

MEETING INSTRUCTIONS FOR
THE UNION COLONY CIVIC CENTER ADVISORY BOARD MEETING
On AUGUST 9, 2023 3:45 PM

There will **not** be a Sub Committee meeting of the Ticket Donation Committee.

The physical location for the meeting will be the **Greeley Recreation Center Room 201**.

- You may attend the meeting in person at the physical location.
- You can provide input/public comment for this meeting by emailing your comments Andrea Haring andrea.haring@greeleygov.com. Comments received up to 1 hour before the meeting will be read into the record at the appropriate time.

Agenda

Union Colony Civic Center Advisory Board
July 12, 2023 @ 3:45 PM

1. Determination of quorum and call to order.
2. Approval of July 2023 Minutes
3. New Business
 - Recommend ticket donations from Sub Committee if any
 - Staffing updates (Andrea)
4. Old/Ongoing Business
 - Fall 2023/Spring 2024 Programming updates (Jill)
5. Other
 - UCCC Backstage Stars Report – (Perry)
 - Next meeting will be September 13, 2023

Minutes
Union Colony Civic Center Advisory Board
July 12, 2023 @ 3:47 PM

1. The meeting was called to order by Mark Pugatch at 3:47pm
Board Present: Mark Pugatch, Perry Bell, Michelle Sauder, Doran Azari, Deanna Terry, Alison Hamling, and Bob Wasson
Board Absent: Samantha Corliss
Staff Present: Jill Droegemueller and Andrea Haring

2. Approval of June Minutes
Motion to Approve the June 2023 minutes made by Doran Azari and seconded by Bob Wasson. Motion passed unanimously.

3. New Business Minutes
One request for ticket donations by the Union Colony Children's Music Academy for their Music Academy Scholarship Fund Golf Outing on August 28th, 2023, after discussion we awarded them two tickets for the Martina McBride performance.
Staffing Updates
 - Union Colony Civic Center Manager had 35 applicants; Human Resources narrowed down the candidate pool to 12 applicants. Using a point system, we will determine the 1st round of virtual interviews for next week (July 17th – July 21st) with in-person interviews the week after Arts Picnic.
 - Diana Frick has accepted the Culture, Parks and Recreation Department Deputy Director position. She comes to us from her previous position as the Fiscal Manager for the Capital Improvement Program for the City of Greeley. We are excited to have someone with such extensive financial and administrative knowledge on our team.
 - Cultural Affairs Division manager has gone out for an executive search. The job posting will close on July 14th. Anticipating extending a job offer mid-august.Budget Updates – Capital Improvement Projects
 - Monfort Concert Hall line array speaker and amplifiers will cost \$400,000 projected to begin in 2024.
 - Monfort Concert Hall acoustic panel replacements will cost \$600,000 projected to begin in 2024.
 - Union Colony Civic Center stairwell, ceiling and storage will cost \$180,000 projected to begin in 2024.
 - Monfort Concert Hall line rigging overhaul will be a long process and is scheduled to start in 2024 under Capital Improvement Project funds but may be able to have the remaining funded under the American Rescue Plan Act grant if all goes well.

4. Old/Ongoing Business

Discussion regarding Mark's conversation with City Clerk's Office

- Mark motioned to maintain the 2nd Wednesday of every month at 3:45 PM in person. I think Doran seconded. The motion passed unanimously. If there is a need for a change in the future, we can vote again.
- Regarding communication with City Council, we will send an as-needed invitation to City Council members so we can have a better connection with City Council officials. We will also look at options of offering a Tour or Open House event so City Council members have a better understanding of our facility. Mark will make the edits to the summary and send it out again for review before sending to City Council. Final copy will be emailed to each member by Monday July 17, 2023.

Fall 2023 Programming updates

- Jill said that there are eight shows slated for the Fall. Cost Recovery is at 30% at this point and the major marketing will not begin until the end of July.

Spring 2024 Programming updates

- There are six shows confirmed for Spring and Midwood is in the process of putting together offers for additional shows.
- Jill let Midwood know we want to focus on larger acts and better-known performers to fill the rest of the Spring season.

5. Other

UCCC Backstage Stars Report – (Perry)

- No updates at this time.
- We will be in a booth at the Art's Picnic.

Next meeting is August 9th, 2023 in Room 205

Meeting Adjourned 4:47 PM