
Please submit the activity budget on the "budget attachment"			
Total activity budget/percent secured	\$ 109,513	71%	

Discuss unsecured funding. Has it been applied for? What is the timeframe for application and award? What happens if the unsecured funding is not received? Limit your response to the space below.

Amount listed on the budget attachments represents salary for the Intake Specialist and Case Manager, which is accounted for in the agency's annual budget and is covered by a variety of sources including individual and corporate donations, public and private grants, fundraising events, service contracts, and miscellaneous income. Recognizing the challenges, efforts will be made to cover any uncovered salary expenses not covered by CDBG. We are learning our best efforts to fully support our programs is trending toward local support, such as CDGB. Thus, this support is critical in serving the most vulnerable in our community.

Identify any CDBG or other City funds received during the past five years and the use of those funds:

City or CDBG?	Year received	Amount	Use of funds
CDBG	2022	\$10,000	case management
CDBG	2021	\$10,000	case management
CDBG	2020	\$10,000	case management
CDBG	2019	\$10,000	case management
CDBG	2018	\$40,540	facility improvements
CDBG	2018	\$15,000	case management

Financial commitment narrative. Describe the benefit of investing CDBG funds in this activity to the neighborhood or clientele served. How dependent are you on CDBG funds? What would be the impact of not receiving the funds. Limit the description to the space provided or provide the entire description as an attachment and note here.

The benefits of CDBG support is life changing and help ends homelessness for Greeley residents who through the Guadalupe Shelter program have become more financially stable and living in a home that their income can sustain. For our Emergency Triage Program—shelter, food, essentials and case management counseling is provided until a safe housing plan can be developed for families and single women. With homelessness ending for more of our Greeley neighbors—their wellbeing and the over health and vitality of the community is improved. We are concerned about diminishing government opportunities to support our Extended Stay Program and our Emergency Triage program as well. Along with other funding sources, this funding from CDBG will support the continuations of these vital services providers.

Attach the following: ☒ Most recent audit and audit letter ☒ Organization's current operating budget
☐ If available, five year budget plan ☐ Not applicable - City department/division/program

PART 4 - AGENCY CAPACITY

Agency's Mission Statement:

As the charitable arm of the Archdiocese of Denver, and inspired by God's love and compassion, Catholic Charities extends the healing ministry of Jesus Christ to the poor and those in need.

Number of years in operation: 95 ☐ Not applicable, City application

Agency operating budget: \$ 38,670,624 # of paid staff: 531 # of volunteers yearly: 77

Mark agency focus (type of clientele served) - mark as many as apply:

☒ Disabled ☒ Elderly ☒ Homeless ☐ Other: Neighborhood residents
☒ Domestic Violence ☒ Youth ☒ Persons needing transitional housing ☒ Low-mod income persons

Experience with Federal grants, in general: ☐ None ☐ Minimal ☐ Average ☒ Significant, highly experienced

Briefly describe your general experience with Federal grants:

For decades, Catholic Charities has effectively managed many federal and state funds, including the Emergency Solutions Grant (ESG) dating as far back as the early 2000's with the Department of Local Affairs (DOLA) and the City and County of Denver, DOLA's Homeless Prevention and Activities Program (HPAP) since the early 2000's, FEMA's Emergency Food and Shelter Program (EFSP), HUD's Community Development Block Grant (CDBG) through Denver's Office of Economic Development, several veterans program grants from the Department of Veterans Affairs, a number of victims assistance grants through the Victims of Crime Act (VOCA) and Victims Assistance and Law Enforcement (VALE) and numerous others. With two financial analysts who are responsible for grant budgeting, billing, and meeting all financial reporting requirements, Catholic Charities' accounting department provides strict financial oversight for all grant funding received and has adeptly managed all previous government funding received from federal, state, county, and municipal sources.

Agency's fiscal year: From 7/1/2023 To 6/30/2024

Experience with GURA as CDBG Administrator: ☐ None ☐ Minimal ☐ Average ☒ Highly experienced

Briefly describe your experience with GURA as CDBG administrator:

We have a long history of support from GURA beginning with Land Acquisition followed by capital construction funding for the Guadalupe Community Center and Shelter. Seven years ago the Board approved funds to support the building of the Permanent Supportive Housing Apartments, the Guadalupe Apartments. GURA has also supported window replacement for GCC. We have received CDBG funds for case management services.

Include the following documents with the application:

☐ Not applicable - City application ☒ Proof of insurance
☒ Resumes/Bios of key/executive staff ☒ Organizational chart
☒ Board of Directors terms served, terms remaining ☒ Most recent audit or financial statements
☒ Articles of Incorporation ☒ Evidence of registration on the www.sam.gov website
☒ Bylaws ☒ IRS non-profit status notice [501(c)3 letter]

Further Agency Capacity Description: Provide any additional information with regard to your agency's capacity, such as: Board requirements, configuration; who is responsible for program management, particularly those funded with CDBG; any current gaps in your agency's administrative systems and how they will be addressed, etc. Limit your description to the space provided.

See Attachment A for Catholic Charities' response to this question.

☒ Liability insurance in this amount: \$ 1,000,000 ☒ Satisfies bond requirements in 2 CFR 200
☒ Pays payroll taxes ☒ Has Workman's Compensation insurance

2024 CDBG Application – Catholic Charities

Attachment A

Activity description: The Guadalupe Community Shelter programs serve families and single individuals who are experiencing homelessness. The goal and focus for client services is securing safe and stable housing. Through the CDBG we are requesting a portion of salary support for two staff positions critical in supporting the client's housing goals. One: Our Intake Specialist is the first point of contact for those struggling with homelessness challenges. In the last fiscal year, she served 1,465 callers or in-person individuals, assessing needs and housing urgency and sharing information about the Guadalupe shelter's programs and completing the initial waiting list process and/or making referrals to other community resources. Two: The case manager, who served 289 clients this past year, is the resourceful coach helping to guide and encourage our shelter residents on their journey back to stable housing.

Why Catholic Charities considers this request to be housing related:

The Intake Specialist and Case Management team focus on clients struggling with homelessness to assist them in making a safe and sustainable housing plan as soon as possible. The Guadalupe Community Center has two programs options relevant to our request: the short term option: Overflow Emergency Triage Program for families (year-round) and single women (spring and summer months). These programs are the only ones in Greeley combining emergency shelter with case management support to rapidly secure a safe housing plan; the longer term option: Our Extended Stay Transformational Program for all populations (the only such programs in Greeley serving single adults as well as families) where housing is secured through the gaining of jobs and saving to enable our residents to successfully transition into affordable house they can sustain.

Further Agency Capacity Description

Catholic Charities executive team consists of Darren Walsh, President/CEO; Phil Vottiero, CFO; Mike Sinnett, VP of Shelters; Jan McIntosh, VP of Family and Children's Services; Stacy Baum, VP of Marketing and Community Engagement; Jim Bailey, VP of Operations; and Natalie Link, VP of Human Resources. They oversee the agency's programs and administrative functions. In addition to the main office in Denver, Catholic Charities has three regional offices (including Weld and Larimer Counties and CO Western Slope). Board members are selected based on their compassion and desire to support the needs of the community, professional experience, skills, geographic representation, and fundraising ability. Increasing the diversity of the board to more closely reflect the populations we serve is a priority. Members may serve up to two, three-year terms. CDBG-funded programs will be overseen by Cheri Anderson, Director of Case Management; Enita Kearns-Hout, Director of Donor Engagement and Grant Development for Weld County; and Joe Sarr, Executive Regional Director for Catholic Charities Northern Colorado.

CDBG Application
Budget Attachment

Agency: Catholic Charities Activity: Guadalupe Community Center

What is the agency's overall operating budget for 2024? \$38,670,624

Budget estimate is for: ☐ Jan-Dec 2023 ☐ Jan-Dec 2024 ☒ Other: July 2023 - June 2024

In the space below, provide the projected CDBG activity's budget. This will be used as the baseline budget when determining need for CDBG, to determine cost reasonableness, and to formulate the budget for the CDBG Subrecipient Agreement.

Line item/type of expenditure. Note where CDBG would be used.	Estimated Amount	Secured? (Y/N)	Source of funding (Private donations? Other federal? CDBG? Other?)
Personnel	77,420	Y	Private & Federal Grants
Personnel	7,643	N	Private & Federal Grants
Personnel	24,450	N	CDBG Request
Total activity budget projected	109,513		

Provide any budget notes you think appropriate in the space below.

We would use this funding to partially support the Intake Specialist and Case Manager at Guadalupe Shelter. We are requesting 25% of the Intake Specialist 1 FTE at $\$40,106 \times 25\% = \$10,026.50$, along with 25% of the Intake Specialist fringe benefits at $\$10,828.62 \times 25\% = \$2,707.15$. In addition, we are requesting 20% of the Case Manager 1 FTE at $\$46,126 \times 20\% = \$9,225.20$, along with 20% of the Case Manager fringe benefits at $\$12,454.02 \times 20\% = \$2,490.80$. Fringe benefits include FICA, medical insurance, life insurance, disability insurance, COFMLA, unemployment insurance, workers compensation, and 403B match. We have secured 20% funding for the Intake Specialist position with a private grant. We have secured 60% funding for the Case Manger position with federal and private grants. The CDBG request represents 22% of salary expense for the Intake Specialist and Case Manager and 2% the entire Guadalupe Community Center budget.



COMMUNITY DEVELOPMENT BLOCK GRANT

2024 APPLICATION - public service activities



PART 1 - APPLICANT INFORMATION and BRIEF OVERVIEW OF REQUEST

Applicant: Greeley Transitional House Inc Address: 1206 10th Street Greeley CO 80631

Contact person: Nancy Wiehagen Title: Executive Director

Phone number: 970-352-3215 Email: nancy@greeleyfamilyhouse.org

If different from above, person authorized to request funds: _____

Phone # _____ Email: _____ Agency website: _____

Applicant Type: ☐ Government/Public agency ☐ For-profit business/organization
☐ Faith-based organization ☐ Other (specify) _____
☒ Non-profit 501(c)(3) What year was non-profit status obtained? 1985

Applicant description: (Applicant must have a DUNS number and an "active" registration at www.sam.gov to apply.)

Date of incorporation: 6/7/1905 Agency tax ID number: 84-1045958

UEI number: LFR4J27QK3D6 Authorized signatory: Nancy J Wiehagen

SAM.gov registered? ☒ Yes ☐ No (Application will not be reviewed without sam.gov registration.)

Provide a **brief** description of the proposed activity, including location (site address) if different from agency address:

Activity name: Landlord Support Program

Description: *These funds will provide support for a Greeley Family House Case Managers to coordinate the Landlord Support Program. With support from the City of Greeley, the GFH Landlord Support Program develops relationships with local landlords to expedite the process of renting to families leaving emergency shelter. Participating families are required to complete mandatory tenant education training, receive ongoing case management support, and GFH staff also conduct regular apartment inspections during this time. One goal of the program is increased landlord confidence in providing affordable housing by providing assurance that tenants will comply with their rental agreements with the aid of a strong support system. Another goal is to increase opportunities for affordable housing for our families, thereby reducing our average length of stay, and allowing us to serve more families in need.*

What is the **primary service** to be assisted through this request (choose one only):

☐ Shelter ☐ Transportation ☒ Case management ☐ Neighborhood support ☐ Housing specific
☐ Health related ☐ Navigation (through other programs/systems, etc.) ☐ Other _____

If you consider the objective to be housing-related, describe your reasoning:

The program provides a strategic effort to engage local landlords to work with low and moderate income families exiting emergency shelter housing. The program recruits and encourages landlords to work with Greeley Family House families in an exceptionally tight housing market creating affordable housing options that were not previously available in the community.

Funding request: CDBG request \$14,063

Other funding - SECURED _____

Other funding - UNSECURED \$42,187

Total estimated cost to complete the activity \$56,250

Provide the following: ☒ Documentation indicating signatory authority to apply for/receive grants and sign for agency.

Provide the following: ☒ Agency description. Example: Written page; web page "about"; agency brochure.
remainder of this application is to focus on the activity for which funding is requested.

PART 2 - ACTIVITY INFORMATION

Check the Consolidated Plan priority that will be met through this activity. (H=High priority; L=Low priority)

H ☒ Support of affordable housing (incl. housing services)

H ☐ Neighborhood Support

L ☐ Assistance to a Public Facility

L ☐ Assistance to a Public Service (not housing related)

Will the activity benefit (check one) a **specific area**? ☐ Yes

OR Is the benefit to LMI clientele? ☒ Yes

Complete the appropriate section below, either for **area benefit** OR **benefit to LMI clientele**.

If **AREA BENEFIT**, which NEIGHBORHOOD will benefit?

☐ Sunrise Park

☐ 10th Street corridor

☐ John Evans

☐ 14th Avenue/Maplewood

☐ Farr Par/Hillside

☐ NE Greeley (N of 10th St; E of 23rd Ave)

☐ South Sunrise/East UNC

☐ City-wide

☐ Other (describe) _____

OR Provide CensusTracts to benefit: _____

If benefit is to **LMI CLIENTELE** (minimum of 51% low- moderate-income households):

Will benefit be to a **presumed benefit group**? ☐ Yes

If yes, check one presumed category below.

☐ Battered spouses

☐ Migrant farm worker

☐ Illiterate adult

☐ Abused children

☒ Homeless person

☐ Elderly persons (>= 60)

☐ Person living with AIDS

☐ Severely disabled adult ⁽¹⁾

☐ No

If no, check the appropriate box below.

☐ At least 51% of clientele are LMI.

OR

☒ All clientele to be served by this activity are LMI households.

Proposed public service activity is (check one):

☒ Currently receiving CDBG funds

☐ A new service (has not received support from the City in last 12 months)

☐ An increase in the service currently provided (estimate % of increase): _____ %

Estimate number of clients currently served annually: 300 (60 families) (unduplicated) _____ (duplicated)

Public service category (check the most appropriate box):

☐ Senior/Elderly

☐ Substance abuse

☒ Housing related activities

☐ Youth or child care

☐ Crime prevention/awareness

☐ Transportation

☐ Health-physical or mental

☐ Tenant/landlord counseling

☐ Battered/abused spouses

☐ Legal

☐ Lead poisoning screening

☐ Battered/abused youth/children

☐ Persons with disabilities

☐ Employment/training

☐ Other: _____

Please answer (more than Y/N response): Is the agency to provide the service located in Greeley? Does it serve only Greeley clientele? If not, how will services be provided to non-Greeley residents that are ineligible CDBG-beneficiaries? Is the service also being provided by other agencies in Greeley? What is the per unit (person/household) cost to provide the service? For what portion of the activity is CDBG requested (Rent? Salaries? Equipment? Supplies/materials? etc.).

The Greeley Family House is located in downtown Greeley. We serve all families experiencing homelessness in Weld County. The families must apply to be eligible for shelter at the GFH. No other agency in Greeley/Weld County focuses solely on supporting families with children experiencing homelessness. It costs \$30/family/night to provide this service. The Housing Case Manager has an annual salary & benefits of \$56,250. During the 2022 grant cycle, 39 families were seen by the Housing Case Manager (which, if evenly split, would be a cost of \$1,442.31 per family cost) through 312 sessions (which if evenly split would be a cost of \$180.29 per session). This grant pays for a portion of the salary which focuses on recruiting landlords to rent to GFH families. As more programs are developing in Weld County & Greeley, the competition for limited housing is increasing, requiring more recruiting and advocacy time with landlords

PART 3 - FINANCIAL COMMITMENT/ACTIVITY BUDGET/SOURCES AND USES OF FUNDSEstimated cost of activity: \$56,250 CDBG requested: \$14,063 CDBG %: 25%CDBG funds requested as a ☐ Loan ☒ GrantActivity will generate program income: ☐ Yes ☒ No ☐ Yes, and request retention of program income

If yes and requesting retention of program income, describe how it will be used to continue to meet a CDBG National Objective and eligible CDBG activity:

Line item/type of expenditure. Note where CDBG would be used.	Estimated Amount	Secured? (Y/N)	Source of funding
Emergency Shelter Landlord Recruitment & Retention	\$34,187.00	N	individuals, corporate & fundraisers
Emergency Shelter Landlord Recruitment & Retention	\$8,000.00	Y	CO DOLA
Emergency Shelter Landlord Recruitment & Retention	\$14,063.00		CDBG
Please submit the activity budget on the "budget attachment"			
Total activity budget/percent secured	\$56,250.00		

Discuss unsecured funding. Has it been applied for? What is the timeframe for application and award? What happens if the unsecured funding is not received? Limit your response to the space below.

GFH was awarded a CO DOLA ESG Shelter Operations grant for 2023 -2024 grant period. A portion of this grant will cover the case management services. GFH signature fundrasier, Summerfest remains successful, especially with the ability to operate at full attendance capacity. Current response indicates we will raise at least the same amount as 2023. Additionally, GFH added a two new fundraisers in 2021 raising approximately \$20,000 in additional funds, which are now a permanent part of the GFH fundraising strategy. GFH continues to look for opportunities to engage the community in solving the homelessness crises in Weld County.

Identify any CDBG or other City funds received during the past five years and the use of those funds:

City or CDBG?	Year received	Amount	Use of funds
CDBG	2022	\$10,000	Emergency Shelter Public Services Activities
CDBG	2021	\$10,000	Emergency Shelter Public Services Activities
CDBG	2020	\$10,000	Emergency Shelter Public Services Activities
CDBG	2019	\$10,000	Emergency Shelter Public Services Activities
CDBG	2018	\$10,000	Emergency Shelter Public Services Activities
CDBG	2017	\$10,000	Emergency Shelter Public Services Activities
CDBG	2016	\$10,000	Emergency Shelter Public Services Activities

Financial commitment narrative. Describe the benefit of investing CDBG funds in this activity to the neighborhood or clientele served. How dependent are you on CDBG funds? What would be the impact of not receiving the funds. Limit the description to the space provided or provide the entire description as an attachment and note here.

The Greeley Family House has built a diverse and sustainable revenue base with 30% raised by fundraising events and 44% from private foundations and individual donations. The remainder of our funding comes through government grants. If this request is not filled, we will be challenged to find other ways to fund this portion of the Case Manager's salary. Many private funders ask about local government support for our program as a determining factor in lending support from their own program. This grant not only is critical to meeting the need but demonstrates a long-term collaborative partnership with the City of Greeley to serve families experiencing homelessness. We are truly appreciative of this support for many reasons.

Attach the following: ☒ Most recent audit and audit letter ☒ Organization's current operating budget
☐ If available, five year budget plan ☐ Not applicable - City department/division/program

PART 4 - AGENCY CAPACITY

Agency's Mission Statement:

The mission of the Greeley Family House is to provide temporary housing and support services for families experiencing housing instability.

Number of years in operation: 38 ☐ Not applicable, City application

Agency operating budget: 531,520 # of paid staff: 8 # of volunteers yearly: 50

Mark agency focus (type of clientele served) - mark as many as apply:

☐ Disabled ☐ Elderly ☒ Homeless ☐ Other: Neighborhood residents
☐ Domestic Violence ☐ Youth ☐ Persons needing transitional housing ☐ Low-mod income persons

Experience with Federal grants, in general: ☐ None ☐ Minimal ☒ Average ☐ Significant, highly experienced

Briefly describe your general experience with Federal grants:

Now in my fifth year as Executive Director, my experience and expertise with federal grant management remains average-to-significant. Every year, there is potential for learning with new policies & procedures, rules and regulations.

Agency's fiscal year: From January To December

Experience with GURA as CDBG Administrator: ☐ None ☐ Minimal ☒ Average ☐ Highly experienced

Briefly describe your experience with GURA as CDBG administrator:

At this point in my time with The Greeley Family House, I consider my current level of administration to be very good. I am very appreciative of the expertise of Carol Larson, who patiently assists me when necessary.

Include the following documents with the application:

☐ Not applicable - City application	☒ Proof of insurance
☒ Resumes/Bios of key/executive staff	☒ Organizational chart
☒ Board of Directors terms served, terms remaining	☒ Most recent audit or financial statements
☒ Articles of Incorporation	☒ Evidence of registration on the www.sam.gov website
☒ Bylaws	☒ IRS non-profit status notice [501(c)3 letter]

Further Agency Capacity Description: Provide any additional information with regard to your agency's capacity, such as: Board requirements, configuration; who is responsible for program management, particularly those funded with CDBG; any current gaps in your agency's administrative systems and how they will be addressed, etc. Limit your description to the space provided.

The Greeley Family House Board of Directors is comprised of 12 diverse members that reflect the demographics of the families we serve. Our board has the capacity to have 15 members, and we are actively seeking more members. The Case Manager responsible for the Landlord Support Program is directly supervised by the Executive Director, as overseen by the board. All of GFH's HUD reviews, evaluations, and audits remain positive, demonstrating a capacity to successfully administer grant funding. To streamline and improve our administrative systems, we have a grant-writer, accountant and administrative assistant.

☒ Liability insurance in this amount: \$2,000,000.00 ☐ Satisfies bond requirements in 2 CFR 200
☒ Pays payroll taxes ☒ Has Workman's Compensation insurance

CDBG Application
Budget Attachment

Agency: Greeley Transitional House Inc Activity: Landlord Recruitment Program

What is the agency's overall operating budget for 2024?	\$ 531,520.00
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Budget estimate is for: ☒ Jan-Dec 2023 ☐ Jan-Dec 2024 ☐ Other: _____

In the space below, provide the projected CDBG activity's budget. This will be used as the baseline budget when determining need for CDBG, to determine cost reasonableness, and to formulate the budget for the CDBG Subrecipient Agreement.

Line item/type of expenditure. Note where CDBG would be used.	Estimated Amount	Secured? (Y/N)	Source of funding (Private donations? Other federal? CDBG? Other?)
<i>Emergency Shelter & Landlord Recruitment Program</i>	\$ 34,187.00	N	Individuals, Corporate & fundraisers
<i>Emergency Shelter & Landlord Recruitment Program</i>	\$ 8,000.00	Y	CO DOLA ESG
<i>Emergency Shelter & Landlord Recruitment Program</i>	\$ 14,063.00		Shelter grant CDBG
Total activity budget projected	\$ 56,250.00		

Provide any budget notes you think appropriate in the space below.

GFH has not developed the 2024 Budget at this time. GFH operates on a Jan-Dec fiscal year.



COMMUNITY DEVELOPMENT BLOCK GRANT

2024 APPLICATION - public service activities



PART 1 - APPLICANT INFORMATION and BRIEF OVERVIEW OF REQUEST

Applicant: A Woman's Place Inc. Address: PO Box 71, Greeley CO 80634

Contact person: Diane Heldt Title: Executive Director

Phone number: 970-351-0479 Email: Diane@awpdv.org

If different from above, person authorized to request funds: N/A

Phone # N/A Email: N/A Agency website: AWPdv.org

Applicant Type: ☐ Government/Public agency ☐ For-profit business/organization

☐ Faith-based organization ☐ Other (specify) _____

☒ Non-profit 501(c)(3) What year was non-profit status obtained? 1980

Applicant description: (Applicant must have a DUNS number and an "active" registration at www.sam.gov to apply.)

Date of incorporation: 1978 Agency tax ID number: 84-0811596

UEI number: DGKCJ327REK8 Authorized signatory: Diane Heldt, Executive Director

SAM.gov registered? ☒ Yes ☐ No (Application will not be reviewed without sam.gov registration.)

Provide a **brief** description of the proposed activity, including location (site address) if different from agency address:

Activity name: AWP Housing Program

Description: A Woman's Place (AWP) Respectfully requests \$10,307 for 12% of the housing program costs; a program added to AWP services July 1, 2021. This provides for the growing demand for housing assistance and services for victims of domestic violence. Activities include housing documentation/reports, client-landlord liason, and client enrollment. The position is stationed at the current AWP safehouse in Greeley, Colorado (Physical address remains confidential)

What is the **primary service** to be assisted through this request (choose one only):

☐ Shelter ☐ Transportation ☒ Case management ☐ Neighborhood support ☐ Housing specific

☐ Health related ☐ Navigation (through other programs/systems, etc.) ☐ Other _____

If you consider the objective to be housing-related, describe your reasoning:

The proposed funding is for the Housing Program at our agency. The Housing Advocates assist the the administration of AWP's housing services, including comprehensive case management services (e.g., assistance securing and maintaining stable housing, connecting to appropriate community resources and providing strengths-based advocacy support).

Funding request: CDBG request \$10,307

Other funding - SECURED \$51,104

Other funding - UNSECURED \$20,124

Total estimated cost to complete the activity \$81,535

Provide the following: ☒ Documentation indicating signatory authority to apply for/receive grants and sign for agency.

Provide the following: ☒ Agency description. Example: Written page; web page "about"; agency brochure.
remainder of this application is to focus on the activity for which funding is requested.

PART 2 - ACTIVITY INFORMATION

Check the Consolidated Plan priority that will be met through this activity. (H=High priority; L=Low priority)

H ☒ Support of affordable housing (incl. housing services)

H ☐ Neighborhood Support

L ☐ Assistance to a Public Facility

L ☐ Assistance to a Public Service (not housing related)

Will the activity benefit (check one) a **specific area**? ☐ Yes **OR** Is the benefit to LMI clientele? ☒ Yes

Complete the appropriate section below, either for **area benefit** OR **benefit to LMI clientele**.

If **AREA BENEFIT**, which NEIGHBORHOOD will benefit? ☐ Sunrise Park ☐ 10th Street corridor ☐ John Evans

☐ 14th Avenue/Maplewood

☐ Farr Par/Hillside

☐ NE Greeley (N of 10th St; E of 23rd Ave)

☐ South Sunrise/East UNC

☐ City-wide

☐ Other (describe) _____

OR Provide CensusTracts to benefit: _____

If benefit is to **LMI CLIENTELE** (minimum of 51% low- moderate-income households):

Will benefit be to a **presumed benefit group**? ☐ Yes

If yes, check one presumed category below.

☒ Battered spouses

☐ Migrant farm worker

☐ Illiterate adult

☐ Abused children

☐ Homeless person

☐ Elderly persons (>= 60)

☐ Person living with AIDS

☐ Severely disabled adult ⁽¹⁾

☐ No If no, check the appropriate box below.

☐ **At least 51%** of clientele are LMI. **OR** ☐ **All** clientele to be served by this activity are LMI households.

Proposed public service activity is (check one):

☐ Currently receiving CDBG funds

☒ A new service (has not received support from the City in last 12 months)

☐ An increase in the service currently provided (estimate % of increase): _____ %

Estimate number of clients currently served annually: _____ 385 (unduplicated) _____ 455 (duplicated)

Public service category (check the most appropriate box):

☐ Senior/Elderly

☐ Substance abuse

☐ Housing related activities

☐ Youth or child care

☐ Crime prevention/awareness

☐ Transportation

☐ Health-physical or mental

☐ Tenant/landlord counseling

☒ Battered/abused spouses

☐ Legal

☐ Lead poisoning screening

☐ Battered/abused youth/children

☐ Persons with disabilities

☐ Employment/training

☐ Other: _____

Please answer (more than Y/N response): Is the agency to provide the service located in Greeley? Does it serve only Greeley clientele? If not, how will services be provided to non-Greeley residents that are ineligible CDBG-beneficiaries? Is the service also being provided by other agencies in Greeley? What is the per unit (person/household) cost to provide the service? For what portion of the activity is CDBG requested (Rent? Salaries? Equipment? Supplies/materials? etc.).

A Woman's Place (AWP) is located in Greeley. The majority of AWP's clients are from Greeley; in 2022, 52% of clients reported Greeley residence. The current request is for 12% of the program cost. Clients who are not from Greeley and are ineligible CDBG-beneficiaries will be provided housing services through alternative funding.

As the only domestic violence safehouse in Weld County, AWP is the only agency in Greeley that provides housing assistance and navigation to victims of domestic violence.

*The per unit (households) cost to provide this service is approximately \$211. This cost was calculated as follows:
Intervention & Employment Coordinator Annual Position Cost 43,284.80, Housing Advocate Annual Position Cost \$38,251.20 /
Estimated number of persons served per year 385 = \$211. AWP Requests funding for salaries within the AWP Housing Program.*

PART 3 - FINANCIAL COMMITMENT/ACTIVITY BUDGET/SOURCES AND USES OF FUNDS

Estimated cost of activity: \$81,535 CDBG requested: \$10,307 CDBG %: 12%

CDBG funds requested as a ☐ Loan ☒ Grant

Activity will generate program income: ☐ Yes ☒ No ☐ Yes, and request retention of program income

If yes and requesting retention of program income, describe how it will be used to continue to meet a CDBG National Objective and eligible CDBG activity:

N/A

Line item/type of expenditure. Note where CDBG would be used.	Estimated Amount	Secured? (Y/N)	Source of funding
Please submit the activity budget on the "budget attachment"			
Total activity budget/percent secured			

Discuss unsecured funding. Has it been applied for? What is the timeframe for application and award? What happens if the unsecured funding is not received? Limit your response to the space below.

We have not secured funding for 63% of the activity cost. In the current proposal for CDBG funds, we request \$10,307, or 12%. The remaining 25% will be sought from Daniels Fund in an application to be submitted in August 2023. If awarded, Daniels Fund monies are distributed by January 2024.

Identify any CDBG or other City funds received during the past five years and the use of those funds:

City or CDBG?	Year received	Amount	Use of funds
CDBG	2018	\$6,500	New wheelchair ramp at our offsite location in Greeley.
City of Greeley	2017	\$16,000	General Operations (Shelter)
City of Greeley	2018	\$16,000	General Operations (Shelter)
City of Greeley	2019	\$16,000	General Operations (Shelter)
City of Greeley	2020	\$16,000	General Operations (Shelter)
City of Greeley	2021	\$16,000	General Operations (Shelter)
City of Greeley	2022	\$16,000	General Operations (Shelter)

Financial commitment narrative. Describe the benefit of investing CDBG funds in this activity to the neighborhood or clientele served. How dependent are you on CDBG funds? What would be the impact of not receiving the funds. Limit the description to the space provided or provide the entire description as an attachment and note here.

Please see attached "Financial Commitment Narrative".

Attach the following: ☒ Most recent audit and audit letter ☒ Organization's current operating budget
☐ If available, five year budget plan ☐ Not applicable - City department/division/program

PART 4 - AGENCY CAPACITY

Agency's Mission Statement:

Our mission is to shelter and help empower survivors of domestic violence to become safe, secure, and self-reliant, and to mobilize our community through education and collaboration to prevent domestic violence.

Number of years in operation: 46 ☐ Not applicable, City application

Agency operating budget: 1,310,071 # of paid staff: 18 # of volunteers yearly: 25

Mark agency focus (type of clientele served) - mark as many as apply:

☐ Disabled ☐ Elderly ☐ Homeless ☐ Other: Neighborhood residents
☒ Domestic Violence ☐ Youth ☐ Persons needing transitional housing ☐ Low-mod income persons

Experience with Federal grants, in general: ☐ None ☐ Minimal ☐ Average ☒ Significant, highly experienced

Briefly describe your general experience with Federal grants:

AWP is capable of handling diverse grant requirements from federal, state and local sources. As elaborated upon below, the agency has previously recieved CDBG funds. Furthermore, AWP has recieved and managed annual awards in excess of \$200,000 from the Office for Victims Program (OVP).

Agency's fiscal year: From 1-Jan 31-Dec

Experience with GURA as CDBG Administrator: ☐ None ☐ Minimal ☐ Average ☒ Highly experienced

Briefly describe your experience with GURA as CDBG administrator:

AWP has experience with procurement for federal grants through administration of previous CDBG and OVP awards. As recently as 2018, AWP procured a new wheelchair ramp for our offsite facility in Greeley with CDBG funding in accordance with federal regulations with regards to conducting cost/price analyses and the selection, award and adminstration of bids.

Include the following documents with the application:

☐ Not applicable - City application	☒ Proof of insurance
☒ Resumes/Bios of key/executive staff	☒ Organizational chart
☒ Board of Directors terms served, terms remaining	☒ Most recent audit or financial statements
☒ Articles of Incorporation	☒ Evidence of registration on the www.sam.gov website
☒ Bylaws	☒ IRS non-profit status notice [501(c)3 letter]

Further Agency Capacity Description: Provide any additional information with regard to your agency's capacity, such as: Board requirements, configuration; who is responsible for program management, particularly those funded with CDBG; any current gaps in your agency's administrative systems and how they will be addressed, etc. Limit your description to the space provided.

AWP's board meets monthly and is comprised of local professionals, law enforcement officers, judicial staff, attorneys, and business owners. The board is required to report hours and and certify their hours at meetings held 10 times a year. Additional meetings are held by the AWP Board Committees: Finance, Fundraising, Building Maintenance, and Policies and Procedures. The board is headed by a Chair and a Chair Elect. The board's Executive Committee is rounded out by a Secretary and Treasurer.

AWP's Executive Director is in charge of program management with various department heads handling sub-projects within their fields (legal, counseling, facilities management, childcare, outreach, etc.) For the program that is the subject of this CBDG application, the program manager will be Diane Heldt.

☒ Liability insurance in this amount: \$ 1,000,000 ☒ Satisfies bond requirements in 2 CFR 200
☒ Pays payroll taxes ☒ Has Workman's Compensation insurance

A Woman's Place is the sole provider of housing services to survivors of domestic violence in Weld County and is thus uniquely positioned to provide assistance to this highly vulnerable population. Since the COVID-19 pandemic developed, we have experienced a heightened demand for our services and the challenge of keeping our clients and staff healthy while providing these crucial services. The pandemic has caused long-term changes within the organization to include an emphasis on non-residential services, transitional housing and extended stays in the safehouse. In 2022, our longest length of stay was 209 days. Many clients have faced difficulties due to the acute rise in housing costs and inflation throughout Weld County, which has added further challenges to an already existent barrier for victims of domestic violence.

For the past seven years, housing assistance has been the most requested service on needs assessments completed by clients at intake. In response to this demand, we have expanded our housing program to provide additional assistance to clients that would allow them to seek and secure stable housing after they exit from our safehouse. Services include housing assistance, rental assistance, employment assistance and household items such as appliances and furniture.

To this end, we have been able to secure funding from the Emergency Solutions Grant/Northern Colorado Continuum of Care for a Housing Advocate. A Woman's Place is seeking additional funding from The Colorado Department of Law to help supplement the program, but not all funds have yet been secured.

CDBG Application

Budget Attachment

Agency: A Woman's Place Activity: AWP Housing Program

What is the agency's overall operating budget for 2024? 1,310,071

Budget estimate is for: ☒ Jan-Dec 2023 ☐ Jan-Dec 2024 ☐ Other: _____

In the space below, provide the projected CDBG activity's budget. This will be used as the baseline budget when determining need for CDBG, to determine cost reasonableness, and to formulate the budget for the CDBG Subrecipient Agreement.

Line item/type of expenditure. Note where CDBG would be used.	Estimated Amount	Secured? (Y/N)	Source of funding (Private donations? Other federal? CDBG? Other?)
<i>Intervention & Employment Coordinator Salary and Fringe</i>	<i>38,251</i>	<i>N</i>	<i>ESG and OVW- 52%</i>
<i>Housing Advocate Salary and Fringe</i>	<i>43,285</i>	<i>N</i>	<i>OVW- 73%</i>
Total activity budget projected	81,536		

Provide any budget notes you think appropriate in the space below.

Currently, 63% of funds have been secured. AWP requests 12% of the project cost, and anticipates the remaining 25% of cost to be awarded through the Daniel's Fund Grant.



COMMUNITY DEVELOPMENT BLOCK GRANT

2023 APPLICATION - acquisition or construction-related activities



PART 1 - APPLICANT INFORMATION and BRIEF OVERVIEW OF REQUEST

Applicant: City of Greeley, Public Works Department Address: 2835 W 10th St, Greeley, CO 80634
 Contact person: Steven Younkin Title: Deputy Chief Engineer
 Phone number: (970) 373-6281 Email: steven.younkin@greeleygov.com

If different from above, person authorized to request funds: _____

Phone # _____ Email: _____ Agency website: _____

Applicant Type: ☒ Government/Public agency ☐ For-profit business/organization
☐ Faith-based organization ☐ Other (specify) _____
☐ Non-profit 501(c)(3) What year was non-profit status obtained? _____

Applicant description: (Applicant must have a DUNS number and an "active" registration at www.sam.gov to apply.)

Date of incorporation: N/A Agency tax ID number: 84-6000593

UEI number: VJG3QJKZ1X6 Authorized signatory: Steven Younkin

SAM.gov registered? ☒ Yes ☐ No (Application will not be reviewed without sam.gov registration.)

Provide a **brief** description of the proposed activity, including location (site address) if different from agency address:

Activity name: 2024 CDBG Concrete Rehabilitation

Concrete sidewalk, curb, gutter, crosspans and driveway entrances in the areas displayed on the attached map are badly deteriorated and do not meet ADA requirements, and citizens have requested work in these specific areas. The City of Greeley's approach to determining scope of work when a request is received is to create an accessible route on one side of each block where a request is located by removing and replacing all damaged and non-compliant concrete in the City right-of-way. Driveway replacement is primarily in the city right-of-way, but may extend onto private property in order to meet ADA standards. Restoration of any damaged or disturbed landscaping or sprinkler systems due to the work being performed would occur. Utility poles may also be relocated outside of sidewalks to remove obstructions. Missing concrete infrastructure such as sidewalks, curb and gutter would be installed where appropriate. Exact area of work is dependent on funding.

What is the **primary objective** to be assisted through this request (choose one only):

- | | |
|--|---|
| ☒ Infrastructure (sidewalks, curb/gutter, street lights, alleys, etc.) | ☐ Infrastructure (trees in parkways) |
| ☐ Public facility expansion | ☐ Acquisition for housing |
| ☐ Public facility other rehab | ☐ Infrastructure for housing |
| ☐ Housing rehabilitation (SF) | ☐ Public facility ADA improvements |
| ☐ Housing rehabilitation (MF) | ☐ Other neighborhood improvements |
| ☐ Housing reconstruction | |

If you consider the objective to be housing-related, describe your reasoning:

Funding request:	CDBG request	<u>\$1,450,876</u>
	Other funding - SECURED	
	Other funding - UNSECURED	
	Total estimated cost to complete the activity	<u>\$1,450,876</u>

Provide the following: ☒ Documentation indicating signatory authority to apply for/receive grants and sign for agency.

PART 2 - ACTIVITY INFORMATION

Check the Consolidated Plan priority that will be met through this activity. (H=High priority; L=Low priority)

- H ☐ Support of affordable housing-acquisition or infrastructure H ☒ Neighborhood Support (infrastructure)
 L ☐ Assistance to a Public Facility L ☐ Assistance to a Public Service (use public service application)

Activity must benefit either a **low-mod income area** OR **low-income clientele**. Complete either area or clientele benefit:

Will the activity benefit (check one) a **specific area**? ☒ Yes OR Is the **benefit to LMI clientele**? ☐ Yes

If **AREA BENEFIT**, which NEIGHBORHOOD will benefit? ☐ Sunrise Park ☐ 10th Street corridor ☐ John Evans

☐ 14th Avenue/Maplewood ☐ Farr Par/Hillside ☒ NE Greeley (N of 10th St; E of 23rd Ave)

☐ South Sunrise/East UNC ☐ City-wide ☒ Other (describe) N of 10th St between 35th Ave and 23rd Ave

OR Provide CensusTracts to benefit: _____

If **LMI CLIENTELE** benefit, (minimum of 51% low- moderate-income households):

Will benefit be to a **presumed benefit group**? ☐ Yes If yes, check one presumed category below.

- ☐ Battered spouses ☐ Migrant farm worker ☐ Illiterate adult ☐ Abused children
☐ Homeless person ☐ Elderly persons (>= 60) ☐ Person living with AIDS ☐ Severely disabled adult ⁽¹⁾
☐ No If no, check the appropriate box below.

☐ **At least 51%** of clientele are LMI. OR ☐ **All** clientele to be served by this activity are LMI households.

Proposed activity (check one):

☒ Activity has received CDBG funding in the past ☐ Activity hasn't received prior CDBG funding

Estimate number of clients currently served annually: _____ (unduplicated) _____ (duplicated)

If activity will benefit a public facility, what service is provided at the facility? (check the most appropriate box):

- ☐ Senior/Elderly ☐ Substance abuse ☐ Housing-related activities
☐ Youth or child care ☐ Crime prevention/awareness ☐ Transportation
☐ Health-physical or mental ☐ Tenant/landlord counseling ☐ Battered/abused spouses
☐ Legal ☐ Lead poisoning screening ☐ Battered/abused youth/children
☐ Persons with disabilities ☐ Employment/training ☐ Other: _____

Activity readiness: _____ Proposed start date: 5/1/2024 Proposed end date: 9/30/2024

Identify issues that could result in the activity not being ready to begin by May 1st (other than CDBG not yet available):

No anticipated reasons for delay.

Respond to these questions: What need/problem will be addressed and how will it impact/benefit a LMI area or household? How will you fund the activity if no CDBG funds are awarded? If this is a PUBLIC FACILITY activity, are at least 51% of the clientele Greeley residents? When and to whom is the facility open? Is the request for maintenance (i.e. carpet, paint)? Will CDBG help the agency stay in business and/or expand the ability to serve clientele? Describe how. Can the agency fund at least 75% of the activity cost? Attach a page, if additional space is needed.

Crumbling concrete infrastructure in low-moderate income neighborhoods would be addressed, benefitting pedestrian access/travel with sidewalk and ramp replacement and supporting pavement lifespan with curb, gutter and crossspan replacement. If CDBG funding is not received, the City will work to include as many of the citizen-requested locations as existing funding will allow in a different Keep Greeley Moving funded project in 2024 or future year.

Attach the following: ☒ Photos of proposed activity areas

PART 3 - FINANCIAL COMMITMENT/ACTIVITY BUDGET/SOURCES AND USES OF FUNDS

Estimated cost of activity: \$1,450,876 CDBG requested: \$1,450,876 CDBG %: 100%

CDBG funds requested as a ☐ Loan ☒ Grant ☐ Acquisition or improvements-silent/forgivable loan may be required

Activity will generate program income: ☐ Yes ☒ No ☐ Yes, and request retention of program income

If yes and requesting retention of program income, describe how it will be used to continue to meet a CDBG National Objective and eligible CDBG activity:

N/A

Activity cost estimate. Note where CDBG would be used.	Estimated Amount	Secured? (Y/N)	Source of funding
Note: An estimate of cost is required to demonstrate the need for CDBG. Full budget will be required for CDBG Agreement.			
Activity costs as noted in work description	1,450,876	N	CDBG
Total activity budget/percent secured	1,450,876	0.00%	

Discuss unsecured funding. Has it been applied for? What is the timeframe for application and award? What happens if the unsecured funding is not received? Limit your response to the space below.

The City has the option to contribute additional funds to this project if budget allows. The amount of potential funding is not known at this time. The project scope would be adjusted as necessary depending on the actual amount of CDBG funding received and the availability of other City funding.

Identify any CDBG or other City funds received during the past five years and the use of those funds:

City or CDBG?	Year received	Amount	Use of funds
CDBG	2023	\$1,137,837	2023 Maplewood Concrete Rehabilitation
CDBG	2022	\$773,000	2022 5th St Sidewalk Reconstruction
CDBG	2021	\$243,591	2021 Infrastructure Improvements-Maplewood Phase V
CDBG	2020	\$350,000	2020 Infrastructure Improvements-Maplewood Phase IV
CDBG	2019	\$500,000	2019 Infrastructure Improvements-Maplewood Phase III

Financial commitment narrative. Describe the benefit of investing CDBG funds in this activity to the neighborhood or clientele served. How dependent are you on CDBG funds? What would be the impact of not receiving the funds. Limit the description to the space provided or provide the entire description as an attachment and note here.

The City's Keep Greeley Moving tax is the typical funding source for concrete and pavement projects. There are insufficient funds to complete all concrete areas in need of replacement throughout the City. CDBG funding provides a way to increase our area of impact each year. Not receiving CDBG funds could mean that concrete infrastructure would not be improved in these areas for many years to come.

Attach the following: ☐ Most recent audit and audit letter ☐ Organization's current operating budget

☐ If available, five year budget plan ☒ Not applicable - City department/division/program

☐ Cost estimate for activity from contractor or city department

PART 4 - AGENCY CAPACITY**Agency's Mission Statement:**

Greeley's Public Works Department is charged to implement an ample, easy, and connected transportation system providing seamless mobility to enrich lives and promote economic vitality.

Number of years in operation: _____ ☒ Not applicable, City application

Agency operating budget: _____ # of paid staff: _____ # of volunteers yearly: _____

Experience with Federal grants, in general: ☐ None ☐ Minimal ☐ Average ☒ Significant, highly experienced

If construction related, experience with procurement/Davis Bacon/Section 3:

☐ None ☐ Minimal ☐ Average ☒ Significant, highly experienced

Will relocation be required? ☐ Yes ☒ No ☐ Unknown/need additional information

Experience with relocation? ☒ None ☐ Minimal ☐ Average ☐ Significant, highly experienced

Briefly describe your general experience with Federal grants:

Public Works has partnered with GURA to use CDBG funds for many years. Public Works also makes use of Department of Transportation and other federal grants, when available.

Agency's fiscal year: From *January* To *December*

Experience with GURA as CDBG Administrator: ☐ None ☐ Minimal ☐ Average ☒ Highly experienced

Briefly describe your experience with GURA as CDBG administrator:

See years of CDBG funds usage. Public Works and GURA partnered on all infrastructure projects listed.

Include the following documents with the application:

- | | |
|---|--|
| ☒ Not applicable - City application | ☐ Proof of insurance |
| ☐ Resumes/Bios of key/executive staff | ☐ Organizational chart |
| ☐ Board of Directors terms served, terms remaining | ☐ Most recent audit or financial statements |
| ☐ Articles of Incorporation | ☐ Evidence of registration on the www.sam.gov website |
| ☐ Bylaws | ☐ IRS non-profit status notice [501(c)3 letter] |

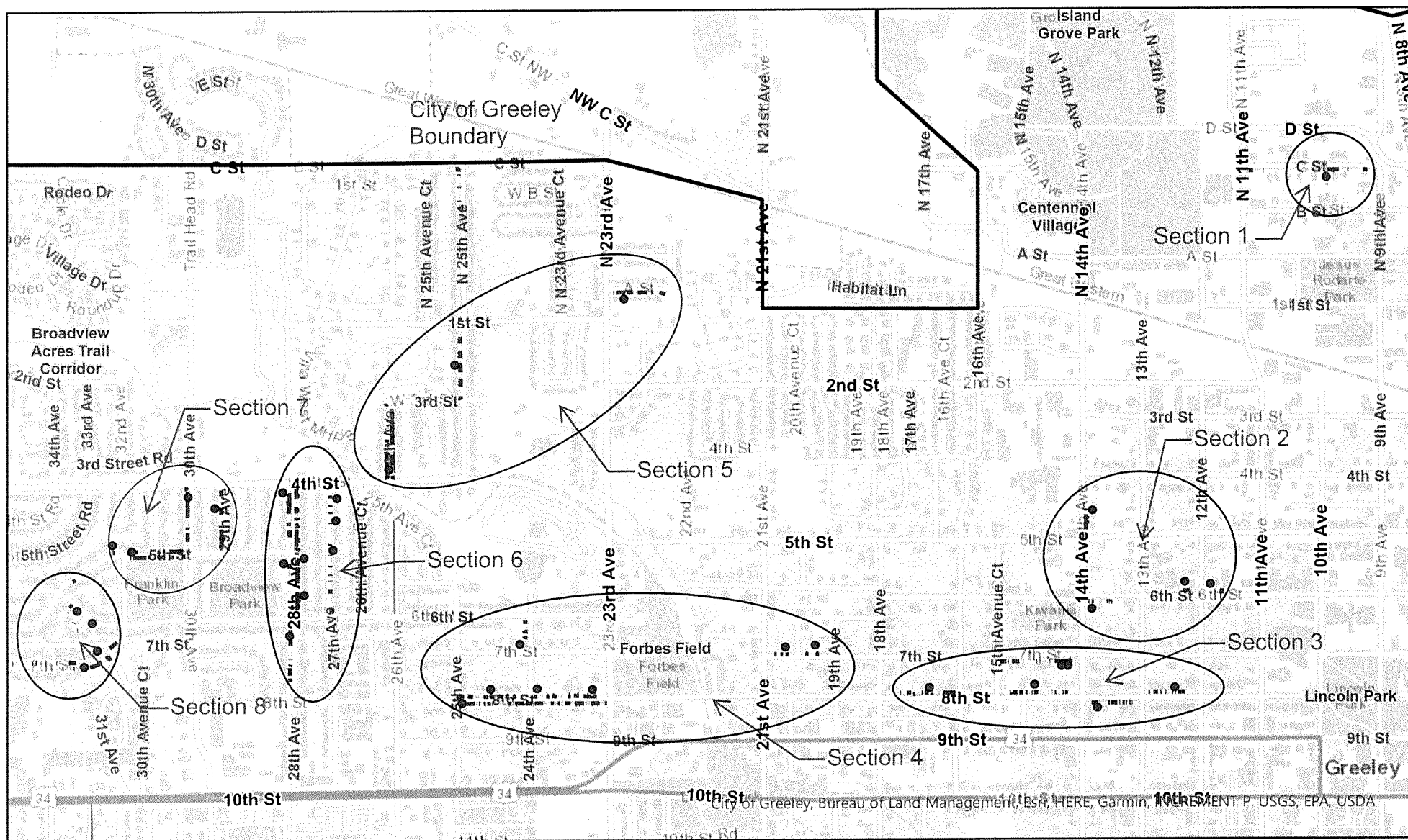
Further Agency Capacity Description: Provide any additional information with regard to your agency's capacity, such as: Board requirements, configuration; who is responsible for program management, particularly those funded with CDBG; any current gaps in your agency's administrative systems and how they will be addressed, etc. Limit your description to the space provided.

Greeley Public Works Engineering Division is responsible for, as part of its overall responsibilities, to provide for the design, construction, continuity, maintenance and operation of the City's infrastructure critical to the safe travel of pedestrians, accessible to all. Greeley's Public Works Dept. is accredited by the American Public Works Association, an international educational and professional association of public agencies, private sector companies and individuals dedicated to providing high quality public works goods and services. Greeley's Public Works Department is compliant with 375 applicable Best Management Practices established by the American Public Works Association. The City of Greeley Public Works Department, engineering department, would provide project management to design, provide specifications, bid and award the project to a qualified contractor, and oversee construction with management and inspection. The City of Greeley has a complete specifications manual with regard to all subject infrastructure plus policy and procedure manuals for conducting the work.

- | | |
|---|--|
| ☒ Liability insurance in this amount: \$ <i>self-funded</i> | ☒ Satisfies bond requirements in 2 CFR 200 |
| ☒ Pays payroll taxes | ☒ Has Workman's Compensation insurance |



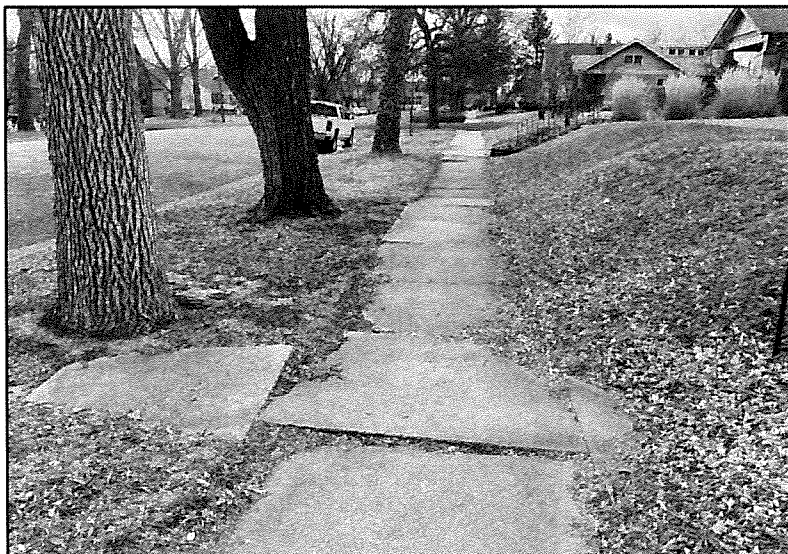
2024 GURA Application map with sections



- 2024 GURA remove and replace sidewalk
- 2024 GURA remove and replace curb and gutter
- 2024 GURA service request location

0 0.25 0.5 1 Miles







COMMUNITY DEVELOPMENT BLOCK GRANT

2024 APPLICATION - acquisition or construction-related activities



PART 1 - APPLICANT INFORMATION and BRIEF OVERVIEW OF REQUEST

Applicant: City of Greeley Address: 2835 10th Street, Greeley, CO 80634
Contact person: Scott Logan Title: Traffic Engineer
Phone number: 9703509555 Email: scott.logan@greeleygov.com

If different from above, person authorized to request funds: _____

Phone # _____ Email: _____ Agency website: _____

Applicant Type: ☒ Government/Public agency ☐ For-profit business/organization
☐ Faith-based organization ☐ Other (specify) _____
☐ Non-profit 501(c)(3) What year was non-profit status obtained? _____

Applicant description: (Applicant must have a DUNS number and an "active" registration at www.sam.gov to apply.)

Date of incorporation: 1869 Agency tax ID number: 84-600593

UEI number: VJG3QJJKZ1X6 Authorized signatory: Paul Trombino III

SAM.gov registered? ☒ Yes ☐ No (Application will not be reviewed without sam.gov registration.)

Provide a **brief** description of the proposed activity, including location (site address) if different from agency address:

Activity name: School and Neighborhood Traffic Safety- Radar Speed Feedback Signs in School Zones
Description: This project will install 15 speed feedback signs in school zones around the following D6 schools: Franklin Middle School, Scott Elementary, Jackson Elementary, Maplewood Elementary, Billie Martinez Elementary, Madison Elementary and Heath Middle School. The candidate locations are within CDBG eligible block groups and have been identified by the Police Department and Traffic Division staff as having a large number of speeders in the morning and afternoon when children are walking to and from school. The feedback signs would flash at 20 mph during school crossing times and revert to standard 30-40 mph (depending on the posted speed limit) enforcement during normal periods to improve the safety of children in eligible neighborhoods. Studies show that speeders when alerted to their speed with speed feedback signs will slow down 80% of the time. Furthermore, locations with permanent feedback sign show a long term reduction in average speeds. The signs that would be purchased collect before and after speed data to help measure the effectiveness of the devices.

What is the **primary objective** to be assisted through this request (choose one only):

- | | |
|---|---|
| ☐ Infrastructure (sidewalks, curb/gutter, street lights, alleys, etc.) | ☐ Infrastructure (trees in parkways) |
| ☐ Public facility expansion | ☐ Acquisition for housing |
| ☐ Public facility other rehab | ☐ Infrastructure for housing |
| ☐ Housing rehabilitation (SF) | ☒ Other neighborhood improvements |
| ☐ Housing rehabilitation (MF) | ☐ Housing reconstruction |

If you consider the objective to be housing-related, describe your reasoning:

NA

Funding request:	CDBG request	<u>\$90,000</u>
	Other funding - SECURED	_____
	Other funding - UNSECURED	_____
	Total estimated cost to complete the activity	<u>\$90,000</u>

Provide the following: ☐ Documentation indicating signatory authority to apply for/receive grants and sign for agency.

PART 2 - ACTIVITY INFORMATION

Check the Consolidated Plan priority that will be met through this activity. (H=High priority; L=Low priority)

- H ☐ Support of affordable housing-acquisition or infrastructure H ☒ Neighborhood Support (infrastructure)
L ☐ Assistance to a Public Facility L ☒ Assistance to a Public Service (use public service application)

Activity must benefit either a **low-mod income area** OR **low-income clientele**. Complete either area or clientele benefit:

Will the activity benefit (check one) a **specific area**? ☒ Yes OR Is the **benefit to LMI clientele**? ☒ Yes

If **AREA BENEFIT**, which NEIGHBORHOOD will benefit? ☐ Sunrise Park ☐ 10th Street corridor ☐ John Evans

☒ 14th Avenue/Maplewood ☒ Farr Par/Hillside ☐ NE Greeley (N of 10th St; E of 23rd Ave)

☒ South Sunrise/East UNC ☐ City-wide ☒ Other (describe) Brentwood Park

OR Provide CensusTracts to benefit: _____

If **LMI CLIENTELE** benefit, (minimum of 51% low- moderate-income households):

Will benefit be to a **presumed benefit group**? ☐ Yes If yes, check one presumed category below.

- ☐ Battered spouses ☐ Migrant farm worker ☐ Illiterate adult ☐ Abused children
☐ Homeless person ☐ Elderly persons (>= 60) ☐ Person living with AIDS ☐ Severely disabled adult ⁽¹⁾

☐ No If no, check the appropriate box below.

☒ At least 51% of clientele are LMI. OR ☐ All clientele to be served by this activity are LMI households.

Proposed activity (check one):

☐ Activity has received CDBG funding in the past ☒ Activity hasn't received prior CDBG funding

Estimate number of clients currently served annually: 4,247 (unduplicated) 4,859 (duplicated)

If activity will benefit a public facility, what service is provided at the facility? (check the most appropriate box):

- ☐ Senior/Elderly ☐ Substance abuse ☐ Housing-related activities
☐ Youth or child care ☐ Crime prevention/awareness ☐ Transportation
☐ Health-physical or mental ☐ Tenant/landlord counseling ☐ Battered/abused spouses
☐ Legal ☐ Lead poisoning screening ☐ Battered/abused youth/children
☐ Persons with disabilities ☐ Employment/training ☐ Other: _____

Activity readiness: Proposed start date: 5/1/2024 Proposed end date: 9/1/2024

Identify issues that could result in the activity not being ready to begin by May 1st (other than CDBG not yet available):

None

Respond to these questions: What need/problem will be addressed and how will it impact/benefit a LMI area or household? How will you fund the activity if no CDBG funds are awarded? If this is a PUBLIC FACILITY activity, are at least 51% of the clientele Greeley residents? When and to whom is the facility open? Is the request for maintenance (i.e. carpet, paint)? Will CDBG help the agency stay in business and/or expand the ability to serve clientele? Describe how. Can the agency fund at least 75% of the activity cost? Attach a page, if additional space is needed.

Studies show that fatality rates sharply increase as speeds rise above 25 mph so it is a safety concern that cars are speeding when children are walking to and from school. According to PD there is currently a low level of compliance around certain schools and citations for speeding in school zones have increased substantially in recent years. We believe that additional infrastructure is needed to address this issue. Speed feedback signs use radar to detect vehicle speeds and flash with police lights when speeds exceed the speed limit. At some locations the feedback signs would be affixed to school flasher poles and at others standalone signs would be installed. The feedback signs would flash at 20 mph during school crossing times and revert to standard 30-40 mph (depending on the posted speed limit) enforcement during normal periods.

Other cities are placing an importance on school zone safety with similar infrastructure investments. For example, the City of Berthoud is purchasing feedback signs to place in school zones as part of their Vision Zero initiative.

Attach the following: ☐ Photos of proposed activity areas

PART 3 - FINANCIAL COMMITMENT/ACTIVITY BUDGET/SOURCES AND USES OF FUNDS

Estimated cost of activity: \$90,000 CDBG requested: \$90,000 CDBG %: 100%

CDBG funds requested as a ☐ Loan ☒ Grant ☐ Acquisition or improvements-silent/forgivable loan may be required

Activity will generate program income: ☐ Yes ☒ No ☐ Yes, and request retention of program income

If yes and requesting retention of program income, describe how it will be used to continue to meet a CDBG National Objective and eligible CDBG activity:

NA

Activity cost estimate. Note where CDBG would be used.	Estimated Amount	Secured? (Y/N)	Source of funding
<i>Speed Feedback Costs (15 Locations)</i>			
<i>Material costs (\$5,500 EA) for 15 locations</i>	<i>82500</i>	<i>N</i>	<i>CDBG</i>
<i>Installation costs (\$500 EA) for 15 locations</i>	<i>7500</i>	<i>N</i>	<i>CDBG</i>
Total activity budget/percent secured			

Discuss unsecured funding. Has it been applied for? What is the timeframe for application and award? What happens if the unsecured funding is not received? Limit your response to the space below.

Identify any CDBG or other City funds received during the past five years and the use of those funds:

City or CDBG?	Year received	Amount	Use of funds
<i>CDBG</i>	<i>2019</i>	<i>\$70,000</i>	<i>Streetlight installation</i>

Financial commitment narrative. Describe the benefit of investing CDBG funds in this activity to the neighborhood or clientele served. How dependent are you on CDBG funds? What would be the impact of not receiving the funds. Limit the description to the space provided or provide the entire description as an attachment and note here.

The Public Works Department receives regular calls from concerned residents regarding speeds in and around school zones. Investment in infrastructure that will promote compliance with posted speed limits, specifically 20 mph speeds when children are walking to and from school and most vulnerable, would show the community that the City is working to ensure the safety of school children. We believe that this project would also benefit the Police Department and help reduce the need for constant patrol of these areas. The impact of not receiving these funds would be that the feedback signs would not be installed.

Attach the following: ☐ Most recent audit and audit letter ☐ Organization's current operating budget
☐ If available, five year budget plan ☒ Not applicable - City department/division/program
☐ Cost estimate for activity from contractor or city department

PART 4 - AGENCY CAPACITY

Agency's Mission Statement:

Public Works Mission Statement

Our mission is to provide for the design, construction, operation, maintenance and protection of that part of the City's infrastructure that is critical to the safe and efficient movement of pedestrians, traffic, goods and emergency services.

Number of years in operation: _____ ☒ Not applicable, City application

Agency operating budget: _____ # of paid staff: _____ # of volunteers yearly: _____

Experience with Federal grants, in general: ☐ None ☐ Minimal ☒ Average ☐ Significant, highly experienced

If construction related, experience with procurement/Davis Bacon/Section 3:

☐ None ☐ Minimal ☒ Average ☐ Significant, highly experienced

Will relocation be required? ☐ Yes ☒ No ☐ Unknown/need additional information

Experience with relocation? ☐ None ☐ Minimal ☐ Average ☐ Significant, highly experienced

Briefly describe your general experience with Federal grants:

We have experience applying for and managing CMAQ, HSIP and STBG grants in addition to CDBG.

Agency's fiscal year: From _____ To _____

Experience with GURA as CDBG Administrator: ☐ None ☐ Minimal ☐ Average ☐ Highly experienced

Briefly describe your experience with GURA as CDBG administrator:

We worked with GURA on the 2019 CDBG streetlight installation project.

Include the following documents with the application:

☒ Not applicable - City application

☐ Proof of insurance

☐ Resumes/Bios of key/executive staff

☐ Organizational chart

☐ Board of Directors terms served, terms remaining

☐ Most recent audit or financial statements

☐ Articles of Incorporation

☐ Evidence of registration on the www.sam.gov website

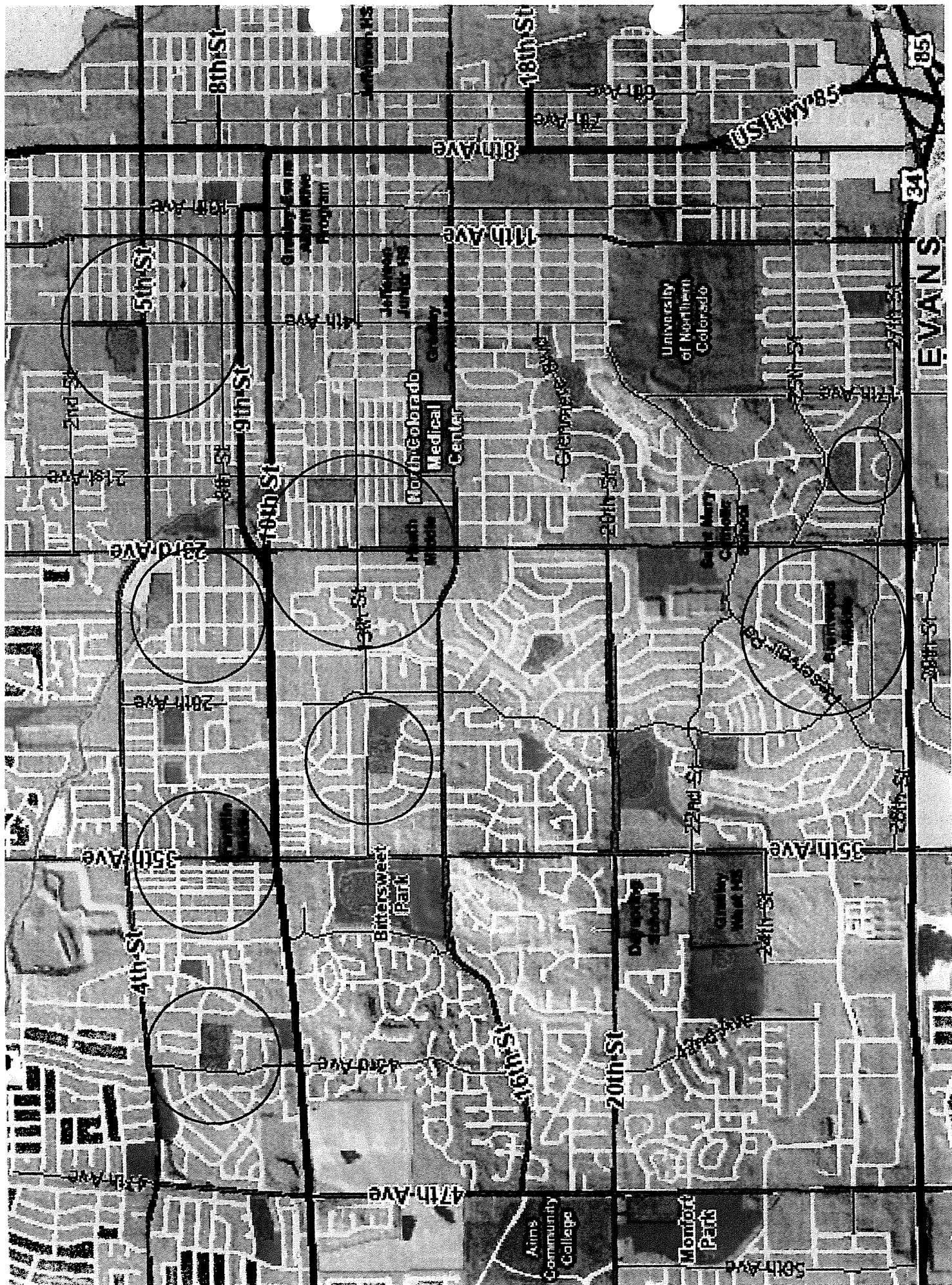
☐ Bylaws

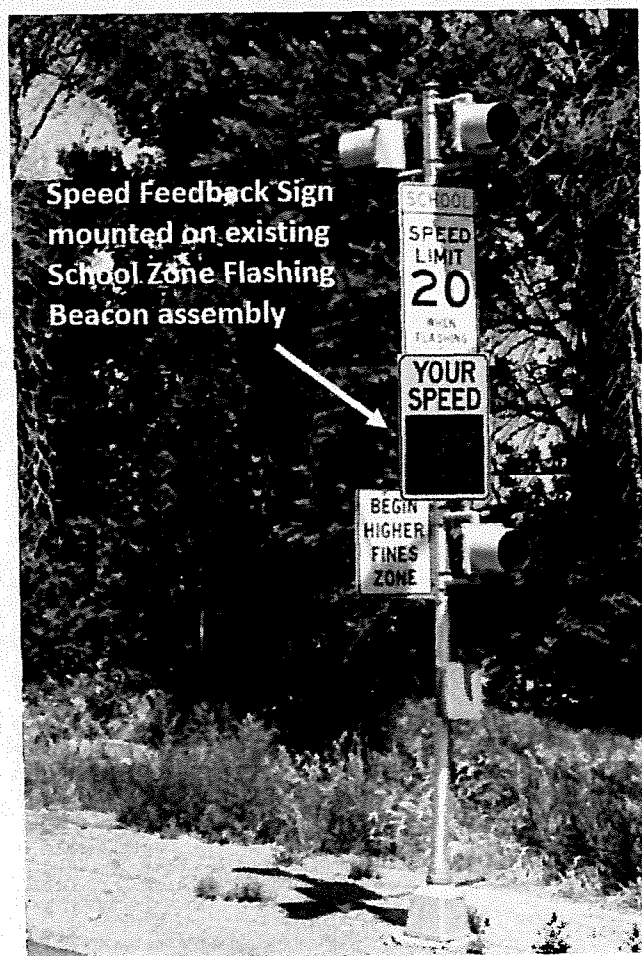
☐ IRS non-profit status notice [501(c)3 letter]

Further Agency Capacity Description: Provide any additional information with regard to your agency's capacity, such as: Board requirements, configuration; who is responsible for program management, particularly those funded with CDBG; any current gaps in your agency's administrative systems and how they will be addressed, etc. Limit your description to the space provided.

☐ Liability insurance in this amount: \$ _____ ☐ Satisfies bond requirements in 2 CFR 200

☐ Pays payroll taxes ☐ Has Workman's Compensation insurance







COMMUNITY DEVELOPMENT BLOCK GRANT
2024 APPLICATION - acquisition or construction-related activities



PART 1 - APPLICANT INFORMATION and BRIEF OVERVIEW OF REQUEST

Applicant: City of Greeley, Forestry Address: 2631 52nd Ave Court Greeley, CO 80634
Contact person: Shiloh Hatcher Title: Forestry Manager
Phone number: 970-351-5151 Email: shiloh.hatcher@greeleygov.com

If different from above, person authorized to request funds:

Phone # _____ Email: _____ Agency website: _____

Applicant Type: ☒ Government/Public agency ☐ For-profit business/organization
☐ Faith-based organization ☐ Other (specify) _____
☐ Non-profit 501(c)(3) What year was non-profit status obtained? _____

Applicant description: (Applicant must have a DUNS number and an "active" registration at www.sam.gov to apply.)

Date of incorporation: _____ Agency tax ID number: 84-600593

UEI number: VJG3QJJKZ1X6 Authorized signatory: Shiloh Hatcher

SAM.gov registered? ☒ Yes ☐ No (Application will not be reviewed without sam.gov registration.)

Provide a **brief** description of the proposed activity, including location (site address) if different from agency address:

Activity name: Parkway Reforestation Program

Description: Within the Redevelopment District (in the older areas of Greeley), many mature trees that line the streets are rapidly declining and dying. In an effort to once again have appealing tree-lined streets in this area, we offer parkway trees to those property owners who commit to providing appropriate tree care in order to enhance their neighborhood.

What is the **primary objective** to be assisted through this request (choose one only):

- | | |
|---|--|
| ☐ Infrastructure (sidewalks, curb/gutter, street lights, alleys, etc.) | ☒ Infrastructure (trees in parkways) |
| ☐ Public facility expansion | ☐ Acquisition for housing |
| ☐ Public facility other rehab | ☐ Infrastructure for housing |
| ☐ Housing rehabilitation (SF) | ☐ Other neighborhood improvements |
| ☐ Housing rehabilitation (MF) | ☐ Housing reconstruction |

If you consider the objective to be housing-related, describe your reasoning:

Funding request:	CDBG request	<u>\$20,000</u>
	Other funding - SECURED	_____
	Other funding - UNSECURED	<u>\$3,000</u>
	Total estimated cost to complete the activity	<u>\$23,000</u>

Provide the following: ☐ Documentation indicating signatory authority to apply for/receive grants and sign for agency.

PART 2 - ACTIVITY INFORMATION

Check the Consolidated Plan priority that will be met through this activity. (H=High priority; L=Low priority)

- H ☐ Support of affordable housing-acquisition or infrastructure H ☒ Neighborhood Support (infrastructure)
L ☐ Assistance to a Public Facility L ☒ Assistance to a Public Service (use public service application)

Activity must benefit either a **low-mod income area** OR **low-income clientele**. Complete either area or clientele benefit:

Will the activity benefit (check one) a **specific area**? ☒ Yes OR Is the **benefit to LMI clientele**? ☐ Yes

If **AREA BENEFIT**, which NEIGHBORHOOD will benefit? ☐ Sunrise Park ☐ 10th Street corridor ☐ John Evans

☐ 14th Avenue/Maplewood ☐ Farr Par/Hillside ☐ NE Greeley (N of 10th St; E of 23rd Ave)

☐ South Sunrise/East UNC ☐ City-wide ☒ Other (describe) U:\GURA\Forestry CDBG Photos\MAP OF GUI

OR Provide CensusTracts to benefit: _____

If **LMI CLIENTELE** benefit, (minimum of 51% low- moderate-income households):

Will benefit be to a **presumed benefit group**? ☐ Yes If yes, check one presumed category below.

- ☐ Battered spouses ☐ Migrant farm worker ☐ Illiterate adult ☐ Abused children
☐ Homeless person ☐ Elderly persons (>= 60) ☐ Person living with AIDS ☐ Severely disabled adult ⁽¹⁾

☐ No If no, check the appropriate box below.

☐ At least 51% of clientele are LMI. OR ☐ All clientele to be served by this activity are LMI households.

Proposed activity (check one):

☒ Activity has received CDBG funding in the past ☐ Activity hasn't received prior CDBG funding

Estimate number of clients currently served annually: 35 (unduplicated) _____ (duplicated)

If activity will benefit a public facility, what service is provided at the facility? (check the most appropriate box):

- ☐ Senior/Elderly ☐ Substance abuse ☐ Housing-related activities
☐ Youth or child care ☐ Crime prevention/awareness ☐ Transportation
☐ Health-physical or mental ☐ Tenant/landlord counseling ☐ Battered/abused spouses
☐ Legal ☐ Lead poisoning screening ☐ Battered/abused youth/children
☐ Persons with disabilities ☐ Employment/training ☐ Other: _____

Activity readiness: _____ Proposed start date: 8-Apr-24 Proposed end date: 21-Oct-24

Identify issues that could result in the activity not being ready to begin by May 1st (other than CDBG not yet available):

Inclement weather

Respond to these questions: What need/problem will be addressed and how will it impact/benefit a LMI area or household? How will you fund the activity if no CDBG funds are awarded? If this is a PUBLIC FACILITY activity, are at least 51% of the clientele Greeley residents? When and to whom is the facility open? Is the request for maintenance (i.e. carpet, paint)? Will CDBG help the agency stay in business and/or expand the ability to serve clientele? Describe how. Can the agency fund at least 75% of the activity cost? Attach a page, if additional space is needed.

Our objective is to replace overly mature, declining, hazardous and/or dying trees that have been removed along the parkways with new trees. This will enhance not only the individual properties on which trees are planted, but entire neighborhoods.

Attach the following: ☒ Photos of proposed activity areas

PART 3 - FINANCIAL COMMITMENT/ACTIVITY BUDGET/SOURCES AND USES OF FUNDS

Estimated cost of activity: \$23,000 CDBG requested: \$20,000 CDBG %: 87%

CDBG funds requested as a ☐ Loan ☒ Grant ☐ Acquisition or improvements-silent/forgivable loan may be required

Activity will generate program income: ☐ Yes ☒ No ☐ Yes, and request retention of program income

If yes and requesting retention of program income, describe how it will be used to continue to meet a CDBG National Objective and eligible CDBG activity:

Activity cost estimate. Note where CDBG would be used.	Estimated Amount	Secured? (Y/N)	Source of funding
<i>Note: An estimate of cost is required to demonstrate the need for CDBG. Full budget will be required for CDBG Agreement.</i>			
Parkway Reforestation	3000	N	City of Greeley, Forestry
Parkway Reforestation	20,000	N	CDBG
Total activity budget/percent secured	\$23,000		

Discuss unsecured funding. Has it been applied for? What is the timeframe for application and award? What happens if the unsecured funding is not received? Limit your response to the space below.

Our portion of the unsecured funding, averaging \$3,000 per year, comes from permits we issue for parkway tree trimming and removals. This is not something that is budgeted for but, instead, is collected throughout the year through billing for those permits. If these finds are not received, we are unable to plant any parkway trees.

Identify any CDBG or other City funds received during the past five years and the use of those funds:

City or CDBG?	Year received	Amount	Use of funds
City of Greeley	2023	\$3,000	Parkway reforestation
CDBG	2023	\$20,000	Parkway reforestation
City of Greeley	2022	\$3,000	Parkway reforestation
CDBG	2022	\$15,000	Parkway reforestation
City of Greeley	2021	\$3,000	Parkway reforestation
CDBG	2021	\$20,000	Parkway reforestation
City of Greeley	2020	\$3,000	Parkway reforestation

Financial commitment narrative. Describe the benefit of investing CDBG funds in this activity to the neighborhood or clientele served. How dependent are you on CDBG funds? What would be the impact of not receiving the funds. Limit the description to the space provided or provide the entire description as an attachment and note here.

The City funds for this project, averaging \$3,000 per year, are generated by parkway permit income. This is not a budgeted item out of our operating expenses. We purchase as many parkway trees as possible from those fees, but we could do this project on a much larger scale with additional funding from CDBG for trees and contracted planting costs.

Attach the following: ☐ Most recent audit and audit letter ☐ Organization's current operating budget
☐ If available, five year budget plan ☒ Not applicable - City department/division/program
☐ Cost estimate for activity from contractor or city department

PART 4 - AGENCY CAPACITY

Agency's Mission Statement:

A City Achieving Community Excellence (ACE)

Number of years in operation: _____ ☒ Not applicable, City application

Agency operating budget: _____ # of paid staff: 13 # of volunteers yearly: 20

Experience with Federal grants, in general: ☐ None ☐ Minimal ☒ Average ☐ Significant, highly experienced

If construction related, experience with procurement/Davis Bacon/Section 3:

☐ None ☐ Minimal ☐ Average ☐ Significant, highly experienced

Will relocation be required? ☐ Yes ☒ No ☐ Unknown/need additional information

Experience with relocation? ☐ None ☐ Minimal ☐ Average ☐ Significant, highly experienced

Briefly describe your general experience with Federal grants:

We bid out all services and supplies related to this grant. We are aware that the successful bidder must have a valid DUNS number and be currently registered on SAM.gov/ We also advertise the bid in the local media.

Agency's fiscal year: From 1/1/2023 To 12/31/2023

Experience with GURA as CDBG Administrator: ☐ None ☐ Minimal ☒ Average ☐ Highly experienced

Briefly describe your experience with GURA as CDBG administrator:

GURA helps us by providing guidance on the application process, timelines for benchmark requirements and proper execution of the grant. We request review of purchasing documents through GURA so that all guidelines are met.

Include the following documents with the application:

☒ Not applicable - City application

☐ Proof of insurance

☐ Resumes/Bios of key/executive staff

☐ Organizational chart

☐ Board of Directors terms served, terms remaining

☐ Most recent audit or financial statements

☐ Articles of Incorporation

☐ Evidence of registration on the www.sam.gov website

☐ Bylaws

☐ IRS non-profit status notice [501(c)3 letter]

Further Agency Capacity Description: Provide any additional information with regard to your agency's capacity, such as: Board requirements, configuration; who is responsible for program management, particularly those funded with CDBG; any current gaps in your agency's administrative systems and how they will be addressed, etc. Limit your description to the space provided.

We have the capacity to easily manage the funding and completion of the project. We have no specific board requirements or specifications. The program is managed by the Forestry Manager and the Forestry Code Compliance Inspector. Forestry staff is also responsible for watering and follow-up care for the first three (3) years. We currently have no gaps in our administrative systems.

☒ Liability insurance in this amount: \$ self funded ☒ Satisfies bond requirements in 2 CFR 200

☒ Pays payroll taxes ☒ Has Workman's Compensation insurance



COMMUNITY DEVELOPMENT BLOCK GRANT
2024 APPLICATION - public service activities



PART 1 - APPLICANT INFORMATION and BRIEF OVERVIEW OF REQUEST

Applicant: City of Greeley - Infrastructure Services Address: 1203 3rd Street
Contact person: Jerry Pickett Title: Infrastructure Services Superintendent
Phone number: 970-350-9335 Email: jerry.pickett@greeleygov.com

If different from above, person authorized to request funds: _____
Phone # _____ Email: _____ Agency website: _____

Applicant Type: ☒ Government/Public agency ☐ For-profit business/organization
☐ Faith-based organization ☐ Other (specify) _____
☐ Non-profit 501(c)(3) What year was non-profit status obtained? _____

Applicant description: (Applicant must have a DUNS number and an "active" registration at www.sam.gov to apply.)
Date of incorporation: _____ Agency tax ID number: 84-60000593
UEI number: VJG3QJKZ1X6 Authorized signatory: Jerry Pickett
SAM.gov registered? ☒ Yes ☐ No (Application will not be reviewed without sam.gov registration.)

Provide a **brief** description of the proposed activity, including location (site address) if different from agency address:

Activity name:
49TH ANNUAL SPRING CLEAN-UP EVENT

What is the **primary service** to be assisted through this request (choose one only):
☐ Shelter ☐ Transportation ☐ Case management ☒ Neighborhood support ☐ Housing specific
☐ Health related ☐ Navigation (through other programs/systems, etc.) ☐ Other _____

If you consider the objective to be housing-related, describe your reasoning:

Funding request:	CDBG request	<u>\$20,000</u>
	Other funding - SECURED	<u>\$40,602</u>
	Other funding - UNSECURED	<u>\$45,000</u>
	Total estimated cost to complete the activity	<u>\$105,602</u>

Provide the following: ☒ Documentation indicating signatory authority to apply for/receive grants and sign for agency.
Provide the following: ☒ Agency description. Example: Written page; web page "about"; agency brochure.
remainder of this application is to focus on the activity for which funding is requested.

PART 2 - ACTIVITY INFORMATION

Check the Consolidated Plan priority that will be met through this activity. (H=High priority; L=Low priority)

H ☐ Support of affordable housing (incl. housing services)

H ☒ Neighborhood Support

L ☐ Assistance to a Public Facility

L ☐ Assistance to a Public Service (not housing related)

Will the activity benefit (check one) a **specific area**? ☒ Yes

OR Is the benefit to LMI clientele? ☐ Yes

Complete the appropriate section below, either for **area benefit** OR **benefit to LMI clientele**.

If **AREA BENEFIT**, which NEIGHBORHOOD will benefit? ☒ Sunrise Park ☐ 10th Street corridor ☐ John Evans

☐ 14th Avenue/Maplewood

☐ Farr Par/Hillside

☒ NE Greeley (N of 10th St; E of 23rd Ave)

☐ South Sunrise/East UNC

☐ City-wide

☐ Other (describe) _____

OR Provide CensusTracts to benefit: All but for West Cencus Tracts

If benefit is to **LMI CLIENTELE** (minimum of 51% low- moderate-income households):

Will benefit be to a **presumed benefit group**? ☐ Yes

If yes, check one presumed category below.

☐ Battered spouses

☐ Migrant farm worker

☐ Illiterate adult

☐ Abused children

☐ Homeless person

☐ Elderly persons (>= 60)

☐ Person living with AIDS

☐ Severely disabled adult ⁽¹⁾

☐ No If no, check the appropriate box below.

☐ At least 51% of clientele are LMI. OR ☐ All clientele to be served by this activity are LMI households.

Proposed public service activity is (check one):

☐ Currently receiving CDBG funds

☐ A new service (has not received support from the City in last 12 months)

☐ An increase in the service currently provided (estimate % of increase): _____ %

Estimate number of clients currently served annually: 3,000 (unduplicated) _____ (duplicated)

Public service category (check the most appropriate box):

☐ Senior/Elderly

☐ Substance abuse

☐ Housing related activities

☐ Youth or child care

☐ Crime prevention/awareness

☐ Transportation

☐ Health-physical or mental

☐ Tenant/landlord counseling

☐ Battered/abused spouses

☐ Legal

☐ Lead poisoning screening

☐ Battered/abused youth/children

☐ Persons with disabilities

☐ Employment/training

☒ Other: Neighborhood Clean-Up

Please answer (more than Y/N response): Is the agency to provide the service located in Greeley? Does it serve only Greeley clientele? If not, how will services be provided to non-Greeley residents that are ineligible CDBG-beneficiaries? Is the service also being provided by other agencies in Greeley? What is the per unit (person/household) cost to provide the service? For what portion of the activity is CDBG requested (Rent? Salaries? Equipment? Supplies/materials? etc.).

2024 will be the 49th Annual Spring Clean Up Program. The Program will be held at 11th Avenue and "H" Street. This program is for the entire community, however, intense efforts continue in the low-moderate-income neighborhoods, in order to reduce code violations and slum/blight by clean-up in these areas. In Addition to participating in the clean-up efforts for compliance, code violations will continue to be monitored and volunteers will continue to distribute flyers and help residents in these low-moderate-income neighborhoods. This program allows low-moderate-income neighborhoods to clean their properties very economically, which helps beautify the City and reduce code violations. In 2023, 3,370 vehicles passed through the gate. There were 1,880 from 80631 and 1,490 from 80634.

PART 3 - FINANCIAL COMMITMENT/ACTIVITY BUDGET/SOURCES AND USES OF FUNDS

Estimated cost of activity: \$105,602 CDBG requested: \$20,000 CDBG %: 19%

CDBG funds requested as a ☐ Loan ☒ Grant

Activity will generate program income: ☐ Yes ☐ No ☐ Yes, and request retention of program income

If yes and requesting retention of program income, describe how it will be used to continue to meet a CDBG National Objective and eligible CDBG activity:

Line item/type of expenditure. Note where CDBG would be used.	Estimated Amount	Secured? (Y/N)	Source of funding
Drop Off Site Fees	\$30,000	N	unsecured
Selling Scrap Metal	\$15,000	N	unsecured
City Operating Budget	\$40,602	Y	Secured
CDBG Grant	\$20,000	N	unsecured
Please submit the activity budget on the "budget attachment"			
Total activity budget/percent secured	\$105,602		

Discuss unsecured funding. Has it been applied for? What is the timeframe for application and award? What happens if the unsecured funding is not received? Limit your response to the space below.

The drop off fees and selling scrap metal is unsecured due to not knowing the volume of residents utilizing the Clean-Up Program. If the City does not receive the CDBG Funds, the program could possibly be reduced or eliminated due to available funding.

Identify any CDBG or other City funds received during the past five years and the use of those funds:

City or CDBG?	Year received	Amount	Use of funds
CDBG	2017-2023	\$15,000	Annual Spring Clean-up
CDBG	Pre-2005	\$15,000	Annual Spring Clean-Up
CDBG	2019-2023	\$150,000	Annual Alley Reconstruction

Financial commitment narrative. Describe the benefit of investing CDBG funds in this activity to the neighborhood or clientele served. How dependent are you on CDBG funds? What would be the impact of not receiving the funds. Limit the description to the space provided or provide the entire description as an attachment and note here.

Without this program the cleanliness of the City would deteriorate with residents throwing their debris in alleys, ditches, right-of-ways. In Addition, code violations would increase.

Attach the following: ☐ Most recent audit and audit letter ☐ Organization's current operating budget
☐ If available, five year budget plan ☒ Not applicable - City department/division/program

PART 4 - AGENCY CAPACITY

Agency's Mission Statement:

Number of years in operation: _____ ☒ Not applicable, City application

Agency operating budget: _____ # of paid staff: _____ # of volunteers yearly: _____

Mark agency focus (type of clientele served) - mark as many as apply:

☐ Disabled ☐ Elderly ☐ Homeless ☒ Other: Neighborhood residents
☐ Domestic Violence ☐ Youth ☐ Persons needing transitional housing ☐ Low-mod income persons

Experience with Federal grants, in general: ☐ None ☐ Minimal ☐ Average ☒ Significant, highly experienced

Briefly describe your general experience with Federal grants:

Spring Clean-Up and Reconstruction of Graveled Alleys

Agency's fiscal year: From January 1st To December 31st

Experience with GURA as CDBG Administrator: ☐ None ☐ Minimal ☐ Average ☒ Highly experienced

Briefly describe your experience with GURA as CDBG administrator:

Have worked with GURA for many years on clean-up weekend.

Include the following documents with the application:

☒ Not applicable - City application	☐ Proof of insurance
☐ Resumes/Bios of key/executive staff	☐ Organizational chart
☐ Board of Directors terms served, terms remaining	☐ Most recent audit or financial statements
☐ Articles of Incorporation	☐ Evidence of registration on the www.sam.gov website
☐ Bylaws	☐ IRS non-profit status notice [501(c)3 letter]

Further Agency Capacity Description: Provide any additional information with regard to your agency's capacity, such as: Board requirements, configuration; who is responsible for program management, particularly those funded with CDBG; any current gaps in your agency's administrative systems and how they will be addressed, etc. Limit your description to the space provided.

2024 will be the 49th Annual Spring Clean-Up Program. The Program will be held at 11th Avenue and "H" Street. This program is for the entire community, however, intense efforts continue in the low-moderate-income neighborhoods, in order to reduce code violations and slum/blight by clean-up in these areas. In Addition to participating in the clean-up efforts for compliance, code violations will continue to be monitored and volunteers will continue to distribute flyers and help residents in these low-moderate-income neighborhoods. This program allows low-moderate-income neighborhoods to clean their properties very economically, which helps beautify the City and reduce code violations.

☒ Liability insurance in this amount: \$ _____ ☒ Satisfies bond requirements in 2 CFR 200
☒ Pays payroll taxes ☐ Has Workman's Compensation insurance



MEMO

STREET MAINTENANCE DIVISION

DATE: June 2023

TO: Jerry Pickett, Infrastructure Services Superintendent

FROM: Jae Nickerson, Infrastructure Services Crew Supervisor

RE: Spring Clean-Up 2023

The Spring Clean-up was held April 28th and 29th.

We hauled a total 905 tons of waste to the landfill.

In addition, we recycled the following:

150 cubic yards of tree limbs and lumber were brought to the Spring Clean-up site
82.3 Tons of appliances, scrap metal, scrap aluminum
265 Refrigerators & 69 Air Conditioners
1423 Tires

The total cost for Spring Clean-up was \$143,623.28. The crew worked on the clean-up for (5) days. The Division took 85 loads of metal to Anderson's Salvage. The Division contracted 50-yard tractor trailers, and they hauled 99 loads to the landfill.

3370 vehicles passed through the gate 1880 were from 80631 and 1490 were from 80634

SPRING CLEAN-UP LABOR COSTS				
Division	Regular Hours	Overtime Hours	Total # of Hours	Labor Cost
Infrastructure Services	362	196.25	558.75	\$26,940.60
Finance Division	20	20	40	\$261
Total	382.5	216.25	598.75	\$27,201.60

SPRING CLEAN-UP EQUIPMENT COSTS	
Equipment Costs	\$11,665.36

VOLUNTEER LABOR AND EQUIPMENT			
Company	Number of Hours	Cost per Hours	Total Cost
<i>Bucklen Equipment</i>	0	0	0
TOTAL	0	0	0

This is the savings through use of volunteer labor and equipment. 0

The following are donated services. The breakdown is as follows:

Contractors Labor & Equipment	<u>0</u>
Total Donations	0

There were no volunteer donations this year for Spring Cleanup.

The following are funds we received from GURA: the \$10.00 per load fee per vehicle, \$30.00 coupons, and selling of scrap metal.

Greeley Urban Renewal	\$15,000
Dumpsite Fees	\$32,493.50
Selling Scrap Metal	\$18,282.08
Fees for Tires Sold	\$0
Total	\$65,775.58

SUMMARY OF CHARGES TO BE PAID BY THE CITY FOR SPRING CLEAN-UP	
Labor cost (City Employees)	\$26,940.60
Equipment Cost (City Equipment)	\$11,665.36
Recycle Refrigerant (Air Solutions Co.)	\$16,980.00
Colorado Tire Recyclers	\$6,666.75
Landfill	\$42,942.91
Transfer Trucks and Trailers	\$35,008.75
Advertising	\$3,000
Food	\$418.91
Donations from GURA	(\$15,000)
Dump fees from citizen	(\$32,493.50)
Selling of scrap metal	(\$18,282.08)
TOTAL COST TO BE PAID BY THE CITY	\$77,847.70

This year's Spring Clean-up was very well organized and a huge success.

cc: Jerry Pickett, Infrastructure Services Division
Jae Nickerson, Infrastructure Services Division

Yesenia Padilla Finance

Spring Clean-up 2023

S E R V I N G O U R C O M M U N I T Y • I T ' S A T R A D I T I O N

We promise to preserve and improve the quality of life for Greeley through timely, courteous and cost effective service.



COMMUNITY DEVELOPMENT BLOCK GRANT

2024 APPLICATION - acquisition or construction-related activities



PART 1 - APPLICANT INFORMATION and BRIEF OVERVIEW OF REQUEST

Applicant: A Woman's Place Inc Address: PO Box 71
Contact person: Diane Heldt Title: Executive Director
Phone number: 970-351-0479 Email: Diane@awpdv.org

If different from above, person authorized to request funds: N/A

Phone # N/A Email: N/A Agency website: AWPdv.org

Applicant Type: ☐ Government/Public agency ☐ For-profit business/organization
☐ Faith-based organization ☐ Other (specify) _____
☒ Non-profit 501(c)(3) What year was non-profit status obtained? 1980

Applicant description: (Applicant must have a DUNS number and an "active" registration at www.sam.gov to apply.)

Date of incorporation: 1978 Agency tax ID number: 84-0811596

UEI number: DGKCJ327REK8 Authorized signatory: Diane Heldt, Executive Director

SAM.gov registered? ☒ Yes ☐ No (Application will not be reviewed without sam.gov registration.)

Provide a **brief** description of the proposed activity, including location (site address) if different from agency address:

Activity name: AWP Safehouse Capital Project

Description: A Woman's Place (AWP) Respectfully requests \$1,000,000 for 16% of the cost of construction for the Safehouse Capital Project. This project provides construction for a larger facility to serve victims of Domestic Violence. Currently, the AWP Safehouse faces restrictive capacity and since 2019, AWP has turned away 1,172 individuals (including 213 children) services due to safehouse being at capacity. Our current safehouse is no longer large enough to meet the demand for services. AWP needs a facility that is more ADA-accessible. There is currently one ADA-accessible room and is often time full due to injury caused by Domestic Violence or other disabilities.

What is the **primary objective** to be assisted through this request (choose one only):

- | | |
|---|---|
| ☐ Infrastructure (sidewalks, curb/gutter, street lights, alleys, etc.) | ☐ Infrastructure (trees in parkways) |
| ☒ Public facility expansion | ☐ Acquisition for housing |
| ☐ Public facility other rehab | ☐ Infrastructure for housing |
| ☐ Housing rehabilitation (SF) | ☐ Other neighborhood improvements |
| ☐ Housing rehabilitation (MF) | ☐ Housing reconstruction |

If you consider the objective to be housing-related, describe your reasoning:

The proposed funding is for construction of Emergency Shelter for victims of domestic violence who are facing immediate homelessness. The current AWP Domestic Violence shelter is no longer large enough to meet the demands of local residents.

Funding request:	CDBG request	<u>\$1,000,000</u>
	Other funding - SECURED	<u>\$2,011,545</u>
	Other funding - UNSECURED	<u>\$3,366,455</u>
	Total estimated cost to complete the activity	<u>\$6,378,000</u>

Provide the following: ☒ Documentation indicating signatory authority to apply for/receive grants and sign for agency.

PART 2 - ACTIVITY INFORMATION

Check the Consolidated Plan priority that will be met through this activity. (H=High priority; L=Low priority)

- H ☐ Support of affordable housing-acquisition or infrastructure H ☐ Neighborhood Support (infrastructure)
L ☒ Assistance to a Public Facility L ☐ Assistance to a Public Service (use public service application)

Activity must benefit either a **low-mod income area** OR **low-income clientele**. Complete either area or clientele benefit:

Will the activity benefit (check one) a **specific area**? ☐ Yes OR Is the **benefit to LMI clientele**? ☒ Yes

If **AREA BENEFIT**, which NEIGHBORHOOD will benefit? ☐ Sunrise Park ☐ 10th Street corridor ☐ John Evans

☐ 14th Avenue/Maplewood ☐ Farr Par/Hillside ☐ NE Greeley (N of 10th St; E of 23rd Ave)

☐ South Sunrise/East UNC ☐ City-wide ☐ Other (describe) _____

OR Provide CensusTracts to benefit: _____

If **LMI CLIENTELE** benefit, (minimum of 51% low- moderate-income households):

Will benefit be to a **presumed benefit group**? ☒ Yes If yes, check one presumed category below.

- ☒ Battered spouses ☐ Migrant farm worker ☐ Illiterate adult ☐ Abused children
☐ Homeless person ☐ Elderly persons (>= 60) ☐ Person living with AIDS ☐ Severely disabled adult ⁽¹⁾

☐ No If no, check the appropriate box below.

☐ At least 51% of clientele are LMI. OR ☒ All clientele to be served by this activity are LMI households.

Proposed activity (check one):

☐ Activity has received CDBG funding in the past ☒ Activity hasn't received prior CDBG funding

Estimate number of clients currently served annually: 800 (unduplicated) 840 (duplicated)

If activity will benefit a public facility, what service is provided at the facility? (check the most appropriate box):

- ☐ Senior/Elderly ☐ Substance abuse ☐ Housing-related activities
☐ Youth or child care ☐ Crime prevention/awareness ☐ Transportation
☐ Health-physical or mental ☐ Tenant/landlord counseling ☒ Battered/abused spouses
☐ Legal ☐ Lead poisoning screening ☐ Battered/abused youth/children
☐ Persons with disabilities ☐ Employment/training ☐ Other: _____

Activity readiness: Proposed start date: 1/1/2024 Proposed end date: 31-Dec-26

Identify issues that could result in the activity not being ready to begin by May 1st (other than CDBG not yet available):

Outside of this request, 57% of funds have not been secured. If funds are not secured in a timely manner, AWP will implement a contingency plan, which will liquidate some assets and the project will be broken into smaller phases until completion.

Respond to these questions: What need/problem will be addressed and how will it impact/benefit a LMI area or household? How will you fund the activity if no CDBG funds are awarded? If this is a PUBLIC FACILITY activity, are at least 51% of the clientele Greeley residents? When and to whom is the facility open? Is the request for maintenance (i.e. carpet, paint)? Will CDBG help the agency stay in business and/or expand the ability to serve clientele? Describe how. Can the agency fund at least 75% of the activity cost? Attach a page, if additional space is needed.

Residual to the COVID-19 Pandemic, AWP faces ongoing capacity issues and is in need of a bigger facility. Since 2019, AWP has turned away 1,172 individuals (including 213 children) services due to safehouse being at capacity. With the new facility, the capacity of the safehouse will increase by 1,500% and have 16 ADA accessible rooms and elevators. The safehouse will be open 24 hours a day, 7 days a week. Services are free and confidential, available to victims of domestic violence. Funds from CDBG will assist in construction of a new facility. AWP will secure 75% of funding through grants (1,765,000), AWP Pooled funds (2,011,545) and selling the current safehouse building (TBD)

Attach the following: ☐ Photos of proposed activity areas

PART 3 - FINANCIAL COMMITMENT/ACTIVITY BUDGET/SOURCES AND USES OF FUNDS

Estimated cost of activity: \$6,378,000 CDBG requested: \$1,000,000 CDBG %: 16%

CDBG funds requested as a ☐ Loan ☒ Grant ☐ Acquisition or improvements-silent/forgivable loan may be required

Activity will generate program income: ☐ Yes ☒ No ☐ Yes, and request retention of program income

If yes and requesting retention of program income, describe how it will be used to continue to meet a CDBG National Objective and eligible CDBG activity:

Activity cost estimate. Note where CDBG would be used.	Estimated Amount	Secured? (Y/N)	Source of funding
<i>Note: An estimate of cost is required to demonstrate the need for CDBG. Full budget will be required for CDBG Agreement.</i>			
<i>Safehouse Phase 1 Pre-construction/Construction-Safehouse</i>	<i>3,525,000</i>	<i>N</i>	<i>AWP Pool, Gates Found</i>
<i>Safehouse Phase 2 Administration Offices</i>	<i>2,853,000</i>	<i>N</i>	<i>AWP Pool, Gates Found</i>
Total activity budget/percent secured	6,378,000.00	0.32	

Discuss unsecured funding. Has it been applied for? What is the timeframe for application and award? What happens if the unsecured funding is not received? Limit your response to the space below.

Capital Funds have been applied for from The Colorado Department of Law (\$750,000), Boettcher (\$15,000) and The Weld Trust Legacy (\$1,000,000). If unsecured funding is not received, AWP will focus on selling the current property to mitigate deficiencies. This will slow the project down, so Phase 2-administration office construction will be put on hold while Phase 1-safehouse construction is completed and prepared to host regular AWP programming.

Identify any CDBG or other City funds received during the past five years and the use of those funds:

City or CDBG?	Year received	Amount	Use of funds
CDBG	2018	\$6,500	New wheelchair ramp at offsite location in Greeley
City of Greeley	2017	\$16,000	General Operations (Shelter)
City of Greeley	2018	\$16,000	General Operations (Shelter)
City of Greeley	2019	\$16,000	General Operations (Shelter)
City of Greeley	2020	\$16,000	General Operations (Shelter)
City of Greeley	2021	\$16,000	General Operations (Shelter)
City of Greeley	2022	\$16,000	General Operations (Shelter)

Financial commitment narrative. Describe the benefit of investing CDBG funds in this activity to the neighborhood or clientele served. How dependent are you on CDBG funds? What would be the impact of not receiving the funds. Limit the description to the space provided or provide the entire description as an attachment and note here.

Please see attached "Financial Commitment Narrative".

Attach the following: ☒ Most recent audit and audit letter ☒ Organization's current operating budget
☐ If available, five year budget plan ☐ Not applicable - City department/division/program
☐ Cost estimate for activity from contractor or city department

PART 4 - AGENCY CAPACITY

Agency's Mission Statement:

Our mission is to shelter and help empower survivors of domestic violence to become safe, secure, and self-reliant, and to mobilize our community through education and collaboration to prevent domestic violence.

Number of years in operation: 46 ☐ Not applicable, City application

Agency operating budget: 1,310,071 # of paid staff: 18 # of volunteers yearly: 25

Experience with Federal grants, in general: ☐ None ☐ Minimal ☐ Average ☒ Significant, highly experienced

If construction related, experience with procurement/Davis Bacon/Section 3:

☒ None ☐ Minimal ☐ Average ☐ Significant, highly experienced

Will relocation be required? ☐ Yes ☒ No ☐ Unknown/need additional information

Experience with relocation? ☒ None ☐ Minimal ☐ Average ☐ Significant, highly experienced

Briefly describe your general experience with Federal grants:

AWP is capable of handling diverse grant requirements from federal, state and local sources. As elaborated upon below, the agency has previously recieved CDBG funds. Furthermore, AWP has recieved and managed annual awards from the Office for Victims Program (OVP).

Agency's fiscal year: From 1-Jan To 31-Dec

Experience with GURA as CDBG Administrator: ☐ None ☐ Minimal ☐ Average ☒ Highly experienced

Briefly describe your experience with GURA as CDBG administrator:

AWP has experience with procurement for federal grants through administration of previous CDBG and OVP awards. As recently as 2018, AWP procured a new wheelchair ramp for our offsite facility in Greeley with CDBG funding in accordance with federal regulations with regards to conducting cost/price analyses and the selection, award and adminstration of bids.

Include the following documents with the application:

- | | |
|--|---|
| ☐ Not applicable - City application | ☒ Proof of insurance |
| ☒ Resumes/Bios of key/executive staff | ☒ Organizational chart |
| ☒ Board of Directors terms served, terms remaining | ☒ Most recent audit or financial statements |
| ☒ Articles of Incorporation | ☒ Evidence of registration on the www.sam.gov website |
| ☒ Bylaws | ☒ IRS non-profit status notice [501(c)3 letter] |

Further Agency Capacity Description: Provide any additional information with regard to your agency's capacity, such as: Board requirements, configuration; who is responsible for program management, particularly those funded with CDBG; any current gaps in your agency's administrative systems and how they will be addressed, etc. Limit your description to the space provided.

AWP's board meets monthly and is comprised of local professionals, law enforcement officers, judicial staff, attorneys, and business owners. The board is required to report hours and and certify their hours at meetings held 10 times a year. Additional meetings are held by the AWP Board Committees: Finance, Fundraising, Building Maintenance, and Policies and Procedures. The board is headed by a Chair and a Chair Elect. The board's Executive Committee is rounded out by a Secretary and Treasurer. AWP's Executive Director is in charge of program management with various department heads handling sub-projects within their fields (legal, counseling, facilities management, childcare, outreach, etc.) For the program that is the subject of this CBDG application, the program manager will be Diane Heldt.

☒ Liability insurance in this amount: \$ 1,000,000 ☒ Satisfies bond requirements in 2 CFR 200

☒ Pays payroll taxes ☒ Has Workman's Compensation insurance

CDBG 2024
A Woman's Place, Inc.
Financial Commitment Narrative

Since 2019, AWP has served 1,831 individuals and turned away 1,172 individuals (including 213 children) seeking crisis advocacy services because our safehouse was at full capacity. Our current safehouse has been in use for several decades and is no longer large enough to meet the demand for services.

Additionally, AWP needs a facility that is more ADA-accessible. Our current safehouse only has one ADA-accessible bedroom. During Q1 of 2023 alone, we turned away 6 survivors who had a variety of health issues and needed an ADA-accessible bedroom (such as injuries due to domestic violence, use of a wheelchair, recent knee replacement, and restrictions due to being 8 months pregnant) because the one ADA-accessible bedroom was full.

Over the past 45 years, AWP has built deep partnerships with local law enforcement, healthcare providers, and community organizations which allow for a coordinated response to domestic violence cases. The highest source of referrals to AWP is local law enforcement. In Weld County, the number of domestic violence related misdemeanor and felony cases that have gone through the Weld County court system is staggering. From January 2021 to March 2023, there were: 1,722 domestic violence related misdemeanor cases and 650 domestic violence related felony cases totaling 2,372 domestic violence related cases in our county...and these figures only include the violence that is reported.

The large number of criminal cases related to domestic violence in Weld County coupled with limited safehouse capacity has created a multifaceted problem. With funding from CDBG our agency will be able to directly impact services, double the number of families the safehouse can serve, and exponentially increase the number of ADA-accessible bedrooms available for survivors.

To this end, AWP has secured \$2,011,545 from Pooled funds and the Gates Family foundation. AWP anticipates partnerships with the Weld Trust Legacy Fund, Boettcher Foundation, and The Colorado Department of Law. Additional funds will be acquired through the sale of current property.



COMMUNITY DEVELOPMENT BLOCK GRANT 2024 APPLICATION - public service activities



PART 1 - APPLICANT INFORMATION and BRIEF OVERVIEW OF REQUEST

Applicant: United Way of Weld County Address: 814 9th Street, Greeley, CO 80631

Contact person: Ernest Cienfuegos-Baca Title: VP of Community Impact

Phone number: 970-304-6176 Email: ecienfuegosbaca@unitedway-weld.org

If different from above, person authorized to request funds: n/a

Phone # n/a Email: n/a Agency website: www.unitedway-weld.org

Applicant Type: ☐ Government/Public agency ☐ For-profit business/organization
☐ Faith-based organization ☐ Other (specify) _____
☒ Non-profit 501(c)(3) What year was non-profit status obtained? 1970

Applicant description: (Applicant must have a DUNS number and an "active" registration at www.sam.gov to apply.)

Date of incorporation: May-70 Agency tax ID number: 84-6011918

UEI number: J2EPJLYKKJL5 Authorized signatory: Melanie Woolman

SAM.gov registered? ☒ Yes ☐ No (Application will not be reviewed without sam.gov registration.)

Provide a brief description of the proposed activity, including location (site address) if different from agency address:

Activity name: Housing Navigation Center Cold Weather Shelter (CWS)

Description: *On behalf of service providers and the larger community, United Way of Weld County (UWWC) is seeking funding to provide a cold weather shelter for individuals and families who are experiencing homelessness so that they have a warm and safe place to spend the night from November 1 through April 15. The shelter is located at the United Way of Weld County Housing Navigation Center (HNC) at 870 28th Street, Greeley. The \$40,000 in requested funding would be used to staff the shelter. Cold weather shelter plans include a dedicated space at the HNC for single men and women and the use of space at Catholic Charities Guadalupe Community Center and hotel vouchers for families. The shelter is managed, operated and staffed by United Way of Weld County.*

What is the primary service to be assisted through this request (choose one only):

☒ Shelter ☐ Transportation ☐ Case management ☐ Neighborhood support ☐ Housing specific
☐ Health related ☐ Navigation (through other programs/systems, etc.) ☐ Other _____

If you consider the objective to be housing-related, describe your reasoning:

As part of Housing Navigation Center operations, the cold weather shelter is a point of connection for people living out of doors or in a car or who are experiencing extreme household instability. Staying at the cold weather shelter leads to engagement with HNC programming which can lead to a housing placement. Since the HNC began year-round operations (beginning April 2019), 285 households have been successfully housed while others are connected to year-round shelter programs and other housing-directed services.

Funding request:	CDBG request	<u>\$40,000</u>
	Other funding - SECURED	<u>\$444,030</u>
	Other funding - UNSECURED	<u>\$177,700</u>
	Total estimated cost to complete the activity	<u>\$661,730</u>

Provide the following: ☒ Documentation indicating signatory authority to apply for/receive grants and sign for agency.

Provide the following: ☒ Agency description. Example: Written page; web page "about"; agency brochure.
remainder of this application is to focus on the activity for which funding is requested.

PART 2 - ACTIVITY INFORMATION

Check the Consolidated Plan priority that will be met through this activity. (H=High priority; L=Low priority)

H ☐ Support of affordable housing (incl. housing services)

H ☐ Neighborhood Support

L ☐ Assistance to a Public Facility

L ☒ Assistance to a Public Service (not housing related)

Will the activity benefit (check one) a specific area? ☐ Yes

OR Is the benefit to LMI clientele? ☒ Yes

Complete the appropriate section below, either for area benefit OR benefit to LMI clientele.

If AREA BENEFIT, which NEIGHBORHOOD will benefit? ☐ Sunrise Park ☐ 10th Street corridor ☐ John Evans

☐ 14th Avenue/Maplewood

☐ Farr Par/Hillside

☐ NE Greeley (N of 10th St; E of 23rd Ave)

☐ South Sunrise/East UNC

☐ City-wide

☐ Other (describe) _____

OR Provide CensusTracts to benefit: _____

If benefit is to LMI CLIENTELE (minimum of 51% low- moderate-income households):

Will benefit be to a presumed benefit group? ☒ Yes

If yes, check one presumed category below.

☐ Battered spouses

☐ Migrant farm worker

☐ Illiterate adult

☐ Abused children

☒ Homeless person

☐ Elderly persons (>= 60)

☐ Person living with AIDS

☐ Severely disabled adult (1

☐ No If no, check the appropriate box below.

☐ At least 51% of clientele are LMI. OR ☐ All clientele to be served by this activity are LMI households.

Proposed public service activity is (check one):

☒ Currently receiving CDBG funds ☐ A new service (has not received support from the City in last 12 months)

☐ An increase in the service currently provided (estimate % of increase): _____ %

Estimate number of clients currently served annually: _____ 500 _____ (unduplicated) _____ 10000 _____ (duplicated)

Public service category (check the most appropriate box):

☐ Senior/Elderly

☐ Substance abuse

☐ Housing related activities

☐ Youth or child care

☐ Crime prevention/awareness

☐ Transportation

☐ Health-physical or mental

☐ Tenant/landlord counseling

☐ Battered/abused spouses

☐ Legal

☐ Lead poisoning screening

☐ Battered/abused youth/children

☐ Persons with disabilities

☐ Employment/training

☒ Other: homeless services - shelter

Please answer (more than Y/N response): Is the agency to provide the service located in Greeley? Does it serve only Greeley clientele? If not, how will services be provided to non-Greeley residents that are ineligible CDBG-beneficiaries? Is the service also being provided by other agencies in Greeley? What is the per unit (person/household) cost to provide the service? For what portion of the activity is CDBG requested (Rent? Salaries? Equipment? Supplies/materials? etc.).

The shelter is located in Greeley. Greeley residency is not applicable as persons who are experiencing homelessness are served by the shelter (and as such do not have a residential address). There are other homeless shelters in Greeley, but no other drop-in style shelter that serves people specifically during the cold weather period. Every other shelter is for a specific population (such as domestic violence victims or families) or program-based (requiring a multi-month commitment) and are not available to people who are newly experiencing homelessness or are chronically homeless. Based on an anticipated budget of \$661,730 and 12,000 nights of stay, the cost per night of stay is \$55. The \$40,000 in requested funding would be used to staff the shelter. See attached additional description of HNC cold weather shelter activities.

PART 3 - FINANCIAL COMMITMENT/ACTIVITY BUDGET/SOURCES AND USES OF FUNDSEstimated cost of activity: \$661,730 CDBG requested: \$40,000 CDBG %: 6%CDBG funds requested as a ☐ Loan ☒ GrantActivity will generate program income: ☐ Yes ☒ No ☐ Yes, and request retention of program income

If yes and requesting retention of program income, describe how it will be used to continue to meet a CDBG National Objective and eligible CDBG activity:

n/a

Line item/type of expenditure. Note where CDBG would be used.	Estimated Amount	Secured? (Y/N)	Source of funding
Please submit the activity budget on the "budget attachment".			
See Cold Weather Shelter column in "1 - 2023-2024 HNC Budget" attachment for a more detailed presentation of operating costs.			
Total activity budget/percent secured	67%		

Discuss unsecured funding. Has it been applied for? What is the timeframe for application and award? What happens if the unsecured funding is not received? Limit your response to the space below.

The past five seasons, UWWC has committed \$30,000 or more from its general fund to the cold weather shelter. In the past four years The Weld Trust (\$200,000+), Christ Community Church (\$12,000), Greeley Interfaith Association (\$4,000), Emergency Food and Shelter Program (\$4,000+), and many others have provided funding. City of Greeley CDBG funds and general funds have also been consistently made available. A continuing source of funding is the Colorado Department of Local Affairs Division of Housing. While all sources aren't clear from the start, each year UWWC has made the cold weather shelter budget. All of the above and more will be approached to support the cold weather shelter for 2024-2025. If sufficient funding is not raised, the cold weather shelter will be open for fewer than the 166 day span of November 1 to April 15. The secured revenue sources for 2023-2024 include: Colorado DOLA \$83,836; City of Greeley \$54,000, US Dept. of Housing and Urban Development \$44,500; The Weld Trust \$91,000; United Way of Weld County donors \$126,194.

Identify any CDBG or other City funds received during the past five years and the use of those funds:

City or CDBG?	Year received	Amount	Use of funds
CDBG	2019-2020	\$20,000	homeless cold weather shelter
City	2019-2020	\$31,038	homeless cold weather shelter rent
CDBG	2020-2021	\$20,000	homeless cold weather shelter
Cares Act	2020-2021	\$270,000	COVID-related homeless shelter
CDBG	2021-2022	\$20,000	homeless cold weather shelter
CDBG-CV	2022-2023	\$820,067	Housing Navigation Center/day use/cold weather shelter

Financial commitment narrative. Describe the benefit of investing CDBG funds in this activity to the neighborhood or clientele served. How dependent are you on CDBG funds? What would be the impact of not receiving the funds. Limit the description to the space provided or provide the entire description as an attachment and note here.

As an emergency resource, keeping people safe on deadly cold nights is the immediate goal of the cold weather shelter. Without it, hypothermia, other weather related illnesses and injuries such as frostbite, and even death are potential fates for our most vulnerable neighbors. City of Greeley and other public service providers benefit through fewer law enforcement and fire department contacts, ambulance rides and hospital stays, nights in jail, business owner encounters, loss of private property, and more. UWWC relies on community funding for the cold weather shelter activity, including City of Greeley CDBG and general budget funds. Without the combination of all these it would not exist.

Attach the following: ☒ Most recent audit and audit letter ☒ Organization's current operating budget
☐ If available, five year budget plan ☐ Not applicable - City department/division/program

PART 4 - AGENCY CAPACITY

Agency's Mission Statement:

To improve lives by mobilizing the caring power of the community.

Number of years in operation: 83 ☐ Not applicable, City application

Agency operating budget: _____ # of paid staff: 48 # of volunteers yearly: 350

Mark agency focus (type of clientele served) - mark as many as apply:

☐ Disabled ☒ Elderly ☒ Homeless ☐ Other: Neighborhood residents
☐ Domestic Violence ☒ Youth ☐ Persons needing transitional housing ☒ Low-mod income persons

Experience with Federal grants, in general: ☐ None ☐ Minimal ☐ Average ☒ Significant, highly experienced

Briefly describe your general experience with Federal grants:

In the past and present federal funds have been received from City of Greeley, Weld County Government, and the State of Colorado. For example, currently UWWC is the recipient of 1) Child Care Block Grant and TANF funding for early childhood care and education, which are federal funds granted by Weld County Department of Human Services, and 2) Emergency Solutions Grant money for the Housing Navigation Center, which are federal funds received from the State of Colorado.

Agency's fiscal year: From 1-Jul To 30-Jun

Experience with GURA as CDBG Administrator: ☐ None ☐ Minimal ☒ Average ☐ Highly experienced

Briefly describe your experience with GURA as CDBG administrator:

UWWC has coordinated with GURA in discussing CDBG and urban renewal priorities and has received prior funding.

Include the following documents with the application:

☐ Not applicable - City application	☒ Proof of insurance
☒ Resumes/Bios of key/executive staff	☒ Organizational chart
☒ Board of Directors terms served, terms remaining	☒ Most recent audit or financial statements
☒ Articles of Incorporation	☒ Evidence of registration on the www.sam.gov website
☒ Bylaws	☒ IRS non-profit status notice [501(c)3 letter]

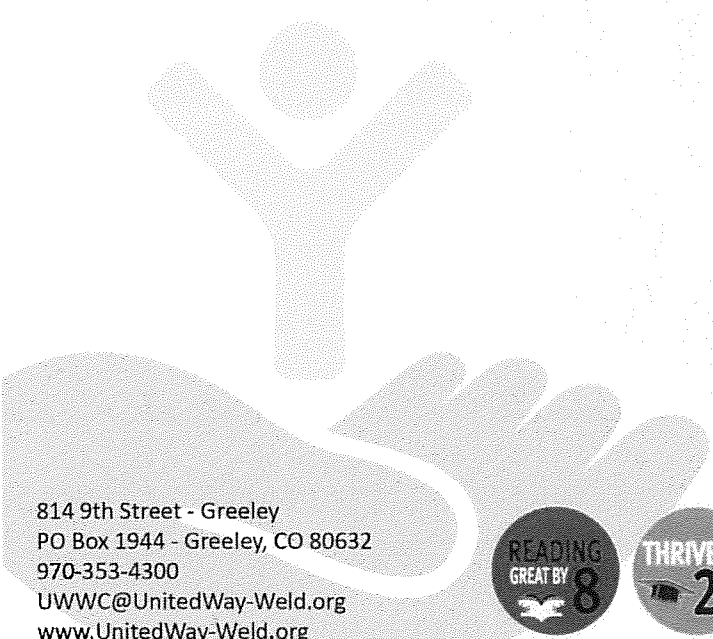
Further Agency Capacity Description: Provide any additional information with regard to your agency's capacity, such as: Board requirements, configuration; who is responsible for program management, particularly those funded with CDBG; any current gaps in your agency's administrative systems and how they will be addressed, etc. Limit your description to the space provided.
UWWC is governed by a 20 member board of directors who serve three year terms; 100% of board members donate to the organization. UWWC's executive team has over 70 combined years of experience in management and leadership. UWWC employs 4 FTE employees in the finance department who are responsible for all financial accounting. The Housing Navigation Center is managed and staffed by six individuals with competent experience in homelessness and housing advocacy and which also includes lived experience. UWWC maintains a 6-month financial reserve. Fund sources for agency operations include individual and corporate donations, special event fundraising, and foundation and government grants. UWWC consistently meets the United Way Worldwide annual membership standards of excellence, and has received the Better Business Bureau Wise Giving Alliance accreditation, has a 93 out of 100 score from Charity Navigator, and is Platinum status with GuideStar. Additionally, UWWC continually receives annual independent audits.

☒ Liability insurance in this amount: \$ 2,000,000 ☒ Satisfies bond requirements in 2 CFR 200
☒ Pays payroll taxes ☒ Has Workman's Compensation insurance

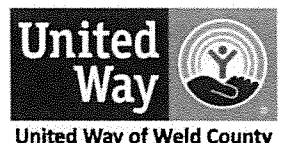
Cold Weather Shelter Project Description (lines 113-118)

In recent years, individuals and families in Weld County have been consistently turned away from local shelters to continue sleeping in places not suitable for human habitation. Despite the best efforts of staff at Greeley shelters, there is not enough immediate demand shelter capacity, which creates an emergency and potentially deadly situation during cold weather months. Beginning in fall 2011, United Way of Weld County catalyzed a community-wide effort to determine solutions for keeping individuals and families experiencing homelessness in the Greeley/Evans area safe during the cold weather months. Since 2011, each winter this shared effort between United Way, homeless shelters, and other homeless serving organizations has provided a cold weather shelter, utilizing space at area nonprofits and hotel vouchers. With the exception of the 2020-2021 cold weather shelter period, which was while a non-congregate shelter at Bonell was open, each year there has been an increasing number of guest nights: in 2011-2012, 694 nights of shelter were provided; in 2022-2023, 12,311.

In 2021, a five-year lease was secured for the Housing Navigation Center (HNC) at a new location (870 28th Street, Greeley) that includes the cold weather shelter activity for individuals experiencing homelessness originating from primarily Greeley/Evans. The building is part of a former car dealership and is a free-standing location in the Hilltop neighborhood of Greeley on the northwest corner of US-34 and 8th Avenue. While no longer in the same building with North Colorado Health Alliance and Sunrise Community Health Monfort Family Clinic (a federally funded community health center), the location is still near enough so that HNC guests can readily make use of these services. Primary HNC activities include: 1) diverting people from the homeless services system; 2) assessing those who are experiencing homelessness and prioritizing them for a return to housing; 3) providing needed resources for those who are living out of doors (cold weather shelter, mail delivery, hygiene resources, etc.); and 4) connecting people to housing, jobs, health services, and needed livelihood services.



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CDBG Application

Budget Attachment

Agency: United Way of Weld County Activity: Housing Navigation Center Cold Weather Shelter

What is the agency's overall operating budget for 2024? 7252365

Budget estimate is for: ☐ Jan-Dec 2023 ☐ Jan-Dec 2024 ☐ Other: Nov 15, 2024 to April 15, 2025

FUNDING IS BEING REQUESTED FOR THE NOV 15 2024 TO APRIL 15 2025 ACTIVITY.

In the space below, provide the projected CDBG activity's budget. This will be used as the baseline budget when determining need for CDBG, to determine cost reasonableness, and to formulate the budget for the CDBG Subrecipient Agreement.

Line item/type of expenditure. Note where CDBG would be used.	Estimated Amount	Secured? (Y/N)	Source of funding (Private donations? Other federal? CDBG? Other?)
<i>United Way of Weld County Direct Expenses</i>			
<i>Salaries</i>	<i>314,623</i>	<i>See "5 - 2023-2024 HNC Budget" attachment for secured and unsecured funding sources for 2023-2024 season.</i>	
<i>Benefits</i>	<i>47,193</i>		
<i>Shared</i>	<i>123,614</i>		
<i>Supplies</i>	<i>18,500</i>		
<i>Mileage</i>	<i>250</i>		
<i>Equipment & Software Lease/Maintenance</i>	<i>500</i>		
<i>Furniture & Equipment</i>	<i>2,000</i>		
<i>Advertising & Promotion</i>	<i>1,000</i>		
<i>Staff Development, Training & Conferences</i>	<i>1,250</i>		
<i>Program Incentives</i>	<i>1,500</i>		
<i>Professional Services</i>	<i>131,300</i>		
<i>Client Emergency Needs</i>	<i>20,000</i>		
Total activity budget projected	661,730		

Provide any budget notes you think appropriate in the space below.

The above budget figures are for the upcoming Nov 15 2023 to April 15 2024 cold weather shelter season. The funding request is for the 2024-2025 cold weather shelter season.



COMMUNITY DEVELOPMENT BLOCK GRANT
2024 APPLICATION - public service activities



PART 1 - APPLICANT INFORMATION and BRIEF OVERVIEW OF REQUEST

Applicant: Senior Resource Services dba 60+ Ride Address: 800 8th Ave., Suite 229, Greeley, CO 80631

Contact person: Janet Bedingfield Title: Executive Director

Phone number: (970) 352-9348 Email: janet@60plusride.org

If different from above, person authorized to request funds: _____

Phone # _____ Email: _____ Agency website: 60plusride.org

Applicant Type: ☐ Government/Public agency ☐ For-profit business/organization
☐ Faith-based organization ☐ Other (specify) _____
☒ Non-profit 501(c)(3) What year was non-profit status obtained? 2006

Applicant description: (Applicant must have a DUNS number and an "active" registration at www.sam.gov to apply.)

Date of incorporation: 2006 Agency tax ID number: 20-4429783

UEI number: MMGPW9DEB6K9 Authorized signatory: Janet Bedingfield

SAM.gov registered? ☒ Yes ☐ No (Application will not be reviewed without sam.gov registration.)

Provide a **brief** description of the proposed activity, including location (site address) if different from agency address:

Activity name: Older Adult and Adults with Disabilities Transportation Services

Description: 60+ Ride is requesting funding for the staff dedicated exclusively to our transportation program: four (4) part-time van drivers. The staff drivers use our agency-owned van to transport clients in the Greeley area. The target population for these services are older adults, aged 60+, who do not have the resources or physical stamina to utilize public transportation. The agency is in the process of adding two new vans to its fleet in 2024, where one of them will be a wheelchair accessible van. This will require the hiring of a specially trained part-time driver to safely provide rides to Greeley adults with disabilities.

What is the **primary service** to be assisted through this request (choose one only):

☐ Shelter ☒ Transportation ☐ Case management ☐ Neighborhood support ☐ Housing specific
☐ Health related ☐ Navigation (through other programs/systems, etc.) ☐ Other _____

If you consider the objective to be housing-related, describe your reasoning:

The transportation program is a preventative program designed to enable older adults to live independently by insuring access to critical services that will improve wellness and foster socialization. By supporting vulnerable older adults in by being able to age in place in their homes, we reduce the burden on our limited affordable housing stock as well as prevent or postpone moving to costly, long-term care facilities.

Funding request:	CDBG request	<u>\$15,000</u>
	Other funding - SECURED	<u>\$22,520</u>
	Other funding - UNSECURED	<u>\$35,360</u>
	Total estimated cost to complete the activity	<u>\$72,880</u>

Provide the following: ☒ Documentation indicating signatory authority to apply for/receive grants and sign for agency.

Provide the following: ☒ Agency description. Example: Written page; web page "about"; agency brochure.
remainder of this application is to focus on the activity for which funding is requested.

PART 2 - ACTIVITY INFORMATION

Check the Consolidated Plan priority that will be met through this activity. (H=High priority; L=Low priority)

H ☐ Support of affordable housing (incl. housing services)

H ☐ Neighborhood Support

L ☐ Assistance to a Public Facility

L ☒ Assistance to a Public Service (not housing related)

Will the activity benefit (check one) a **specific area**? ☐ Yes

OR Is the benefit to LMI clientele? ☒ Yes

Complete the appropriate section below, either for **area benefit** OR **benefit to LMI clientele**.

If **AREA BENEFIT**, which NEIGHBORHOOD will benefit?

☐ Sunrise Park

☐ 10th Street corridor

☐ John Evans

☐ 14th Avenue/Maplewood

☐ Farr Par/Hillside

☐ NE Greeley (N of 10th St; E of 23rd Ave)

☐ South Sunrise/East UNC

☐ City-wide

☐ Other (describe) _____

OR Provide CensusTracts to benefit: _____

If benefit is to **LMI CLIENTELE** (minimum of 51% low- moderate-income households):

Will benefit be to a **presumed benefit group**? ☐ Yes

If yes, check one presumed category below.

☐ Battered spouses

☐ Migrant farm worker

☐ Illiterate adult

☐ Abused children

☐ Homeless person

☒ Elderly persons (>= 60)

☐ Person living with AIDS

☐ Severely disabled adult ⁽¹⁾

☐ No If no, check the appropriate box below.

☐ At least 51% of clientele are LMI. OR ☒ All clientele to be served by this activity are LMI households.

Proposed public service activity is (check one):

☒ Currently receiving CDBG funds

☐ A new service (has not received support from the City in last 12 months)

☐ An increase in the service currently provided (estimate % of increase): 50 %

Estimate number of clients currently served annually: 225 (unduplicated) _____ (duplicated)

Public service category (check the most appropriate box):

☒ Senior/Elderly

☐ Substance abuse

☐ Housing related activities

☐ Youth or child care

☐ Crime prevention/awareness

☐ Transportation

☐ Health-physical or mental

☐ Tenant/landlord counseling

☐ Battered/abused spouses

☐ Legal

☐ Lead poisoning screening

☐ Battered/abused youth/children

☐ Persons with disabilities

☐ Employment/training

☐ Other: _____

Please answer (more than Y/N response): Is the agency to provide the service located in Greeley? Does it serve only Greeley clientele? If not, how will services be provided to non-Greeley residents that are ineligible CDBG-beneficiaries? Is the service also being provided by other agencies in Greeley? What is the per unit (person/household) cost to provide the service? For what portion of the activity is CDBG requested (Rent? Salaries? Equipment? Supplies/materials? etc.).

Please see Attachment 1

PART 3 - FINANCIAL COMMITMENT/ACTIVITY BUDGET/SOURCES AND USES OF FUNDS

Estimated cost of activity: \$72,880 CDBG requested: \$15,000 CDBG %: 21%

CDBG funds requested as a ☐ Loan ☒ Grant

Activity will generate program income: ☐ Yes ☒ No ☐ Yes, and request retention of program income

If yes and requesting retention of program income, describe how it will be used to continue to meet a CDBG National Objective and eligible CDBG activity:

Line item/type of expenditure. Note where CDBG would be used.	Estimated Amount	Secured? (Y/N)	Source of funding
Please submit the activity budget on the "budget attachment"			
Total activity budget/percent secured			

Discuss unsecured funding. Has it been applied for? What is the timeframe for application and award? What happens if the unsecured funding is not received? Limit your response to the space below.

The unsecured funding, \$15,000 from CDBG, is being applied for through this grant application. Also unsecured is funding to purchase a fourth program van dedicated to supporting adults with disabilities as requested through the most recent City of Greeley ARPA funding application. If the \$15,000 is not awarded, the 60+ Ride Board will need to consider whether the organization has sufficient funds to continue to support all four positions for which the funds are requested. If not, then the organization will need to reduce the number of rides (services) accordingly.

Identify any CDBG or other City funds received during the past five years and the use of those funds:

City or CDBG?	Year received	Amount	Use of funds
CDBG	2019	\$15,000	General operating support - public service activity
CDBG	2020	\$10,000	General operating support - public service activity
CDBG	2021	\$10,000	General operating support - public service activity
CDBG	2022	\$10,000	General operating support - public service activity
CDBG	2023	\$10,000	General operating support - public service activity

Financial commitment narrative. Describe the benefit of investing CDBG funds in this activity to the neighborhood or clientele served. How dependent are you on CDBG funds? What would be the impact of not receiving the funds. Limit the description to the space provided or provide the entire description as an attachment and note here.

60+ Ride provides an essential service to Greeley's aging adult population, and we know the need will continue to grow with the aging of the Baby Boomer population and projected regional population growth. The LMI older adult population is one of Greeley's highest risk and potentially most expensive populations to support if they lose their ability to live independently. By providing door through door, free transportation to access critical services, the community is investing in eliminating one of the most prominent barriers to housing self-sufficiency in the community. If the funding is not received, 60+ Ride risks having insufficient funding to provide the basic infrastructure needed to maintain the program (e.g. scheduling, volunteer recruitment, administrative/fundraising capacity) with a reduction in services being the potential impact.

Attach the following: ☒ Most recent audit and audit letter ☒ Organization's current operating budget
☒ If available, five year budget plan ☐ Not applicable - City department/division/program

PART 4 - AGENCY CAPACITY

Agency's Mission Statement:

To offer older adults the opportunity to maintain their physical, emotional, and mental health while living independently.

Number of years in operation: 17 ☐ Not applicable, City application

Agency operating budget: \$665,703.00 # of paid staff: 7 # of volunteers yearly: 87

Mark agency focus (type of clientele served) - mark as many as apply:

☐ Disabled ☒ Elderly ☐ Homeless ☐ Other: Neighborhood residents
☐ Domestic Violence ☐ Youth ☐ Persons needing transitional housing ☐ Low-mod income persons

Experience with Federal grants, in general: ☐ None ☐ Minimal ☐ Average ☐ Significant, highly experienced

Briefly describe your general experience with Federal grants:

60+ Ride contracts with Karen Wainscott, an experienced CDBG program grant professional, to provide grant writing/reporting services/tech. assist. Janet Bedingfield has five years' experience administering the CDBG program, assisted by Julie Conmay, Administrative Assistant. Julie collects all program required documentation and assists with the CDBG report preparation.

Agency's fiscal year: From 1/1/2023 To 12/31/2023

Experience with GURA as CDBG Administrator: ☐ None ☐ Minimal ☒ Average ☐ Highly experienced

Briefly describe your experience with GURA as CDBG administrator:

This is 60+ Ride's 6th CDBG public service activity grant application, and we have the internal systems and policies in place to effectively manage and report on the CDBG program.

Include the following documents with the application:

☐ Not applicable - City application ☒ Proof of insurance
☒ Resumes/Bios of key/executive staff ☒ Organizational chart
☒ Board of Directors terms served, terms remaining ☒ Most recent audit or financial statements
☒ Articles of Incorporation ☒ Evidence of registration on the www.sam.gov website
☒ Bylaws ☒ IRS non-profit status notice [501(c)3 letter]

Further Agency Capacity Description: Provide any additional information with regard to your agency's capacity, such as: Board requirements, configuration; who is responsible for program management, particularly those funded with CDBG; any current gaps in your agency's administrative systems and how they will be addressed, etc. Limit your description to the space provided.

The 60+ Ride board is composed of members who bring passion for our mission and knowledge/skills which provide leadership and expertise to insure that our programming and funding are sufficient for community needs. The current seven-member board includes a retired nonprofit ED, an attorney, a physical therapist who works with the aging population, a retired Area Agency on Aging director, one business woman who works in the aging industry, and two retired college professors, one of whom is bilingual and bicultural, acting as a liaison to the large Hispanic community in Weld County. Our Executive Director provides administrative, financial management (with outside bookkeeping services), fundraising, community outreach, and program oversight, including the CDBG program (assisted by our contract grant writer). A full-time Volunteer Coordinator recruits, trains, and supervises the volunteer drivers who are the heart of the 60+ Ride program. Two office assistants provide scheduling, office correspondence, invoicing, and other administrative tasks. The agency currently employs part-time van drivers, but anticipates hiring a fourth driver dedicated to a new accessibility van supporting adults with disabilities to complete our staffing in FY 24.

☒ Liability insurance in this amount: \$ 1,000,000 ☐ Satisfies bond requirements in 2 CFR 200
☒ Pays payroll taxes ☒ Has Workman's Compensation insurance

Attachment 1 – Explanation of Services Provided to Greeley Residents

The 60+ Ride program is located in Greeley, but it does not serve only Greeley residents. The organization serves a number of small communities in rural Weld County using local volunteer drivers. 60+ Ride is the only free transportation program in Greeley/Weld County.

Beginning in early 2022, we gradually began to add back transportation rides utilizing volunteer drivers as we were able to recruit new drivers after the pandemic cost the agency 99% of our original volunteer drivers. We have been rebuilding the transportation program for the past 18 months and have almost returned to full-service level as it existed pre-pandemic. In addition to supporting older adults with transportation services, we are working very hard to secure the resources needed to expand services to adults who use a wheelchair through a new accessibility van secured with CDOT and other government funds. Once the new van is in place, we are planning to hire a fourth driver specifically trained and dedicated to providing accessibility services.

During normal operations, the majority of all rides (77%) are provided to Greeley-only residents utilizing the agency's van and paid part-time drivers for all non-medical appointments, and volunteer drivers for medical appointments. The agency vans are used for both Greeley and Evans clients, but the ride scheduling software tracks their time serving Evans riders, and those hours are not included in our CDBG request. The CDBG request is for support of the salaries of the now three, soon to be five, part-time drivers. CDBG wages will be documented through time sheets and pay stubs.

When analyzing the total rides provided to Greeley/Evans clients (the population served by the G.E.T. system) from January 1, 2023 through June 30, 2023, staff van drivers provided 1,343 rides to riders in Greeley. In addition, Greeley riders continue to make up a large percentage of those supported by 60+ Ride services:

- Of 4,774 rides provided in 2022, 3,865 (81%) were for Greeley residents.
- Of the average number of unduplicated riders served monthly in 2022, 67% were from Greeley
- 48 of 87 volunteer drivers (55%) live in Greeley
- Total Greeley trip count (including rides provided by volunteer drivers) during January-June, 2023 was 2,517.
- Of 940 active registered clients in June 2023, 684 (73%) were Greeley residents.

The total estimated cost to provide each van ride in 2023 is \$80.

Activity: Older Adult Transportation Program

\$665,703

☒

Jan-Dec 2024

☐ Other:

Line item/type of expenditure. Note where CDBG would be used.	Estimated Amount	Secured? (Y/N)	Source of funding (Private donations? Other federal? CDBG? Other?)
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\$72,880.00

The hourly rate for our part-time staff drivers is \$16.00/hr. in 2023 and will be \$17.00/hr in 2024.

The hourly rate for our part-time staff drivers is \$16.00/hr. in 2023 and will be \$17.00/hr in 2024.