



GREELEY PARKS & RECREATION ADVISORY BOARD MEETING

FRIDAY, JANUARY 6, 2023 -- 7:00am

Greeley Recreation Center – 651 10th Avenue, Room 101C

Zoom Option: <https://greeleygov.zoom.us/j/82344533142> Passcode: 352304

Agenda

- 1. Roll Call**
- 2. Approval of Agenda**
- 3. Approval of Minutes**
- 4. Public Input**
- 5. Board Member Committee Reports: Art Commission**
- 6. Staff Reports**
- 7. Old Business**
- 8. New Business**
 - A. Development Fees** – John Karner (Finance Director), Kalen Myers (Special Projects Manager)
- 9. Upcoming Agendas**
- 10. Next Meeting Set** – Tentatively Friday, February 3, 2023
- 11. Adjournment**

Board members unable to join this meeting, please notify
Clint Torczon (Chair) at: clint.torczon.j1en@statefarm.com

GREELEY PARKS AND RECREATION ADVISORY BOARD
MEETING MINUTES – December 2, 2022

1. ROLL CALL

The Greeley Parks and Recreation Advisory Board met Friday, December 2, 2022, at 7:00am at the Greeley Recreation Center. Board members joining: Clint Torczon, Monica Ramirez, Philip Fulcher, Louise Wilson, Shane Kigin, Vicente Vega-Ruiz, Sharon Wright and Scott McPherson. Staff joining: John Dargle (Director of Culture, Parks, and Recreation), Eric Bloomer (Parks Superintendent), Justin Scharton (Natural Areas & Trails Superintendent), Alex Reaves (Interim Recreation Superintendent), Tom Welch (Island Grove Facility Manager), and Nancy Milton (Office Manager).

2. APPROVAL OF AGENDA – A motion was made by Scott McPherson to approve the agenda. The motion was seconded by Shane Kigin and passed unanimously.

3. APPROVAL OF MINUTES – A motion was made by Vicente Vega-Ruiz to approve the minutes of the previous meeting. The motion was seconded by Scott McPherson and passed unanimously.

4. PUBLIC INPUT

5. BOARD MEMBER COMMITTEE REPORTS – Art Commission – no report

6. STAFF REPORTS

Eric Bloomer

- Construction at Lincoln Park is complete.
- Centennial Park construction continues and a new playground is planned to be installed in the spring.
- Other playgrounds scheduled for replacement in 2023 include JB Jones, Farr, and Sanborn Parks.
- Linn Grove Cemetery new irrigation system installation will take place in 2023.
- Redtail Park construction will go out for bid in January.
- Longview Park is under construction with a grand opening planned for spring 2023.

Alex Reaves

- New staff have been hired including a Recreation Supervisor at the Active Adult Center and two full-time Customer Service Reps at the FunPlex.
- Construction is nearly complete at the FunPlex with the exception of the tip bucket in the pool area.
- Next week is the Community Christmas Party at the Rodarte Center. Volunteers are working on wrapping all the gifts.
- Staff will be working on hiring an additional Youth Sports Coordinator.

Justin Scharton

- Staff is currently shifting from vegetation management to snow management and planning for needed resources.
- Windsor just passed an open space sales tax and the group who worked on that have

offered to come talk with this Board about the campaign, lessons learned, and share their experiences if this Board so desires.

Clint Torczon asked about recent discussions by City Council concerning development fees. John Dargle will invite City Finance staff to attend the next Board meeting to review the information that was presented to City Council.

John Dargle

- John introduced Tom Welch who is the Island Grove Facility Manager. Tom gave an overview of the Island Grove Feasibility Assessment that was recently completed. The goals were to review the existing facilities, operations and policies, to complete a market study to determine if facilities could be rented out more or new events added that could be brought in to increase revenue, and to see if there are any new facilities needed to help serve the community. Tom gave a high level overview of some of the findings and recommendations.
- John reviewed a slide presentation on the 2023 budget for CPRD, the staffing levels, core services, operational and capital highlights. The budget has been approved by City Council and can be found on the City website.

7. OLD BUSINESS

- A. Art Commission Appointment: Louise Wilson has not been able to attend due to medical issues and stated she might not be the best person to serve on the Commission at this time. Sharon Wright will serve as the Board's appointee and Monica Ramirez will serve as back-up in the event Sharon is not able to attend.

8. NEW BUSINESS

- A. Appointment of one or two Board Members for the Technical Advisory Committee for the Shurview Master Planning Process: Board members were asked if they might be interested in serving on the Technical Advisory Committee for the Shurview Master Planning Process. The Committee will include staff from various City Departments, District Wildlife Manager, and other experts in the area. Both Clint Torczon and Shane Kigin volunteered to serve on the Committee. Louise Wilson also voiced possible interest.

9. UPCOMING AGENDAS – Finance Staff review of Development Fees

10. NEXT MEETING – The next meeting is tentatively scheduled for Friday, January 6, 2023.

11. ADJOURNMENT – A motion for adjournment was made by Shane Kigin and seconded by Louise Wilson. The meeting adjourned at 8:18am.

Respectfully submitted:

Clint Torczon, Chair

Nancy Milton, Office Manager

PARKS & RECREATION ADVISORY BOARD

STAFF REPORTS – January 6, 2023

[John Dargle - Director of Culture, Parks, and Recreation](#)

[Eric Bloomer – Parks Superintendent](#)

Parks:

- The Farr Park tennis courts have been removed as construction on the new courts has started.
- The lights in Lincoln Park will start to be removed after New Years as weather and time permits.
- The new playground design for Anna G. Park has been awarded and equipment ordered. Work should start in March 2023.
- Staff are evaluating the site for the future Redtail Park and determining whether this will go to bid now or later in the year. Much of the site is not ready for us to start the park build so we need to work with the developer on infrastructure needs before we can go to bid.
- Staff worked to install all the tables and trash cans at Balsam Park that were part of the phase I improvements.
- Staff are working on 2023 mowing contracts, fertilizer availability and other supplies that we need in bulk.
- 2023 sports field user applications are already rolling in and 2023 looks to be as busy as ever with baseball, softball, tennis and soccer. Staff are evaluating the use at Monfort and working with the RUSH soccer club to address some concerns they have for the site.
- Staff are working close with the Water Department to be ready for spring water. The outlook is hopeful, but with consistently dry seasons and low snowfall amounts in the mountains, there will be impacts to spring watering throughout the Parks system. Once we understand that better, we will work with Communications to put out a message.

Forestry:

- Savings from the lack of seasonal help hired in 2022 allowed us to hire a contractor to perform some additional tree trimming we were not originally able to afford. Tree work is being done at Highland Hills Golf Course, Plumb Farm, and Linn Grove Cemetery

Linn Grove Cemetery:

- The phase I irrigation bid was awarded and construction will begin this spring and carry into 2024 with phase II

[Recreation](#)

Family FunPlex

- Current Programs
 - Lifeguard recertification December 17, 2022 8 participants
 - Safe Sitter December 29, 2022 19 participants
 - Jingle Bell Jam Holiday Event: 45 Participants
- Upcoming Programs and Events
 - Learn to Swim programming starts January 9, 2023
 - Lifeguard Course January 14th – January 16, 2023
 - Ultimate Babysitting Bootcamp January 21, 2023
 - Young Rembrandts starts January 7-January 28 (Saturdays)
 - Heart Saver CPR January 19, 2023
- Hiring Updates
 - Crystal Casillas started as our new Customer Service Rep on December 21, 2023

Recreation Center

- Current Programs
 - Tumbling: 74 participants (1-12 y/o) in 9 sections. Tumbling Holiday Show was also a great success again this year!
 - Climbing Classes: 28 participants in 4 sections.
 - Group Fitness: 790 participants as of December 19th, 2022.
- Upcoming Programs and Events
 - Same core programs will take place in 2023: tumbling, dance, climbing, archery, and fee-based fitness classes. Climbing has had great success in 2022 and we will be splitting classes into Beginner and Intermediate levels to allow both age groups (5-9 and 10-15) to continue to grow and improve.
 - Survival of the HII Test has had great success this year and we will be expanding offerings to include both the FunPlex and Rec Center.
 - Cycling classes will return to the Rec Center in 2023
- Hiring Updates
 - Brecklyn Everhart – has been promoted from Guest Service Representative to a full-time Customer Service Representative. She will start January 3, 2023

Rodarte Community Center

- Current Programs
 - After School Program - Anna Gimmestad - 47 registered youth, Rodarte - 106 registered youth
 - Boxing Program: 26 youth and 5 adults
- Upcoming Programs and Events
 - Play on the Way is scheduling activities to be indoors (January- March)

Ice Haus

- Current Programs – N/A
- Upcoming Programs and Events
 - Winter Session I - Learn-to-Skate starts Jan 4,7, Cub Hockey starts Jan 8
 - Winter Session I - D-League starts Jan 8, C-League starts Jan 10. Over 35 League starts Jan 12
 - Pucks and Pints Jan 23-25
 - Learn to Skate Try Skate February 18
- Hiring Updates
 - Search for Ice Haus Coordinator II – Figure Skating is ongoing

Active Adult Center

- Upcoming Programs and Events
 - The Active Adult center will be hosting its Open House on February 21st
 - Upcoming Senior Trips:
 - Gabbie Gourmet: Biker Jim's Gourmet Dogs on Friday, December 30, 2022
 - Meow Wolf Denver on Wednesday, January 4, 2023
 - Candlelight Dinner Theater: White Christmas on Thursday, January 5, 2023
 - Walmart Distribution Center on Tuesday, January 10, 2023
 - National Western Stock Show on Wednesday, January 18, 2023
 - Strike It Rich! Bally's Casino on Friday, January 20, 2023
 - Gabbie Gourmet: Totally 80's Pizza on Tuesday, January 24, 2023
 - Rodz and Bodz Movie Car Museum on Saturday, January 28, 2023
 - Currently in the early stages of planning and extended trip for Fall 2023
 - New Sessions will be starting in January for: Chess Class, Grasp, Rock to Gems, Tai Chi
 - Woodshop will be hosting classes for Frames Ceramic Tile Trivets, Introduction to Scroll Saw, Cheese Boards and Redwood Beveled Edge Suet Plug Bird Feeders in January
 - Hiring Updates - Fully staffed

Sports and Programs

- Youth Sports
 - Winter youth sports start week of Jan 9, 2023
 - Lil Nuggets has 60 registrants
 - Skyhawks volleyball clinic has 70 participants
 - Boys basketball has 374 participants
 - Girls basketball has 191 participants
 - Rush indoor soccer clinic has 30 participants
 - Winter break multi-sport camp had 20 participants
 - Winter break soccer camp had 27 participants
- Adult Sports
 - Indoor volleyball starts on January 8, 2023 : 11 teams have registered
 - In-line hockey starts Jan 4, 2023: 10 teams have registered

Justin Scharton – Natural Areas & Trails

Poudre and Sheep Draw trail counts (Nov 2022)

Location	Month Total	Daily Avg (Month) Trend (prior month)	YTD Daily Avg Trend (prior year)
Sheep Draw @ McCloskey TH (installed May 2018)	2496	83 ↓52.6%	172 ↑4.4%
Triple Creek Spur @ Mountain Vista TH (re-installed Aug 18, 2020)	1751	58 ↓40.6%	105 ↓13.9%
Poudre Trail @ Island Grove (installed Aug 2020)	2355	78 ↓48.1%	181 ↑19.9%
Poudre Trail @ Rover Run (Temp moved May 2020)	4522	151 ↓26.5%	179 ↑17.9%
Poudre Trail @ PLC (installed Aug 2020)	1798	60 ↓71.0%	311 ↑17.8%
Poudre Trail @ Poudre East (Kodak TH)	2597	87 ↓64.8	219 ↓10.5%

Staffing

- First round of interviews for NAT Restoration Specialist have been completed, final round and offer anticipated first half of January.
- Recruiting for two Tech I positions, applications are slow coming in, so extending recruitment into early 2023.

Capital Projects

- **Poudre River Trail – Duran Section** | Met with Colorado Parks and Wildlife staff in December, National Park Service is slowly moving forward on the LWCF funding for this project, but nothing is eminent still.
- **Poudre River Trail – Poudre Ponds** | Consultant has achieved no-rise condition in model for the project, a critical milestone for the project. A 30% design will be submitted in spring 2023 with a goal of construction in late 2023.
- **#3 Canal Trail – Broadview Acres Section** | The project has been awarded to Duran construction, but unfortunately some contracting issues and an 11th hour issue with the ditch company arose, delaying work further. With any luck, construction should begin in January.

Maintenance/Restoration/Equipment

- NAT has completed purchase of a John Deere tractor and flail mower that will be delivered in the spring. This new tractor will greatly increase efficiency, safety, and effectiveness of trailside mowing along Greeley's trails in 2023 and beyond. The division continues to struggle to keep other aging equipment operational.
- Trailside mowing was completely caught up in December, and NAT will continue to focus on weed specials that need to be completed over the winter to be ready for the 2023 growing season.
- NAT maintenance crew has completed snow removal for three significant snow storm events this winter. Refinements continue to the approach and processes with a new, coordinated process across the City organization. A similar process is under development for right of way mowing for 2023.

Strategic Planning/Policy

- NAT has contracted with Logan Simpson and Otak on a Trails Master Plan, to update the 2001 City Trails Master Plan. The process will kickoff in early 2023 and will take the majority of 2023 to complete.

Volunteer/Outreach

- Beth Ray, the Volunteer for Outdoor Colorado Volunteer Partnership Coordinator for Weld County, who was housed in the NAT office for the past three years, has resigned and is moving to North Carolina as her husband has accepted a position to lead the New Belgium brewery operations in the Asheville brewery. NAT and VOC will begin recruitment for a new VPC position in January.
- NAT attended event at Plaza del Sol in east Greeley, discussed the Shurview project with approx. 20 residents.
- New outreach video has been developed for the Shurview property outreach, and will be added to the Speak Up Greeley page, for those that can't or don't want to visit the property in-person, but want to provide their feedback for a vision for the property.

Archived agendas are located on the City of Greeley website: <https://greeleygov.com/government/b-c>

Upcoming Events

- January 7** - Greeley's Winter Farmers Market, Zoe's Cafe, 9am-12pm
- January 13** - Grand Function Railroad, Union Colony Civic Center, 7:30pm

GREELEY PARKS & RECREATION ADVISORY BOARD												
Attendance												
2022	January	February	March	April	May	June	July	August	September	October	November	December
Casillas, Luis	N			A	P	P		A				A
Fulcher, Philip	o	A	P	P	P	P	N	P	N	N	N	P
Kigin, Shane				P	P	P	o	P	o	o	o	P
McPherson, Scott (Chair 3/20-2/21, 3/21-2/22)	M	P	P	P	A	P		P				P
Parks, Marshall	e	P					M		M	M	M	
Raminrez, Monica	e	P	P	P	P	P	e	P	e	e	e	P
Silva, Mikyla (Vice-Chair 3/20-2/21)	t	P					t		t	t	t	
Torczon, Clint (Vice-Chair 3/21-2/22)	i	P	P	P	P	P	i	P	i	i	i	P
Vega Ruzi, Vicente	n	P	P	A	P	P	n	P	n	n	n	P
Wilson, Louise	g	A	P	P	P	P	g	P	g	g	g	P
Wright, Sharon						P		A				P