



Remote Meeting Instructions for the May 12, 2021, Meeting Greeley Urban Renewal Authority:

The City's Department of Economic Health and Housing meetings are operating virtually via Zoom.

Please contact the Greeley Urban Renewal Authority with any questions you might have for joining/participating at 970-350-9380. Thank you!



GREELEY URBAN RENEWAL AUTHORITY

Agenda

Wednesday – May 12, 2021

**This meeting will be conducted remotely
(See instructions on the previous page to view.)**

4:30 p.m.

- I. Call to Order - Roll Call**
- II. Approval of Minutes** - from the March 10, 2021 meeting
- III. Items of Business**
 - A. Consideration of Amended Agreement with Habitat for Humanity to rescind reservation of remaining funds.
 - B. Ratification of email vote to request for extension of CDBG-CV Application – United Way of Weld County Non-Congregate Homeless Shelter at Bonell
- IV. Board Member Comments/Reports**
- V. Staff Report**
- VI. Adjournment**

Next Meeting: June 9, 2021

The City of Greeley does not discriminate on the basis of disability, race, color, national origin, or gender. For more information about these statutes, or to Amendment #1 to the Subrecipient Agreement for assistance to Senior Resource Services file a complaint, please contact the City of Greeley's designated Disability Rights and Title VI coordinator, Joel Hemesath at (970) 350-9795, 1001 9th Avenue, Greeley, CO, 80631 or at Joel.Hemesath@greeleygov.com.



ECONOMIC HEALTH & HOUSING – GURA Memorandum

DATE: May 12, 2021
TO: GURA Board of Commissioners
FROM: J. R. Salas, GURA Manager
RE: Amend Agreement with Habitat for Humanity to rescind reservation of remaining funds

On November 13, 2019, the Board approved the reservation of \$264,000 in HOME Investment Partnership Program (HOME) funds to Greeley-Weld Habitat for Humanity (GWHFH) to assist with eight homes in the Clover Meadows Subdivision. On January 10, 2020, GURA entered into an agreement with GWHFH, reserving those funds.

GWHFH has had problems with the remaining lots in Clover Meadows, which has caused significant delay in starting any more houses there. Due to that, and the fact that there is no timeline in sight by which construction there may begin again, GURA staff recommends that the remaining funds reserved be rescinded and be returned to the overall availability of HOME funds. GWHFH can reapply for funding when they are ready to start construction in Clover Meadows again.

Staff has had conversation with Cheri Witt-Brown to notify her of staff's intent of bringing this issue before the Board.

Staff recommendation

Rescind the reservation of remaining HOME funds (\$202,707.77) made to the Greeley-Weld Habitat for Humanity specific to the Clover Meadows Subdivision.



ECONOMIC HEALTH & HOUSING – GURA Memorandum

DATE: April 14, 2021
TO: GURA Board of Commissioners
FROM: J. R. Salas, GURA Manager
RE: Request extension of CDBG-CV Application – United Way of Weld County Non-Congregate Homeless Shelter at Bonell

Vote will be taken by email, as there is no April 2021 meeting. The vote will be ratified at the Board's May 11, 2021 meeting. If any Board member has a question, please email Paula Turner (paula.turner@greeleygov.com) and copy all Board members. Paula will forward the question to the appropriate staff member.

At the February 10, 2021, the GURA Board approved an application from United Way for the use of CDBG-CV funds for rent at the United Way of Weld County Non-Congregate Homeless Shelter at Bonell. (Please note, the memo was incorrectly dated March 10, 2020.)

United Way has submitted a request to extend the time this shelter will be open and that CDBG-CV funds continue to pay for the rent at the facility for an additional six months. The monthly rent is \$24,750.56; in February \$31,500 of rent was approved (approximately 1.27 months of rent). The current request is for an additional \$148,503.36.

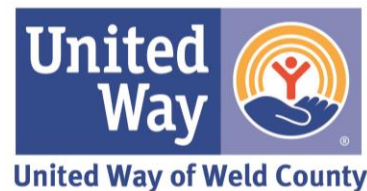
The letter from United Way is attached, as is the budget for the extended time the shelter is expected to stay open (extension is mid-April 2021 through December 2021). The submitted budget is to keep the shelter at the Bonell Campus open an additional 8.5 months (until December 2021).

Staff's only caution is that United Way must use this shelter to continue to meet the requirements of the CV grant: to prepare for, respond to, or prevent the spread of Coronavirus-19. Should there be no further concern for the spread of COVID-19 during the six months of approved CDBG-CV funding, the CDBG-CV activity would have to be cancelled.

Recommendation

Staff recommends approving the request as presented, noting that support would be discontinued if there is no further threat from COVID-19. Approval is for the requested \$148,503.36 for six months of rent at the Non-Congregate Homeless Shelter at the Bonell Campus.

Please email your vote to paula.turner@greeleygov.com.



United Way of Weld County mission statement: To improve lives by mobilizing the caring power of our community.

March 26, 2021

Carol Larsen
City of Greeley/Greeley Urban Renewal Authority
1100 10th Street
Greeley, CO 80631
Via email

Dear Carol,

Per our conversation of March 10, this is a request to make additional use of City of Greeley CDBG-CV funds for the Greeley Urban Renewal Authority already approved use of rent at the COVID-19 vulnerable homeless shelter located at the Good Samaritan Society Bonell Campus in Greeley. This request is for an additional six months of funding for rent, beginning with May 2021 and ending with October 2021. It is expected that rent will continue to be \$24,750.56 per month. As such, this request is for \$148,503.36.

Attached is an 8.5 month extension budget, which would keep the shelter open from April 15 to December 31, 2021. The end date for the use of ESG-CV2 funds, which is the other funding source for the extension, is January 31, 2022. We have nearly sufficient ESG-CV2 funds to keep the shelter open until December 31, so an additional 8.5 months is the length of time for which we are anticipating keeping the shelter open.

720-353-0761 and Lyle@unitedway-weld.org are my phone number and email if you have questions or need anything else for this request. Thank you for your work on this, and so much else!

Sincerely,

Lyle SmithGraybeal
VP of Community Development

COVID-19 Homeless Shelter @ Bonell April 15 - December 31, 2021 Budget	
Revenue	
DOLA DOH ESG-CV2 (original award)	\$ 125,000.00
DOLA DOH ESG-CV2 (reallocated award)	\$ 575,694.00
City of Greeley - CDBG-CV	\$ 148,503.36
United Way of Weld County General Fund	\$ 1,979.00
TOTAL	\$ 851,176.36
Expense	
Salaries	\$ 128,003.71
Benefits	\$ 25,468.51
Supplies	\$ 39,982.13
Communications	\$ 4,250.00
Occupancy	\$ 6,400.19
Equip/Maintenance	\$ 42,500.00
Furniture & Equipment	\$ 1,837.45
Advertising & Promotion	\$ 542.56
Insurance	\$ 11,050.00
Rent	\$ 210,379.76
Professional Services - Front Desk Temps	\$ 115,087.32
Professional Services - Security	\$ 143,828.50
Professional Services - Cleaning	\$ 32,164.27
Professional Services - Other	\$ 36,097.35
Client Emergency Needs	\$ 8,783.33
Shared Costs	\$ 44,801.30
TOTAL	\$ 851,176.36

Duplication of Benefits Worksheet - Subrecipient for Public Service Activities

This form is to be completed twice: (1) As an attachment to the submitted application; (2) With final draw providing any update to budgets and/or funding sources.

Activity Name United Way Non-Congregate Homeless Shelter at Bonell 4/15-12/31 2021
Subrecipient United Way of Weld County
Date of Initial DOB Review 4/4/2021 Final DOB review date _____

Step 1: Assess Need - Provide line item activity costs

Item	Cost
A. staff	\$153,472.22
B. rent/utilities/maintenance	\$252,879.76
C. security	\$143,828.50
D. other contractors	\$147,251.59
E. supplies	\$41,819.58
F. guest needs (food, emergnecy, etc.)	\$44,880.68
G. transport/insurance/other	\$67,044.04
Activity budget total	\$851,176.36

Step 2: Determine Assistance - Provide funding sources and amounts

The CARES Act has programs that should be considered as funding sources. Please complete the second page of this form.

Source of funds	Amount
A. DOLA DOH ESG-CV2 (original award)	\$125,000.00
B. DOLA DOH ESG-CV2 reallocated award)	\$575,694.00
C. United Way general fund	\$1,979.00
D.	
Total of funding sources	\$702,673.00

Step 3: Calculate Unmet Need - Activity budget minus available funds

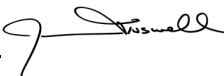
Total Need \$851,176.36
Minus assistance \$702,673.00
Actual Unmet Need **\$148,503.36**

Step 4: Document the Analysis

Retain the above as the calculation documentation. Attach adequate documentation to justify determination of the maximum award of CDBG-CV funds.

Step 5: Certify as to Correctness of Duplication of Benefits Form

I, the undersigned, certify to the following: (1) That the information provided above and on page two are true and complete to the best of my knowledge; (2) That the Duplication of Benefits (DOB) requirement has been explained to me by GURA staff and I understand the DOB requirement; (3) I have reviewed and completed the CARES Act Program funding opportunities piece of this form (page 2). Further, I understand there may be a monitoring of this activity by the City and/or HUD, that additional documentation may be required, and the CDBG-CV funds are subject to repayment to HUD by the subrecipient or beneficiary of the funds if HUD is not satisfied with the DOB documentation or funds a DOB occurred.

Signature (not typed, this needs to be a signature)  4/4/2021
Date

Name and title of signatory above: Jeannine Truswell, President & CEO

Reviewed at GURA by/date: _____

Accepted by GURA by/date: _____

DOB Worksheet - Subrecipient for Public Service Activities - CARES Act Programs

The CARES Act Programs noted below may be alternative funding sources for this activity. Please complete the information below. For additional information on any program noted below, contact GURA or the agency noted.

Agency/Program Name	For	Was this Funding Utilized?
		Note yes, no, NA, and any reasoning for not utilizing funding if it was applicable to the activity.
1. SBA-Paycheck Protection Program Loans	Small businesses, including non-profits, Veterans organizations, Tribal concerns, sole proprietorships, self-employed individuals, and independent contractors with 500 or fewer employees, or no greater than the # of employees set by the SBA.	No
2. SBA-Economic Injury Disaster Loans	Qualified small business owners, including agricultural businesses and private non-profits in all U. S. States and territories.	No
3. SBA-Express Bridge Loans	Small business owners in U. S. States and territories.	No
4. SBA-Debt Relief Program	Small business owners in U. S. States and territories.	No
5. FEMA-Disaster Relief Fund	State and local governments attempting to mitigate the spread of COVID-19.	No
6. FEMA-Public Assistance Program	State, territorial, tribal, and local government entities and certain private non-profit organizations.	No
7. FEMA-Emergency Food and Shelter Program (EFSP)	All organizations helping hungry and homeless persons, as well as those organizations that support those at risk of becoming hungry or homeless due to economic hardships.	No
8. Treasury-Unemployment Insurance	\$600 increase in benefits (ended July 31, 2020).	No
9. Treasury-Coronavirus Relief Fund	States, Tribal governments, and units of local government larger than 500,000	No
10. Economic Impact Payments	\$150,000 (married with joint returns). May be other restrictions. (\$1200/\$2400)	No
11. Economic Impact Payments-2nd round	\$150,000 (married with joint returns). May be other restrictions. (\$600/\$1200)	No
12. USDA-Commodity Supplemental Food Program	Elderly at least 60 years old	No
13. USDA-Child Nutrition Programs	Children from low-income families	No
14. USDA-Supplemental Nutrition for WIC	Low-income women, infants, children	No
15. USDA Nutrition Ass't Block Grant to Territories	Low-income individuals in Territories	No
16. USDA-Disaster Household Distribution	Targeted to some states and Indian Tribal Organizations	No
17. USDA-Summer Food Service Program	School children	No
18. Emergency Food Assistance Program	Low-income persons	No
19. Pandemic EBT	School children	No
20. SNAP	Food for needy families	No
21. HHS-Community Living Allocation	Meals for older adults	No
22. Labor-Dislocated Workers Grant	Workers laid off due to COVID-19	No
23. Supplemental Economic Adjustment Assistance	Government entities needing coordinated, long-term, regional, and strategic responses to economic recovery due to budget shortfalls resulting from coronavirus because of declining revenues and increased demands for service.	No
State of Colorado Department of Local Affairs Emergency Solutions Grant - Coronavirus (ESG-CV)		Yes, though an insufficient amount for full activity cost