

**Museum Advisory Board Meeting
October 21, 2021, 4:00pm
Greeley History Museum**

Meeting to be digitally recorded; transcribed by Samantha Foyle

Roll Call: Adrian Sdano, Daina Bustillos, Emma Pena-McCleave, Floris Mikkelson, Gary Alexander, George Junne, Joseph Lesko, Laura Reeser, Michael Weiland

Approval of September 2021 Museum Advisory Board Meeting Minutes

Culture, Parks and Recreation Department Report (Andy McRoberts):

Culture Division Report (Jason Evenson):

Museums Report (Sarah Saxe):

Friends of the Greeley Museums Report (Laura Reeser):

Public/Board Input - Committee Reports:

- Funding Team (Daina/Flo/Emma/George/Mike/Gary) –
- Experiences Team (Mike/George) –
- Acquisitions Committee (Adrian/Joe) –
- Community Engagement Team (Flo/Mike/George/Emma/Gary) –

New Business:

- Deaccessions (JoAnna/Katie)
- White-Plumb Farm Plans and Progress letter (All)

Old Business:

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Next Meeting: Thursday, November 18, 2021, 4:00 p.m., Greeley History Museums

Adjourn:

**Museum Advisory Board Meeting
September 16, 2021, 4:00pm
Greeley History Museum**

Meeting digitally recorded; transcribed by Samantha Foyle

Call to Order: 4:00 PM

Roll Call:

Members Present - Adrian Sdano, Emma Pena-McCleave, Gary Alexander, George Junne, Joseph Lesko, Michael Weiland

Staff Present- Holly Berg, Jason Evenson, Sarah Lester, Andy Roberts, Katie Ross, Sarah Saxe, JoAnna Luth Stull, Samantha Foyle

Members absent – Daina Bustillos, Floris Mikkelsen, and Laura Reeser,

Approval of August 2021 Museum Advisory Board Meeting Minutes: Motion to approve by Emma Pena-McCleave, seconded by Joseph Lesko. Motion passed unanimously.

Approval of August Funding Subcommittee Minutes: Motion to approve by Emma Pena-McCleave, seconded by Adrian Sdano. Motion passed unanimously.

Approval of September Community Input Subcommittee Minutes: Motion to approve by Emma Pena-McCleave, seconded by Adrian Sdano. Motion passed unanimously.

Culture, Parks and Recreation Department Report (Andy McRoberts):

The 2022 Budget was presented to City Council Tuesday evening, no questions were asked awaiting formal approval process in October. Approximately two million dollars in requests were approved including the Gift Shop and additional part time staff. Will be able to go into more details after formal approval of over thirty requested items. At this time the budget will not have any effect to operating hours. The Department is winding down final results of the department assessment. One recommendation as result of the assessment is to move Culture from Culture, Parks and Recreation into its own Department. Details as far as budget and organization need to be reviewed before a restructuring plan can be put into place.

Culture Division Report (Jason Evenson): Working on implementation of Diversity, Equity and Inclusion Training for boards and staff, budget is already available and is looking for a contractor to provide training. Continuing to promote safe activities in order to keep offering services to citizens.

Museums Report (Sarah Saxe): The search for Curator of Historic Sites position

continues with final interviews for two candidates to be held in mid-October. Attendance numbers are still down from 2019 (<50%). We have noticed an increase in attendance from the summer months. Two UNC Interns helping with projects this year. The first project is a joint project with our GIS Department using abstracts of land and then mapping them on to the city's GIS Map, so homeowners can see if they have an abstract and come view it. There are hundreds of abstracts to get through so this will be a continued project for future Interns. The second project is a Digitization Internship with History Department at UNC and sis working on digitizing the Union Colony Letters to Meeker, to make the letters more accessible to residents and are also working on teaching guides so teachers can use them for lesson planning. Holly was able to create a digital exhibit of "War Come Home" on our website that has interactive elements and helps preserve the current exhibit that will be leaving September 25th. The Agricultural feast was well attended with 300 attendees. Finishing out the season with Field Trips booked through the rest of September which has been exciting for teachers and students. Guest curated exhibit by the League of Women Voters opens October 7th.

Friends of the Greeley Museums Report (Laura Reeser) John Fielder created a book of photography entitled 'Weld County: 4,000 Square Miles of Grandeur, Greatness & Yesterdays'. Book signing and lecture to be held at UCCC on November 3rd all proceeds from ticket sales and 25% of book sales will go to Friends of the Greeley Museum.

Public/Board Input - Committee Reports:

- Funding Team (Daina/Flo/Emma/George/Mike/Gary) – Great input in plain talk regarding expectations. Next meeting invitation for community members to visit the gallery and offer feedback.
- Experiences Team (Mark/Mike/George) – No recent meetings. Free Admission for Veterans on Veterans Day, November 11th. The next Museum at Twilight even will be cohosted by the Immigrant and Refugee Center of Northern Colorado. Attendance at the last Twilight featured Hispanic Women of Weld with the highest attendance so far.
- Acquisitions Committee (Adrian/Joe) – New members Adrian Sdano and Joe Lesko. Deaccessioned a couple of artifacts.

New Business:

- Sponsors to cover meals for the community input meetings.
- Board members are asked to solicit donations (monetary or food) from local businesses to support meal expenses at future community input meetings.

Old Business:

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Next Meeting: Thursday October 21st, 2021, 4:00 p.m., Greeley History Museums

Adjourn: Michael adjourned the meeting at 4:55 pm

Museums' September 2021 Report

Major Events

- In-person interviews to fill the Curator of Historic Sites position will take place on the 12th and 13th of October; the hiring committee hopes to extend an offer to one of the candidates that week.
- Last day of the season at Centennial Village took place Saturday, Sep. 4th with wagon rides, heritage skills demonstrations, house tours, and a performance by the Buffalo Soldiers. 100 visitors took part in the celebration.
- The Greeley History Museum hosted another successful Museum at Twilight evening event with about 30 attendees and a presentation from Hispanic Women of Weld County.
- Centennial Village Museum gave field trip experiences to 1088 students and 216 adults from 15 schools during the month of September, in lieu of our Fall History Fest.

Visitor Services-Greeley History Museum

- Attendance: 197
- Revenue:
 - Admissions: \$864
 - Store: \$47
 - Research Center: \$72.40
 - Donations: \$0
 - Facility Rent: \$0
- Combined Total Revenue: \$983.40

Visitor Services-Centennial Village

- Attendance: 1431
- Revenue:
 - Admissions: \$6078.00
 - Registrations: \$0
 - Store: \$0
 - Donations: \$0
 - Facility Rent: \$0
- Combined Total Revenue: \$6078.00

Collections

- Collections Stats
 - Items cataloged: 299 (20 donations completed)

Museums' September 2021 Report

- Images added: 327
 - Items Inventoried: 395
- Hazel E. Johnson Research Center Stats
 - Internal research inquiries: 6
 - External research inquiries: 17 (8 onsite and 15 off site)
 - Reproduction orders: 6 orders for 55 images and 51 oral histories
- The Museums' Emergency Preparedness Team met to discuss necessary modifications to our animal evacuation procedures; JoAnna is working to revise paperwork for animals loaned to the museums and Katie is finalizing updates to the Museums' Emergency Plan.

Exhibits

- Exhibits Stats
 - Beyond Suffrage Virtual Tour: 33
 - Meeker Home Virtual Tour: 55
 - Centennial Village Audio Tour: 200
- The traveling exhibit "War Comes Home: The Legacy" closed on 9/25; during its 6 month display it saw 860 visitors. The Exhibits Team prepped the gallery for the next exhibit, guest curated by the Greeley-Weld County League of Women Voters, to open 10/7.
- Holly, JoAnna, and Sarah Saxe are working with a Denver artist who has created works inspired by Dearfield photos; museum staff hopes to install an art display to accompany the upcoming exhibit "Black and White in Black and White".

Historic Sites

- Barry and Brayden have been busy winterizing Centennial Village Museum, preparing to paint the interior of Selma's Store, and finalizing the construction of a shelter for the White Wagon.

Reach

- Across all Museums' social media pages, there were a total of 10 posts, a total reach of 7,209, and total impressions of 7,573.

~ Museums Acquisitions Committee ~ Deaccession Recommendations On ~ 16 September 2021 ~ To ~ Museums Advisory Board ~ As Consent Agenda Considerations On ~ 21 October 2021 ~		2021 
		
Acquisitions Committee Recommendations for Deaccession with Recommendations for Disposal options from the Museums Acquisitions Committee Minutes dated <u>September, 16, 2021</u> As Approved By Museum Manager Sarah Saxe.		Please refer to the Museums Advisory Board Consent Agenda dated <u>October 21, 2021</u> for detailed information for each of the accession or object ID numbers listed below.
Museums holds title to all objects in the group below through a number of legal documents transferring ownership such as, but not limited to, Contracts of Gift, Deed of Gifts, Temporary Custody Receipts, Accession Sheets (dated), Transfer, Exchange, or purchase receipts. City of Greeley Museums Collections Management Policy, Part I, Sections 1-5, Introduction; Mission, Scope and Descriptions of Collections; Ethics; Acquisitions of Collections; Deaccessioning and Disposal of Artifacts, and Loans apply in all actions of the Museums Acquisitions Committee and Museum Advisory Board.		Museums holds title to all objects in the group below through a number of legal documents transferring ownership such as, but not limited to, Contracts of Gift, Deed of Gifts, Temporary Custody Receipts, Accession Sheets (dated), Transfer, Exchange, or purchase receipts. City of Greeley Museums Collections Management Policy, Part I, Sections 1-5, Introduction; Mission, Scope and Descriptions of Collections; Ethics; Acquisitions of Collections; Deaccessioning and Disposal of Artifacts, and Loans apply in all actions of the Museums Acquisitions Committee and Museum Advisory Board.
Object ID Number: I-3756 Object Name/Description: Chair Wooden chair part, two square splayed legs connected by two square stretchers. Wood is light-stained and varnished. It has an oak grain, but is extremely lightweight. Legs have broken-off dowels top and bottom. Condition: <u>Poor</u>. 08/20/2021 Chair is incomplete with sawed off/broken attachment dowels. krr Recommendation Reason & Comment by Katie Ross. ⊗ <u>Lack of Provenance:</u> Found in Collections with no known donor. ⊗ <u>Maintenance:</u> Chair is broken and incomplete. Recommendation to MAB: Approved by AC • Recommend Deaccession from the Permanent Collection. • Recommend Dispose of Properly per Collections policy.		Donor/Statement of Legal Title: Donor, Unknown By their signature on the Title by Affidavit included on the Museum Advisory Board Consent Agenda, the City of Greeley Museums staff verifies that due diligence research found no Greeley Museum Contract of Gift. As the City of Greeley Museums has had documented possession of the described material since at least 2005, by definition of Colorado Revised Statutes (CRS), 38-14-102 and CRS 38-14-103. Limitations on Recovery of Loaned Property, the City of Greeley Museums has complete title to the material.
Object ID Number: I-3757A-C Object Name/Description: Desk Three parts of what appears to either be part of a wooden desk, side or knee hole, stained and varnished on one side. (A) The largest piece consists of two thin rectangles with a raised rectangular center alternating with two thin strips with a groove on each side and a rectangular projection at each end. (B) A thin rectangle with a raised rectangular center. (C) A long thin strips with a groove on each side and a rectangular projection at each end. Condition: <u>Poor</u>. 08/20/2021 Desk is incomplete as pieces to an unknown whole with the finish flaking off. krr Recommendation Reason & Comment by Katie Ross. ⊗ <u>Lack of Provenance:</u> Found in Collections with no known donor. ⊗ <u>Maintenance:</u> Chair is broken and incomplete. Recommendation to MAB: Approved by AC • Recommend Deaccession from the Permanent Collection. • Recommend Dispose of Properly per Collections policy.		Donor/Statement of Legal Title: Donor, Unknown By their signature on the Title by Affidavit included on the Museum Advisory Board Consent Agenda, the City of Greeley Museums staff verifies that due diligence research found no Greeley Museum Contract of Gift. As the City of Greeley Museums has had documented possession of the described material since at least 2005, by definition of Colorado Revised Statutes (CRS), 38-14-102 and CRS 38-14-103. Limitations on Recovery of Loaned Property, the City of Greeley Museums has complete title to the material.

