



GREELEY PARKS & RECREATION ADVISORY BOARD MEETING

FRIDAY, JUNE 3, 2022 -- 7:00am
Family FunPlex - 1501 65th Avenue, Community Room B

Zoom Option: <https://greeleygov.zoom.us/j/87259272771> Passcode: 412299

Agenda

- 1. Roll Call**
- 2. Approval of Agenda**
- 3. Approval of Minutes**
- 4. Public Input**
- 5. Board Member Committee Reports: Art Commission - Other**
- 6. Staff Reports**
- 7. Old Business**
 - A. Election of Board Chair and Vice Chair
 - B. Appoint Member of the Parks & Recreation Advisory Board to Serve on the Arts Commission (meets 3rd Tuesday of each month at 4pm at the Recreation Center)
- 8. New Business**
- 9. Upcoming Agendas**
- 10. Next Meeting Set – Friday, July 1, 2022**
- 11. Adjournment**

Board members unable to join this meeting, please notify
Scott McPherson (Chair) at: sjmac4946@gmail.com

GREELEY PARKS AND RECREATION ADVISORY BOARD
MEETING MINUTES – May 6, 2022

1. ROLL CALL

The Greeley Parks and Recreation Advisory Board met Friday, May 6, 2022, at 7:00am at the Greeley Recreation Center. Board members joining: Clint Torczon, Monica Ramirez, Philip Fulcher, Louise Wilson, Vicente Vega Ruiz, Shane Kigin and Luis Casillas. Staff joining: Kelly Snook (Interim Director of Culture, Parks, and Recreation), Scott Schuttenberg (Recreation Superintendent), Justin Scharton (Natural Areas and Trails Superintendent), Clint Anders (Park Planner), and Nancy Milton (Office Manager).

- 2. APPROVAL OF AGENDA** – A motion was made by Monica Ramirez to approve the agenda. The motion was seconded by Shane Kigin and passed unanimously.

- 3. APPROVAL OF MINUTES** – A motion was made by Philip Fulcher to approve the minutes of the previous meeting. The motion was seconded by Vicente Vega Ruiz and passed unanimously.

4. PUBLIC INPUT

- 5. BOARD MEMBER COMMITTEE REPORTS** – Art Commission: A Parks & Recreation Board representative position remains vacant on the Art Commission. Louise Wilson has interest in possibly serving in this capacity. Staff will ask Jason Evenson contact Louise to discuss.

6. STAFF REPORTS

Scott Schuttenberg

- Recreation has hired three new Coordinators for Youth Sports, Adult Sports, and Aquatics, and we are still looking to hire a Recreation Supervisor at the Ice Haus.
- Both outdoor pools will be opening the end of May.
- The Fun in the Sun Program will begin in May at Rodarte and Anna Gimmetstad.
- A new Coordinator has been hired at the Active Adult Center and we will be offering the day-trips program beginning in June.

Clint Anders for Eric Bloomer

- Staff are facing the challenge of getting applicants for seasonal positions.
- The Arbor Day event was held in April and over 100 trees were planted.
- Cemetery staff are preparing for the annual Memorial Day event.

Justin Scharton

- Usage on the trails is increasing and trail side mowing has begun.
- Staff is in the process of hiring two new positions over the next couple of months.
- The first volunteer event of the season was held with approximately 41 volunteers starting some clean-up of the Shurview property.
- Staff have begun interviews with design firms that will be providing our visioning, public engagement and design process for the Shurview property and Delt Park project.

Kelly Snook

- The City-Wide Needs Assessment is open on the Purchasing website to solicit a consultant to survey the community on our Department services, programs and amenities - what are we missing, what do we need to enhance, what can we provide that we are not already providing. This will provide valuable information as we plan for the future.
- About a year ago, an HRQ Assessment was completed for CPRD which assessed our organizational structure and what positions might be needed. Kelly has reviewed the Assessment results and has offered her recommendations as well those of Division Managers. One of the positions that was recommended is an Assistant or Deputy Director for the Department, which along with a few other positions, have been requested for a mid-year appropriation.
- The City is currently conducting a search for to hire a permanent Director for the Department which will most likely be appointed by mid-July.

7. OLD BUSINESS

- A. Election of Board Chair and Vice Chair: This item was tabled until next month.
- B. Appoint Member of the Parks & Recreation Advisory Board to Serve on the Arts Commission: This item was tabled until next month.
- C. Upcoming New Park Development Projects – Clint Anders (Park Planner): Clint presented information on numerous upcoming developments and projects.

8. NEW BUSINESS

9. UPCOMING AGENDAS

- Election of Board Chair and Vice Chair
- Arts Commission Appointment

10. NEXT MEETING – The next meeting is tentatively scheduled for Friday, June 3, 2022, at 7am at the Family FunPlex.

11. ADJOURNMENT – A motion for adjournment was made by Philip Fulcher and seconded by Vicente Vega Ruiz. The meeting adjourned at 8:27am.

Respectfully submitted:

Clint Torczon, Vice Chair

Nancy Milton, Office Manager

PARKS & RECREATION ADVISORY BOARD

STAFF REPORTS – June 3, 2022

[Kelly Snook – Interim Director of Culture, Parks, and Recreation](#)

[Eric Bloomer – Parks Superintendent](#)

Parks

- Construction of the new playground at Greeley West is underway and if there are no delays it will be complete by the end of June.
- Communications and Engagement staff will be posting an online survey soon asking for input on the replacement playground at Anna Gimmestad Park. We hope to have this out to bid in July and start the work just after school starts back in the fall.
- The Bittersweet project has been put out to bid. We will likely not start the work until late August to avoid trying to grow new sod in the heat of the summer.
- Staff have had to prioritize maintenance activities due to a lack of seasonal staff. Some tasks, such as string trimming and sidewalk edging will be sporadically and as time allows. More important tasks such as playground safety, restroom and shelter maintenance and mowing will be the higher priorities. This will lead to visual impacts that citizens will notice. Staff will continue to recruit new seasonal employees, but until we have more staff, the reality is that we do not have enough fulltime employees to follow normal maintenance practices in any area of Parks.
- Island Grove staff are working hard to prepare the grounds for the Blues Jam and the Stampede. Both events are massive community festivals, and we are working with the organizers to ensure the largest impacts, trash and restroom maintenance, will be handled because of the seasonal staff shortage we are experiencing.

Forestry

- Staff are finalizing the Residential EAB Treatment program which will take place in mid-June. There are over 45 properties registered to have their Ash Trees treated by the program this year.
- The Giving Tree program was a major success ending with an arbor day proclamation and tree planting at Broadview Park. While the weather was extremely windy and a bit cool that morning, staff, several residents and the Mayor enjoyed the event.
- Staff have completed the spring parks reforestation project and planted over 100 trees throughout Parks in Greeley.

Cemetery

- By the time this goes out the annual Memorial Day event will have taken place. Leading up to the event, staff have been working diligently on preparing the site for the hundreds of visitors that come to pay respects to fallen hero's. Several staff from Parks have been assisting in mowing, string trimming and site cleanup in preparation. Again, the lack of seasonal help has made a dramatic impact here.
- The trend of higher-than-normal services from 2021 has flowed directly into 2022. Staff are still seeing multiple services per week which does make it difficult to keep up with site maintenance since we have had no seasonal employees hired on yet.
- March, April, and May have been some of the driest, windiest, and warmest on record. This kept staff from being able to perform many spring maintenance tasks, such as weed spraying. However, despite the weather, staff have been able to spray approximately 50%-60% of the site for broadleaf weeds and hope to have the entire site done by mid-June.
- Staff are investigating options of hiring out some services to be completed by a contractor, such as string trimming and mowing. The costs so far have been too high to make a switch in service delivery. However, staff are also investigating some power equipment options that may reduce the number of man-hours needed for string trimming which would help put staff time back into other areas.

Scott Schuttenberg - Recreation Superintendent

Family FunPlex

- Current Programs
 - Lifeguard certification class had 13 participants for the month of May. We are still in need of another 10 lifeguards for the summer, but both outdoor pool successfully open on Saturday, May 28.
 - May swim lessons had 133 participants.
- Upcoming Programs and Events
 - Young Rembrandts starts on June 6th – June 10th
 - Musical Theater Camp starts June 20th – June 25th
 - Contracted Safe Sitter was offered on May 24th
 - May Learn to Swim started May 3rd
 - Lifeguard Certification Course June 3rd – June 5th
 - Teen Night Out was on May 27th from 5-8pm
- Hiring Updates
 - Kelly McClanahan, Aquatics Coordinator scheduled started on May 2nd, 2022.

Recreation Center

- Current Programs
 - Tumbling currently has 60 participants enrolled for summer session I.
- Upcoming Programs and Events
 - Adult Triathlon Training will be May 31st – June 23 currently 2 participants enrolled.
 - Youth Athletic Conditioning will be June 7 – June 30 currently 7 participants enrolled.
 - TRX Total Body starts June 2 – June 23 register by June 1st.
- Armando Asseiss, Recreation Coordinator II started on Monday, May 23rd, 2022.

Rodarte Community Center

- Current Programs
 - Fun in the Sun (FITS) is at capacity with:
Rodarte Community Center-200 registered youth
Anna Gimmestad-75 registered youth
 - Fun In the Sun will run through Monday, May 23-Friday, July 29
 - Play on the Way summer times are 10am -11:30am
 - May 24th Balsam Park
 - May 26th Monfort Park
 - May 31st Anna Gimmestad Park
 - June 2nd Sherwood Park
 - June 7th Balsam Park
 - June 9th Monfort Park
 - June 14th Anna Gimmestad Park
 - June 16th Sherwood Park
 - June 21st Balsam Park
 - June 23rd Monfort Park
 - June 28th Anna Gimmestad Park
 - June 30th Sherwood Park
- Boxing Program: 24 youth and 3 adults
- Hiring Updates
 - Finished training all new part-time employees for the summer. There is a total of 28 training hours prior to working with kids. 20 hours are in-person and 8 are virtual through the State of Colorado.

Ice Haus

- Current Programs
 - Mountain View Skating Club hosted their Spring Ice Show May 14 & 15.

- Session 1 of Rec Hockey started May 10 and has 50 participants.
- Upcoming Programs and Events
 - Learn-to-Skate and Cub Summer 1 starts June 4, registration is ongoing.
 - Summer Skate Camp is June 20-24.
 - Puck & Pints Adult Hockey Tournament is June 24-26.
- Hiring Updates
 - 2nd round of interviews for the Ice Haus Supervisor will be held next week.
 - Job posting for the full-time Customer Service Representative was published this week.

Active Adult Center

- Upcoming Programs and Events
 - Travel programs have relaunched with the first trip scheduled for June 1. Registrations have been very strong.
- Hiring Updates
 - Laura Anderson has accepted the position of Customer Service Representative. Laura has worked at the Active Adult Center for nearly a decade and is excited to move back into a full-time role.

Sports and Programs

- Current Programs
 - **Youth Sports** – Summer Youth Sports started this week with T-ball and Coach Pitch baseball. Several camps will be offered beginning in June.
 - **Adult Sports** – Summer Adult Sports started this week.
 - **AIR** – Summer Air activities started this week.
- Hiring –
 - FT Recreation Coordinator for Adult Sports started 5/16.

Justin Scharton – Natural Areas & Trails

Poudre and Sheep Draw trail counts

Location	Month Total	Daily Avg (Month) Trend (prior month)	YTD Daily Avg Trend (prior year)
Sheep Draw @ McCloskey TH (installed May 2018)	4374	146 ↑3.0%	113 ↓12.8%
Triple Creek Spur @ Mountain Vista TH (re-installed Aug 18, 2020)	3017	101 ↓10.7%	87 ↓20.3%
Poudre Trail @ Island Grove (installed Aug 2020)	5062	169 ↑19.4%	109 ↑35.3%
Poudre Trail @ Rover Run (Temp moved May 2020)	xxxx	xxx ↑xxxx%	xxx ↑xxxx%
Poudre Trail @ PLC (installed Aug 2020)	xxxx	xxx ↑xxxx%	xxx ↓xxxx%
Poudre Trail @ Poudre East (Kodak TH)	5091	170 ↓5.8%	132 ↓12.6%

Staffing

- Hired Michael McGill as a year-round part-time groundskeeper to maintain Poudre Trail corridor.

Capital Projects

- **Poudre River Trail – Duran Section** | Design has been completed, team is waiting for National Park Service contract execution for grant funding to proceed with project.

- **Poudre River Trail – Poudre Ponds** | A design concept has been selected and the City’s consultant is proceeding with the modeling for the design. Emergency repair upgrades were completed in late April ahead of this season’s runoff.
- **Campo Esperanza NA** | The public art component of the capital project was installed, and staff will be installing additional boundary fencing to deter ATV and dirtbikes from causing more damage to amenities.
- **Mountain Vista NA** | A public art piece that was a part of the Downtown Trees was moved to the Mountain Vista NA trailhead along 20th St. The piece, featuring soaring raptors, is a great addition and waypoint for the trailhead.

Maintenance

- Trailside mowing continues in full system
- Cattail mitigation is being conducted in Mountain Vista and Gateway Lakes Natural Areas.
- Fish habitat securement was completed at Poudre Ponds before pond was refilled.

Volunteer/Outreach

- PDC Energy staff volunteered at Poudre Ponds, providing 44 hours valued at \$1,255 securing fish habitat structures.
- Staff participated in erosion control training Shurview in partnership with VOC and Alloterra.
- Three field staff attended the Ranger Excellence School in Estes Park, CO and renewed CPR and other first responder certifications at the training.

Poudre River Trail Corridor, Inc.

- Promotion for the Trail-athlon will launch on June 1st
- Cycling Without Age trishaw rides are very popular on the trail
- Initial concepts for the Red Barn trailhead area at Signature Bluffs NA are being reviewed.

Archived agendas are located on the City of Greeley website: <https://greeleygov.com/government/b-c>

Upcoming Events

- **May 28** - Centennial Celebration, Centennial Village Museum, 10am-4pm
- **May 28** - Outdoor Pools & Splash Parks open for the Summer Season
- **May 30** - Memorial Day Celebration, Linn Grove Cemetery, 9-10am
- **June 1** - 2022 Poudre River Trail-athlon Begins - thru August 1
- **June 4** - Fishing Derby, Sanborn Park, 8am-12pm
- **June 4** - Trails Day Clean Up Event, Shurview, 8am-12pm
- **June 11** - Meeker Home Museum Tours, Meeker Home Museum, 10am-2pm
- **June 25-July 4** - Greeley Stampede at Centennial Village Museum
- **June 29** - Golden Gallery 50+ Art Show Opening Reception, UCCC, 4-6pm

GREELEY PARKS & RECREATION ADVISORY BOARD															
Attendance															
2021-2022	April	May	June	July	August	September	October	November	December	January	February	March	April	May	
Casillas, Luis													A	P	
Fulcher, Philip	P	P		P	A		P		P		A	P	P	P	
Kigin, Shane													P	P	
McPherson, Scott (Chair 3/20-2/21, 3/21-2/22)	A	P	No Meeting	P	P	No Meeting	P	No Meeting	P	No Meeting	P	P	P	A	
Parks, Marshall	P	P		P	P		A		P		P				
Ramirez, Monica					P		P		P		P	P	P	P	
Silva, Mikyla (Vice-Chair 3/20-2/21)	P	P	No Meeting	P	P	No Meeting	P	No Meeting	P	No Meeting	P				
Torczon, Clint (Vice-Chair 3/21-2/22)	P	A		P	P		A		P		P	P	P	P	
Vega Ruzi, Vicente	P	P		P	P		P		P		P	P	A	P	
Wilson, Louise	P	P		A	A		P		P		A	P	P	P	