



GREELEY PARKS & RECREATION ADVISORY BOARD MEETING

FRIDAY, MARCH 4, 2022 -- 7:00 A.M.
Greeley Recreation Center, 651 10th Avenue, Room 101C

Agenda

- 1. Roll Call**
- 2. Approval of Agenda**
- 3. Approval of Minutes**
- 4. Public Input**
- 5. Board Member Committee Reports: Art Commission - Other**
- 6. Staff Reports**
- 7. Old Business**
 - A.** Appoint Member of the Parks & Recreation Advisory Board to Serve on the Arts Commission (meets 3rd Tuesday of each month at 4pm at the Recreation Center)
- 8. New Business**
 - A.** Special District for Parks & Recreation: Presentation by Beck Safarik
 - B.** Naming of Park for Westgate Subdivision (Eric Bloomer)
 - C.** Naming of Second Park Site for Promontory Subdivision (Eric Bloomer)
 - D.** Proposed Memorial and Naming Policies (Justin Scharton)
- 9. Upcoming Agendas**
 - Election of Board Chair and Vice Chair
- 10. Next Meeting Set – Friday, April 1, 2022**
- 11. Adjournment**

Board members unable to join this meeting, please notify
Scott McPherson (Chair) at: sjmac4946@gmail.com

GREELEY PARKS AND RECREATION ADVISORY BOARD

MEETING MINUTES – February 4, 2022

1. ROLL CALL

The Greeley Parks and Recreation Advisory Board met Friday, February 4, 2022 at 7:00am at the Greeley Recreation Center. Board members joining were: Scott McPherson, Marshall Parks, Mikyla Silva, Clint Torczon, Monica Ramirez and Vincente Vega Ruiz. Staff joining were: Kelly Snook (Interim Director of Culture, Parks, and Recreation), Eric Bloomer (Parks Superintendent), Scott Schuttenberg (Recreation Superintendent), Justin Scharton (Natural Areas and Trails Superintendent), and Nancy Milton (Office Manager).

2. APPROVAL OF AGENDA – No changes

3. APPROVAL OF MINUTES – A motion was made by Clint Torczon to approve the minutes of the December meeting. The motion was seconded by Marshall Parks and passed unanimously.

4. PUBLIC INPUT

5. BOARD MEMBER COMMITTEE REPORTS – Art Commission: No report

6. STAFF REPORTS

Scott Schuttenberg

- Scott is planning to invite the two new Recreation Managers, Mark Mann and Alex Reaves, to the next Board meeting to introduce them to the Board.
- Along with multiple part time positions, Recreation is hiring for 5 full time positions: 1 Supervisor, 2 Coordinators, 1 Customer Service Rep, 1 Facility Service Worker.

Justin Scharton

- At the East Greeley Natural Area Grand Opening, the naming contest was kicked off and 69 suggestions were submitted.

Eric Bloomer

- Nothing additional to report.

7. OLD BUSINESS

- A. Appoint Member of the Parks & Recreation Advisory Board to serve on the Arts Commission: This item will be discuss at a future meeting.

8. NEW BUSINESS

- A. Naming of East Greeley Natural Area: Staff assessed each naming suggestion that was submitted to determine if the name met the criteria outlined in the NAT naming policy. Based on those findings, there were four names recommended. Vicente Vega Ruiz made a motion to recommend permanently naming the property currently known as East Greeley Natural Area, to Campo Esperanza Natural Area. The motion was seconded by Mikyla Silva and passed unanimously.

- B. Discussion – Naming of Westgate Subdivision Park and new park at Promontory: Board packets included site maps for both locations as well as the current list of naming suggestions. Board members were asked to email either Eric Bloomer or Nancy Milton within the next two weeks,

with their recommendations on naming both sites. Eric will compile the input and a formal agenda summary will be submitted for the next meeting of the Board.

9. UPCOMING AGENDAS

- Metro Districts and incorporation of parks/public lands and amenities – There were questions from the Board on this item. Justin Scharton gave a brief overview and suggested that Becky Safarik be invited to attend the next meeting of the Board.
- Naming of Westgate Subdivision Park and new park at Promontory

10. NEXT MEETING – The next meeting is scheduled for Friday, March 4 at 7am.

There was discussion on the Bittersweet Park issue and future steps. Eric will bring back information to the Board as plans progress.

Mikyla Silva announced that her term expires this month and she has not applied for re-appointment. This will be her last meeting.

11. ADJOURNMENT – Meeting adjourned at 7:50am.

Respectfully submitted:

Scott McPherson, Chair

Nancy Milton, Office Manager

PARKS & RECREATION ADVISORY BOARD

STAFF REPORTS – March 4, 2022

Kelly Snook – Interim Director of Culture, Parks, and Recreation

Eric Bloomer – Parks Superintendent

Parks

- Staff finalized the layout for the Greeley West playground and the equipment has been ordered. Current lead time for equipment is 6-12 weeks.
- Staff are working with Journey Homes and the landscape architect they have hired to design the new park at Promontory. Initial conversations on amenities include a baseball/softball infield, playground, open turf area, covered shelter and a port-a-let enclosure, as well as a looped walking path inside the park.
- Staff are working with the developer on the new park that will be built in the Westgate subdivision. The original developer has sold the subdivision and a new builder is now on board. We are working through final designs of the park and will start to work on contract language for them to construct the site to our specifications and maintain the park for two years while we build staff resources and operational funding to do so within the Parks Division.
- Parks staff will be on-site in Bittersweet Park on March 5 & 12 from 10a-2p to gather community feedback on the turf conversion. There will also be an online survey coming out just prior to the first onsite engagement. Signs will go up with QR codes and updates on the Parks webpage for citizens to access the survey. Once complete, staff will take a final recommendation to council in April.

Forestry

- Staff have been busy cleaning out beds with decorative grasses and planning for spring plantings.
- Staff have also been trimming trees in various parks across the city and working on tree planting plans for spring.
- Several schools have reached out to inquire about our annual Giving Tree Program. We are looking into what the school administration policies will be for us to be able to bring this event back to the schools this year.

Cemetery

- No updates at this time.

Scott Schuttenberg - Recreation Superintendent

Family FunPlex

- Current Programs
 - Teen Night Out - 100 participants
 - Learn to Swim – 150 participants
- Upcoming Programs and Events
 - Spring Break Lifeguard Course will be held on March 8th – March 20th
- Hiring Updates
 - Final interviews for Customer Service Representative was conducted last week. Selection will be made the week of February 28th, 2022.
 - Family FunPlex is currently hiring a full-time Aquatics Recreation Coordinator II.
- Teen Night Out was a success!

Recreation Center

- Current Programs
 - Tumbling: 9 sections with 64 participants
 - Survival of the HIITest: 5 participants
- Upcoming Programs and Events
 - NCADA dance will be coming back starting March 21st. We will have 14 sections.
 - New drop-in schedule at the Rec Center starts Feb. 28th. Includes additional volleyball, pickleball, basketball and preschool play options.

- We have a lot of upcoming rentals and reservations: Art Walk, All State Band, Winter District Swim Championships, UCCC events
- Hiring Updates
 - Hired 2 Climbing Wall Supervisors
 - Will be hiring Group Fitness Team Lead, Personal Training Team Lead, Building Lead and Guest Service Rep positions in March
- Completed remodel and reopened Climbing Wall on Feb. 28th. Now open for bouldering anytime the building is open. Staffed, top rope hours will be Monday/Wednesday evenings 4-8pm and every other Saturday 10-2pm.

Rodarte Community Center

- Current Programs
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Ice Haus

- Current Programs
 - The Winter 1 session of Learn-to-Skate had 194 registrations and Cub Hockey had 106, both are all time highs.
 - Winter adult hockey leagues had 200 participants, this is an all-time high number of registrants.
 - The Olympic promotional events went well. The figure skating event held on 1/22 attracted 200 people and the sled hockey event on 2/5 had 60 participants.
- Upcoming Programs and Events
 - The Winter 2 session of Learn-to-Skate and Cub Hockey starts 2/26 & 2/27.
 - The hockey season is winding down for some of the user groups with UNC, GYHA, and the Eagles all wrapping up by early March.
 - The Freeze high school team will begin use mid-March.
 - Try Hockey for Free is scheduled for 3/5.
 - American Girl Doll Skate is scheduled for 4/16.
- Hiring Updates
 - Hiring for the Ice Haus Supervisor position is ongoing.
 - All part-time positions at the Ice Haus are filled.

Active Adult Center

- Upcoming Programs and Events
 - St. Patrick's lunch will be on March 17th.
 - Open house was February 22nd, 2022-325 attended, 26 vendors, 15 new members.
 - Spring classes will be starting up in April.
- Hiring Updates
 - Hiring woodshop instructor next week.
 - Second interviews for Recreation Coordinator II – Travel Programs are being conducted.
 - Waiting for more applicants for front desk part-time to extend hours.

Sports and Programs

- Current Programs
 - **Youth Sports** – Finishing up Jr. Nuggets basketball. Just closed registration for Spring sports. We will be offering Tennis lessons, skate lessons and leagues, youth soccer and flag football. We have also

started a pilot program with 4 D6 schools to try and make soccer more accessible and provide onsite practices directly after school. We are looking forward to expanding this in the Fall.

- **Registration Numbers**
 - Flag Football – 264 (10 more than fall '21)
 - Spring Soccer – 485 (1 less than fall '21)
 - Tennis - 19
 - Skate Lessons - 34
- **Adult Sports** – finishing up winter II offerings of Adult volleyball, and inline hockey. Closed spring registration on the 26th. Numbers are lower than expected for adult volleyball and softball and trying to increase number of teams we can allow for inline as we have teams on waitlists.
 - **Spring registration**
 - Adult Volleyball- 20 teams
 - Spring Softball- 34 teams
 - Inline – 6 teams - sold out
 - Adult Tennis Lessons - 6
- **Middle School Sports** – Finishing up girls basketball
- **AIR** – in the middle of swim practice and basketball. Consistently have 8 athletes attend swim practice and 14 for basketball. The team is gearing up for state competition. The new program Kindness and Coffee has been a hit with 20 participants over the last two sessions. Spring registration remains open for our 3 offerings of AIR soccer clinics (adult, youth, teens) and will be open until filled.

Justin Scharton – Natural Areas & Trails

Poudre and Sheep Draw trail counts

Location	Month Total	Daily Avg (Month) Trend (prior month)	YTD Daily Avg Trend (prior year)
Sheep Draw @ McCloskey TH (installed May 2018)	2177	70 ↓13.7%	70 ↓33.3%
Triple Creek Spur @ Mountain Vista TH (re-installed Aug 18, 2020)	1811	58 ↓16.1%	58 ↓37.6%
Poudre Trail @ Island Grove (installed Aug 2020)	1575	51 ↓31.4%	51 ↓28.1%
Poudre Trail @ Rover Run (Temp moved May 2020)	2580	83 ↓2.2%	83 ↓5.1%
Poudre Trail @ PLC (installed Aug 2020)	1825	59 ↓35.8%	59 ↓43.0%
Poudre Trail @ Poudre East (Kodak TH)	2131	69 ↓23.8%	69 ↓42.9%

January's cold and snowy weather impacted trail use, especially for cyclists.

Capital Projects

- **Poudre River Trail – Duran Section** | Design is complete and staff is finalizing the real estate package with adjacent landowners. Outstanding cultural survey and National Park Service tribal consultation for Land & Water Conservation funding, along with avoiding raptor nesting season, has pushed construction to fall 2022.
- **Poudre River Trail – Poudre Ponds** | The project team on this project will begin meeting regularly in March to begin the project in earnest. Shoring up of the emergency repair constructed in 2021 will happen prior to runoff so the structure will withstand a typical runoff season.

- **Poudre River Trail – Narrows Section** | The rock scaling and forestry work in the Narrows section was completed on schedule and under budget in February. The NAT maintenance crew was also able to install new temporary fencing to provide safe passage in this section until full design can begin later this year.
- **Campo Esperanza NA** | After the P&R board's recommendation to name the former East Greeley NA site Campo Esperanza, staff has put the item on the 3/1 Council agenda for final approval, meanwhile NAT is also working with the City's Communication & Engagement department on a roll out of the name to the community after Council approval.

Strategic Planning/Policy

- **CPRD Naming-Memorial Policies** | The CPRD Naming and Memorial policies are in this month's packet for the board to consider.
- **Wetland mitigation/restoration feasibility study** | NAT was funded for a feasibility study to assess opportunities for wetland restoration and mitigation in the lower Poudre watershed. Staff continues discussions with a number of potential consultants, and will put an RFQ out for the study likely in mid-2022.

Land Conservation

- **Shurview Property** | Final due diligence is being completed for the transaction to close at the end of March 2022. NAT was notified that Colorado Parks & Wildlife is recommending to the National Park Service to fully fund the \$1.25 million application for LWCF funding. NAT will learn in March if that grant is awarded.

Maintenance

- Almost weekly snow storms have kept the crew busy clearing the 30 miles of the City's trail system each storm.
- Organization and re-programming of several spaces the crew uses as storage and a base of operations is underway, to allow for a better resourced and more organized operation in 2022.

Volunteer/Outreach

- Scheduling underway for up to 12 volunteer events and two volunteer trainings in Greeley in 2022.
- Funding for VOC position in first City appropriation, funded from one-time dollars in the Conservation Trust Fund.

Poudre River Trail Corridor, Inc.

- New logo rolling out soon
- Endowment fund award from Weld Community Foundation will assist in creating an endowment fund for PRTC.

Upcoming Events

- **March 5** - Try Hockey for Free, Ice Haus, 2-3pm
- **March 5** - An Officer and a Gentleman, UCCC, 7:30pm
- **March 9** - Young Adult Job Fair, Island Grove Event Center, 5-7:30pm
- **March 10** - Museum at Twilight, Greeley History Museum, 4-8pm
- **March 26** - Aretha: A Tribute, UCCC, 7:30pm
- **April 1** - Air Supply, UCCC, 7:30pm

Special District for Parks & Recreation Overview

Parks & Recreation Advisory Board
March 4, 2022



Background

- **Title 32 of CO State law sets out provisions that allow for the creation of “Special Districts” as an economic alternative to the development of municipal infrastructure (the Special District Act).**



Context

Allows an additional mill levy to be added to properties within a district to support a specific service or capital improvement

Special District functions as a quasi-municipal corporation and political subdivision

Requires an affirmative vote by landowners in the district to be created



- **Examples of Special Districts:**
 - Ambulance District
 - Fire Protection District
 - Health Services District
 - Parks and Recreation District
 - Sanitation District
 - Tunnel District
- **Metro Districts are also a type of Special District that provide at least two services from a defined list**

Special Districts: Greeley

- **Examples:**
 - **Union Colony Fire Protection District (dissolved)**
 - **Various Metro Districts (Residential, Commercial)**
- **Municipal Code: Metro Districts**
 - **Alternate financing mechanism for infrastructure**
 - **Developer initiated**
 - **Typically adds 50-70 mills to property tax levy**



Formation of Districts

- **State law sets out standards by which a District may be created;**
- **Government entities may enact provisions that include additional conditions or criteria for the establishment of a Special District**

A District must include a service plan that describes the improvements and rationale for the property mill levy and election of landowners within the proposed district

Some communities require Metro Districts to contain a greater number of amenities than a typical development to warrant the additional mill levy



Proposal

- **Landowner desires to create a Special Parks and Recreation District east of US Hwy 85 adjacent to the Cache la Poudre River and capture property tax and oil/gas tax revenues* in order to create a greenway corridor with natural area amenities, extension of the Poudre Trail and features complementary to the flood plain area (e.g. wetland bank, water features, etc).**
 - * **initially considered a Metro District but oil/gas revenues cannot be reserved or retained for use in such districts**
 - * **no examples of such independent districts could be found in other CO municipalities (though such services can exist w/in a Metro District)**



City Process to Advance District

- **Amend code to allow for establishment of such a special district consistent with state statutes**
- **Model after existing Metro District provisions in GMC**
- **Define limited powers of the Special District, e.g. eminent domain, application for grants that compete with City interests, etc.**
- **Define means by which land can be added to the District and any expectations of a time the District would be dissolved or improvements transferred or assumed by City**
- **Service Plan provisions and any special conditions or approval criteria**



Time Frame

- **Landowner prefers to take advantage of a May election cycle but had indicated a November election cycle will also work**
- **Ordinance would need to be drafted and presented within the month**
- **If ordinance is approved, the application could be filed, and the District service plan and analysis prepared for Council**
- **Council would consider proposal and, if acceptable, allow the special district election to proceed.**

Direction Provided

- **Council open to concept and directed staff to prepare a municipal code amendment to allow consideration of a Parks and Recreation District;**
- **Introduction and first reading of that ordinance is projected for March 1, with public hearing and final reading on March 15th ;**
- **If approved, applicant could begin to develop an application with a specific service plan and budget**



Discussion....



Parks & Recreation Advisory Board - Agenda Summary

March 5, 2021

Eric Bloomer, Culture, Parks and Recreation Department / Parks Superintendent, 350-9394

Title:

Naming of Park for Westgate Subdivision

Background:

The new subdivision being built at the Northwest corner of 71st avenue and Highway 34, known as the Westgate Subdivision, is required to dedicate park land to the City of Greeley as a requirement of the Development Code. The developer of the site has decided to construct the park simultaneously as the subdivision is constructed. The developer is working with Parks and Natural Area & Trails staff on the design of the park, trail and amenities the site will contain. The property being dedicated is split in part by the Boomerang Ditch which will allow a trail section to be added along the ditch. All design standards will meet city specifications and will be inspected by staff throughout the construction.

SIGNIFICANT NATURAL FEATURES

The site is generally located in the center of the development between single family and multi-family housing. The Boomerang Ditch runs through the entire property and several of the existing Cottonwood trees will be saved during construction. During site visits staff have seen many native animals including Fox, Hawks, Rabbits, and Wild Turkey. There is a bit of a view to the West of the front range mountains, however the site does sit low enough that most views are obstructed by surrounding hills and buildings.

RECOMMENDED NAMING SUGGESTIONS

Utilizing input gathered from various citizen engagement efforts, P&R Board members and Staff, the following suggestions have been narrowed down. Each is relevant to the site and meets the naming criteria.

- Kali Park – Kali is an Aboriginal name for a boomerang. With the Boomerang Ditch running through the entire property the suggestion for a play on the word was fitting to the site.
- Foxtail Park – Several Red Tailed Foxes have been seen on the site during visits. The animal is native to Colorado.

- Red Tail Park – Both Red Tailed Hawks and Red Tailed Foxes have been seen on the property. Both are native to Colorado.

Decision Options:

- The Board may recommend one of the staff-recommended property names to City Council for final adoption.
- The Board may recommend one of the other names on the list of suggestions that meet the naming policy criteria.
- The Board may reject all names and ask staff to solicit additional names based on the process laid out in the naming policy.

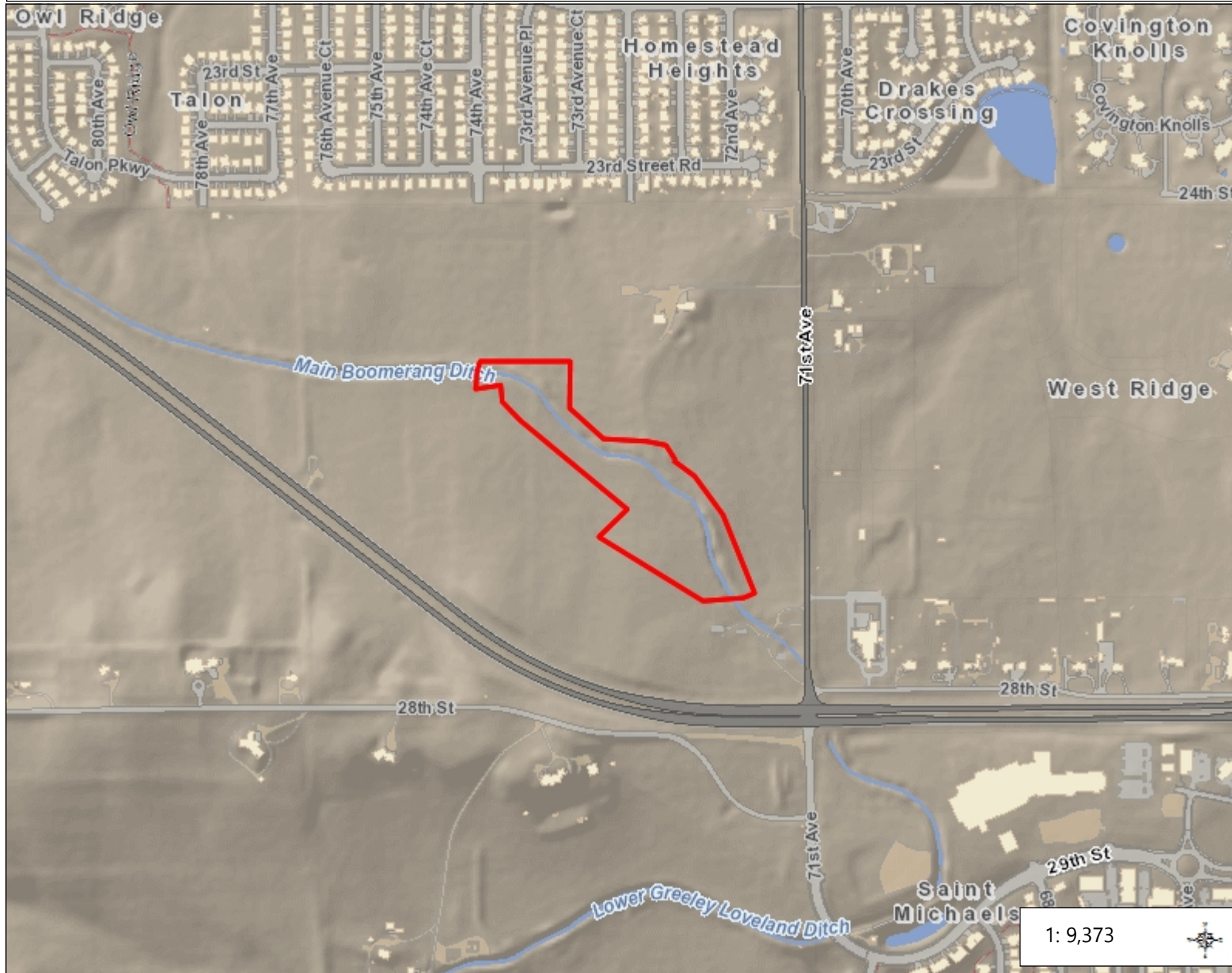
Staff requests a recommendation from the Board using formal Motion language as follows:

Suggested motion(s)

- I move to recommend approval of permanently naming the Park under development in the Westgate Subdivision (Insert Park Name) as presented by staff.
- I move to recommend approval of (Insert Park Name) with the following amendments: _____(be specific)
- I move to reject all naming suggestions as presented and direct staff to seek further engagement to permanently name this park site.

Attachments:

- Site Map



Legend

- City Voting Wards
- GreeleyBaseData.DBO.FIRMn
- Greeley Fire Response Areas
- Weld Subdivisions
- Colorado School Districts
- High School Attendance Areas
- Middle School Attendance Areas
- Elementary School Attendance Areas
- Greeley City Outline
- Other City Outlines
- Fire Stations
- Origin Cache Mask
- One Way Street
 - Elbow Lane; Alles Dr; 35 Av Ct; 9th Downtown
 - 10th Street; 9th Street
- Parcels
- Rail
- Building
- Building Shadow
- Pools
- Trailheads
- Trails
- Major Arterials
- Paved Roads
- New Roads

Notes

North West of the intersection of 71st Avenue and Highway 34

0.3 0 0.15 0.3 Miles

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Parks & Recreation Advisory Board - Agenda Summary

March 5, 2021

Eric Bloomer, Culture, Parks and Recreation Department / Parks Superintendent, 350-9394

Title:

Naming of second Park site for the Promontory Subdivision

Background:

The newest subdivision being built within the overall Promontory Development is being constructed directly East of the current Promontory Park, is required to dedicate additional park land to the City of Greeley as a requirement of the Development Code. The developer of the site has decided to construct the park simultaneously as the subdivision is constructed. The developer is working with Parks staff on the design of the park and amenities the site will contain. All design standards will meet city specifications and will be inspected by staff throughout the construction.

SIGNIFICANT NATURAL FEATURES

The site is generally located in the center of the development with single family homes directly on two sides and road frontage on the other two sides. The site does have views of the Western Front Range Mountains. The property had once been farmland prior to the original development in the late 1990's and early 2000's. Development slowed for nearly two decades so the land sat unused. Construction activities began again in late 2021.

RECOMMENDED NAMING SUGGESTIONS

Utilizing input gathered from various citizen engagement efforts, P&R Board members and Staff, the following suggestions have been narrowed down. Each is relevant to the site and meets the naming criteria.

- Pleasant View Park – Tremendous views of the Front Range provide an opportunity to enjoy the scenic Front Range.
- Longs View Park – A direct view of Longs Peak from the site.
- Clear View Park – Another nod to the clear view of the Front Range.
- Valley View Park – Views of the surrounding Sheepdraw Valley and a bit of a view of the Water Valley are visible from the site.

Decision Options:

- The Board may recommend one of the staff-recommended property names to City Council for final adoption.
- The Board may recommend one of the other names on the list of suggestions that meet the naming policy criteria.
- The Board may reject all names and ask staff to solicit additional names based on the process laid out in the naming policy.

Staff requests a recommendation from the Board using formal Motion language as follows:

Suggested motion(s)

- I move to recommend approval of permanently naming the Park under development in the Westgate Subdivision (Insert Park Name) as presented by staff.
- I move to recommend approval of (Insert Park Name) with the following amendments: _____*(be specific)*
- I move to reject all naming suggestions as presented and direct staff to seek further engagement to permanently name this park site.

Attachments:

- Site Map



Legend

- City Voting Wards
- GreeleyBaseData.DBO.FIRMn
- Greeley Fire Response Areas
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Notes

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