

**City of Greeley
Water and Sewer Board
Minutes of July 21, 2021
Regular Board Meeting**

Chairman Harold Evans called the Water and Sewer Board meeting to order at 2:00 p.m. on Wednesday, July 21, 2021.

1. Roll Call

The Clerk called the roll and those present included:

Board Members:

Chairman Harold Evans, Vice Chairman Mick Todd, Fred Otis, Tony Miller, Joe Murphy, Manuel Sisneros, Cheri Witt-Brown, Roy Otto and Mayor Gates

Water and Sewer Department Staff:

Director Sean Chambers, Deputy Director Water Resources Adam Jokerst, Deputy Director of Operations Nina Cudahy, Chief Engineer Adam Prior, Utility Finance Manager Erik Dial, Water Resources Manager Jen Petrzelka, Water Conservation Manager Dena Egenhoff and Office Manager Shannon Metcalf

Legal Counsel:

City Attorney Doug Marek, Counsel to Water & Sewer Board Attorney Jim Noble, Environmental and Water Resources Attorney Jerrae Swanson, Environmental and Water Resources Attorney Dan Biwer, Environmental and Water Resources Attorney Aaron Goldman

2. Approval of Minutes

Vice-chairman Todd made motion, seconded by Mr. Miller, to approve the June 16, 2021 Water and Sewer Board meeting minutes. The motion carried 7-0.

3. Approval of and/or Additions to Agenda

There were no changes to the agenda.

4. Welcome New Water & Sewer Board member Cheri Witt-Brown

Mr. Chambers welcomed newly appointed member Cheri Witt-Brown.

5. Welcome New Employees and Promotions

Mr. Chambers provided an introduction of new Water and Sewer Department employees starting this month.

6. Water Supply Update

Ms. Petrzelka noted that staff reports to the Water and Sewer Board in April, July, and November of each year on Greeley's water supply status. In April, the Board makes a declaration concerning the adequacy of the Water Year. Projected storage is presently at 21,436 acre feet.

7. 2nd Quarter Water Court Update

Ms. Petrzelka updated the Board on the current status of Greeley's Water Court cases, including statements of opposition and cases where Greeley is the applicant or will soon be filing an application for change of water rights, and provided a summary of the Water Resources Division's legal costs.

8. Review and Recommend to Planning Commission and City Council the 2021 Wastewater Collections Infrastructure Master Plan

Mr. Prior explained that Water and Sewer Department has embarked on the process of completing a Wastewater Collections Master Plan. The project started in 2018 with the selection of CDM Smith to complete the engineering services based on past experience with Greeley and extensive master planning qualifications. The following year started with monitoring flows in the entire collection system, which involved 12 temporary flow meters, nine permanent flow meters, two rain gauges, and 60 days of data collection. This critical step was followed by developing the existing system model and updating the Utility Plan report with North Front Range Water Quality Planning Association. The project then progressed to utilizing the system model to look at existing conditions of the system and planning the expansion of the system in the 5-year, 20-year, and full system build-out time frames. The final steps included developing CIP projects throughout the system and making sure it was coordinated with the other two Water & Sewer master plan projects and other City Department CIP projects. The final aspects of the project also included coordinating outreach efforts to discuss the planned master plans with different community members and groups interested in participating in reviewing the City's draft master plan and providing critical input or comments.

Mr. Miller made motion, seconded by Mr. Sisneros that the Board recommend to City Council adoption of the enclosed 2021 Wastewater Collections Infrastructure Master Plan and incorporation of the same by reference as an amendment to the 2018

Comprehensive Plan and to the Planning Commission recommendation of the same to City Council. The motion carried 7-0.

9. Review and Recommend to Planning Commission and City Council the 2021 Water Distribution Infrastructure Master Plan

Mr. Prior explained that the Water and Sewer Department has embarked on the process of completing the Water Transmission and Distributions Master Plan. The project started in 2017 with the selection of Bohannon Huston to update the existing 2008 transmission and distribution model. Then in 2018, the City selected CDM Smith to complete the engineering services for the Master Plan and planning for the expansion of the system. One of the first steps was developing the long term water demands within the Long Term Growth Boundary was utilizing the 2018 Imagine Greeley Land Use Guidance Map, existing zoning, future development projections, and working with the Planning Department. This information was combined to estimate the peak month water demands for full buildout of the system. The next steps were developing the water distribution system that could meet the water demands and pressures required throughout the system. The project then progressed to utilizing the system model for maintaining fire flows, water quality, the expansion of the system in the 5-year, 20-year, and full system build-out time frames. The final steps included developing CIP projects throughout the system and making sure it was coordinated with the other two Water & Sewer master plan projects and other City Department CIP projects. The final aspects of the project also included coordinating outreach efforts to discuss the planned master plans with different community members and groups interested in participating in reviewing the City's draft master plan and providing critical input or comments.

Vice-Chairman Todd made motion, seconded by Mr. Murphy that the Board recommend to City Council adoption of the enclosed 2021 Water Distribution Infrastructure Master Plan and incorporation of the same by reference as an amendment to the 2018 Comprehensive Plan and to the Planning Commission recommendation of the same to City Council. The motion carried 7-0.

10. Approve and Recommend to the City Manager the Water and Sewer 2020 Operating Budget and 5 Year CIP

Mr. Dial explained that Staff prepared the 2022 operating budget and the five-year capital program for review by the Water and Sewer Board. The 2022 operating budget would normally be a two-year operating budget but because 2021 was a one-year budget due to COVID, Greeley is preparing 2022 as a one-year budget as well.

Staff prepared the operating and capital budgets by reviewing service levels, incorporating capital improvements from recent master plans and evaluating how the department can most efficiently provide its critical, regulatory driven services. The enclosed capital budgets meet the regulatory, rehabilitation, and long range planning

needs of the City's water and sewer services while being mindful of the rates that Greeley's citizens pay.

On average, residential water bills will increase approximately \$4.16/month and residential sewer bills will increase approximately \$4.22/month for a total water and sewer bill increase of \$8.38/month. The water and sewer PIFs for a 3/4" tap remain unchanged at \$11,200 and \$6,800 respectively.

11. Approve Resolution in Recognition of Robert Ruyle's service to the Greeley community through decades of continuous service and appointment as an emeritus board member to the Greeley Water & Sewer Board

Mr. Chambers stated that Mr. Ruyle's generous contributions of time, judgement, wisdom, and insight, over the last 46 years, have been of incalculable value to the City, to the Board and the Water and Sewer Department. His service and generosity has also extended into many other areas in community and have been equally valuable. Mr. Ruyle is one of those rare individuals who truly have made difference in the life of their community.

12. Chairman Evans made motion, seconded by Vice-chairman Todd to Approve the Resolution in Recognition of Robert Ruyle's service to the Greeley community through decades of continuous service and appointment as an emeritus board member to the Greeley Water & Sewer Board. The motion carried 7-0.

13. Legal Report

Jim Noble of Welborn, Sullivan, Meck & Tooley stated Greeley's counsel and Water and Sewer Department staff had reviewed the resume of water court applications filed in May of 2021, and that he does not recommend that Greeley file any statements of opposition in water court cases that would be due this month.

Mr. Noble also provided an update on Water Court Case No. 21CW3046. In this case, the Parker Water and Sanitation District filed a lawsuit against the Colorado Division of Water Resources, seeking an injunction prohibiting the State Engineer from imposing a "total allowed withdrawal limit" on its nontributary groundwater permits. The court's determination of the legal issue raised in this case could have a statewide effect. Therefore, several parties that have an interest in the legal issue raised by this case intervened as parties, including Greeley. Greeley has concerns with the plaintiff's position, because it could have negative effects on holders of nontributary groundwater rights who seek to conserve their groundwater supplies for times of need. This case is at the very early stages. No trial has been set at this time. Mr. Noble will provide further updates as the case progresses.

14. Director's Report

- Bizwest Confluence Water Summit – July 22
- Colorado Water Center – Climate & Adaptation
- Wildfire Recovery Status
- Board/Council Systems Tour

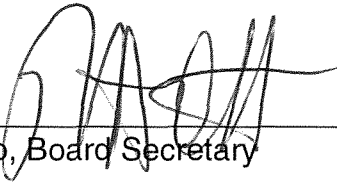
11. Such Other Business That May be Brought before the Board and Added to This Agenda by Motion of the Board

There were no additional items brought before the Board and added to the agenda.

Chairman Evans adjourned the meeting at 4:54 p.m.



Harold Evans, Chairman



Roy Otto, Board Secretary

