



REMOTE MEETING INSTRUCTIONS FOR THE MUSEUM ADVISORY BOARD MEETING ON MARCH 18, 2021

In order to comply with all health orders and State guidelines intended to stop the spread of COVID-19 (Coronavirus), no physical location will be set up to view or participate in the Meeting.

- You can provide input/public comment for this meeting by emailing your comments to Leslie Evans (Leslie.Evans@Greeleygov.com). Comments may also be submitted in real-time during the meeting using the chat feature. Comments received before and throughout the meeting will be read into the record at the appropriate time.
- To view the meeting and/or participate in real-time, email Leslie Evans (Leslie.Evans@Greeleygov.com) before the meeting begins to receive the log-in credentials. Instructions on how to access and participate in the remote meeting will be provided at that time.

**Museum Advisory Board Meeting
March 18, 2021, 4:00pm**

Meeting Link: <https://zoom.us/j/95643449716>
Email Leslie.Evans@Greeleygov.com **for password**

Roll Call:

Approval of February 2021 Minutes:

Culture, Parks and Recreation Department Report (Andy McRoberts):

Culture Division Report (Jason Evenson):

Museums Report (Sarah Saxe):

Friends of the Greeley Museums Report (Laura Reeser):

Public/Board Input - Committee Reports:

- Funding Team (Daina/Flo) –
- Experiences Team (Mark/Mike/Bruce/George) –
- Acquisitions Committee (Ashley/Daniel/Bruce) –

New Business:

- Advisory Board appointments and elective officers
- Greeley History Museum visitation statistics conversation (Mike)
- Deaccessions (JoAnna Luth Stull)

Old Business:

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Next Meeting: Thursday, April 15, 2021, 4:00 p.m., virtual meeting

Adjourn:



REMOTE MEETING INSTRUCTIONS FOR THE MUSEUM ADVISORY BOARD MEETING ON FEBRUARY 18, 2021

In order to comply with all health orders and State guidelines intended to stop the spread of COVID-19 (Coronavirus), no physical location will be set up to view or participate in the Meeting.

- You can provide input/public comment for this meeting by emailing your comments to Leslie Evans (Leslie.Evans@Greeleygov.com). Comments may also be submitted in real-time during the meeting using the chat feature. Comments received before and throughout the meeting will be read into the record at the appropriate time.
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**Museum Advisory Board Meeting
February 18, 2021, 4:00pm**

Meeting Link: <https://zoom.us/j/95643449716>
Email Leslie.Evans@Greeleygov.com **for password**

Meeting called to order by chair, Bruce Gorze at 4:04pm Meeting digitally recorded via zoom: transcribed by Leslie Evans.

Roll Call:

Members present – Michael Weiland, Laura Reeser, Flo Mikkelson, George Junne, Bruce Gorze, Daniel Murphy

Members absent – Ashley Wilson, Daina Bustillos, Mark Moody

Staff Members present – Jason Evenson, Sarah Saxe, Katie Ross, Holly Berg, Scott Chartier, JoAnna Luth Stull, Andy McRoberts

Approval of January 2021 Minutes: Flo Mikkelson moved to approve with a second by Mike Weiland. Motion passed unanimously.

Culture, Parks and Recreation Department Report (Andy McRoberts): Department is cautiously optimistic moving forward from COVID restrictions. While Weld County is currently yellow by the state of Colorado, the City continues to operate at orange as well as yellow. The priority is keeping staff, volunteers, and the general public safe.

Culture Division Report (Jason Evenson): Museums have been given the green light to open on 04/01/2021. Shared minimal damage to City buildings due to recent inclement weather.

Museums Report (Sarah Saxe): Applications for MAB renewals due 03/01/2021. Museums will begin to open for private groups, by appointment only, effective 03/01/2021. The research center is also accessible by appointment. Sarah L. has created a web form to schedule appointments. Came to the decision that GHM is not suitable for 5 Star Program, however, considering for Centennial Village. Agricultural artifacts are moving to Centennial Village from Plumb Farm. Museums are currently collecting bids for pre-fabricated building to host an exhibit in the Monfort field. Also fundraising for donations for the project. Hope to have means ready by 06/01/2021 to make final decisions, and purchase supplies ASAP. Staff is cataloguing backlog of artifacts. Holly, JoAnna, and Katie are working on the “War Comes Home” exhibit, open to private groups on 03/01, and to the general public on 04/01/2021. Creating exhibit supporting programs: writing workshops, lectures, and public art. Holly and Sarah L. have been taking 3D images for a Meeker Home virtual tour. Scott discussed some maintenance issues, but both he and Sarah S. feel they are under control.

Staff Introductions:

Holly Berg – Curator of Exhibits

Katie Ross – Curator of Collections

JoAnna Luth Stall – Registrar

Scott Chartier – Curator of Historic Sites

Jason Evenson – Manager of Cultural Affairs

Andy McRoberts – Director CPRD

Leslie Evans – Administrative Specialist

Friends of the Greeley Museums Report (Laura Reeser): FOGM is continuing to update their website. Sarah S. requested help funding the new building project. FOGM agreed to a matching grant of up to \$25,000.00.

Public/Board Input - Committee Reports:

- Funding Team (Daina/Flo) – no updates
- Experiences Team (Mark/Mike/Bruce/George) – Holly and staff have created successful virtual tour with “Beyond Suffrage”. The series will continue with: “Unmentionable”, “War Comes Home”, and “Message for the Future”. JoAnna and Katalyn have been reviewing the time capsule for the “Message for the Future” exhibit, and developing program ideas to support the exhibits. Scott – Installing Plexiglas, and continuing camera installation process. Also considering roof and paint work.
- Acquisitions Committee (Ashley/Daniel/Bruce) – Recent meeting discussed the collection of scrapbooks for obituaries, and how to preserve them. Creating new ways to keep newspaper information when they are becoming obsolete. Scrapbooks will be moved to digital and funeral homes researched for better obituary and scrapbook collection.

New Business:

- Posting a site designation for notices of Museum Advisory Board meetings is required under the Colorado Open Meetings Act (see Open Meeting Laws in packet).
 - Recommended motion to designate the City of Greeley’s website, www.greeleygov.com, as the official posting site for meeting notices of the Museum Advisory Board, and the public lobby of City Hall, located at 1000 10th St, as the backup location for such postings. Flo Mikkelsen moved to approve, with a second by Mike Weiland. Motion unanimously passed.
- Deaccessions (JoAnna Luth Stull) Three artifacts in use at the Spanish Colony House at Centennial Village. For continued use in exhibit, JoAnna proposed deaccession from the permanent collection, and move exhibit to Level 3 Education Collection.

Old Business:

- None

Next Meeting: Thursday, March 18, 2021, 4:00 p.m., virtual meeting

Adjourn: Flo Mikkelson moved to adjourn meeting at 4:38 PM, with second by Mike Weiland. Motion passed unanimously.

Prepared by:

Approved by:

Preparer

Board Chair

Date

Date

Museums' February 2021 Report

Major Events

- Staff prepared to reopen the museum for private groups beginning March 1, and regular open hours beginning April 1. Public health protocols have been implemented, including Plexiglas barriers at admissions/research center, 6ft spacing stickers, gallery occupancy signs, and contact tracing logs. Staff trainings and scheduling is in the works. We hope to open Centennial Village for private groups May 1st, with regular open hours beginning Memorial Day weekend.
- Work to replace and/or install security cameras at GHM, CV, and Meeker is in-progress and on track. Staff will soon be trained on how to access live footage and use the PA system.

Collections

- Collections Stats
 - Items cataloged: 58
 - Images added: 45
 - Items Inventoried: 61
- Hazel E. Johnson Research Center Stats
 - Internal research inquiries: 2
 - External research inquiries: 24
 - reproduction orders: 36 images
- The installation of new storage shelves was completed and Katie, Barry and Brayden relocated oversized artifacts onto the units. Many items were previously stored on the floor, taking up more space than necessary and were at risk if there were a water incident.

Exhibits

- Holly, Sarah S., and Jason met with representatives from Colorado Humanities, and both the Aims and UNC Veteran's Services offices to discuss a future collaboration to support the new exhibit "War Comes Home: The Legacy". All participants were enthusiastic about creating and hosting a veterans' writing program.
- Holly continued work on upcoming exhibits celebrating the Stampede's 150th anniversary and "A Message for the Future: Greeley's Time Capsules".

Historic Sites

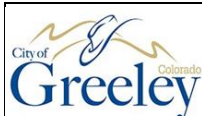
- Scott has been working with community member and volunteer Stan Sessions to contact potential donors to raise money for the new Agricultural Heritage Building at Centennial Village. Peggy has contacted Mark Watson of the Union Colony Company of Colorado who might also be interested in providing matching funds.

Education

- Sarah Lester and Holly began work designing the Meeker Home virtual tour.
- Sarah L. attended training on engaging people with intellectual/developmental disabilities in virtual programming.

Marketing and Reach

- Across the museum system's 3 Facebook pages, there were a total of 23 posts with a total reach of 5,115. Some of our posts seem to have underperformed; we plan to do a heavier marketing push to support "War Comes Home" programming, as well as our other upcoming exhibits.



Museums Acquisitions Committee Deaccession Recommendations

On

~ 18 February 2021 ~

To

~ Museums Advisory Board ~
Consent Agenda Considerations

For

~ 18 March 2021 ~



2021

Acquisitions Committee Recommendations for Deaccession with Recommendations for Disposal options from the Museums Acquisitions Committee Minutes dated February 18, 2021 As Approved By Museum Manager Sarah Saxe .	Please refer to the Museums Advisory Board Consent Agenda dated March 18, 2021 for detailed information for each of the accession or object ID numbers listed below.
Museums holds title to all objects in the group below through a number of legal documents transferring ownership such as, but not limited to, Contracts of Gift, Deed of Gifts, Temporary Custody Receipts, Accession Sheets (dated), Transfer, Exchange, or purchase receipts.	City of Greeley Museums Collections Management Policy, Part I, Sections 1-5, Introduction; Mission, Scope and Descriptions of Collections; Ethics; Acquisitions of Collections; Deaccessioning and Disposal of Artifacts, and Loans apply in all actions of the Museums Acquisitions Committee and Museum Advisory Board.

Object ID Number: <u>1987.03.0053</u> Object Name/Description: Table: Mission oak varnished telephone stand with medium stain. There are four rectangular legs connected with three rectangular crosspieces, two rectangular shelves at the top 4" apart with three vertical slats on narrow sides of the rectangle. The top shelf is surrounded by a rim on three sides. The back rim supports 2 5/8" high fence with metal rod on one end which goes down to bottom shelf, with two slats in the middle and two slats on the other end. All pieces have rounded edges. It is of screw and glue construction. Condition: Complete and excellent. Bottom of the bottom shelf has diagonal cut and a narrow band of adhesive residue. The top of the top shelf has gouges. Recommendation Reason & Comment by Katie Ross. ☒ Lack of provenance: As Virginia (Hall) Hall and Ila (Hall) Wandel gave the telephone stand jointly, it is not clear whom the table belonged to—Virginia, Ila, their parents, or possibly someone else.	Donor/Statement of Legal Title: <u>Hall, Virginia (Hall) (1907-1998) and Wandel, Ila (Hall) (1904-1989)</u> hereby donate to the City of Greeley Museums, without limiting conditions, the following articles that will be described under accession <u># 87.03</u>. The City of Greeley Museums will consider the articles as unrestricted, irrevocable gifts to the City of Greeley, which may be used in any manner that is deemed to be in the best interest of the museums in accordance with the collections policy. The items were accepted for the Greeley Museums by J. Rakke and the Contract signed by Virginia Hall and dated March 3, 1987. AC Approved Recommendation to MAB: - Recommend Deaccession from the Permanent Collection. - Recommend for Greeley Museums Level 3 collection with item to remain on exhibit at this time, in the entryway of the Stevens-Reynolds House.
Object ID Number: <u>1988.06.0004A</u> Object Name/Description: <u>Telephone Ringer Box</u> The oak ringer box/generator is the chime system for the associated telephone <u>1988.06.0004B</u>. It consists of two mushroom cap bells with a metal ringer between the two. The door opens on the frame and the hand crank is located on the right hand side of the box. This set was purchased by the Friends of the Greeley Museums on March 15, 1988 at the Collectors Den in Evans, Colorado. The purchase price: \$125.00. [subject card] Recommendation Reason & Comment by Katie Ross. ☒ Lack of provenance: The Friends of the Greeley Museums as donor are known; who owned and used this telephone ringer box is not known.	Donor/Statement of Legal Title: <u>Friends of the Greeley Museums</u> The undersigned hereby declares he or she is the owner or owners of the following described properties and gives and donates without limiting conditions to the Museums of the City of Greeley the following articles to be the property absolutely of the Museums. Signed by the Friends of the Greeley Museums President Warren Holmes and dated 2/19/1988. Note: The telephone ringer box and candlestick telephone were purchased by the Friends of the Greeley Museums for exhibit use. AC Approved Recommendation: - Recommend Deaccession from the Permanent Collection. - Recommend for Greeley Museums Level 3 collection with item to remain on exhibit at this time, in the entryway of the Stevens-Reynolds House.

Object ID Number: <u>1988.06.0004B</u> Object Name/Description: <u>Candlestick Telephone</u> A 1905 Stromberg-Carlson telephone is a series desk telephone manufactured by the Stromberg-Carlson Telephone Manufacturing Company of Rochester, New York. It was patented September 12, 1905. This is a candlestick style telephone with a chrome cradle and chrome mouthpiece base. Cord is cloth-covered wiring. This set was purchased by the Friends of the Greeley Museums on March 15, 1988 at the Collectors Den in Evans, Colorado. The purchase price: \$125.00. [subject card] Recommendation Reason & Comment by Katie Ross. ☒ Lack of provenance: The Friends of the Greeley Museums as donor are known; who owned and used this candlestick telephone is not known. <u>Note:</u> The telephone ringer box and candlestick telephone were purchased by the Friends of the Greeley Museums for exhibit use.	Donor/Statement of Legal Title: <u>Friends of the Greeley Museums</u> The undersigned hereby declares he or she is the owner or owners of the following described properties and gives and donates without limiting conditions to the Museums of the City of Greeley the following articles to be the property absolutely of the Museums. Signed by the Friends of the Greeley Museums President Warren Holmes and dated 2/19/1988. AC Approved Recommendation: • Recommend Deaccession from the Permanent Collection. • Recommend for Greeley Museums Level 3 collection with item to remain on exhibit at this time, in the entryway of the Stevens-Reynolds House.
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City of Greeley Museum Advisory Board Approval _____ SIGNATURE DATE	Museum Advisory Board Chair or Museum Advisory Board Chair Vice Chair
Culture, Parks & Recreation Department Approval _____ SIGNATURE DATE	Culture, Parks, & Recreation Department Director or Culture, Parks, & Recreation Department Cultural Affairs Manager

Signatures Attesting & Verifying Affidavit of Title _____ SIGNATURE DATE _____ SIGNATURE DATE	Affidavit of Title for Unknown Donor Items By their Affidavit of Title Signatures, the Greeley Museums Collections Curator, and Registrar Attest to their belief that due diligence research for ownership and title transferring the object(s) to the City of Greeley Museums was performed with thoroughness and care. The City of Greeley Museums may hold Title through a signed and dated Contract and/or Deed of Gift. Alternately, the City of Greeley Museums has possession of the object(s) listed by definition of Colorado Revised Statutes (CRS), <u>38-14-102</u>. Definitions of (1) Loaned Property and CRS <u>38-14-103</u> Limitations on Recovery of Loaned Property where (1a) applies as "Seven years have passed without written contact between the museum and the lender" and the lender's identity or current address is unknown.
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LIST BELOW any Recommendation for Deaccession items PULLED from the MAB Consent Agenda for review/research.	Comments/Next Action: