



GREELEY PARKS & RECREATION ADVISORY BOARD MEETING

FRIDAY, APRIL 1, 2022 -- 7:00 A.M.
Greeley Recreation Center, 651 10th Avenue, Room 101C

Zoom Option: <https://greeleygov.zoom.us/j/81130922371> - Passcode: 988554

Agenda

- 1. Roll Call**
- 2. Approval of Agenda**
- 3. Approval of Minutes**
- 4. Public Input**
- 5. Board Member Committee Reports: Art Commission - Other**
- 6. Staff Reports**
- 7. Old Business**
 - A. Appoint Member of the Parks & Recreation Advisory Board to Serve on the Arts Commission (meets 3rd Tuesday of each month at 4pm at the Recreation Center)
- 8. New Business**
 - A. Upcoming New Park Development Projects – Clint Anders (Park Planner)
 - B. Election of Board Chair and Vice Chair
- 9. Upcoming Agendas**
- 10. Next Meeting Set – Friday, May 6, 2022**
- 11. Adjournment**

Board members unable to join this meeting, please notify
Scott McPherson (Chair) at: sjmac4946@gmail.com

GREELEY PARKS AND RECREATION ADVISORY BOARD MEETING MINUTES – March 4, 2022

1. ROLL CALL

The Greeley Parks and Recreation Advisory Board met Friday, March 4, 2022 at 7:00am at the Greeley Recreation Center. Board members joining were: Scott McPherson, Clint Torczon, Monica Ramirez, Philip Fulcher, Louise Wilson and Vincente Vega Ruiz. Staff joining were: Kelly Snook (Interim Director of Culture, Parks, and Recreation), Eric Bloomer (Parks Superintendent), Scott Schuttenberg (Recreation Superintendent), Justin Scharton (Natural Areas and Trails Superintendent), Becky Safarik (Interim Community Development Director/Interim Deputy City Manager), Alex Reaves (Recreation Program Manager), Mark Mann (Recreation Program Manager, and Nancy Milton (Office Manager).

2. APPROVAL OF AGENDA – No changes

3. APPROVAL OF MINUTES – A motion was made by Scott McPherson to approve the minutes of the previous meeting. The motion was seconded by Monica Ramirez and passed unanimously.

4. PUBLIC INPUT

5. BOARD MEMBER COMMITTEE REPORTS – Art Commission: No report

6. STAFF REPORTS

Justin Scharton

- The City is within about 30 days of acquiring the Shurview property. The property, which is just under 1,000 acres, will double our acreage. We have had some great partners involved in the transaction including the Town of Windsor and the Trust for Public Land. The purchase price of \$8.5 million is being funded by the City of Greeley along with a grant from both the Land & Water Conservation Fund and Great Outdoors Colorado, as well as the Town of Windsor. The goal is to get folks out on the site by this summer.
- City Council has adopted the name of Campo Esperanza Natural Area as recommended by the Board.

Eric Bloomer

- Staff were at Bittersweet yesterday surveying park users and staff will be out there again next Saturday (weather dependent). The survey is also available on the City's website.
- Park shelter restrooms will be open starting in May.

Scott Schuttenberg

- Scott introduced Alex Reaves and Mark Mann who are the Recreation Division's two new Program Managers and each gave an overview of their areas of management.
- Staff are gearing up to open the outdoor pools and will be hiring 80-90 lifeguards. We are also offering several Lifeguard Training classes to get interested individuals trained and certified.

7. OLD BUSINESS

- A. Appoint Member of the Parks & Recreation Advisory Board to serve on the Arts Commission: This item will be discussed at a future meeting.

8. NEW BUSINESS

- A. Special District for Parks & Recreation: Becky Safarik presented to the Board, a presentation that has been made to City Council. A landowner desires to create a Special Parks and Recreation District east of US Hwy 85 adjacent to the Cache la Poudre River and capture property tax and oil/gas revenues in order to create a greenway corridor with natural area amenities, extension of the Poudre Trail and features complementary to the flood plain area. City Council indicated that they are open to the concept and have directed staff to prepare a municipal code amendment to allow consideration of a Parks and Recreation District.
- B. Naming of Park for Westgate Subdivision: Eric Bloomer reviewed the background and naming suggestions for the park. A motion was made by Louise Wilson to recommend approval of permanently naming the Park under development in the Westgate Subdivision Red Tail Park as presented by staff. The motion was seconded by Scott McPherson and passed 6-0.
- C. Naming of Second Park Site for Promontory Subdivision: Eric Bloomer reviewed the background and naming suggestions for the park. A motion was made by Clint Torczon to recommend approval of permanently naming the Park under development at Promontory Subdivision Longs View Park as presented by staff. The motion was seconded by Philip Fulcher and passed 6-0.
- D. Proposed Memorial and Naming Policies: Justin Scharton explained that a Department-wide team has worked to consolidate a variety of memorial and naming policies used by the various divisions within CPRD, to develop drafts for both memorial and naming policies. A motion was made by Scott McPherson to recommend adoption of the Memorial Donation policy as drafted. The motion was seconded by Vicente Vega Ruiz and passed 6-0. Scott McPherson also made a motion to recommend adoption of the Naming Policy as drafted. The motion was seconded by Monica Ramirez and passed 6-0.

9. UPCOMING AGENDAS

- Election of Board Chair and Vice Chair

10. **NEXT MEETING** – The next meeting is tentatively scheduled for Friday, April 1 at 7am.

11. **ADJOURNMENT** – Meeting adjourned at 8:30am.

Respectfully submitted:

Scott McPherson, Chair

Nancy Milton, Office Manager

PARKS & RECREATION ADVISORY BOARD

STAFF REPORTS – April 1, 2022

Kelly Snook – Interim Director of Culture, Parks, and Recreation

Eric Bloomer – Parks Superintendent

Parks

- Staff have been given the go ahead to start a cleaning program in the Downtown District. The City Manager heard about a pressure washing program Ft. Collins does in Old Town and asked Parks to investigate a similar program. To start this cleaning program, we identified that a new staff member would be required as well as the equipment to perform the work. A new Park Tech I position is posted and we hope to have them onboard by the middle of April.
- Spring sports have begun in several facilities as well as practices in many of the parks. Staff will monitor turf as we start to see increased use and determine if we need to request water before the traditional April 15th start date.
- Staff are on hold with starting any work on playground replacements at JB Jones, Farr, Sanborn, and Anna Gimmestad Parks. Finance is working on funding needs for another project so these may be on hold until 2023.
- Staff will be removing and clearing some of the shorelines at Glenmere towards the end of March, beginning of April. Small pockets of Willows will be left, but much of the shore will be cleaned up to remove overgrowth.
- Staff will be renovating the walls of the volleyball pit at Farr Park in early April. The existing logs are rotting and no longer stable so all the rotten logs will be removed and replaced before the Recreation Volleyball Season begins.

Forestry

- Coordinating with the DDA for tree trimming work on the Plaza's.
- Finalizing volunteers and plantings for the Share the Shade program.
- Putting out several press releases and social media blasts for the residential EAB treatment program. Deadline for registration is the end of April.
- Staff are cleaning up plantings beds and native ROW to prepare for spring.
- Staff are transplanting 40 trees from our nursery stock into various Parks to replace trees removed last year.

Cemetery

- Staff were given approval to re-hire a maintenance tech position that has been frozen since 2008. The job was posted on March 18th and will run until filled.
- Staff are reviewing the final irrigation replacement design. Because of the rising costs of irrigation equipment, the project may have to be broken into two phases for budget reasons. We will know in mid-April if we have enough funding from Finance to complete the entire project or not.
- The Cemetery Manager is beginning to plan the Memorial Day event, more details to come.

Scott Schuttenberg - Recreation Superintendent

Family FunPlex

- Current Programs
 - 116 participants in the Learn to Swim Program
 - 18 participants in Lifeguard Course
- Upcoming Programs and Events
 - April Learn to swim will start on April 4, 2022
- Hiring Updates
 - Bethan Denny started as the new Customer Service Representative on March 15, 2022
 - 2 Aquatics Coordinators positions have been posted and we are actively recruiting.

Recreation Center

- Current Programs
 - Over 50 users that access the climbing wall in the first month that we were open.
 - As of March 20, we have 946 fitness class participants. Last month there were 649 participants.
- Upcoming Programs and Events
 - Session II of Survival of the HITTest will begin on March 22.
- Hiring Updates
 - Operations Coordinator position has been posted and we are actively recruiting.
 - Looking to add a few additional Climbing Wall Supervisors
 - Building Lead position has been posted and we are actively recruiting.
- Locker Room remodel will go out to bid this week and has a projected timeline of July – November 2022.

Rodarte Community Center

- Current Programs
 - After School Program – 102 registered youth at Rodarte
 - After School Program – 41 registered youth at Anna Gimmestad
 - Boxing - 18 youth and 3 adults are registered
- Upcoming Programs and Events
 - National Youth Service Day Awards with a deadline for nominations on Monday, March 28 and award ceremony on Tuesday, April 19, 2022.
 - Weld County Youth Leadership Summit will take place on April 2, 2022.
- Hiring Updates
 - Recreation Coordinator II Nohemi Valencia started her role on Monday, March 14, 2022.
- Interior remodel of the kitchen and west side restroom is still in progress.

Ice Haus

- Current Programs
 - Spring 1 learn-to-skate classes had 205 registrations, a historic high.
 - Spring 1 learn-to-play-hockey classes had 144 registrations, a historic high.
 - Spring learn-to-skate classes and learn-to-play-hockey classes begin April 23 & 24 respectively.
 - The three levels of adult leagues begin in early and mid-April.
 - Try Hockey for Free on March 5 attracted 60 kids.
- Upcoming Programs and Events
 - American Girl Skate to be held April 16.
 - Special Olympics have a try skate at the Ice Haus on March 27.
 - The regular hockey season has concluded for the user groups. Spring high school hockey began on March 16.
- Hiring Updates
 - Hiring for the Ice Haus Supervisor position is ongoing.
 - All part-time positions at the Ice Haus are filled.

Active Adult Center

- Upcoming Programs and Events
 - St. Patrick's lunch March 17 served 82 people.
 - Volunteer Recognition event is scheduled for April 21.
- Hiring Updates
 - Recreation Coordinator II – Travel Programs has been hired. Bryant Vickroy will start April 12.
 - Interviewing applicants for front desk part-time to extend hours.

Sports and Programs

- Current Programs

- **Youth Sports –**
 - Spring season starts the week of March 21.
 - Spring enrollment numbers for Flag football and youth soccer exceeded Fall numbers with 488 kids registered for soccer and 265 participants for flag football.
 - UC Health will be sponsoring the flag football season.
 - Youth tennis clinics start on April 4, currently have 27 participants enrolled across 4 levels.
 - Skateboarding lessons are in their fourth week with a total of 34 participants.
- **Adult Sports –**
 - Spring season starts the week of March 21 with programs running 6 days a week.
 - This spring offerings include – Inline hockey, adult volleyball, tennis and adult softball.
- **Middle School Sports –** Finished for the school year
- **AIR –**
 - AIR basketball is competing this weekend at state for basketball.
 - AIR soccer clinics will start March 21.
 - AIR craft classes consistently host 6-8 participants on a bi-weekly basis.
 - The new social program “Kindness and Coffee” took off by serving 40 people over 4 weeks. Staff are considering plans to expand this program.
- **Hiring-** Currently hiring for 2 Recreation Coordinator II positions- looking for quality applicants to manage our Adult Sports program and a Coordinator for our Youth Sport offerings.

Justin Scharton – Natural Areas & Trails

Poudre and Sheep Draw trail counts

Location	Month Total	Daily Avg (Month) Trend (prior month)	YTD Daily Avg Trend (prior year)
Sheep Draw @ McCloskey TH (installed May 2018)	2620	94 ↑33.2%	81 ↓20.4%
Triple Creek Spur @ Mountain Vista TH (re-installed Aug 18, 2020)	2154	77 ↑31.7%	67 ↓24.2%
Poudre Trail @ Island Grove (installed Aug 2020)	2032	73 ↑42.8%	61 ↓5.6%
Poudre Trail @ Rover Run (Temp moved May 2020)	3134	112 ↑34.5%	97 ↑17.7%
Poudre Trail @ PLC (installed Aug 2020)	2771	99 ↑68.1%	78 ↓25.6%
Poudre Trail @ Poudre East (Kodak TH)	3046	109 ↑58.3%	88 ↓19.8%

Staff

- NAT has been approved to recruit a fulltime permanent position to address the division’s weed management and restoration efforts. This position will likely be hired by June.
- NAT is also about to begin recruitment for a two-year fellowship position, funded by Great Outdoors Colorado, to support efforts to engage the community with the Shurview visioning process, open space ballot measure, and efforts for equitable access to nature in east Greeley. This position will likely be hired in late April or early May.

Capital Projects

- **Poudre River Trail – Duran Section** | Design is complete and staff is finalizing the real estate package with adjacent landowners. Outstanding cultural survey and National Park Service tribal consultation for Land &

Water Conservation funding, along with avoiding raptor nesting season, has pushed construction to fall 2022.

- **Poudre River Trail – Poudre Ponds** | The project team has begun the design process which is anticipated to continue through July 2022. Shoring up of the emergency repair constructed in 2021 will occur prior to runoff so the structure will withstand a typical runoff season. Construction is expected in September 2022, along with the Duran trail repair.
- **Poudre River Trail – Narrows Section** | After rock scaling and trail grouting in February, staff is in the process of finalizing a scope of work and surveying on the site will be completed in early April.
- **Campo Esperanza NA** | City Council approved the Parks & Recreation board's recommendation to name the formerly East Greeley Natural Area to Campo Esperanza Natural Area. A press release was sent out in March recognizing the two Greeley residents whose naming suggestions were used, and the residents were awarded a \$100 gift card each for their suggestions.

Strategic Planning/Policy

- **CPRD Naming-Memorial Policies** | After the P&R board recommended approval of the Naming and Memorial policies, a handful of other applicable advisory boards have reviewed the policies, and have suggested some minor amendments.
- **Wetland mitigation/restoration feasibility study** | NAT was funded for a feasibility study to assess opportunities for wetland restoration and mitigation in the lower Poudre watershed. Staff continues discussions with a number of potential consultants, and will put an RFQ out for the study likely in mid-2022.
- **Encroachment and Easement Policies** | Due to a number of encroachments (i.e. illegal trespassing, improvements, or damages to City natural areas by adjacent landowners) on natural areas in the past, staff is finalizing an encroachment to address these issues. Similarly, easements on natural areas by various utilities necessitate policies to address issues that arise in easement projects to protect the interest of the City. Both policies will be presented to the P&R board in May or June.

Land Conservation

- **Shurview Property** | In February, the State Wildlife Commission formally approved the City's \$1.25 million Land & Water Conservation Fund grant application for the acquisition of the Shurview property. Closing on the property by TPL is scheduled for March 31st, 2022.

Maintenance

- Additional snow storms have kept the crew busy clearing the 30 miles of the City's trail system each storm.

Volunteer/Outreach

- Scheduling has been completed for 2022 NAT volunteer projects. Staff is looking forward to at least seven volunteer events throughout the season at various sites to engage over 90 volunteers and 720 volunteer hours this season.

GREELEY PARKS & RECREATION ADVISORY BOARD													
Attendance													
2021-2022	April	May	June	July	August	September	October	November	December	January	February	March	
Fulcher, Philip	P	P		P	A	P		P		A	P		
McPherson, Scott (Chair 3/20-2/21, 3/21-2/22)	A	P		P	P	P		P		P	P		
Parks, Marshall	P	P	No Meeting	P	P	A		P		P			
Raminrez, Monica					P	P		P		P	P		
Silva, Mikyla (Vice-Chair 3/20-2/21)	P	P	No Meeting	P	P	P		P		P			
Torcson, Clint (Vice-Chair 3/21-2/22)	P	A	No Meeting	P	P	A		P		P	P		
Vega Ruzi, Vicente	P	P		P	P	P		P		P	P		
Wilson, Louise	P	P		A	A	P		P		A	P		