



GREELEY PARKS & RECREATION ADVISORY BOARD MEETING

FRIDAY, APRIL 2, 2021 -- 7:00 A.M.

Remote Meeting Instructions: In order to comply with all health orders and the Governor's April 27, 2020, Safer-at-Home guidelines intended to stop the spread of the COVID-19 Coronavirus, ***no physical location will be set up for viewing or participating in this meeting.***

PUBLIC ACCESS/PARTICIPATION

- To view the meeting and/or participate in real-time, email nancy.milton@greeleygov.com before the meeting begins to receive the log-in credentials.
- You can provide input/public comment for this meeting by emailing your comments to nancy.milton@greeleygov.com. Comments received before and throughout the meeting will be read into the record at the appropriate time.

Agenda

- 1. Roll Call**
- 2. Approval of Agenda**
- 3. Approval of Minutes**
- 4. Public Input**
- 5. Board Member Committee Reports: Art Commission - Other**
- 6. Staff Reports**
- 7. Old Business**
 - A. Election of Vice-Chair**

Through an e-mail voting process, Board members voted for two candidates for Vice-Chair – Mikyla Silva and Clint Torczon. Final tabulations indicated Mikyla Silva - 2 votes, Clint Torczon - 4 votes, with 2 abstentions. *A formal motion and vote at the meeting to affirm the e-mail election process and to elect Clint Torczon as Vice-Chair for the coming year is needed.*
 - B. East Memorial Natural Area Naming Process** – an update will be discussed
- 8. New Business**
 - A.** A Resolution requesting the Greeley City Council consider submitting a question to the City's registered electors regarding a return of the White-Plumb Farm Learning Center to the Plumb heirs (*see attached documents*)
- 9. Upcoming Agendas**
 - Naming of East Greeley site (vacant property)
 - Potential renaming of East Memorial Park
 - Cost Recovery Policies
 - CPRD Assessment
- 10. Next Meeting Set** – Friday, May 7, 2021
- 11. Adjournment**

Board members unable to join this meeting, please notify
Scott McPherson (Chair) at: sjmac4946@gmail.com

GREELEY PARKS AND RECREATION ADVISORY BOARD MEETING MINUTES – March 5, 2021

1. ROLL CALL

The Greeley Parks and Recreation Advisory Board met Friday, March 5, 2021 at 7:00am via virtual meeting. Board members joining were: Scott McPherson, Richard Reeser, Clint Torczon, Marshall Parks, Mikyla Silva, Caitlin Alexander, Louise Wilson and Vincente Vega Ruiz. Staff joining were: Andy McRoberts (Director of Culture, Parks, and Recreation), Eric Bloomer (Parks Superintendent), Justin Scharton (Natural Areas and Trails Superintendent), Scott Schuttenberg (Recreation Superintendent), and Nancy Milton (Office Manager).

Newly appointed Board Members Louise Wilson and Vicente Vega Ruiz were introduced.

2. APPROVAL OF AGENDA – no change

3. APPROVAL OF MINUTES – A motion was made by Clint Torczon to approve the minutes of February 5, 2021. The motion was seconded by Richard Reeser and passed 7-0.

4. PUBLIC INPUT

5. BOARD MEMBER COMMITTEE REPORTS – Artists are being solicited for additional utility cabinet art. Installation of artwork for East Greeley natural area and Balsam Park is projected by October, and Fire Station 6 artwork in July. The purple butterfly at Bittersweet Park is showing deterioration once again, so that piece will be taken down to determine if it can be repaired or possibly deaccessioned and removed permanently.

6. STAFF REPORTS

Justin Scharton

- A GOCO Grant has been submitted for the east Greeley natural area. Construction is beginning on the Poudre River trailhead at Island Grove. The design phase has begun for a repair on the Poudre River Trail just downstream from the Signature Bluffs area.

Eric Bloomer

- Bids will be closing next week on Balsam Sports Park improvements including shade structures, a natural play area, trees and a looped trail along the east and south sides of the Park. Also out to bid is the east Greeley natural area project. 2021 will be the second year of the Bittersweet Park conversion of 16 acres of bluegrass to native grass. We are currently gathering community input on the Broadview playground, shelter and restroom project. Another massive project beginning will be the Centennial Park remodel which will include connecting the two parking lots, walking path, playground, conversion of some of the turf to native grasses and to non-potable water.

Scott Schuttenberg

- The biggest challenge for Recreation is COVID and allowing people into our facilities in as safe a manner as possible. Facilities are currently operating at orange level and signup is required for available time slots. There is a huge demand for both adult and youth sports programs, and registration is open for spring programs. A new program offered this year is skateboard lessons and all of the lessons have filled. The Rodarte Fun in the Sun Program is now officially licensed by the State for up to 275 kids. One of our capital projects is a remodel of the Rodarte kitchen area which will begin in August. Another project in design phase is a remodel of the Recreation Center locker rooms. New fitness equipment has been added to the Recreation Center and Family FunPlex, and we have

expanded hours at both facilities. Organized sports are now operating at yellow level which allows us to have up to 25 people.

Andy McRoberts

- The City is currently operating at red level for City staff, orange level for facilities, yellow level for organized sports, and the UCCC has received 5-Star approval to operate in level blue. A kick-off meeting was held this week with hrQ, which is the consulting firm that will be conducting an organizational and operational assessment of CPRD.

7. OLD BUSINESS

8. NEW BUSINESS

- A. Election of Chairperson: Andy McRoberts had emailed the Board requesting nominations for Chairperson and Vice-Chair. There was one nominee for Chair and that was Scott McPherson. A motion was made by Rick Reeser to approve Scott McPherson as Chair. The motion was seconded by Caitlin Alexander and passed 7-0.
- B. Election of Vice-Chair: There were three nominations for Vice-Chair however one has declined the nomination. The two remaining nominees are Mikyla Silva and Clint Torczon, and both have accepted the nomination. Andy McRoberts will send out an email with the two names and asks that Board members respond directly back to him with their vote. The results will need to be made official at the April meeting of the Board.
- C. Review of Memorial Bench Applications: Eric Bloomer advised that two applications have been received for placement of memorial benches at Glenmere Park. Board members received copies of the applications along with site maps and staff recommendations.
 1. Spitze Family: A motion was made by Richard Reeser to recommend approval of the Memorial Bench for the Spitze family at Glenmere Park as presented by option 1. The motion was seconded by Clint Torczon and passed 7-0.
 2. Allen Family: A motion was made by Scott McPherson to recommend approval of the Memorial Bench for the Allen family as presented. The motion was seconded by Richard Reeser and passed 7-0.

9. UPCOMING AGENDAS

- Cost Recovery Policies
- White-Plumb Farm – divestiture and public vote process to remove the property as a “park”
- CPRD Assessment

10. NEXT MEETING – The next meeting is scheduled for Friday, April 2 at 7am.

11. ADJOURNMENT – Rick Reeser made a motion to adjourn. The motion was seconded by Caitlin Alexander and the meeting adjourned at 7:59am.

Respectfully submitted:

Scott McPherson, Chair

Nancy Milton, Office Manager

PARKS & RECREATION ADVISORY BOARD

STAFF REPORTS – April 2, 2021

Andy McRoberts – Director of Culture, Parks, and Recreation

- CPRD Organizational and Operations Assessment – hrQ is in the midst of gathering data and interviewing staff members as well as other Departments who we collaborate with on a regular basis. Employees have also participated in an anonymous survey to gauge perceptions regarding leadership, vision, and mission of the department.
- Staff are working through a newly modified hiring process for part-time and seasonal employees throughout the organization. There are additional steps involved to address multiple overlapping laws which include the Affordable Care Act (federal) and the new 2021 Colorado Equal Pay for Equal Work Act as well as the longstanding Fair Labor Standards Act. We are modifying how we do business slightly and we are adapting to new procedures.
- Work is now progressing at Boomerang Links Golf Course in conjunction with construction of the new Tointon Academy of Pre-engineering campus (PK-8th grade). More information is available at <https://golfinggreeley.com/back-9-redesign>. In addition, a groundbreaking for the new school site will be held Tuesday, March 30 at 5pm off of 71st Avenue.

Eric Bloomer – Parks Superintendent

Parks

- Contracts are being finalized for the Balsam Park renovation project. As soon as these details are complete, we hope to have a schedule for construction and to see activity ramp up in the coming weeks.
- The bids were received for the Centennial Park renovations and the award took place this week. Once contracts are finalized we should have a schedule and begin to see work start in April and last through the summer and fall.
- The survey results are in for the Broadview Park restroom and playground replacement. Input is being put together for our Planner by the Community Engagement office which will give us the direction we need for the type of play elements the residents desire.
- Spring sports on some fields have begun, but were all set back by the snow storm. Soccer groups are playing at Monfort and the Island Grove Multi-Use Fields, adult softball has started at Twin Rivers, and youth baseball/softball will begin soon at the Youth Sports Complex.
- With local COVID-19 restrictions loosening up, we will be making a decision soon on whether to rent park shelters out for summer 2021. Staff are leaning towards providing this service again this year after suspending it 2020.

Forestry

- There was considerable damage from the March snow storm to trees throughout Greeley. Staff have focused on safety issues first and then will spend several weeks chipping all the limbs from Parks and Right of Ways.
- Staff have performed several tree spade moves at Boomerang Golf Course in order to accommodate the construction of the new Tointon School.
- Staff have started the planning for the annual Arbor Day event. Due to timing for schedules and product orders, we will not be reading “The Giving Tree” in schools this year. We will, however, be providing the tree saplings and literature to all the elementary schools to distribute to the first graders.

Linn Grove Cemetery

- Staff are starting to prepare grounds for a new Columbarium that we will be installing this summer.
- Staff are planning the annual Memorial Day Event. More information will come soon on this event.

Scott Schuttenberg - Recreation Superintendent

- Recreation is currently in the process of hiring several full-time positions. Two supervisor positions are currently posted on the City of Greeley job bank. One will oversee the Recreation Center and the other position will oversee sports and programs. We are hiring two coordinator positions, one over adaptive and inclusive (AIR) programs and one for the Active Adult Center. We are also hiring two customer service

representatives. Once will be located at the Recreation Center and the other at the Active adult Center. Recreation also has several other full-time vacancies including a manger, sports coordinator, two administrative specialists and a facility service worker.

- **Aquatics**

- A water safety instructor class was recently held where several (6) of the existing staff were trained as swim instructors. The newly trained staff will be an immense help as we approach Summer and prepare to offer a higher volume of lessons across multiple aquatic facilities.
- Additionally, a lifeguard training class was recently held and had 13 enrolled. This will also help us as we move towards expanding hours and aquatics offerings.

- **Fitness**

- Applications are being accepted for both the group fitness instructor and personal trainer positions.
- The group fitness schedule will most likely be enhanced sometime later in the Spring as more staff are hired and COVID restrictions lessen.
- Personal training will be reintroduced as an available service once COVID restrictions lessen.

- **Operations**

- Applications are being accepted for part-time Guest Services Representatives.
- An increasing number of sessions are reaching the maximum of their designated capacities, mostly in the pools, gymnasiums, and weight rooms.
- The legal agreement with Silver & Fit, a membership option similar to SilverSneakers and Renew Active in that insurance companies absorb the cost of membership to our facility as a benefit to their policy holders, is currently being reviewed by attorneys for both parties. We hope to have an agreement in place over the course of the next month and be able to provide that as an alternative method for people to join. Revenue will be generated by Silver & Fit members in the same way as SilverSneakers and Renew Active members, where we are reimbursed for monthly usage at a per visit rate.

- **Ice Haus**

- Registration for Learn-to-Skate and Learn-to-Play-Hockey programs was very good for the session that started early March with 195 total registrations. This is 40% higher than the previous session.
- The next season of adult hockey leagues begin in April, the format will go back to the normal 5-on-5. A 3-on-3 league was offered during the winter to comply with capacity restrictions. Registration is anticipated to be very strong.
- The Ice Haus is offering the American Girl Doll Skate on Saturday April 24th. The event is being restructured to comply with capacity restrictions. Four 1-hour slots will be made available that guests can pre-register for, with a maximum capacity of 50 people per slot.
- Mountain View Skating Club is planning to host their annual figure skating competition in early June, with alterations to comply with various restrictions.

- **Sports**

- Youth Flag Football practices will begin the week of April 5 with games beginning the week of April 12.
- Youth Soccer practices will begin on March 29 with games beginning on April 5.
- Adult softball leagues began on March 15, weather permitting.

- **Rodarte Community Center/Youth Enrichment**

- **After School Program-Spring Break**

Billie Martinez Elementary and Bella Romero Campus students attended the Spring Break Program at the Rodarte Community Center. Seventy-five students from Kindergarten-6th Grade attended programming Monday-Friday from 8 am-5 pm last week. The School District supplied four full-time staff, which include two administrative staff from the Family Center, a nurse, and a nurse's aid. The School District also provided transportation to and from the Rodarte Community Center from east Greeley. Outside programming consisted of the High Plain Library District, West Greeley Conservation District and SAVA.

- **Fun In The Sun Program**

Staff are currently planning for a 9-week summer program running Monday-Friday from 7:45 am-5:15 pm. The Fun In The Sun program will start Monday, May 24, 2021 and end Friday, July 30, 2021.

This year, the program is fully licensed by the State of Colorado and we will accept 140 children ages 5-15. Free and reduced lunch students that reside in Greeley have first priority. 75% spots are reserved for first priority students (105) and 25% general registration (35). Attendance will be tracked and if a participant is not in compliance, youth will be dropped from the program and we will pull from the waitlist. Registration will begin on Monday, April 5 (6-week registration process).

- National Youth Service Day Awards-virtual event on Tuesday, April 20, 2021, nominations were due Monday, March 22 by 5 pm and the Youth Commission chose award recipients.
- Young Adult Job Fair-Wednesday, April 28 from 5:00-7:30 pm at Island Grove Events Center.

Justin Scharton – Natural Areas & Trails

Poudre River Trail and Sheep Draw trail counts for month (February 2021)

Location	Month Total	Daily Avg (Month) Trend (prior month)	YTD Avg Trend (prior year)
Sheep Draw @ McCloskey TH (installed May 2018)	2685	96 ↓ 5.9%	103 ↑ 7.8%
Triple Creek Spur @ Mountain Vista TH (re-installed Aug 2020)	2288	82 ↓ 10.1%	97 NA
Poudre Trail @ IG (installed Aug 2020)	1645	59 ↓ 15%	72 NA
Poudre Trail @ Rover Run (Temp moved May 2020)	2154	77	92
Poudre Trail @ PLC (installed Aug 2020)	2926	105 ↑ 7.4%	126 NA
Poudre Trail @ Poudre East (installed Aug 2020)	2703	97 ↓ 27%	112 NA

NOTE: Trail use across the system was negligible Feb 12-14 due to extremely cold weather.

Projects & Policy

- **Island Grove PRT Trailhead** | Notice to proceed has been granted, work should begin in the next week or two once the ground dries and mobilization can occur. Project will be completed in May.
- **McCloskey NA Trailhead** | Final trailhead site amenities (benches, picnic tables, bike racks, trash receptacles) have been ordered and will be installed by May.
- **Poudre River Trail Repairs**
 - Duran Section | Land & Water Conservation Fund grant due diligence and purchasing processes ongoing, project will go out to bid in April.
 - Narrows Section | Poudre River Trail Corridor, Inc. and Colorado School of Mines group is exploring ideas for creative repairs in this section.
- **Greeley #3 Canal Trail** | Design modifications are still being finalized. Project will go out to bid in the next month.
- **Sheep Draw Trail 83rd Ave. Underpass Section** | This project has been on hold for some time due to floodway permitting processes, and with that complete this project can now move forward. The project will be out to bid and a contractor will be selected in April. Construction will commence by May.
- **Poudre Ponds** | Work continues on the run-down structure, which is almost complete. Approx. 1100-1200 linear feet of the Poudre River Trail will be replaced in the next few weeks. Work will continue through May in Pond A and B, and NAT will work with Water & Sewer to open the trail as soon as possible. The project team is also working on improvements to the parking lot, trailhead, boat ramp, and fish habitat as part of this project.

- **East Memorial NA** | Design and development review is completed, project will go out to bid in early April. Construction will likely begin in May and the current schedule for completion is in October. A \$300k GOCO Resilient Communities grant awarded will allow more of the phase I design to be completed. The east Greeley task force will be working on engaging the community in a naming process for the natural area property.

Volunteers for Outdoor Colorado partnership

- Preparation continues on 2021 volunteer project season. Greeley will have four volunteer projects from spring through the fall at various sites throughout the community.
- Negotiations have begun to discuss the jointly hosted position between NAT and VOC after the initially funded term ends in 2021.

Archived agendas are located on the City of Greeley website: <https://greeleygov.com/government/b-c>

Upcoming Events

- **April 1** - Greeley History Museum Opens
- **April 23** - Face Vocal Band, UCCC, 8pm
- **April 24, 25** - Colorado Dance Collective Presents: Emerge, UCCC, 3 & 7 pm
- **April 24** - American Girl Doll Skate, Ice Haus, (4 one hour time slots)
- **April 27** - National Youth Service Day Awards (virtual event), 5-7:30pm
- **April 28** - Young Adult Job Fair, Island Grove Event Center, 5-7:30pm

Greeley Parks & Recreation Advisory Board Attendance

2020	August	September	October	November	December	2021	January	February	March
Albano, Mandi	A	A	A	P	N o	Albano, Mandi	A	P	
Alexander, Caitlin	A	A	P	P		Alexander, Caitlin	P	P	P
Birnbaum, Matt					M e e t i n g	Fulcher, Philip			
McPherson, Scott (Chair 3/20-2/21)	P	P	P	P		McPherson, Scott (Chair 3/20-2/21, 3/21-2/22)	P	P	P
Parks, Marshall	P	P	P	P		Parks, Marshall	P	P	P
Reeser, Richard	P	P	P	P		Reeser, Richard	P	P	P
Silva, Mikyla (Vice-Chair 3/20-2/21)	P	A	P	P		Silva, Mikyla (Vice-Chair 3/20-2/21)	P	P	P
Stiner, Vern	P					Torczon, Clint (Vice-Chair 3/21-2/22)	P	P	P
Torczon, Clint	A	P	P	P		Vega Ruzi, Vicente			P
Witherell, Sarah	P	A	P	P		Wilson, Louise			P
						Witherell, Sarah	P	A	

Parks & Recreation Advisory Board - Agenda Summary

April 2, 2021

Andy McRoberts, Culture, Parks and Recreation Director, 970-350-9425

Title:

A Resolution requesting the Greeley City Council consider submitting a question to the city's registered electors regarding a return of the White-Plumb Farm Learning Center to the Plumb heirs

Background:

Over a period of time stretching from 1983-1998, portions of the real property upon which the White-Plumb Farm Learning Center ("Plumb Farm") is located (955 39th Avenue) were gifted to the City. However, the property and buildings came with a right of reversion to the heirs of C.O. Plumb should the Plumb Farm cease to be used for "park, museum, or educational purposes".

Plumb Farm has been managed by the City's Culture Division as a community garden area and historic museum site designed to educate visitors on Greeley's early agricultural heritage. However, the facility has had limited use in recent years and has been closed due to the COVID-19 pandemic. It has also been recommended to be permanently closed through the City's budgeting process in 2020.

A return of title of the gifted portions of Plumb Farm to the heirs of C.O. Plumb makes economic sense for the City as well as to fulfill the City's legal obligations created by the right of reversion.

As the City has, at various points, designated or referred to the Plumb Farm as a "park" or a "special use park", it is necessary to officially divest of the property through a vote of the citizens of Greeley as dictated by City Charter, Section 3-6. – "Abandonment of Streets, Alleys, Public Highways and Public Parks".

The attached Resolution is necessary as a formal step towards putting this issue of divestiture on a ballot question to voters in November, 2021.

Decision Options:

- 1) Adopt the resolution as presented; or
- 2) Amend the resolution and adopt as amended; or
- 3) Deny the resolution; or
- 4) Continue consideration of the resolution to a date certain.

Attachments:

Resolution

Copy of City Charter Section 3-6

Site Map of White-Plumb Farm

**CITY OF GREELEY, COLORADO
PARKS & RECREATION ADVISORY BOARD**

RESOLUTION NO. , 2021

A RESOLUTION REQUESTING THE GREELEY CITY COUNCIL CONSIDER SUBMITTING A QUESTION TO THE CITY’S REGISTERED ELECTORS REGARDING A RETURN OF THE WHITE-PLUMB FARM LEARNING CENTER TO THE PLUMB HEIRS

WHEREAS, The Greeley Parks & Recreation Advisory Board shall, pursuant to the Greeley Municipal Code, study and make recommendations regarding Culture, Parks and Recreation Department services and facilities to the Greeley City Council; and

WHEREAS, over a period of time stretching from 1983-1998 portions of the real property upon which the White-Plumb Farm Learning Center (“Plumb Farm”) is located were gifted to the City with a right of reversion in the property held by the heirs of C.O. Plumb should the Plumb Farm cease to be used for park, museum, or educational purposes; and

WHEREAS, prior to closures necessitated by the COVID-19 pandemic, the Plumb Farm was managed by the City’s Culture, Parks, and Recreation Department as a community garden and museum designed to educate visitors on Greeley’s early agricultural heritage; and

WHEREAS, due to budgetary constraints made more severe by the pandemic, the cost of maintaining Plumb Farm as an educational agricultural museum is no longer feasible; and

WHEREAS, the Parks & Recreation Advisory Board believes that a return of title of the gifted portions of Plumb Farm to the heirs of C.O. Plumb would make economic sense for the City as well as fulfill the City’s legal obligations created by the right of reversion; and

WHEREAS, the City has at various points in its past designated or referred to the Plumb Farm as a “park” or a “special use park”; and

WHEREAS, Section 3-6 of the City Charter holds that “no public park shall be vacated, sold or abandoned as such without a majority of votes cast of the qualified electors of the City.”

NOW, THEREFORE, BE IT RESOLVED BY THE GREELEY PARKS & RECREATION ADVISORY BOARD:

Section 1. Pursuant to C.R.S. § 31-11-111(2), the Greeley City Council is requested to consider submitting a question to the registered electors of the City of Greeley as to whether the City shall vacate those gifted portions of the Plumb Farm so that it is no longer operated for park, museum, or educational purposes, thereby reverting ownership of the gifted portions of the Plumb Farm real property to the heirs of C.O. Plumb.

PASSED AND ADOPTED, SIGNED AND APPROVED THIS _____ day of _____, 2021.

ATTEST:

THE GREELEY PARKS & RECREATION
ADVISORY BOARD

Clint Torczon, Vice Chair

Scott McPherson, Chair

CHARTER AND CODE OF THE CITY OF GREELEY, COLORADO

Section 3-6. - Abandonment of Streets, Alleys, Public Highways and Public Parks

No street, alley, or other public highway shall be abandoned except by ordinance. No public **park** shall be vacated, sold or abandoned as such without a majority of votes cast of the qualified electors of the City.

Note—Amended by Ord. No. 56, 2007, § 2, adopted by vote of citizens on November 6, 2007.



0.1 0 0.03 0.1 Miles

NAD_1983_HARN_StatePlane_Colorado_North_FIPS_0501_Feet
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